



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 5

List View

General Information [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1475603

Procurement Type: Central Master Agreement

Vendor ID: VS0000045668

Legal Name: AMERICAN TECHNOLOGY CONSULTING LLC.

Alias/DBA: AMERICAN TECHNOLOGY CONSULTING LLC.

Total Bid: \$6,829,556.25

Response Date: 10/31/2024

Response Time: 13:23

Responded By User ID: AmerTech

First Name: Nick

Last Name: Reddin

Email: nick@atc.xyz

Phone: 5157709977

SO Doc Code: CRFQ

SO Dept: 0511

SO Doc ID: MIS2500000001

Published Date: 10/16/24

Close Date: 10/31/24

Close Time: 13:30

Status: Closed

Solicitation Description: TECHNICAL TEMPORARY STAFFING SERVICES

Total of Header Attachments: 5

Total of All Attachments: 5



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1475603
Solicitation Description: TECHNICAL TEMPORARY STAFFING SERVICES
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-10-31 13:30	SR 0511 ESR10312400000003297	1

VENDOR
VS0000045668
AMERICAN TECHNOLOGY CONSULTING LLC.

Solicitation Number: CRFQ 0511 MIS2500000001
Total Bid: 6829556.25
Response Date: 2024-10-31
Response Time: 13:23:59
Comments:

FOR INFORMATION CONTACT THE BUYER
Crystal G Hustead
(304) 558-2402
crystal.g.hustead@wv.gov

Vendor Signature X	FEIN#	DATE
---------------------------	--------------	-------------

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Senior Web Application Analyst	2080.0000	HOUR	79.000000	164320.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Senior Web Application Analyst Optional renewal year 1	2080.0000	HOUR	81.765000	170071.20

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Senior Web Application Analyst Optional renewal year 2	2080.0000	HOUR	84.626775	176023.69

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Senior Web Application Analyst Optional renewal year 3	2080.0000	HOUR	87.588712	182184.52

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Senior Application Oracle Database Administrator	2080.0000	HOUR	115.000000	239200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Senior Application Oracle Database Administrator Opt Ren Yr1	2080.0000	HOUR	119.025000	247572.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Senior Application Oracle Database Administrator Opt Ren Yr2	2080.0000	HOUR	123.190875	256237.02

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Senior Application Oracle Database Administrator Opt Ren Yr3	2080.0000	HOUR	127.502556	265205.32

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Senior Application DB2 Database Administrator	2080.0000	HOUR	115.000000	239200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Senior Application DB2 Database Administrator Opt Ren Yr1	2080.0000	HOUR	119.025000	247572.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Senior Application DB2 Database Administrator Opt Ren Yr2	2080.0000	HOUR	123.190875	256237.02

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Senior Application DB2 Database Administrator Opt Ren Yr3	2080.0000	HOUR	127.502556	265205.32

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	SQL Server Database Administrator	2080.0000	HOUR	85.000000	176800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	SQL Server Database Administrator Opt Ren Yr 1	2080.0000	HOUR	87.975000	182988.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	SQL Server Database Administrator Opt Ren Yr 2	2080.0000	HOUR	91.054125	189392.58

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	SQL Server Database Administrator Opt Ren Yr 3	2080.0000	HOUR	94.241019	196021.32

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	Help Desk Analyst	2080.0000	HOUR	35.000000	72800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
18	Help Desk Analyst Optional Renewal Year 1	2080.0000	HOUR	36.225000	75348.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
19	Help Desk Analyst Optional Renewal Year 2	2080.0000	HOUR	37.492875	77985.18

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
20	Help Desk Analyst Optional Renewal Year 3	2080.0000	HOUR	38.805126	80714.66

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
21	Business Analyst	2080.0000	HOUR	75.000000	156000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
22	Business Analyst Optional Renewal Year 1	2080.0000	HOUR	77.625000	161460.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
23	Business Analyst Optional Renewal Year 2	2080.0000	HOUR	80.341875	167111.10

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
24	Business Analyst Optional Renewal Year 3	2080.0000	HOUR	83.153841	172959.99

