



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header # 1

[List View](#)

[General Information](#) [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1649322

Procurement Type: Central Master Agreement

Vendor ID: 000000192144

Legal Name: ALPHA MECHANICAL SERVICE LLC

Alias/DBA: ALPHA ENERGY SOLUTIONS

Total Bid: \$53,320.00

Response Date: 04/23/2025

Response Time: 9:02

Responded By User ID: SarahW

First Name: Sarah

Last Name: Wright

Email: sarah.wright@aamservice.co

Phone: 502-400-4626

SO Doc Code: CRFQ

SO Dept: 0926

SO Doc ID: PSC2500000004

Published Date: 4/9/25

Close Date: 4/23/25

Close Time: 13:30

Status: Closed

Solicitation Description: HVAC maintenance and repair services

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1649322
Solicitation Description: HVAC maintenance and repair services
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2025-04-23 13:30	SR 0926 ESR04232500000006427	1

VENDOR
000000192144
ALPHA MECHANICAL SERVICE LLC

Solicitation Number: CRFQ 0926 PSC2500000004
Total Bid: 53320
Response Date: 2025-04-23
Response Time: 09:02:32
Comments:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell
304-558-2063
larry.d.mcdonnell@wv.gov

Vendor Signature X	FEIN#	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	HVAC maintenance and repair services				53320.00

Comm Code	Manufacturer	Specification	Model #
72151207			

Commodity Line Comments:

Extended Description:

Vendor to enter lump sum (total cost) and submit completed pricing page.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Misc

Proc Folder: 1649322			Reason for Modification: To post Addendum 02
Doc Description: HVAC maintenance and repair services			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2025-04-09	2025-04-23 13:30	CRFQ 0926 PSC2500000004	3

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : Alpha Mechanical Service LLC

Address : 7200

Street : Distribution Drive

City : Louisville

State : KY **Country :** USA **Zip :** 40258

Principal Contact : Sarah Wright

Vendor Contact Phone: 888-212-6324 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell
304-558-2063
larry.d.mcdonnell@wv.gov

Vendor Signature X *Robert M. Haydon*

FEIN# 51-0456396

DATE April 21, 2025

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION
Addendum 01: To attach pre-bid sign-in sheet from mandatory pre-bid meeting held on 4/09/2025 at 10:00AM EST/EDT
Vendor questions due date still remains 04/16/2025 by 2:00PM EST/EDT
Bid opening date and time still remains 04/23/2025 at 1:30PM EST/EDT
No other changes

INVOICE TO	SHIP TO
PUBLIC SERVICE COMMISSION 201 BROOKS ST	PUBLIC SERVICE COMMISSION 201 BROOKS ST
CHARLESTON WV US	CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	HVAC maintenance and repair services				\$53,320.00

Comm Code	Manufacturer	Specification	Model #
72151207			

Extended Description:
Vendor to enter lump sum (total cost) and submit completed pricing page.

SCHEDULE OF EVENTS		
<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory Pre-Bid Meeting at 10:00AM EST/EDT	2025-04-09
2	Vendor Questions due by 2:00PM EST/EDT	2025-04-16

	Document Phase	Document Description	Page 3
PSC2500000004	Final	HVAC maintenance and repair services	

ADDITIONAL TERMS AND CONDITIONS

ee attached document(s) for additional Terms and Conditions



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Misc

Proc Folder: 1649322

Doc Description: HVAC maintenance and repair services

Reason for Modification:

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2025-03-28	2025-04-23 13:30	CRFQ 0926 PSC2500000004	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : Alpha Mechanical Service LLC

Address : 7200

Street : Distribution Drive

City : Louisville

State : KY

Country : USA

Zip : 40258

Principal Contact :

Vendor Contact Phone: 888-212-6324

Extension:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell
304-558-2063
larry.d.mcdonnell@wv.gov

Vendor
Signature *Robert M. Haydon*

FEIN# 51-0456396

DATE April 21, 2025

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The State of West Virginia Purchasing Division, is soliciting bids for the agency, West Virginia Public Service Commission, to establish an open-end contract for HVAC Maintenance, per the attached documentation.

