

From: **Whittaker, Frank M** <frank.m.whittaker@wv.gov>
Date: Wed, Nov 19, 2025 at 3:42 PM
Subject: Re: Fallen Worker Memorial
To: Heath, Amber J <amber.j.heath@wv.gov>
Cc: Kristy E James <kristy.e.james@wv.gov>, Alisha S Pettit <alisha.s.pettit@wv.gov>, Greg Clay <gregory.c.clay@wv.gov>

Amber,

Please see the attached approval for the Emergency purchase of a temporary bridge at an estimated cost of \$170,000.00. Please follow all emergency procedures outlined in the Purchasing Division Procedures Handbook and return the contract and all supporting documentation to this office within 30 days of this approval for public posting.

On Mon, Nov 17, 2025 at 4:36 PM Whittaker, Frank M <frank.m.whittaker@wv.gov> wrote:

I apologize for the delayed response, your request to enter into a contract for the maintenance of the Fallen Worker Memorial Statue is approved as artwork in accordance with section 9 of the Purchasing Division Procedures Handbook. Please document your file appropriately.

Thank you,

Frank

On Thu, Nov 6, 2025 at 3:42 PM Heath, Amber J <amber.j.heath@wv.gov> wrote:

Good afternoon Frank,

WV DOT is requesting an approval for our an agency contract related to the creation of an AMA. This contract will facilitate the process of adding names and maintaining the memorial, as needed, and with an ADO being created.

As per Section 9, Item 2 ("Artwork and Historical Items") of the Purchasing Handbook regarding "Impossible to Bid" commodities and services, written approval from the Purchasing Division is required for such purchases. This contract has received prior approval from Mike Sheets in previous years. I have attached documentation for your review.

Please let me know if you have any questions or require additional information to process this approval. Thank you.

J. Amber Heath

WV Department of Transportation

Assistant Director, Procurement Section

1900 Kanawha Blvd. E

Building 6 - Room 340

Charleston, WV 25305

Phone: 304-414-7105



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Frank Whittaker

Assistant Director

Purchasing Division

304-558-2316 | Frank.M.Whittaker@wv.gov

2019 Washington St. E., Charleston, WV 25305





APPROVED

BY: *FW* DATE: *11/19/25*

Whittaker, Frank M <frank.m.whittaker@wv.gov>

Emergency Purchase

1 message

Heath, Amber J <amber.j.heath@wv.gov>

Tue, Nov 18, 2025 at 1:39 PM

To: Frank M Whittaker <frank.m.whittaker@wv.gov>, Kristy E James <kristy.e.james@wv.gov>, Samantha L Willis <samantha.l.willis@wv.gov>

Good afternoon Frank and Sam,

I am writing to request an emergency purchase for a temporary bridge solution due to significant delays with the delivery of precast concrete lagging for WVDOT Project in District 2.

This project began in July to replace a washed-out bridge with a box culvert. We placed an ADO (Contract CMA DOT6625C005B) with CXT Inc. for the lagging, which initially quoted a 9-to-12-week delivery time. When the timeline expired in October, the vendor informed us that the supplies were unavailable and projected a new delivery date in January. We consulted the second vendor on this multi-award contract, and they also quoted a 9-to-12-week lead time, which similarly puts the delivery in January.

The extended delay since July is causing considerable distress, and WVDOT is now receiving escalating complaints, including some directed to the Governor's office.

To immediately address this critical situation and provide access to the community, we urgently request approval for an emergency purchase of a temporary bridge in the amount of \$170,000.00. This temporary structure will serve until the lagging is delivered and the box culvert installation can be completed.

We are currently gathering documentation from the district to formalize a vendor complaint regarding this unacceptable delay.

Please let me know if you need further information to approve this emergency purchase request. Thank you.

J. Amber Heath

WV Department of Transportation
Assistant Director, Procurement Section
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Building 6 - Room 340
Charleston, WV 25305
Phone: 304-414-7105