



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 03-07-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CCT 0506 2956 MCH2100000002 11	<b>Procurement Folder:</b>	856040
<b>Document Name:</b>	Change Order No. 3	<b>Reason for Modification:</b>	Change Order 3 To Renew Contract
<b>Document Description:</b>	QRT CARE COORDINATION SOFTWARE SERVICE		
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Crystal G Husted		
<b>Telephone:</b>	(304) 558-2402		
<b>Email:</b>	crystal.g.husted@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-04-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2025-03-31

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VS0000035540			<b>Requestor Name:</b>	Christine L Basham
CORDATA HEALTHCARE INNOVATIONS INC 8170 CORPORATE PARK DR STE 200				<b>Requestor Phone:</b>	(304) 356-4930
CINCINNATI OH 45242				<b>Requestor Email:</b>	christine.l.basham@wv.gov
US				<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION</div>	
<b>Vendor Contact Phone:</b>	513-605-1601	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - MATERNAL & CHILD HEALTH 350 CAPITOL ST, RM 427 CHARLESTON WV 25301-3714 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH/MCH - HANDICAPPED CHILDREN 350 CAPITOL ST, RM 427 CHARLESTON WV 25301-3714 US

3-18-24 6L

**Total Order Amount:** \$889,440.00

Purchasing Division's File Copy

CH 3/18/24

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>T. Waite</i> 3/18/2024 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>D. ...</i> 3-19-24 ELECTRONIC SIGNATURE ON FILE
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3/19/2024

**Extended Description:**

Change Order

Change Order No. 3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 4/1/2024 through 3/31/2025

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232300	0.00000		0.000000	\$222,360.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-04-01	2022-03-31				

**Commodity Line Description:** Quick Response Team Care Coordination Tracking Tool

**Extended Description:**

Quick Response Team Care Coordination Tracking Tool

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232300	0.00000		0.000000	\$222,360.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-04-01	2023-03-31				

**Commodity Line Description:** Optional Renewal Year 1

**Extended Description:**

Quick Response Team Care Coordination Tracking Tool

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43232300	0.00000		0.000000	\$222,360.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-04-01	2024-03-31				

**Commodity Line Description:** Optional Renewal Year 2

**Extended Description:**

Quick Response Team Care Coordination Tracking Tool

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43232300	0.00000		0.000000	\$222,360.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2024-04-01	2025-03-31				

**Commodity Line Description:** Optional Renewal Year 3

**Extended Description:**

Quick Response Team Care Coordination Tracking Tool



8150 Corporate Park Dr. St 210  
Cincinnati, Ohio 45242  
Tel: 513.605.1601  
Fax: 513.605.1608  
www.cordatahealth.com

State of West Virginia Department of Administration Purchasing Division  
State of West Virginia Department of Health and Human Resources  
BPH - Maternal and Child Health  
350 Capitol Street, Rm 427  
Charleston, WV 25301-3714

Dear Christine,

This letter is to inform you of Cordata Healthcare Innovations, Inc. intent to renew CCT MCH2100000002 for another year, effective 04/01/2024-03/31/2025, according to all terms, conditions, prices and specifications contained in the original contract including any authorized change orders.

Date: **12/06/2023**

Vendor Customer Code: **VS0000035540**

Commodity Line Description: **Quick Response Team Care Coordination Tracking Tool**

Thank you.

Respectfully,

*Michael Brooks*

Michael Brooks  
Senior Vice President  
Cordata Healthcare Innovations, Inc.

Agreed

*Heather White*




STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH  
BUREAU FOR PUBLIC HEALTH  
Office of Maternal, Child and Family Health

\*  
Sherri A. Young, DO, MBA, FAAFP  
Cabinet Secretary

Matthew Q. Christiansen, MD, MPH  
Commissioner & State Health Officer

DATE: March 5, 2024

TO: Christy Basham, Procurement Specialist  
WVDH Central Finance

FROM: Teresa Marks, Associate Office Director   
WVDH/BPH/OMCFH

RE: Justification Memo – Renewal of CCT 0506 2956 MCHS21\*002  
Quick Response Team Care Coordination Tracking Tool/SaaS

Ms. Basham,

Please consider this memorandum in justification of the renewal of the contract for the Quick Response Team (QRT) Care Coordination Tracking Tool via software as a service (SaaS) awarded to Cordata Healthcare Innovations, LLC for the period of 04/01/2024 to 03/31/2025.