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
25	Information Systems Assistant	2080.0000	HOUR	40.000000	83200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
26	Information Systems Assistant Optional Renewal Year 1	2080.0000	HOUR	41.400000	86112.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
27	Information Systems Assistant Optional Renewal Year 2	2080.0000	HOUR	42.849000	89125.92

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
28	Information Systems Assistant Optional Renewal Year 3	2080.0000	HOUR	44.348715	92245.33

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
29	Programmer Analyst	2080.0000	HOUR	75.000000	156000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
30	Programmer Analyst Optional Renewal Year 1	2080.0000	HOUR	77.625000	161460.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
31	Programmer Analyst Optional Renewal Year 2	2080.0000	HOUR	80.341875	167111.10

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
32	Programmer Analyst Optional Renewal Year 3	2080.0000	HOUR	83.153841	172959.99

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
33	Senior Mainframe Application Analyst	2080.0000	HOUR	85.000000	176800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
34	Senior Mainframe Application Analyst Optional Ren Yr 1	2080.0000	HOUR	87.975000	182988.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
35	Senior Mainframe Application Analyst Optional Ren Yr 2	2080.0000	HOUR	91.054125	189392.58

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
36	Senior Mainframe Application Analyst Optional Ren Yr 3	2080.0000	HOUR	94.241019	196021.32

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
37	Mainframe Application Analyst	2080.0000	HOUR	75.000000	156000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
38	Mainframe Application Analyst Renewal Yr 1	2080.0000	HOUR	77.625000	161460.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
39	Mainframe Application Analyst Renewal Yr 2	2080.0000	HOUR	80.341875	167111.10

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
40	Mainframe Application Analyst Renewal Yr 3	2080.0000	HOUR	83.153841	172959.99

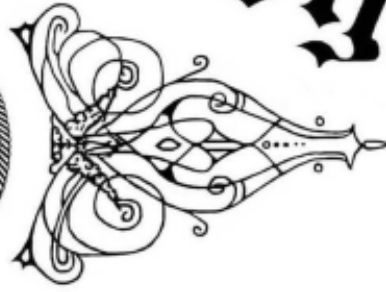
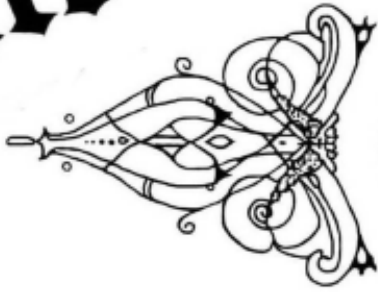
Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.

State of West Virginia



Certificate

*I, Mac Warner, Secretary of State,
of the State of West Virginia, hereby certify that*

AMERICAN TECHNOLOGY CONSULTING, LLC

has filed the appropriate registration documents in my office according to the provisions of the West Virginia Code and hereby declare the organization listed above as duly registered with the Secretary of State's Office.

*Given under my hand and
the Great Seal of West Virginia
on this day of
October 25, 2024*



Mac Warner

Secretary of State

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Tara Jones, President

(Address) 6600 Westown Pkwy, Suite 255, West Des Moines, IA 50266

(Phone Number) / (Fax Number) 515-309-1240

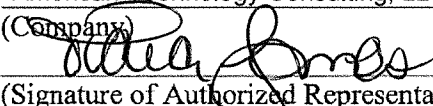
(email address) tara@atc.xyz

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

American Technology Consulting, LLC

(Company)


(Signature of Authorized Representative)

Tara Jones, President

(Printed Name and Title of Authorized Representative) (Date)

Phone Number: 515-309-1240, Fax-515-309-9715

(Phone Number) (Fax Number)

tara@atc.xyz

(Email Address)



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder: 1475603			Reason for Modification:
Doc Description: TECHNICAL TEMPORARY STAFFING SERVICES			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-10-02	2024-10-31 13:30	CRFQ 0511 MIS2500000001	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000045668
Vendor Name : American Technology Consulting, LLC
Address : 6600 Westown Pkwy, Suite 255
Street : Westown Pkwy
City : West Des Moines
State : Iowa **Country :** United States **Zip :** 50266
Principal Contact : Tara Jones
Vendor Contact Phone: 515-309-1240 **Extension:** +1

FOR INFORMATION CONTACT THE BUYER

Crystal G Hustead
(304) 558-2402
crystal.g.hustead@wv.gov

Vendor
Signature X

FEIN# 26-2045518

DATE 10/18/2024

All offers subject to all terms and conditions contained in this solicitation

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ MIS2500000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

American Technology Consulting, LLC

Company



Authorized Signature

10/18/2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Proposal for

STATE OF WEST VIRGINIA

(Department of Administration Purchasing Division)



Technical Temporary Staffing Services

Ref num: CRFQ 0511 MIS2500000001



atc.

