



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 03-12-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

|                              |  |  |         |
|------------------------------|--|--|---------|
| <b>Order Number:</b>         | CDO 0313 0313 DEP2400000008 1            | <b>Procurement Folder:</b>                           | 1394498 |
| <b>Document Name:</b>        | Environmental Remediation Truck Purchase | <b>Reason for Modification:</b>                      |         |
| <b>Document Description:</b> | Environmental Remediation Truck Purchase |  |         |
| <b>Procurement Type:</b>     | Central Delivery Order                   |  |         |
| <b>Buyer Name:</b>           | Joseph E Hager III                       |  |         |
| <b>Telephone:</b>            | (304) 558-2306                           |  |         |
| <b>Email:</b>                | joseph.e.hageriii@wv.gov                 |  |         |
| <b>Shipping Method:</b>      | Best Way                                 | <b>Master Agreement Number:</b> CMA 0313 DEPVROOMB 1 |         |
| <b>Free on Board:</b>        | FOB Dest, Freight Prepaid                |  |         |

| VENDOR                                   |                         | DEPARTMENT CONTACT  |                             |                   |
|--|-------------------------|---|-----------------------------|-------------------|
| <b>Vendor Customer Code:</b>             | 000000111679            | <b>Requestor Name:</b>  | Michael S Brightwell        |                   |
| THORNHILL GROUP INC<br>500 FORD FAIRLANE |                         | <b>Requestor Phone:</b>   | (304) 414-1138              |                   |
| CHAPMANVILLE WV 25508                    |                         | <b>Requestor Email:</b>   | michael.s.brightwell@wv.gov |                   |
| US                                       |                         | <div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div> |                             |                   |
| <b>Vendor Contact Phone:</b>             | 304-855-8300            |   |                             | <b>Extension:</b> |
| <b>Discount Details:</b>                 |                         |   |                             |                   |
|  |                         |   |                             |                   |
|  | <b>Discount Allowed</b> | <b>Discount Percentage</b>  | <b>Discount Days</b>        |                   |
| #1                                       | No                      | 0.0000  | 0                           |                   |
| #2                                       | No                      |   |                             |                   |
| #3                                       | No                      |   |                             |                   |
| #4                                       | No                      |   |                             |                   |

| INVOICE TO  | SHIP TO   |
|---|---|
| ENVIRONMENTAL PROTECTION<br>OFFICE OF ADMINISTRATION<br>601 57TH ST SE<br>CHARLESTON WV 25304<br>US | ENVIRONMENTAL PROTECTION<br>OFFICE OF ADMINISTRATION<br>601 57TH ST SE<br>CHARLESTON WV 25304<br>US |

|                            |             |
|----------------------------|-------------|
| <b>Total Order Amount:</b> | \$47,954.00 |
|----------------------------|-------------|

Purchasing Division's File Copy

3.15.24  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Mindy City - 3/18/2024*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *[Signature]*  
 ELECTRONIC SIGNATURE ON FILE  
 3-18-24

**Extended Description:**

Office of Environmental Remediation - 2024 Truck Purchase

| Line         | Commodity Code | Quantity     | Unit     | Unit Price    | Total Price |
|--------------|----------------|--------------|----------|---------------|-------------|
| 1            | 25100000       | 1.00000      | EA       | \$47,954.0000 | \$47,954.00 |
| Service From | Service To     | Manufacturer | Model No | Delivery Date |             |
|              |                |              |          | 2024-04-12    |             |

**Commodity Line Description:** 3.1.4 Full Size Truck 1/2 Ton Crew Cab, Ford F-150 or equal

**Extended Description:**

3.1.4 Full Size Truck 1/2 Ton Crew Cab, Ford F-150 or equal

## CMA DEP VROOM

The Contract for VROOM is a progressive contract based on commodity line. Award is based on low bid to high bid for each line. If the low bidder cannot provide the needs for the Agency at the requested time, the next low bidder will be contacted. Each vendor will have 48 hours to determine if they are able to meet the Agency's needs.