Questions regarding the solicitation must be submitted in writing to Larry.D.McDonnell@wv.gov prior to the question period deadline

INVOICE TO

PUBLIC SERVICE
COMMISSION
201 BROOKS ST

CHARLESTON WV
US

SHIP TO

PUBLIC SERVICE
COMMISSION
201 BROOKS ST

CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	HVAC maintenance and repair services				\$53,320.00

Comm Code	Manufacturer	Specification	Model #
72151207			

Extended Description:

Vendor to enter lump sum (total cost) and submit completed pricing page.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory Pre-Bid Meeting at 10:00AM EST/EDT	2025-04-09
2	Vendor Questions due by 2:00PM EST/EDT	2025-04-16

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Alpha Mechanical Service LLC

☐ Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
None	

Attach additional pages if necessary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) John Jennings/Regional Account Executive

(Address) 7200 Distribution Drive Louisville, KY 40258

(Phone Number) / (Fax Number) 888-212-6324 or 304-550-5289/Fax-866-296-8035

(email address) john.jennings@aamservice.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Alpha Mechanical Service LLC

(Company)

Robert M. Haydon

(Signature of Authorized Representative)

Robert M. Haydon/CFO April 21, 2025

(Printed Name and Title of Authorized Representative) (Date)

888-212-6324/866-296-8035

(Phone Number) (Fax Number)

rob.haydon@aamservice.com/sarah.wright@aamservice.com

(Email Address)

REQUEST FOR QUOTATION
Public Service Commission HVAC Maintenance
CRFQ PSC25*04

EXHIBIT C - PRICING PAGE

Preventive Maintenance (cost should include both locations in monthly and yearly totals):

Monthly Charge	x	months	=	Total Yearly Charge
\$ <u>1,735.00</u>	x	12	=	\$ <u>20,820.00</u>

Corrective Maintenance:

Hourly Labor Rate	x	Estimated Hours	=	Total Labor Cost
\$ <u>100.00</u>	x	200	=	\$ <u>20,000.00</u>

Estimated Parts Cost	x	Multiplier (provide % amount)	=	Total Parts Cost
\$10,000.00	x	<u>1.25</u>	=	\$ <u>12,500.00</u>

Total Bid Amount * \$ 53,320.00

* Total Bid Amount is calculated by adding the Total Yearly Cost, Total Labor Cost, and the Total Parts Cost.



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, Robert M. Haydon, after being first duly sworn, depose and state as follows:

1. I am an employee of Alpha Mechanical Service LLC; and,
 (Company Name)
2. I do hereby attest that Alpha Mechanical Service LLC
 (Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Robert M. Haydon

Signature: Robert M. Haydon

Title: CFO

Company Name: Alpha Mechanical Service LLC

Date: April 21, 2025

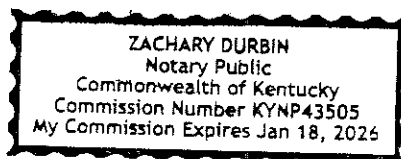
STATE OF ~~WEST VIRGINIA~~, KY

COUNTY OF Jefferson, TO-WIT:

Taken, subscribed and sworn to before me this 21 day of April, 2025.

By Commission expires 01/18/2026

(Seal)



Zachary Durbin
 (Notary Public)

Rev. July 7, 2017



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Misc

Proc Folder: 1649322

Doc Description: HVAC maintenance and repair services

Reason for Modification:

To post Addendum 01

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2025-04-02	2025-04-23 13:30	CRFQ 0926 PSC2500000004	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : Alpha Mechanical Service LLC

Address : 7200

Street : Distribution Drive

City : Louisville

State : KY

Country : USA

Zip : 40258

Principal Contact : Sarah Wright

Vendor Contact Phone: 888-212-6324

Extension:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell
304-558-2063
larry.d.mcdonnell@wv.gov

