



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 03-27-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0313 0313 DEP240000009 1	Procurement Folder:	1403602
Document Name:	OSR Truck Purchase	Reason for Modification:	
Document Description:	OSR Truck Purchase		
Procurement Type:	Central Delivery Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Master Agreement Number: CMA 0313 DEPVROOMA 1	
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000176670			Requestor Name:	Michael S Brightwell
WHITESIDE OF ST CLAIRSVILLE INC 50714 NATIONAL RD				Requestor Phone:	(304) 414-1138
ST CLAIRSVILLE OH 43950				Requestor Email:	michael.s.brightwell@wv.gov
US				<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	999-999-9999	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US

Total Order Amount:	\$117,820.00
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Purchasing Division's File Copy

QA 3-28-24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Munk Act* 3/28/2024
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Dunigan* 3-28-24
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Office of Special Reclamation

2 - 2500 Extended Cab Truck Purchase

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	2.00000	EA	\$58,910.0000	\$117,820.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: 3.1.5 Full Size Truck 3/4 Ton Ext Cab, Ford F-250, or equal

Extended Description:

3.1.5 Full Size Truck 3/4 Ton Ext Cab, Ford F-250, or equal

CMA DEP VROOM

The Contract for VROOM is a progressive contract based on commodity line. Award is based on low bid to high bid for each line. If the low bidder cannot provide the needs for the Agency at the requested time, the next low bidder will be contacted. Each vendor will have 48 hours to determine if they are able to meet the Agency's needs.

		AWARD SYNOPSIS					
TYPE	VEHICLE TYPE	AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3	
TYPE 1	Compact SUV Hybrid	Thornhill Group Inc dba Thornhill Ford	\$ 34,705.89	Stephens Auto LLC dba Stephens Mitsubishi	\$ 47,516.00	Whiteside of St. Clairsville	No Award
TYPE 2	Mid-Size SUV	Thornhill Group Inc dba Thornhill Ford	No Award	Stephens Auto LLC dba Stephens Mitsubishi	No Award	Whiteside of St. Clairsville	No Award
TYPE 3	Mid-size Truck	Thornhill Group Inc dba Thornhill Ford	\$ 35,272.89	Whiteside of St. Clairsville	\$ 47,546.50	Stephens Auto LLC dba Stephens Mitsubishi	No Award
TYPE 4	Full-Size 1/2 Ton Truck	Thornhill Group Inc dba Thornhill Ford	\$ 47,954.00	Whiteside of St. Clairsville	\$ 53,977.22	Stephens Auto LLC dba Stephens Mitsubishi	No Award
TYPE 5	Full-Size 3/4 Ton Truck Extended Cab	Whiteside of St. Clairsville	\$ 58,910.00	Thornhill Group Inc dba Thornhill Ford	No Award	Stephens Auto LLC dba Stephens Mitsubishi	No Award
TYPE 6	Full-Size 3/4 Ton Truck Crew Cab	Thornhill Group Inc dba Thornhill Ford	\$ 54,261.00	Whiteside of St. Clairsville	\$ 59,855.00	Stephens Auto LLC dba Stephens Mitsubishi	No Award
TYPE 7	Full-Size 1 Ton Truck Extended Cab DRW	Whiteside of St. Clairsville	\$ 69,920.00	Thornhill Group Inc dba Thornhill Ford	No Award	Stephens Auto LLC dba Stephens Mitsubishi	No Award



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

Approved Declined

Ann Brummett Wilson
Signature
DCAS
Title
9/22/23
Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Michael S. Brightwell DEPARTMENT EN - Environmental
 AGENCY/BILL CODE EP19 DEP SPECIAL RECLAMATION
 E-MAIL Michael.S.Brightwell@wv.gov
 PHONE NO. (304) 926-0499 EXT 41138 DATE 9/21/2023
 FUND # 8708 DEPT # 0313 UNIT # 9004

VEHICLE MISSION

What type of request is this? Replacement vehicle Increase to fleet
 Reassignment

JUSTIFICATION Replacement vehicle that meets replacement criteria, age, miles, low expense, utilization

Est. # of days per week used 5 Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL Harold D. Ward DATE 9/18/23

VEHICLE PURCHASE

Type of vehicle: New Vehicle Used Vehicle Used Vehicle Mileage _____
 Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____

MAKE TBD MODEL TBD
 YEAR 2023 COLOR WHITE FUEL TYPE GAS

NEW VEHICLE CLASS/DESCRIPTION FULL SIZE TRUCK 3/4 TON CREW CAB
 DEALERSHIP TBD PURCHASE PRICE \$70,000.00

VEHICLE PURPOSE: SPECIAL EQUIPMENT - Farm equipment, Emergency response, Heavy hauler: Usually a vehicle that has to be altered or has equipment physically added to perform it's task

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE DODGE MODEL 1500
 YEAR 2016 MILEAGE 152,217 LICENSE # SA001502

VIN # 3C6TR5CT0GG307543 FLT

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

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APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD *Heather York* DATE 9/21/23



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

Approved Declined

Jim Vincent Wilson
Signature
DCAS
Title
9/22/23
Date

Vehicle Request

AGENCY INFORMATION

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CABINET SECRETARY APPROVAL Harriet D. Ward DATE 9/18/23

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 MAKE TBD MODEL TBD
 YEAR 2023 COLOR WHITE FUEL TYPE GAS
FULL SIZE TRUCK 3/4 TON EXT CAB

NEW VEHICLE CLASS/DESCRIPTION _____
 DEALERSHIP TBD PURCHASE PRICE \$70,000.00

VEHICLE PURPOSE: SPECIAL EQUIPMENT - Farm equipment, Emergency response, Heavy hauler: Usually a vehicle that has to be altered or has equipment physically added to perform it's task

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE FORD MODEL F250 PICK UP
 YEAR 2015 MILEAGE 158,829 LICENSE # SA002678
 VIN # 1FT7X2B61FEA70965 FLT

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED _____
 JUSTIFICATION FOR DEFERRED _____

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APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD *Therese Yahn* DATE 9/22/23

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Business and Licensing

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Business Organization Detail

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WHITESIDE OF ST CLAIRSVILLE INC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/24/2014		4/24/2014	Foreign	Profit			

Organization Information		
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock
Charter County		Control Number 9A5A7
Charter State	OH	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur Not Specified

Addresses

Type	Address
Mailing Address	50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950 USA
Notice of Process Address	TRISHA CONRAD 50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950
Principal Office Address	50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950 USA
Type	Address

Officers	
Type	Name/Address
President	THEODORE SHOWALTER 50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950
Secretary	50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
WHITESIDE CHEVROLET	TRADENAME	2/8/2024	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	



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Mar 19, 2024



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- All Words ⁽ⁱ⁾
- Exact Phrase ⁽ⁱ⁾

e.g. 123456789, Smith Corp

"WHITESIDE OF ST. CLAIRSVILLE INC." x

Classification ∨

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Excluded Entity ∨

Federal Organizations ∨

Exclusion Type ∨

Exclusion Program ∨

Location ∨

Dates ∨

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