|             |   | <u>AWARD SYNOPSIS</u>                        |              |   |              |   |          |
|-------------|---|--|--------------|---|--------------|---|----------|
| <u>TYPE</u> | <u>VEHICLE TYPE</u>                       | <u>AWARD LEVEL 1</u>                         |              | <u>AWARD LEVEL 2</u>                            |              | <u>AWARD LEVEL 3</u>                            |          |
| TYPE 1      | Compact SUV Hybrid                        | Thornhill Group<br>Inc dba Thornhill<br>Ford | \$ 34,705.89 | Stephens Auto<br>LLC dba Stephens<br>Mitsubishi | \$ 47,516.00 | Whiteside of St.<br>Clairsville                 | No Award |
| TYPE 2      | Mid-Size SUV                              | Thornhill Group<br>Inc dba Thornhill<br>Ford | No Award     | Stephens Auto<br>LLC dba Stephens<br>Mitsubishi | No Award     | Whiteside of St.<br>Clairsville                 | No Award |
| TYPE 3      | Mid-size Truck                            | Thornhill Group<br>Inc dba Thornhill<br>Ford | \$ 35,272.89 | Whiteside of St.<br>Clairsville                 | \$ 47,546.50 | Stephens Auto<br>LLC dba Stephens<br>Mitsubishi | No Award |
| TYPE 4      | Full-Size 1/2 Ton Truck                   | Thornhill Group<br>Inc dba Thornhill<br>Ford | \$ 47,954.00 | Whiteside of St.<br>Clairsville                 | \$ 53,977.22 | Stephens Auto<br>LLC dba Stephens<br>Mitsubishi | No Award |
| TYPE 5      | Full-Size 3/4 Ton Truck<br>Extended Cab   | Whiteside of St.<br>Clairsville              | \$ 58,910.00 | Thornhill Group<br>Inc dba Thornhill<br>Ford    | No Award     | Stephens Auto<br>LLC dba Stephens<br>Mitsubishi | No Award |
| TYPE 6      | Full-Size 3/4 Ton Truck<br>Crew Cab       | Thornhill Group<br>Inc dba Thornhill<br>Ford | \$ 54,261.00 | Whiteside of St.<br>Clairsville                 | \$ 59,855.00 | Stephens Auto<br>LLC dba Stephens<br>Mitsubishi | No Award |
| TYPE 7      | Full-Size 1 Ton Truck<br>Extended Cab DRW | Whiteside of St.<br>Clairsville              | \$ 69,920.00 | Thornhill Group<br>Inc dba Thornhill<br>Ford    | No Award     | Stephens Auto<br>LLC dba Stephens<br>Mitsubishi | No Award |



West Virginia  
Department of Administration  
Fleet Management

For Governors Office Use Only

Approved  Declined

Signature

SA  
Title

*Ann Omerit Zing*  
3/6/24  
Date

## Vehicle Request

### AGENCY INFORMATION

COORDINATOR NAME MICHAEL BRIGHTWELL DEPARTMENT EN - Environmental  
 AGENCY/BILL CODE EP16 DEP ENVIRONMENTAL REMEDIATION  
 E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV  
 PHONE NO. (304) 926-0499 EXT 41138 DATE 3/5/2024  
 FUND # \_\_\_\_\_ DEPT # \_\_\_\_\_ UNIT # \_\_\_\_\_

### VEHICLE MISSION

What type of request is this?  Replacement vehicle  Increase to fleet  
 Reassignment

JUSTIFICATION VEHICLE IS A TOTAL LOSS

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL

*Harold D. Seal*

DATE

### VEHICLE PURCHASE

Type of vehicle:  New Vehicle  Used Vehicle Used Vehicle Mileage

Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID

MAKE GMC

MODEL CANYON

YEAR 2023

COLOR WHITE

FUEL TYPE GAS

3/2 TON CREW CAB OR SMALLER

### NEW VEHICLE CLASS/DESCRIPTION

DEALERSHIP WHITESIDE OF SAINT CLAIRSVILLE

PURCHASE PRICE \$47,954.00

VEHICLE PURPOSE: ASSIGNED - Vehicles that are assigned to a state employee, driver's name must appear in ARI