Vendor
Signature X *Robert M. Haydon*

FEIN# 51-0456396

DATE April 21, 2025

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum 01:

To attach Revised Additional Terms and Conditions (Construction Contracts Only). To checkmark the following in Section 2, Bonds: Bid Bond, Performance Bond, and Labor/Material Payment Bond

Mandatory Pre-bid meeting still remains 04/09/2025 at 10:00AM EST/EDT

Vendor questions due date still remains 04/16/2025 by 2:00PM EST/EDT

Bid opening date and time still remains 04/23/2025 at 1:30PM EST/EDT

No other changes

INVOICE TO

PUBLIC SERVICE
COMMISSION
201 BROOKS ST

CHARLESTON
US

WV

SHIP TO

PUBLIC SERVICE
COMMISSION
201 BROOKS ST

CHARLESTON
US

WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	HVAC maintenance and repair services				\$53,320.00

Comm Code	Manufacturer	Specification	Model #
72151207			

Extended Description:

Vendor to enter lump sum (total cost) and submit completed pricing page.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory Pre-Bid Meeting at 10:00AM EST/EDT	2025-04-09
2	Vendor Questions due by 2:00PM EST/EDT	2025-04-16

SOLICITATION NUMBER: CRFQ PSC25*04

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☒ Correction of error
- ☐ Other

Description of Modification to Solicitation:

To attach Revised Additional Terms and Conditions (Construction Contracts Only). To checkmark the following in Section 2, Bonds: Bid Bond, Performance Bond, and Labor/Material Payment Bond

Mandatory Pre-bid meeting still remains 04/09/2025

Vendor questions due date still remains 04/16/2025 by 2:00PM EST/EDT

Bid opening date and time still remains 04/23/2025 at 1:30PM EST/EDT

No other changes

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM 01 - REVISED

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: Until June 15, 2021, West Virginia Code § 21-11-2, and after that date, § 30-42-2, requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Contractor Licensing Board.

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

2. BONDS: The following bonds must be submitted:

- ☒ **BID BOND:** Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. **THE BID BOND MUST BE SUBMITTED WITH THE BID OR VENDOR'S BID WILL BE DISQUALIFIED.**
- ☒ **PERFORMANCE BOND:** The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award. (Attorney General requires use of the State approved bond forms found at: www.state.wv.us/admin/purchase/forms2.html)
- ☒ **LABOR/MATERIAL PAYMENT BOND:** The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award. (Attorney General requires use of the State approved bond forms found at: www.state.wv.us/admin/purchase/forms2.html)
- ☐ **MAINTENANCE BOND:** The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system if the work impacts an existing roof. The amount of the bond must be equal to the price associated with the percentage of the project impacting the roof. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award. (Attorney General requires use of the State approved bond forms found at: www.state.wv.us/admin/purchase/forms2.html)

At a minimum, all construction projects require a bid bond, performance bond, and labor/material payment bond. Failure on the part of the state of West Virginia to checkmark the required bonds above does not relieve the vendor from the legal requirement of providing these bonds.

In lieu of the Bid Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of the bid bond must be of the same amount required of the Bid Bond and delivered with the bid.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO AGR25*13

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Alpha Mechanical Service LLC

Company

Robert M. Haydon

Authorized Signature

April 21, 2025

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Misc

Proc Folder: 1649322

Doc Description: HVAC maintenance and repair services

Reason for Modification:

To post Addendum 02

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2025-04-09	2025-04-23 13:30	CRFQ 0926 PSC2500000004	3

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : Alpha Mechanical Service LLC

Address : 7200

Street : Distribution Drive

City : Louisville

State : KY

Country : USA

Zip : 40258

Principal Contact : Sarah Wright

Vendor Contact Phone: 888-212-6324

Extension:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell
304-558-2063
larry.d.mcdonnell@wv.gov