American Technology Consulting

6600 Westown Pkwy, Suite 255, West Des Moines, IA 50266

www.atc.xyz

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1. Cover Letter

October 31st, 2024

Crystal G. Hustead
Buyer
Department of Administration Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130
crystal.g.hustead@wv.gov

Dear Ms. Hustead,

On behalf of **American Technology Consulting (ATC)**, I am pleased to submit our proposal in response to **CRFQ MIS2500000001** for **Technical Temporary Staffing Services** for the West Virginia Office of Shared Administration, Office of Management Information Services (OMIS).

Incorporated in 2008, ATC has been providing nationwide IT staffing and services, transforming the digital landscape of businesses to provide optimum value through tailored solutions. With over 15 years of experience, we take pride in treating each customer's needs as unique, offering efficient resources and solutions that address their specific challenges and requirements.

ATC has been a trusted partner in delivering IT staffing services to both public and private sectors across various industries, including government entities such as the **State of Iowa, Arkansas**, and the **Commonwealth of Pennsylvania**. Our recruitment team is experienced in sourcing talent with skill sets that align with the roles outlined in your solicitation, including Senior Web Application Analysts, Database Administrators, Help Desk Analysts, and more.

Our Hiring Process for Technical Talent:

1. **Expert Recruitment Team:** Our recruiters are trained in SDLC processes and methodologies, ensuring a deep understanding of how each technical role fits into your specific needs.
2. **Skills Analysis:** We break down each role to identify the core skill sets required, separating the essential from the "nice-to-haves."
3. **Technical Screening:** Candidates undergo a technical assessment through [CodingGame](#), a screening tool used to evaluate technical skills.
4. **Subject Matter Expert Review:** Successful candidates proceed to an interview with a Subject Matter Expert in their discipline.

- 5. Documented Processes:** We meticulously document our internal interview processes prior to submitting candidates for review.

We recognize that the **State of West Virginia** requires experienced professionals to provide support in areas such as **application development, database management, help desk support**, and other critical IT functions. ATC's professionals have a proven track record of delivering excellence across these disciplines, offering both immediate project support and long-term value.

Should you require any further information or clarification, please do not hesitate to contact our **Primary Point of Contact, Nick Reddin, Vice President of Sales**, at **515-770-9977** or via email at nick@american-technology.net.

Thank you for considering ATC for this opportunity. We look forward to the possibility of supporting West Virginia's IT initiatives and delivering high-quality technical staffing services.

Thank you,

Nick Reddin

2. Qualifications

Vendors, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:

3.1 Vendors shall be in business a minimum of five (5) years, providing similar information technology staffing services. Vendors must provide documentation to indicate that their company meets this requirement prior to award; however, bidders may include this documentation with their bid.

ATC's Response: With over 15 years of experience in IT consulting and staffing, ATC specializes in delivering customized, innovative solutions designed to address each client's unique challenges. Our service offerings integrate advanced technologies, such as Custom software Development, Robotic Process Automation (RPA), Chatbots, and Cloud Development, simplifying complex processes to enhance user experience and operational efficiency.

Qualifications & Experience:

ATC brings significant expertise and direct experience in IT staffing and workforce augmentation, providing skilled professionals to support various industries, including public sector clients. We understand the State of West Virginia's requirements for experienced personnel and have a proven track record of delivering similar services to government entities across the U.S.

