



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Purchase Order

Order Date: 02-27-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CPO 0211 4036 GSD240000007 3	<b>Procurement Folder:</b>	1279721
<b>Document Name:</b>	Building 36 Facade Replacement Project	<b>Reason for Modification:</b>	Change Order No. 1 - to issue Notice to Proceed
<b>Document Description:</b>	Building 36 Facade Replacement Project		
<b>Procurement Type:</b>	Central Purchase Order		
<b>Buyer Name:</b>	Melissa Pettrey		
<b>Telephone:</b>	(304) 558-0094		
<b>Email:</b>	melissa.k.pettrey@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2024-03-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2025-08-23

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000211095	<b>Requestor Name:</b>	Aaron M Armstrong
PARAMOUNT BUILDERS LLC		<b>Requestor Phone:</b>	304-352-5492
501 - 6TH AVE, POB 1370		<b>Requestor Email:</b>	aaron.m.armstrong@wv.gov
ST ALBANS	WV 25177		
US			
<b>Vendor Contact Phone:</b>	304-727-2770	<b>Extension:</b>	
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

**24**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 36 ONE DAVIS SQUARE CHARLESTON WV 25301 US

2-27-24 6L

<b>Total Order Amount:</b>	\$7,967,926.10
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Purchasing Division's File Copy

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Tanya K. 2/27/2024</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>3-5-24</i> ELECTRONIC SIGNATURE ON FILE
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*3/5/2024*

**Extended Description:**

Change Order No. 1 - To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: March 1, 2024 Through August 23, 2025

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121103	0.00000		0.000000	7759800.10
Service From	Service To	Manufacturer	Model No		
2024-03-01	2025-08-23				

**Commodity Line Description:** Base Bid

**Extended Description:**

Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72121103	100.00000	FT	119.400000	11940.00
Service From	Service To	Manufacturer	Model No		
2024-03-01	2025-08-23				

**Commodity Line Description:** Concrete Crack Injection Repairs

**Extended Description:**

Concrete Crack Injection Repairs

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72121103	250.00000	FT	83.900000	20975.00
Service From	Service To	Manufacturer	Model No		
2024-03-01	2025-08-23				

**Commodity Line Description:** Concrete Patch Repairs

**Extended Description:**

Concrete Patch Repairs

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72121103	250.00000	FT	19.900000	4975.00
Service From	Service To	Manufacturer	Model No		
2024-03-01	2025-08-23				

**Commodity Line Description:** Concrete Masonry Repointing

**Extended Description:**

Concrete Masonry Repointing

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72121103	200.00000	CF	373.750000	74750.00
Service From	Service To	Manufacturer	Model No		
2024-03-01	2025-08-23				

**Commodity Line Description:** Concrete Masonry Grouting and Reinforcing

**Extended Description:**

Concrete Masonry Grouting and Reinforcing

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	72121103	50.00000	CF	287.000000	14350.00
Service From	Service To	Manufacturer		Model No	
2024-03-01	2025-08-23				

**Commodity Line Description:** Concrete Masonry Grouting

**Extended Description:**  
Concrete Masonry Grouting

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	72121103	500.00000	SI	70.240000	35120.00
Service From	Service To	Manufacturer		Model No	
2024-03-01	2025-08-23				

**Commodity Line Description:** Structural Steel Zinc Rich Primer

**Extended Description:**  
Structural Steel Zinc Rich Primer

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	72121103	100.00000	SF	35.000000	3500.00
Service From	Service To	Manufacturer		Model No	
2024-03-01	2025-08-23				

**Commodity Line Description:** Hazardous Materials: Asbestos

**Extended Description:**  
Hazardous Materials: Asbestos

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	72121103	100.00000	SF	46.550000	4655.00
Service From	Service To	Manufacturer		Model No	
2024-03-01	2025-08-23				

**Commodity Line Description:** Hazardous Materials: Lead Base Paint

**Extended Description:**  
Hazardous Materials: Lead Base Paint

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	72121103	2500.00000	SF	11.530000	28825.00
Service From	Service To	Manufacturer		Model No	
2024-03-01	2025-08-23				

**Commodity Line Description:** Hazardous Materials: Mold

**Extended Description:**  
Hazardous Materials: Mold

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	72121103	300.00000	LF	17.570000	5271.00
Service From	Service To	Manufacturer		Model No	
2024-03-01	2025-08-23				

