



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 02-12-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0210 4432 ISC2300000002 2	Procurement Folder:	1024606
Document Name:	CO1: Direct Award for ASG Software Maintenance (OT24112)	Reason for Modification:	
Document Description:	CO1: Direct Award for ASG Software Maintenance (OT24112)	Change Order 1 is issued to renew the contract for one (1) year.	
Procurement Type:	Central Sole Source		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-04-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-04-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	00000100840			Requestor Name:	Andrew C Lore
ROCKET SOFTWARE INC 77 FOURTH AVE				Requestor Phone:	304-352-4944
WALTHAM MA 02451				Requestor Email:	andrew.c.lore@wv.gov
US				<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION</div>	
Vendor Contact Phone:	7815774323	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

2-14-24 GC

Total Order Amount:	\$288,743.77
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Purchasing Division's File Copy

JW 2/14/24

PURCHASING DIVISION AUTHORIZATION DATE: <i>Murt Alex - 2/14/2024</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Dan Day 2-22-24</i> ELECTRONIC SIGNATURE ON FILE
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2/22/2024

Extended Description:

Change Order 1

Change Order 1 is issued to renew the contract for one (1) year according to all terms and conditions, specifications, and pricing contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 04/15/2024 - 04/14/2025

Renewals Remaining: 1

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		0.000000	\$140,850.62
Service From	Service To	Manufacturer		Model No	
2023-04-15	2024-04-14				

Commodity Line Description: Content Management - Maintenance - Year 2

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		0.000000	\$147,893.15
Service From	Service To	Manufacturer		Model No	
2024-04-15	2025-04-14				

Commodity Line Description: Content Management - Maintenance - Year 3

Extended Description:



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Heather Abbott
Chief Information Officer

February 7, 2024

Glenda Hanks
Senior Renewal Account Executive
ghanks@rocketsoftware.com

Subject: Renewal of agreement CCT ISC23*02, ASG Software

Dear Mr./Ms. Hanks:

Provisions were included in the original contract documents to renew the subject contract under the same terms, conditions and pricing. The renewal dates are April 15, 2024, through April 14, 2025. If your company agrees, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to be "AL" or "Andrew Lore".

Andrew Lore
IT Procurement & Business Services Manager/ISMIII
West Virginia Office of Technology
1900 Kanawha Blvd. E., Bldg. 5, 10th Floor
Charleston, WV 25305

Attachment

We agree to the above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

DocuSigned by:
Michael Currie
B8CAF9733D28444...
2/8/2024
Name/Signature Date

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>TW-09</u> Date: <u>2/14/24</u>	Agency: WVOT
Solicitation No. <u>CCT ISC23'002</u>	Procurement Officer Submitting Requisition: Andrew Lore
	Requisition No. CCT ISC23*02 Change Order 1
	PF No.: 1024606

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____



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Business Organization Detail

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ROCKET SOFTWARE, INC.

* SEE Attached

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	9/24/2012		9/24/2012	Foreign	Profit			

Organization Information			
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services		Capital Stock
Charter County		Control Number	99X0S
Charter State	DE	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	X Close
Authorized Shares	0	Entr	

Hi, I'm SOLO I'm here to help you launch your new LLC.

Addresses

Type	Address
Local Office Address	77 4TH AVENUE WALTHAM, MA, 02451
Mailing Address	77 FOURTH AVENUE WALTHAM, MA, 02451 USA
Notice of Process Address	COGENCY GLOBAL INC. 128 CAPITOL STREET CHARLESTON, WV, 25301
Principal Office Address	77 FOURTH AVENUE WALTHAM, MA, 02451 USA
Type	Address

Officers

Type	Name/Address
Director	MILAN SHETTI 77 4TH AVENUE WALTHAM, MA, 02451
Director	BRUCE BOWDEN 77 4TH AVENUE WALTHAM, MA, 02451
President	MILAN SHETTI 77 FOURTH AVENUE WALTHAM, MA, 02451
Secretary	BRUCE BOWDEN 77 FOURTH AVE WALTHAM, MA, 02451
Treasurer	BRUCE BOWDEN 77 FOURTH AVE WALTHAM, MA, 02451
Type	Name/Address

Annual Reports**Filed For**

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2022

2021

2020

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2017
2016
2015
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Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, February 12, 2024 — 3:12 PM

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Hi, I'm SOLO I'm here to help you launch your new LLC.



Lore, Andrew C <andrew.c.lore@wv.gov>

RE: Address Discrepancy - State of WV Bluezone July 1 2023 BZ Renewal Quote # Q-383770

1 message

Tyson Stokes <tstokes1@rocketsoftware.com>

Thu, Jun 22, 2023 at 7:34 PM

To: Christine Diaz <cdiaz@rocketsoftware.com>, "Lore, Andrew C" <andrew.c.lore@wv.gov>

Hi Andrew,

The PO Box in Boston is an old remittance address that is no longer used. It has since been updated to PO Box 712965, Philadelphia, PA 19171.

77 4th Ave, Waltham, MA 02451 is our physical address.

I tried updating the addresses in wvOASIS month ago (I just tried again) but they still show as Pending Update. Do you know how to get past this Pending Update status?

Thanks,



Tyson Stokes

Sr. Manager, Order Management
Rocket Software, USA
E: tstokes1@rocketsoftware.com
W: RocketSoftware.com



From: Christine Diaz <cdiaz@rocketsoftware.com>

Sent: Thursday, June 22, 2023 7:37 AM

To: Lore, Andrew C <andrew.c.lore@wv.gov>; Tyson Stokes <tstokes1@rocketsoftware.com>

Subject: RE: Address Discrepancy - State of WV Bluezone July 1 2023 BZ Renewal Quote # Q-383770

Good morning, Andrew,

I do not have access to wvOASIS, but I believe Tyson Stokes in Order Management (Copied) has access.

@Tyson Stokes

The State of West Virginia will be purchasing the attached TE Renewal Quote # Q-383770.

Andrew is trying to initiate the PO for the renewal and has questions pertaining to the addresses listed in the wvOASIS portal. Can you please see his email below and address his questions?

Thank you,

Christine

From: Lore, Andrew C <andrew.c.lore@wv.gov>
Sent: Thursday, June 22, 2023 8:45 AM
To: Christine Diaz <cdiaz@rocketsoftware.com>
Subject: Address Discrepancy

EXTERNAL EMAIL

Christine,

I am working on the PO. Can you please tell me how the address listed in wvOASIS (PO Box 842965 Boston, MA) and the address with the Secretary of State (77 4th Avenue Waltham, MA) are related?

Andrew Lore

IT Procurement & Business Services Manager/ISMIII

West Virginia Office of Technology

1900 Kanawha Blvd., E.

Building 5, 10th Floor

Charleston, WV 25305

T: 304-352-4944



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Rocket Software, Inc. and subsidiaries ■ 77 Fourth Avenue, Waltham MA 02451 ■ Main Office Toll Free Number: +1 855.577.4323

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Feb 6, 2024



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Select Domain
Entity Information



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Entities

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e.g. 123456789, Smith Corp

"rocket software" ×

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- Exclusion Program ∨
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- Dates ∨

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