Key Qualifications:

- **IT Staffing Expertise:** ATC has top-tier IT professionals, including software engineers, technical support specialists, and systems architects, ensuring the right talent for your specific needs.
- **Government Experience:** Our extensive experience working with government organizations allows us to understand the unique needs and challenges that come with serving public sector clients. Notable clients include the State of Iowa, the State of Arkansas, the State of Georgia, the State of Virginia, the State of Michigan, the State of Connecticut, the Commonwealth of Pennsylvania (COPA), the State of Indiana, the State of Florida, the State of Hawaii, the State of New Mexico, the State of Idaho, and the State of North Dakota.

Government Experience:



★ State of Illinois ★ State of VA ★ State of CT ★ City of Tampa ★ State of OR ★ State of IA
 ★ City of Phoenix ★ Social Security Administration ★ US Air Force ★ State of TX ★ State of FL ★ Harris County
 ★ Galveston County ★ City of Richmond Virginia ★ State of Georgia ★ State of Indiana ★ State of Hawaii ★ State of New Mexico
 ★ State of Arkansas ★ Commonwealth of Pennsylvania ★ State of Michigan ★ State of Idaho

Other prestigious clients that we work with are shown below :



ATC ensures that the professionals provided for this contract have significant, relevant experience with our systems, along with a successful track record in projects of similar size and complexity to the State of West Virginia.

Staffing Plan

ATC proposes a team that consists of highly trained and certified professionals. We categorize our staff across functional areas, such as:

- **Technical Service:** IT consultants, system administrators, and cloud specialists.
- **Training:** Learning and development experts specializing in software and IT tools.
- **Executive Support:** Senior consultants and account managers who ensure project alignment with the State of West Virginia's goals.

Our recruitment practices focus on sourcing experienced professionals with relevant certifications and expertise. ATC prides itself on maintaining a robust pipeline of qualified candidates who undergo rigorous screening to meet the highest industry standards.

3.2 Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years. Documentation should include enough information to indicate that the Vendor provided an employee meeting the qualifications of a specified staff model classification from Section 1, above; the documentation should name the entity to whom the individual was supplied and provide contact information for that entity. Vendors must provide documentation to indicate that their company meets this requirement prior to award; however, bidders may include this documentation with their bid.

ATC's Response: ATC is pleased to submit below information demonstrating our capability to provide IT staffing services in accordance with the requirements outlined by the State of West Virginia. With over 15 years of experience in the IT consulting and staffing industry, we have successfully supplied skilled professionals across various classifications to numerous clients, including public sector entities.

The following table highlights six individuals we have placed within the specified classifications over the past five years. Each entry includes details of the staffing assignment, demonstrating our ability to meet the qualifications and expectations set forth in the RFP.

S.No.	Staff Member Name	Classification	Entity Supplied To	Contact Person	Contact Information
1.	Ryan Hallendorf	Help Desk Analyst	John Deere	Nicole Porath	PorathNicole@JohnDeere.com
2.	Bhargav Malampatii	Senior Web Application Analyst	State of Idaho	Amy MacDonald	Amy.Macdonald@cai.io
3.	Chinmay Ranganath	Business Analyst	State of Iowa	Shannon Swenson	Shannon.Swenson@cai.io
4.	Demario Moore	Help Desk Analyst	State of Georgia	Susan Lewis-Yizar	Susan.Lewis-Yizar@cai.io
5.	Sai Kumar Gujja	SQL Server Database Administrator	State of Iowa	Shannon Swenson	Shannon.Swenson@cai.io
6.	Jabreal Johnson	Senior Web Application Analyst	State of Georgia	Tim Brodrick	Timothy.Brodrick@cai.io

3. Our Staffing Approach

Our proposed work plan is designed to deliver flexible technical temporary staffing services tailored to the specific requirements of the West Virginia Office of Shared Administration, Office of Management Information Services (OMIS). To ensure seamless integration and adaptability, we will divide the work into clearly defined phases. Each phase will align with the objectives outlined in the RFQ specifications, which cover a range of roles, such as Senior Web Application Analysts, Database Administrators, Help Desk Analysts, and Business Analysts.

Our goal is to create a sustainable framework for technical staffing services that address immediate staffing challenges while also meeting the long-term operational needs of OMIS. This approach enhances overall operational efficiency by providing qualified professionals capable of adapting to West Virginia's unique IT environment.