USED VEHICLE VIN#

### DECOMMISSIONED VEHICLE

MAKE JEEP

MODEL GRAND CHEROKEE

YEAR 2014

MILEAGE 151057

LICENSE # SA001959

VIN # 1C4RJFAG3EC178672 FLT

DECOMMISSIONING METHOD DEST - Destroyed

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD

*Harold D. Seal*

DATE 3/6/24

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

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#### THORNHILL GROUP, INC.

| Organization Information |                |                  |             |          |        |          |                  |                    |
|--------------------------|----------------|------------------|-------------|----------|--------|----------|------------------|--------------------|
| Org Type                 | Effective Date | Established Date | Filing Date | Charter  | Class  | Sec Type | Termination Date | Termination Reason |
| C   Corporation          | 11/9/2004      |                  | 11/9/2004   | Domestic | Profit |          |                  |                    |

| Organization Information  |  |                           |               |
|---------------------------|--|---------------------------|---------------|
| <b>Business Purpose</b>   | 4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used) | <b>Capital Stock</b>      | 5000.0000     |
| <b>Charter County</b>     | Boone  | <b>Control Number</b>     | 71304         |
| <b>Charter State</b>      | WV   | <b>Excess Acres</b>       |               |
| <b>At Will Term</b>       |  | <b>Member Managed</b>     |               |
| <b>At Will Term Years</b> |  | <b>Par Value</b>          | 50.000000     |
| <b>Authorized Shares</b>  | 100  | <b>Young Entrepreneur</b> | Not Specified |

| Addresses |
|-----------|
|-----------|

| Type                             | Address  |
|----------------------------------|--|
| <b>Local Office Address</b>      | 500 FORD FAIRLANE<br>CHAPMANVILLE, WV, 25508                                     |
| <b>Mailing Address</b>           | GEORGE R NISBET JR.<br>RT 119 SOUTH CORRIDOR G<br>CHAPMANVILLE, WV, 25508<br>USA |
| <b>Mailing Address</b>           | P.O. BOX 1449<br>CHAPMANVILLE, WV, 25508<br>USA                                  |
| <b>Notice of Process Address</b> | WALLY THORNHILL<br>500 FORD FAIRLANE<br>RT 119 NO<br>CHAPMANVILLE, WV, 25508     |
| <b>Principal Office Address</b>  | 500 FORD FAIRLANE<br>RT 119 NORTH<br>CHAPMANVILLE, WV, 25508<br>USA              |
| Type                             | Address  |

| <b>Officers</b>       |  |
|-----------------------|--|
| Type                  | Name/Address   |
| <b>Director</b>       | WALLY THORNHILL<br>PO BOX 340<br>PECKS MILL, WV, 25547             |
| <b>Director</b>       | NATHAN THORNHILL<br>PO BOX 340<br>PECKS MILL, WV, 25547            |
| <b>Incorporator</b>   | WALLY L. THORNHILL<br>P.O. BOX 340<br>PECKS MILL, WV, 25547<br>USA |
| <b>President</b>      | WALLY L THORNHILL<br>PO BOX 1449<br>CHAPMANVILLE, WV, 25508        |
| <b>Secretary</b>      | NATHAN THORNHILL<br>PO BOX 340<br>PECKS MILL, WV, 25547            |
| <b>Treasurer</b>      | JAMES B DIVITA<br>3036 MICHAEL AVENUE<br>BELLE, WV, 25015          |
| <b>Vice-President</b> | NATHAN THORNHILL<br>PO BOX 340<br>PECKS MILL, WV, 25547            |
| Type                  | Name/Address   |



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