



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 02-27-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0225 0225 PEI2200000004 4	Procurement Folder:	990086
Document Name:	SENIOR APPLICATION DEVELOPER	Reason for Modification:	Change Order No. 3 - to renew contract
Document Description:	SENIOR APPLICATIONS DEVELOPER		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-03-09
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-03-08

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000224457	Requestor Name:	Jessica L Virtz
EBRIDGE CONSULTING LLC		Requestor Phone:	(304) 558-7850
585 FAIRWOOD RD		Requestor Email:	jessica.l.virtz@wv.gov
HUNTINGTON	WV 25705-2256	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION</div>	
US			
Vendor Contact Phone:	304-736-2800 Extension:		
Discount Details:			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
PUBLIC EMPLOYEES INSURANCE	PUBLIC EMPLOYEES INSURANCE
STE 2	STE 2
601 57TH ST SE	601 57TH ST, SE
CHARLESTON WV 25304	CHARLESTON WV 25304
US	US

2-28-2460

ENTERED

Total Order Amount:	Open End
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MKP 02/27/2024  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *T. Wayne* 2/27/2024  
 ELECTRONIC SIGNATURE ON FILE

Purchasing Division's File Copy  
 ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
*Melissa Stiles*  
 DATE: *MAR 05 2024*  
 ELECTRONIC SIGNATURE ON FILE

3/3/2024

**Extended Description:**

Change Order

Change Order No. 3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 3/9/24 through 3/8/25

Renewal Years Remaining: 1 year

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81111600			HOUR	109.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-03-09	2023-03-08		0.00	

**Commodity Line Description:** Computer programmers

**Extended Description:**

Computer programmers

SEE ATTACHED EXHIBIT A PRICING PAGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111600			HOUR	112.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-03-09	2024-03-08		0.00	

**Commodity Line Description:** Computer programmers

**Extended Description:**

Computer programmers

SEE ATTACHED EXHIBIT A PRICING PAGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81111600			HOUR	115.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-03-09	2025-03-08		0.00	

**Commodity Line Description:** Computer programmers

**Extended Description:**

Computer programmers

SEE ATTACHED EXHIBIT A PRICING PAGES



**Public Employees  
Insurance Agency**

WV Toll free 1 (888) 680-7342  
Phone: 1 (304) 558-7850  
Fax: 1 (877) 233-4295  
Website: www.wypeia.com

CMA PEI2200000004

Contract Renewal between WV Public Employees Insurance Agency (PEIA) and eBridge Consulting, LLC. (eBridge).

Contract CMA PEI2200000004 for Computer Programmer services will terminate on March 8, 2024. The contract may be renewed 2 more time for a maximum of 1 year. PEIA and eBridge agree to renew the contract for 1 year according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Change Order 2, Standard Renewal

Effective date of renewal: 3/9/24 through 3/8/25  
Renewal Years/Months Remaining: 1 year  
No other changes

WV PEIA

eBridge Consulting, LLC

Jessica L. Vitz  
Signature

Bill Varney  
Signature

Jessica L. Vitz  
Printed Name

Bill Varney  
Printed Name

Fiscal & Procurement Officer  
Title

President  
Title

2/6/24  
Date

2/6/2024  
Date

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### EBRIDGE CONSULTING, L.L.C.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	1/31/2013		1/31/2013	Foreign	Profit		1/31/2083	

Organization Information			
<b>Business Purpose</b>	5415 - Professional, Scientific and Technical Servies - Professional, Scientific and Techincal Servies - Computer Systems Design and Related Services (design, programming, facilities mgmt)		<b>Capital Stock</b>
<b>Charter County</b>		<b>Control Number</b>	99YUQ
<b>Charter State</b>	TX	<b>Excess Acres</b>	
<b>At Will Term</b>	T	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>	70	<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Designated Office Address</b>	585 FAIRWOOD ROAD HUNTINGTON, WV, 25705
<b>Mailing Address</b>	2275 E CONTINENTAL BLVD, SUITE 120 SOUTHLAKE, TX, 76092 USA
<b>Notice of Process Address</b>	BILL VARNEY 2275 E. CONTINENTAL BLVD. SUITE 120 SOUTHLAKE, TX, 76092
<b>Principal Office Address</b>	2275 E CONTINENTAL BLVD. SUITE 120 SOUTHLAKE, TX, 76092 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Member</b>	WILLIE L. VARNEY 2200 COLLINS PATH COLLEYVILLE, TX, 76034
<b>Member</b>	MARCIA S. VARNEY 2200 COLLINS PATH COLLEYVILLE, TX, 76034
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
<b>Filed For</b>	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017	
2016	
2015	

2014

**Date filed**

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, February 13, 2024 — 11:47 AM

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- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

ebridge ×

- Classification ▼
- Excluded Individual ▼
- Excluded Entity ▼
- Federal Organizations ▼
- Exclusion Type ▼
- Exclusion Program ▼
- Location ▼
- Dates ▼

Reset 



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Feedback

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>OS / MP</u> Date: <u>2/07/24</u>  Solicitation No. <u>C0#3 Renewal</u>	Agency: WV PEIA  Procurement Officer Submitting Requisition: Jessica Virtz  Requisition No. CMA PEI2200000004  PF No.: 990086
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CROM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> n/a
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> n/a
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> n/a
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