Vendor
Signature X *Robert M. Haydon*

FEIN# 51-0456396

DATE April 21, 2025

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION
Addendum 01: To attach pre-bid sign-in sheet from mandatory pre-bid meeting held on 4/09/2025 at 10:00AM EST/EDT
Vendor questions due date still remains 04/16/2025 by 2:00PM EST/EDT
Bid opening date and time still remains 04/23/2025 at 1:30PM EST/EDT
No other changes

INVOICE TO	SHIP TO
PUBLIC SERVICE COMMISSION 201 BROOKS ST CHARLESTON WV US	PUBLIC SERVICE COMMISSION 201 BROOKS ST CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	HVAC maintenance and repair services				\$53,320.00

Comm Code	Manufacturer	Specification	Model #
72151207			

Extended Description:
Vendor to enter lump sum (total cost) and submit completed pricing page.

SCHEDULE OF EVENTS		
<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory Pre-Bid Meeting at 10:00AM EST/EDT	2025-04-09
2	Vendor Questions due by 2:00PM EST/EDT	2025-04-16

SOLICITATION NUMBER: CRFQ PSC25*04

Addendum Number: 2

The use of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☒ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

Description of Modification to Solicitation:

To attach pre-bid sign-in sheet from mandatory pre-bid meeting held on 4/09/2025 at 10:00AM EST/EDT

Vendor questions due date still remains 04/16/2025 by 2:00PM EST/EDT

Bid opening date and time still remains 04/23/2025 at 1:30PM EST/EDT

No other changes

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Pre-Bid Sign-In Sheet

Solicitation Number: CRFG PSC2500000004
 Date of Pre-Bid Meeting: 4/9/2025
 Location of Prebid Meeting: PSC 201 Brooks & Charleston, WV 25301

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.
 Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.
 For further verification, please also provide a business card if possible.

<u>Firm Represented:*</u>	<u>Rep Name (Printed):</u>	<u>Firm Address:</u>	<u>Telephone #:</u>	<u>Fax #:</u>	<u>Email:</u>
DSO Mechanical	Bob Hawless	515 3rd Ave. South Chas. WV 25303	304-744- 8479		bhawless@dsomech.com
DSO Mechanical	Cody Jackson	515 3rd Ave South Charleston 25303	304-767-5046		CJackson@dsomech.com
Nitro Construction Services	Samir Kuhn	4300 1st Ave Nitro WV 25148	304 932-6996		jkuhn@nitrocs.com
Tri State Roofing & Sheetmetal	Sam Cleaver	Poca, WV	(304) 886-5479		SCleaver@ Tri-state-service.com
Castro Technical	Ben Lancaster	540 Leon Sullivan Way Charleston WV	304-807-0327		BLancaster@ castotech.com

***One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

Pre-Bid Sign-In Sheet

Solicitation Number: CRFQ PSC2500000004
 Date of Pre-Bid Meeting: 4/9/2025
 Location of Prebid Meeting: PSC 201 Brooks St.
Charleston, WV
25301

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.
 Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.
 For further verification, please also provide a business card if possible.

<u>Firm Represented:*</u>	<u>Rep Name (Printed):</u>	<u>Firm Address:</u>	<u>Telephone #:</u>	<u>Fax #:</u>	<u>Email:</u>
PSC	Lindsey Randolph	201 Brooks St. Charleston, WV 25301	304-340-0322		Lrandolph@ PSC.State.WV.US
PSC	Nathan Nelson	"	304-340-0364		nnelson@psc.state. wv.us
PSC	Reggie Zunker				
PSC	Jeff Schook				
PSC	Ron Arthur	"			
D/pda	Scotty NOLT	"	606-627-5233		scotty.nolt@ agm-service.com

***One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO PSC25*04

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

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Alpha Mechanical Service LLC

Company

Robert M. Haydon

Authorized Signature

April 21, 2025

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Alpha Mechanical Service, LLC
of 7200 Distribution Drive, Louisville, KY 40258, as Principal, and Harco National Insurance Company
of 4200 Six Forks Road, Suite 1400, Raleigh, NC 27609 (919) 833-1600, a corporation organized and existing under the laws of the State of Illinois
with its principal office in the City of Raleigh, NC, as Surety, are held and firmly bound unto the State
of West Virginia, as Oblige, in the penal sum of Five Percent of the Amount Bid (\$ 5% of the Amount Bid) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
HVAC Maintenance and Repair Services

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Oblige may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 23rd day of April, 2025.