**Commodity Line Description:** Crack Repairs for Existing EIFS Cladding

**Extended Description:**  
Crack Repairs for Existing EIFS Cladding

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	72121103	250.00000	SF	14.060000	3515.00
Service From	Service To	Manufacturer		Model No	
2024-03-01	2025-08-23				

**Commodity Line Description:** Patch Repairs for Existing EIFS Cladding

**Extended Description:**

Patch Repairs for Existing EIFS Cladding

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	72121103	200.00000	LF	1.250000	250.00
Service From	Service To	Manufacturer		Model No	
2024-03-01	2025-08-23				

**Commodity Line Description:** Replacement of Interior Gaskets for Existing Curtain Walls

**Extended Description:**

Replacement of Interior Gaskets for Existing Curtain Walls



STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
GENERAL SERVICES DIVISION  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

John K. McHugh  
Director

February 21, 2024

Paramount Builders LLC  
501 6<sup>th</sup> Ave, P.O.B. 1370  
Saint Albans, WV, 25177

Attn: Mr. Foster,

**NOTICE TO PROCEED**

Per issuance of Purchase Order Number CPO 0211 GSD240000007, this is your notification to commence work on (Friday) March 1, 2024, to provide all equipment, materials and incidentals for services related to Building 36 Façade Replacement Project, per the bid requirements, terms, and conditions of CRFQ 0211 GSD240000007.

Given the contract's terms and conditions, the project must be completed by August 23, 2025. You have Five Hundred and Forty (540) calendar days from the issuance of the Notice to Proceed. The contract start date is March 1, 2024, and the Final Completion date is August 23, 2025.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at (304) 352-5531, or e-mail at [cody.g.taylor@wv.gov](mailto:cody.g.taylor@wv.gov).

Sincerely,

Cody Taylor, Procurement Specialist, GSD *Cody Taylor* 2/21/24

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### PARAMOUNT BUILDERS, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	12/22/2000		12/22/2000	Domestic	Profit		12/31/2050	

Organization Information			
<b>Business Purpose</b>	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)		<b>Capital Stock</b>
<b>Charter County</b>	Kanawha	<b>Control Number</b>	37513
<b>Charter State</b>	WV	<b>Excess Acres</b>	
<b>At Will Term</b>	T	<b>Member Managed</b>	MGR
<b>At Will Term Years</b>	50	<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

**Addresses**

Type	Address
<b>Designated Office Address</b>	501 6TH AVENUE SAINT ALBANS, WV, 25177 ✓
<b>Mailing Address</b>	P O BOX 1370 ST. ALBANS, WV, 25177 USA
<b>Notice of Process Address</b>	STEVEN M CARR 501 6TH AVENUE SAINT ALBANS, WV, 25177
<b>Principal Office Address</b>	PO BOX 1370 SAINT ALBANS, WV, 25177 USA
Type	Address

**Officers**

Type	Name/Address
<b>Manager</b>	ROBERT O. ORDERS JR. 505 6TH AVENUE SAINT ALBANS, WV, 25177
<b>Manager</b>	NATHANIEL ORDERS & DERICK FOSTER 505 6TH AVENUE SAINT ALBANS, WV, 25177
<b>Organizer</b>	ROBERT G. TWEEL P O BX 553 CHARLESTON, WV, 25322 USA
Type	Name/Address

**Name Changes**

Date	Old Name
<b>10/23/2006</b>	FOUNDATION SPECIALISTS, LLC
Date	Old Name

Date	Amendment
<b>10/23/2006</b>	NAME CHANGE: FROM FOUNDATION SPECIALISTS, LLC AND RESTATED ARTICLES
Date	Amendment

## Annual Reports

Filed For
2023
2022
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, February 21, 2024 — 11:08 AM

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- Any Words <sup>i</sup>
- All Words <sup>i</sup>
- Exact Phrase <sup>i</sup>

e.g. 123456789, Smith Corp

"Paramount Builders LLC" ×

Classification ∨

Excluded Individual ∨

Excluded Entity ∨

Federal Organizations ∨

Exclusion Type ∨

Exclusion Program ∨

Location ∨

Dates ∨

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Feedback

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>OS/MP</u> Date: <u>2/27/24</u>  Solicitation No. <u>CO# NTP</u>	Agency: West Virginia General Services Division  Procurement Officer Submitting Requisition: Cody Taylor  Requisition No. CMA GSD2400000007  PF No.: 1279721
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> n/a
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> n/a
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> n/a
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Tara [Signature]