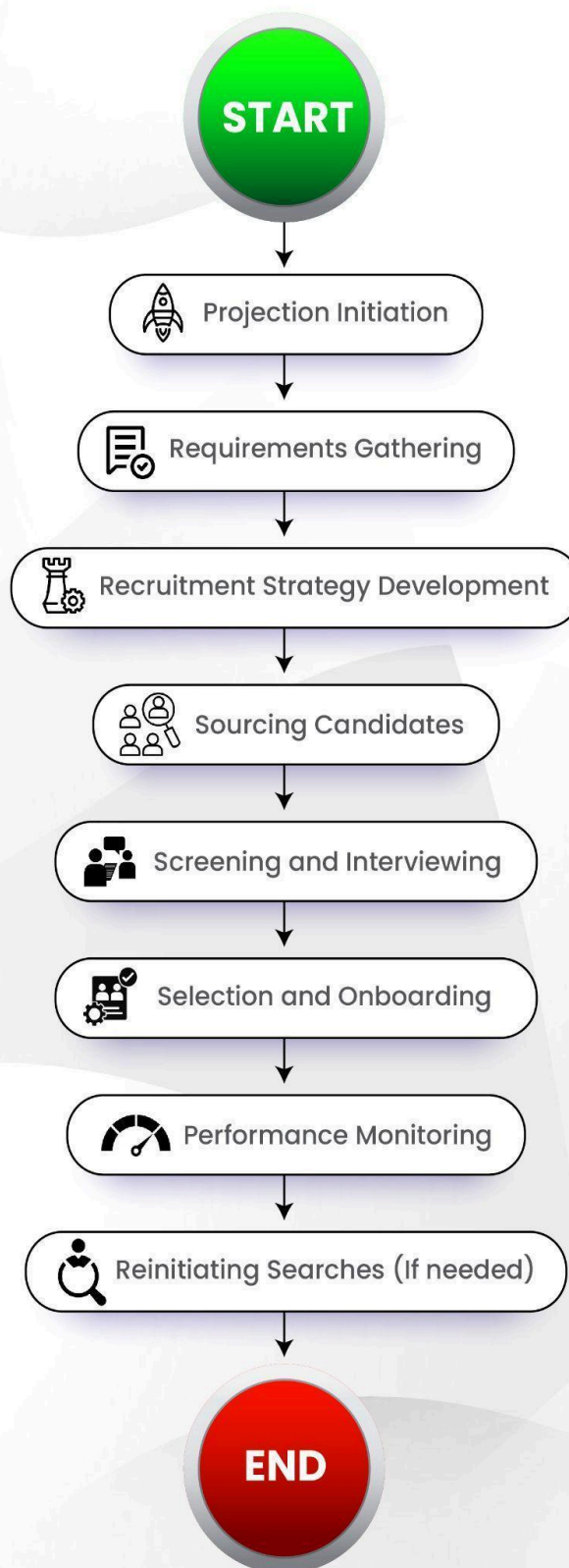
Proposed Recruitment Approach

Our project management methodology is centered around a combination of Agile and Lean principles, ensuring flexibility, efficiency, and client satisfaction. This approach helps us deliver high-quality solutions while remaining responsive to any new requirements or unforeseen challenges throughout the project lifecycle. Below is our step-by-step methodology to recruit the professionals:

Our IT staffing recruiting process is designed to ensure an efficient and thorough approach, guaranteeing that the best candidates are presented to our clients. This process is outlined below:


- 1. Strategizing and Qualifying the Requisition:** We begin by identifying the organization's specific staffing needs and determining the necessary skills, qualifications, and cultural fit by consulting with hiring managers. This step ensures a thorough understanding of the roles required.
- 2. Developing an Effective and Efficient Timeline:** A customized timeline is created to manage the complete project, from candidate selection to performance monitoring, ensuring an organized and timely recruitment process.
- 3. Creating a Job Description:** If a job description is not provided, ATC's team can create one based on the client's needs, outlining the necessary skills, responsibilities, and qualifications for each role.
- 4. Collaboration with Client Personnel:** We work closely with the client to review and refine job descriptions, ensuring they align with the client's expectations and attract the most qualified candidates.