This SaaS is in support of the ongoing work supporting the current cooperative agreement from the Centers for Disease Control and Prevention (CDC) Overdose Data to Action in States (OD2A-S). This contract provides for the use of a standard, statewide platform for data entry and analysis of QRT engagement and ongoing care coordination.

cc: Justin Davis  
Amy Atkins  
Danny Thompson  
Trey Morris  
Jodie Miller  
Jim Jeffries  
Vickie Caruthers





STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**TO: Christopher Itson, Procurement Associate  
Department of Health and Human Resources**

**FROM: Joshua D. Spence, Chief Information Officer**  
Office of Technology

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
HR003857 CCT MCH2100000002CO2 IS&C NUMBER: 2023-2158**

**DATE: January 30, 2023**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for renewal of MCHS21\*002 Effective 4/1/23 - 3/31-24 and 4/1/24 - 3/31/25, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).

e.g. 123456789, Smith Corp

Classification ∨

Excluded Individual ∨

Excluded Entity ∧

**Entity Name**

CORDATA HEALTHCARE INNOVATIONS, LLC ×

**Unique Entity ID**

e.g. HTYR9YJHK65L ∨

**CAGE / NCAGE**

Federal Organizations ∨

Exclusion Type ∨

Exclusion Program ∨

Location ∨

Dates ∨

Reset



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### West Virginia Secretary of State — Online Data Services

#### Business and Licensing

Online Data Services Help

#### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### CORDATA HEALTHCARE INNOVATIONS, LLC

*see attached*

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	3/16/2021		3/16/2021	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)		<b>Capital Stock</b>
<b>Charter County</b>			<b>Control Number</b>
<b>Charter State</b>	WV	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MGR
<b>At Will Term Years</b>	<b>Par Value</b>		
<b>Authorized Shares</b>	<b>Young Entrepreneur</b>		No

Addresses	
Type	Address



<b>Designated Office Address</b>	8150 CORPORATE PARK DRIVE SUITE 210 CINCINNATI, OH, 45242
<b>Mailing Address</b>	8150 CORPORATE PARK DRIVE SUITE 210 CINCINNATI, OH, 45242 USA
<b>Notice of Process Address</b>	CORDATA HEALTHCARE INNOVATIONS, LLC 8150 CORPORATE PARK DRIVE SUITE 210 CINCINNATI, OH, 45242
<b>Principal Office Address</b>	8150 CORPORATE PARK DRIVE SUITE 210 CINCINNATI, OH, 45242 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Manager</b>	CORDATA HEALTHCARE 8170 CORPORATE PARK DRIVE SUITE 200 CINCINNATI, OH, 45242
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
<b>Filed For</b>	
2024	
2023	
2022	
<b>Date filed</b>	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, March 7, 2024 — 11:31 AM

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Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	8150 CORPORATE PARK DRIVE SUITE 210	CINCINNATI	OH	45242	EMILY RANDOLPH
Ordering	8150 CORPORATE PARK DRIVE	CINCINNATI	OH	45242	EMILY RANDOLPH
Billing	8170 CORPORATE PARK DR STE 200	CINCINNATI	OH	45242	Emily Randolph
Payment	8170 CORPORATE PARK DR STE 200	CINCINNATI	OH	45242	Emily Randolph
Ordering	8170 CORPORATE PARK DR STE 200	CINCINNATI	OH	45242	Kelly Firesheets
Web Registrar	8170 CORPORATE PARK DR STE 200	CINCINNATI	OH	45242	Gary Winzenread

First Prev Next Last

Save Undo Delete Insert Copy Paste

Vendor/Customer : VS0000035540

CORDATA HEALTHCARE INNOVATIONS INC

Address Type : Payment

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar

Active From : 05/27/2022

Active To :

Default Record :

Mail Returned :

Active Address : Yes

▼ Address Information

Address ID : AD000001

Country Phone Code : 1

Street 1 : 8150 CORPORATE PARK I

Phone : 513-605-1550

Street 2 :

Phone Extension :

City : CINCINNATI

County :

State/Province : OH

County Name :

Zip/Postal Code : 45242

Country : US

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>3/18/24</u>  Solicitation No. <u>CCT MCH21*02</u>	Agency: DHHR/BPH/OMCFH  Procurement Officer Submitting Requisition: CHRISTINE BASHAM  Requisition No. CCT MCH210000002  PF No.: 856040
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Crystal Husband