



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 03-20-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0210 4465 ISC2200000006 3	Procurement Folder:	1023407
Document Name:	CO 2: RightFax Upgrade & Maintenance (OT24127)	Reason for Modification:	
Document Description:	CO 2: RightFax Upgrade & Maintenance (OT24127)	Change Order 2 is issued to renew contract for one (1) year.	
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-04-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VC0000107619	Requestor Name:	Andrew C Lore
BPS VENTURES II LLC 7385 NORTH STATE ROUTE 3 #136		Requestor Phone:	304-352-4944
WESTERVILLE OH 430828654 US		Requestor Email:	andrew.c.lore@wv.gov
Vendor Contact Phone:	614-881-1312 Extension:	<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Discount Details:			
	Discount Allowed Discount Percentage Discount Days		
#1	No 0.0000 0		
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

3-20-246L

Total Order Amount:	\$51,533.39
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark [Signature] 3/20/2024</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray [Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Debra [Signature] 3-20-24</i> ELECTRONIC SIGNATURE ON FILE
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3/21/2024

Extended Description:

Change Order 2

Change Order 2 is issued o renew contract for one (1) year according to all terms and conditions, pricing and specifications contained in the original contract and subsequent Change Orders not modified herein.

Effective Dates: 5/1/2024 - 4/30/2025

Renewals Remaining: 1

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232904	1.00000	EA	3854.000000	\$3,854.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 3.1.1 - Upgrade RightFax Enterprise Server, or Equal

Extended Description:

3.1.1 Upgrade to RightFax Enterprise Server Software (Part#1000021256) and Standard Support of license or Equal

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232904	24.00000	EA	607.000000	\$14,568.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 3.1.2 - Upgrade RightFax FOIP Enable, or Equal

Extended Description:

3.1.2 Upgrade to RightFax FOIP Enable from Existing Right Fax Document Delivery Channels (Part#1000021413) - 24 Channels or Equal

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43232904	1.00000	EA	11801.000000	\$11,801.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 3.1.3 - Year 1 Maintenance and Support

Extended Description:

3.1.3 Maintenance and support for Business Server, 23 additional channels and PDF module (Part# S-CPASPSUPPORT) or Equal.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43232904	1.00000	EA	10395.310000	\$10,395.31
Service From	Service To	Manufacturer	Model No		
2023-05-01	2024-04-30				

Commodity Line Description: 3.1.3 - Year 2 Maintenance and Support

Extended Description:

3.1.3 Maintenance and support for Business Server, 23 additional channels and PDF module (Part# S-CPASPSUPPORT) or Equal.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	43232904	1.00000	EA	10915.080000	\$10,915.08
Service From	Service To	Manufacturer	Model No		
2024-05-01	2025-04-30				

Commodity Line Description: 3.1.3 - Year 3 Maintenance and Support

Extended Description:

3.1.3 Maintenance and support for Business Server, 23 additional channels and PDF module (Part# S-CPASPSUPPORT) or Equal.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Heather Abbott
Chief Information Officer

March 13, 2024

Brooke Rolfe
Business Development Manager
brolfe@bpstechnologies.com

Subject: Renewal of agreement CCT ISC22*06, RightFax Renewal

Dear Mr./Ms. Rolfe:

Provisions were included, in the original contract documents, to renew subject contract under the same terms, conditions and pricing. The renewal dates are May 1, 2024, through April 30, 2025. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Andrew Lore
IT Procurement & Business Services Manager/ISMIII
West Virginia Office of Technology
1900 Kanawha Blvd, E., Bldg. 5, 10th Floor
Charleston, WV 25305

Attachment

We agree to renew the contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

Brooke Rolfe
Name/Signature

3/13/24
Date

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Business Organization Detail

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BPS VENTURES 11, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	3/3/2022		3/3/2022	Foreign	Profit			

Organization Information	
Business Purpose 5419 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Other Professional/Scientific/Technical Services (marketing research, public opinion polling, photographic, translation & interpretation, veterinary services)	Capital Stock
Charter County	Control Number
Charter State OH	Excess Acres X Close
At Will Term A	M Hi, I'm SOLO I'm here to help you launch your new LLC.
At Will Term Years	Pa

Authorized Shares	Young Entrepreneur	No
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Addresses	
Type	Address
Designated Office Address	1696 BEDFORD RD COLUMBUS, OH, 43212
Mailing Address	7385 STATE RT 3, STE. 136 WESTERVILLE, OH, 43082 USA
Notice of Process Address	INCORP SERVICES, INC. 5098 WASHINGTON STREET WEST, STE. 407 CHARLESTON, WV, 25313
Principal Office Address	1696 BEDFORD RD COLUMBUS, OH, 43212 USA
Type	Address

Officers	
Type	Name/Address
Manager	JOHN PAIDER 1696 BEDFORD RD COLUMBUS, OH, 43212
Type	Name/Address

Annual Reports	
Filed For	2023
Date filed	

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For more information, please contact the Secretary of State

Thursday, March 14, 2024 — 8:17 AM

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Entities

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- All Words (i)
- Exact Phrase (i)

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>TW-09</u> Date: <u>3/20/24</u> Solicitation No. <u>CCT ISC 22*006</u>	Agency: WVOT Procurement Officer Submitting Requisition: Andrew Lore Requisition No. CCT ISC22*06 Change Order 2 PF No.: 1023407
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