5. **Posting the Job Listing:** The job description is then posted on various platforms, including job boards, social media, and our company website, to attract a broad pool of potential candidates.
6. **Sourcing and Screening Resumes:** Resumes are screened by our recruitment team, and we actively reach out to candidates through various job portals and social media, focusing on relevant skills and experience.
7. **Conducting Initial Interviews:** We conduct initial interviews to assess candidates' technical skills, experience, and cultural fit through phone, in-person, or video conferencing interviews.
8. **Technical Assessments:** Our in-house subject matter experts (SMEs) conduct technical assessments to ensure candidates have the required technical skills and knowledge.
9. **Conducting In-Person Interviews:** Final candidates are ranked based on their communication skills, cultural fit, and overall suitability for the role through in-person or video interviews.
10. **Checking References:** We verify candidates' work history, qualifications, and past performance through comprehensive reference checks.
11. **Presenting Candidates:** Qualified candidates are presented to the client, and we schedule interviews with the client to ensure alignment with the organization's needs.
12. **Making a Job Offer:** Once the client selects a candidate, we extend the offer, negotiate terms, and finalize the placement.
13. **Onboarding the New Hire:** After the offer is accepted, we coordinate the onboarding process, including background checks and any other requirements specified by the client.
14. **Monitoring New Hire's Performance:** ATC continues to monitor the new hire's performance to ensure successful integration and long-term retention, providing ongoing feedback and support as needed.
15. **Reinitiating Additional Searches:** Should any gaps arise within the first year of employment, we reinitiate searches at no additional cost, ensuring continuity for the client.



4. Signed Documents

a. Signature Page

	Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130	State of West Virginia Centralized Request for Quote Service - Prof
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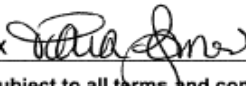
Proc Folder: 1475603 Doc Description: TECHNICAL TEMPORARY STAFFING SERVICES Proc Type: Central Master Agreement	Reason for Modification:
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Date Issued	Solicitation Closes	Solicitation No	Version
2024-10-02	2024-10-31 13:30	CRFQ 0511 MIS2500000001	1

BID RECEIVING LOCATION
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US

VENDOR
Vendor Customer Code: VS0000045668 Vendor Name : American Technology Consulting, LLC Address : 6600 Westown Pkwy, Suite 255 Street : Westown Pkwy City : West Des Moines State : Iowa Country : United States Zip : 50266 Principal Contact : Tara Jones Vendor Contact Phone: 515-309-1240 Extension: +1

FOR INFORMATION CONTACT THE BUYER
Crystal G Hustead (304) 558-2402 crystal.g.hustead@wv.gov

Vendor Signature X 	FEIN# 26-2045518	DATE 10/18/2024
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All offers subject to all terms and conditions contained in this solicitation

b. Addendum Acknowledgment

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ MIS2500000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

American Technology Consulting, LLC

Company



Authorized Signature

10/18/2024

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

c. Certification and Signatures

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Tara Jones, President

(Address) 6600 Westown Pkwy, Suite 255, West Des Moines, IA 50266

(Phone Number) / (Fax Number) 515-309-1240

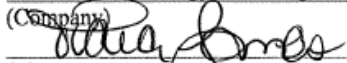
(email address) tara@atc.xyz

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

American Technology Consulting, LLC

(Company)



(Signature of Authorized Representative)

Tara Jones, President

(Printed Name and Title of Authorized Representative) (Date)

Phone Number: 515-309-1240, Fax-515-309-9715

(Phone Number) (Fax Number)

tara@atc.xyz

(Email Address)

d. Contract Manager Information

**REQUEST FOR QUOTATION
CRFQ MIS250000001
Technical Temporary Staffing Services**

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Nick Reddin
Telephone Number: +1 515-770-9977
Fax Number: 515-309-9715
Email Address: nick@atc.xyz

Revised 12/12/2017

5. Appendix

a. MBE Certification

THIS CERTIFIES THAT

American Technology Consulting, LLC

* Nationally certified by the: **NORTH CENTRAL MINORITY SUPPLIER DEVELOPMENT COUNCIL**