Principal Seal

Alpha Mechanical Service, LLC

(Name of Principal)

By

(Must be President, Vice President, or
Duly Authorized Agent)

CEO

(Title)

Harco National Insurance Company

(Name of Surety)

Tahitia M. Fry

Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.

POWER OF ATTORNEY
HARCO NATIONAL INSURANCE COMPANY
INTERNATIONAL FIDELITY INSURANCE COMPANY

Bond # N/A

Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

KNOW ALL MEN BY THESE PRESENTS: That **HARCO NATIONAL INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of Illinois, and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

EVAN D. SIZEMORE, REBECCA S. LEAL, MARIANA WALKER, TAHITIA M. FRY, C. STEPHENS GRIGGS, LAUREN SCOTT, HILLARY D. SHEPARD, KELLIE A. MEYER, ERIN C. LAVIN, CHARLES R. TETER III, VERONICA LAWVER, MARY T. FLANIGAN, PATRICK T. PRIBYL, CHRISTY M. BRAILE, KRISTIN D. THURBER, DANIELLE R. CAPPS, JEFFREY C. CAREY, DEBRA J. SCARBOROUGH

Kansas City, MO

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of **HARCO NATIONAL INSURANCE COMPANY** at a meeting held on the 13th day of December, 2018.

"RESOLVED, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** have each executed and attested these presents
on this 31st day of December, 2024



STATE OF NEW JERSEY
County of Essex

Michael F. Zurcher

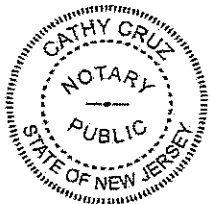
Executive Vice President, Harco National Insurance Company
and International Fidelity Insurance Company

STATE OF ILLINOIS
County of Cook



On this 31st day of December, 2024, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

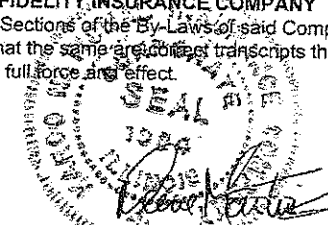


Cathy Cruz
a Notary Public of New Jersey
My Commission Expires April 16, 2029

CERTIFICATION

I, the undersigned officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are true and correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, April 23, 2025



Irene Martins, Assistant Secretary

J13663321580203

GARY KING
1942 LONG RIDGE
ELKVIEW, WV 25071-9024

ELECTRICIAN LICENSE

CLASS JOURNEYMAN

ISSUED: 6/4/2024

EXP DATE: 6/30/2025

RESTRICTIONS: *See back*





West Virginia Division of Labor
HVAC TECHNICIAN LICENSE

License #

HVAC00327

Classification

1

Expiration Date

7/26/2025

Issued To:

GARY D KING

1942 LONG RIDGE ROAD

ELKVIEW

WV 25071

Mitchell E. Wachter
(Authorized Signature)

Issued under the provision of West Virginia Code
§21-16, Regulation of Heating, Ventilating and
Cooling Work.



West Virginia Division of Labor
PLUMBER LICENSE



License =

PL01768

Classification

MASTER

Expiration Date

1/31/2026

Issued To:

GARY D KING

1942 LONG RIDGE

ELKVIEW

WV 25071

Mitchell E. Woodrum

(Authorized Signature)

Issued under the provision of West Virginia Code
§21-14, Supervision of Plumbing Work.



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV036853

CLASSIFICATION:

HVAC
SPECIALTY

ALPHA MECHANICAL SERVICE LLC
7200 DISTRIBUTION DR
LOUISVILLE, KY 40258

DATE ISSUED

APRIL 16, 2025

EXPIRATION DATE

APRIL 16, 2026

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.