



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 02-08-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0402 0065 EDD2300000001 2	Procurement Folder:	1181103
Document Name:	E-Rate Training and Advisory Services	Reason for Modification:	Change Order 01 issued to renew the contract as attached.
Document Description:	E-Rate Training and Advisory Services		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:		Effective Start Date:	2023-04-20
Shipping Method:	Best Way	Effective End Date:	2025-04-19
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000042393	Requestor Name:	Amanda Netzer		
FUNDS FOR LEARNING LLC		Requestor Phone:	(304) 957-9833		
2575 KELLEY POINTE PKWY STE 200		Requestor Email:	anetzer@k12.wv.us		
EDMOND	OK		73013		
US					
Vendor Contact Phone:	4054710928	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

24
 FILE LOCATION _____

INVOICE TO	SHIP TO
OFFICE OF FINANCE & INTERNAL OPERATIONS DEPARTMENT OF EDUCATION BLDG 6, RM 700 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	SECRETARY DEPARTMENT OF EDUCATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 6 RM 550 CHARLESTON WV 25305-0330 US

2-12-24 66

Purchasing Division's File Copy

Total Order Amount:	Open E
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JA 2-9-24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Mindy [Signature]* 2/12/2024
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Dany [Signature]* 2-22-24
 ELECTRONIC SIGNATURE ON FILE

2/21/2024

Extended Description:

Change Order

Change Order No. 01 issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 04/20/2024 through 04/19/2025.

Renewal remaining: One (1)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80101508			MO	8125.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Year 1 -E-Rate and ECF Training & Advisory Services

Extended Description:

Year 1 -E-Rate and ECF Training & Advisory Service

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80101508			EA	3500.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: FTF Fall 2-Day Training

Extended Description:

Face To Face (FTF) Fall Two (2) Day Training

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80101508			EA	1800.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Virtual Fall 2-Day Training

Extended Description:

Virtual Fall Two (2) Day Training

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80101508			EA	850.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Half-Day Virtual Training

Extended Description:

Half-Day Virtual Training (Per Training Meeting)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80101508			HOUR	250.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Additional Hours

Extended Description:
Additional hours per 4.1.1.4.8 is specifications.



1900 Kanawha Boulevard, East, Building 6 • Charleston, WV 25305
wvde.us

February 2, 2024

Catherine Cruzan
Funds For Learning LLC
2575 Kelley Pointe Parkway
Suite 200
Edmond, OK 73013

Subject: CMA EDD230000001 CO1 E-rate Training and Advisory Services

The West Virginia Department of Education is offering to renew subject contract under the same terms, conditions, pricing, and specifications as contained in the original contract. The renewal dates are April 20, 2024 through April 19, 2025. If your company agrees to this renewal, please sign below and return to my attention as soon as possible. Remaining renewals: 1 (one)

Please call if you have any questions.

Sincerely,

Timothy W Conzett

Timothy Conzett
Technology Officer
Data Management & Information Systems
304-558-8869

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Catherine H. Cruzan

Name / Signature

Feb 2, 2024

Date

President

Title

an/TC

Michele L. Blatt
State Superintendent of Schools

L. Paul Hardesty
President, West Virginia Board of Education

8/24, 9:28 AM

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Business Organization Detail

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FUNDS FOR LEARNING LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	4/14/2023		4/14/2023	Foreign	Profit			

Organization Information			
Business Purpose	Capital Stock		
Charter County	Control Number		
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MGR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	No

Addresses	
Type	Address
Designated Office Address	2575 KELLEY POINTE PARKWAY SUITE 200 EDMOND, OK, 73013
Mailing Address	2575 KELLEY POINTE PARKWAY SUITE 200 EDMOND, OK, 73013 USA
Notice of Process Address	KYLE TULLY 2575 KELLEY POINTE PARKWAY SUITE 200 EDMOND, OK, 73013
Principal Office Address	2575 KELLEY POINTE PARKWAY SUITE 200 EDMOND, OK, 73013 USA
	Address

Officers	
Type	Name/Address
Manager	JOHN HARRINGTON 2575 KELLEY POINTE PARKWAY SUITE 200 EDMOND, OK, 73013
Type	Name/Address

Annual Reports	
Filed For	Date filed
2024	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, February 8, 2024 — 9:28 AM

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Feb 6, 2024



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Entities

Disaster Response Registry

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Simple Search

Search Editor

- Any Words
- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

"Funds for Learning LLC"

Classification

Excluded Individual

Excluded Entity

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- Exclusion Type
- Exclusion Program
- Location
- Dates



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i>	Date: <u>2-9-24</u>	Agency: WV Department of Education
Buyer: <u>[Signature]</u>		Procurement Officer Submitting Requisition: Michelle Childers
Solicitation No. <u>CMA EDD23*01</u>		Requisition No. CO1 CMA EDD23*01 (CRFQ EDD23*01)
<u>c/o #1</u>		PF No.: 1181103

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

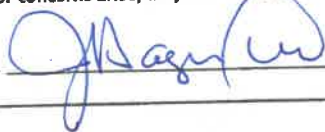
1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____





MARK D. SCOTT
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

DIRECTOR

RE: Notice of Contract Document Availability; Solicitation No. **CRFQ EDD2300000001** Awarded
Contract/Purchase Order No. **CMA EDD2300000001** Procurement Folder No. **1181103**

Vendor(s),

This email is intended to notify you that important documents have been posted to the West Virginia Purchasing Division's website relating to the above identified solicitation and/or contract. Your firm is receiving this email because it:

- Participated in the State of West Virginia's competitive bid process for which a contract has now been awarded to: **Funds For Learning LLC.**
- Obtained a non-competitive contract award.
- Holds a contract and is receiving a central delivery order.
- Holds a contract and is receiving confirmation of an approved change order.

The award document, delivery order, or change order in question can be accessed at <https://www.state.wv.us/admin/purchase/Awards/awarded.html>. Please utilize the weblink to obtain a copy of the document for your records as soon as possible. The documents will only remain available on the website for 90 days

The Purchasing Division appreciates your interest in doing business with the State. If you wish to attain additional details regarding the award of this purchase order/contract, please note that all officially awarded purchase orders/contracts are public information and available for public inspection at the Purchasing Division, 2019 Washington Street East, Charleston, WV 25305.

Sincerely,

Josh Hager

Josh Hager, Senior Buyer
Purchasing Division

To: Joseph.E.HagerIII@wv.gov

CC: Michelle.Childers@k12.wv.us

BCC: acct@fundsforlearning.com;