



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Purchase Order

Order Date: 03-05-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CPO 0313 0313 DEP2200000011 8	<b>Procurement Folder:</b>	934376
<b>Document Name:</b>	EOI: South Charleston Landfill Expanded Site Investigation	<b>Reason for Modification:</b>	Change Order #5 is issued to reduce the unused balance per the attached documentation
<b>Document Description:</b>	EOI: South Charleston Landfill Expanded Site Investigation		
<b>Procurement Type:</b>	Central Purchase Order		
<b>Buyer Name:</b>	Joseph E Hager III		
<b>Telephone:</b>	(304) 558-2306		
<b>Email:</b>	joseph.e.hageriii@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-09-10
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2023-11-17

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VC0000102886	<b>Requestor Name:</b>	Kent D Light
TECHLAW CONSULTANTS INC 14840 CONFERENCE CENTER DR STSE 200  CHANTILLY VA 20151 US		<b>Requestor Phone:</b>	(304) 314-6181
<b>Vendor Contact Phone:</b>	703-818-3278	<b>Requestor Email:</b>	kent.d.light@wv.gov
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

**24**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ENVIRONMENTAL REMEDIATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

3-12-24 6L

**Total Order Amount:** \$66,603.96

Purchasing Division's File Copy

QA 3.12.24

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Murphy - 3/12/2024</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>3-15-24</i> ELECTRONIC SIGNATURE ON FILE
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3/15/2024

**Extended Description:**

Change Order

Change Order No. 5 is issued to reduce the unused balance on delivery order from \$66,732.14 to \$66,603.96 per the attached document

Original Contract Total:	\$48,727.64
Change Order 1: Increase & Time Extension	\$11,699.50
Change Order 2: Increase & Time Extension	\$ 6,305.00
Change Order 3 & 4: Time Extensions	
Change Order 5: Decrease	(\$-128.18)

New Contract Total: \$66,603.96

Effective Date: March 1, 2024

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	66603.96
Service From	Service To	Manufacturer	Model No		
2021-09-10	2023-11-17				

**Commodity Line Description:** EOI: Engineering Design Services

**Extended Description:**

Professional Engineering Services Contract  
South Charleston Landfill  
Expanded Site Investigation



west virginia department of environmental protection

Division of Land Restoration  
Office of Environmental Remediation  
601 57<sup>th</sup> ST SE  
Charleston, WV 25304  
Phone: (304) 926-0499

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

Feb 27, 2024

**Contract: CPO – DEP22\*11 – South Charleston Landfill Expanded Site Investigation**  
**Vendor: TECHLAW CONSULTANTS INC**

Ms. Judith Manley,

The West Virginia Department of Environmental Protection is requesting a close out of contract CPO DEP22\*11. According to our records, the work has been completed and all invoices have been paid. The remaining balance on the contract is \$128.18. To remove this balance from our records, we will need to process a change order to close the remaining amount.

Please sign below indicating that the work has been completed and that all invoices have been paid and return in its entirety to my attention.

Thank you in advance for your assistance in this matter. Should you have any questions, please email me at [wesley.d.vandall@wv.gov](mailto:wesley.d.vandall@wv.gov) or call (304) 900-0385.

Sincerely,

Wesley  
Vandall

Digitally signed by Wesley Vandall  
DN: cn = Wesley Vandall email =  
wesley.d.vandall@wv.gov o = US O =  
WV Department of Environmental  
Protection ou = Division of Land  
Restoration  
Date: 2024.02.27 10:03:31 -0500

Wesley Vandall  
Procurement Supervisor  
Division of Land Restoration

**To Be Completed by the Vendor:**

We agree all work has been completed and no balance is due for the above referenced contract.

Judith Manley, Director of Contracting  
Printed Name/Signature/Title

2/28/2024  
Date

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### TECHLAW CONSULTANTS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	9/8/2020		9/8/2020	Foreign	Profit			

Organization Information		
<b>Business Purpose</b>	5629 - Admin/Support Waste Mgt/Remediation Services - Waste Management and Remediation Services - Remediation and Other Waste Management Services (remediation, materials recovery, septic tank)	
<b>Charter County</b>	<b>Capital Stock</b>	
<b>Charter State</b>	VA	<b>Control Number</b>
<b>At Will Term</b>	<b>Excess Acres</b>	
<b>At Will Term Years</b>	<b>Member Managed</b>	
<b>Authorized Shares</b>	<b>Par Value</b>	
	<b>Young Entrepreneur</b> No	

**Addresses**

Type	Address
<b>Local Office Address</b>	2208 WARWOOD AVENUE WHEELING, WV, 26003
<b>Mailing Address</b>	14840 CONFERENCE CENTER DR SUITE 200 CHANTILLY, VA, 20151
<b>Notice of Process Address</b>	CAPITOL CORPORATE SERVICES, INC. 1501 S MOPAC EXPY STE 220 AUSTIN, TX, 78746
<b>Principal Office Address</b>	14840 CONFERENCE CENTER DR SUITE 200 CHANTILLY, VA, 20151 USA
Type	Address

**Officers**

Type	Name/Address
<b>Director</b>	BEN JACKSON 13208 CREST HILL RD FLINT HILL, VA, 22627
<b>Director</b>	INDIRA BALKISSOON 276 WILDWOOD AVE PIEDMONT, CA, 94610
<b>President</b>	BRIAN SHUTLER 14840 CONFERENCE CENTER DR. SUITE 200 CHANTILLY, VA, 20151
<b>Secretary</b>	JUDITH MANLEY 14840 CONFERENCE CENTER DR SUITE 200 CHANTILLY, VA, 20151
<b>Vice-President</b>	ROBERT YOUNG 55 WEST MONROE ST STE 3450 CHICAGO, IL, 60603
Type	Name/Address

Date	Amendment
<b>11/19/2021</b>	B4WV Other Change: ARTICLES OF SHARE EXCHANGE OF TechLaw, Inc.; TechLaw Systems, Inc . TLI Systems, Inc ; QuantaLex, Inc. The undersigned corporation(s), pursuant to Title 13 1, Chapter 9. Article 12 of the Code of Virginia, hereby execute the following articles of share exchange and set forth: ONE Pursuant to the attached Plan of Share Exchange (referred to as the Agreement and Plan of Reorganization). TLI Systems will acquire shares of stock in TechLaw, Inc , TechLaw Systems, Inc



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e.g. 123456789, Smith Corp

"TECHLAW CONSULTANTS INC" ×

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- Exclusion Type ∨
- Exclusion Program ∨
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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use</i> Buyer: <u>J. Magan</u> Date: <u>3-12-24</u> Solicitation No. <u>CPO DEP 22★11</u> <u>C/O #5</u>	Agency: WV Department of Environmental Protection Procurement Officer Submitting Requisition: Jessica Chambers Smith Requisition No. CPO DEP2200000011 PF No.: 934376
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