*NAICS Code(s): **561320; 541511; 541519**

* Description of their product/services as defined by the North American Industry Classification System (NAICS)

10/31/2023

Issued Date

10/14/2024

Expiration Date

WS01225

Certificate Number


Ying McGuire
NMSDC CEO and President


Heather N. Olson

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

[Certify, Develop, Connect, Advocate.](#)

* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

b. Registration Certificate

State of West Virginia



Certificate

*I, Mac Warner, Secretary of State,
of the State of West Virginia, hereby certify that*

AMERICAN TECHNOLOGY CONSULTING, LLC

has filed the appropriate registration documents in my office according to the provisions of the
West Virginia Code and hereby declare the organization listed above as duly registered with the
Secretary of State's Office.



*Given under my hand and
the Great Seal of West Virginia
on this day of
October 25, 2024*



Secretary of State



CAPABILITIES STATEMENT

STAFFING SERVICES



INTRODUCTION

In today's dynamic environment, the demand for highly specialized talent across both public and private sectors is at an all-time high. We are a leading provider of comprehensive staffing services, offering tailored solutions to meet the unique needs of organizations. From the complexities of government agencies to the fast-paced demands of the private sector, our staffing expertise spans technical and non-technical roles, ensuring that your organization remains agile and well-equipped to thrive.

Our Staff Augmentation Services are designed to address the unique and evolving challenges faced by both government agencies and private sector organizations. We specialize in delivering top-tier technical and non-technical talent, ensuring that our professionals are not only highly skilled but also aligned with the values and objectives of the organizations they serve.

GLOBAL PRESENCE

With offices strategically located across India, Dubai, Mexico, Canada, and the United States, ATC is equipped to support clients around the clock, offering seamless service across time zones. Our global footprint ensures that we are always available to meet the needs of our clients, wherever they are located.

PUBLIC SECTOR STAFFING SERVICES

Our Public Sector Staffing Solutions are crafted to meet the complex demands of government

operations. We provide a diverse range of professionals who excel in both technical and non-technical roles, all while understanding and upholding the principles of public service. Our teams bring the expertise and adaptability necessary to drive innovation and support government agencies in fulfilling their public missions.



PRIVATE SECTOR STAFFING SERVICES

In the Private Sector, we offer tailored staffing solutions that equip businesses with the agility and talent needed to thrive in competitive environments. Whether your organization requires contract, permanent, or remote staffing, we deliver high-quality talent across a range of business functions, including IT, human resources, and administrative support. Our goal is to empower your organization to meet its strategic goals with the right people at the right time.

IT STAFFING

We provide world-class IT staffing on a contract basis, offering access to top-tier technical talent for government projects. Whether it's scaling operations, managing workload spikes, or executing complex IT initiatives, our flexible staffing model ensures you have the right talent when you need it most—without the commitment of permanent hires.



RETAINER TEAMS

Our retainer teams consist of seasoned professionals, equipped to provide continuous, on-demand support for your organization's IT needs. These teams work in close alignment with your strategic goals, ensuring ongoing technological excellence and operational efficiency.

NON-IT STAFFING: We source professionals across a variety of non-technical roles crucial to the effective functioning of government agencies:

- ✓ **Administrative and Clerical Staff:** Experts in managing daily operations, including clerks, secretaries, and office managers.
- ✓ **Policy Advisors and Analysts:** Professionals who provide insights and analysis to shape and implement government policies.
- ✓ **Public Relations and Communication Experts:** Skilled individuals to manage public and media relations, ensuring clear, effective communication.
- ✓ **Human Resources Professionals:** Experienced HR specialists who oversee recruitment, training, and employee welfare.

OUR RECRUITMENT AND SCREENING PROCESS: Our approach to staffing emphasizes quality, precision, and alignment with your organization's objectives.

- ✓ **Comprehensive Vetting:** We perform thorough background checks, skill assessments, and qualifications verification to ensure the suitability of each candidate.
- ✓ **Customized Matching:** Our recruiters tailor the hiring process to meet the specific needs of your organization, ensuring the right fit for every role.
- ✓ **Ongoing Support:** We provide continuous evaluation and support, helping to ensure long-term success for all placements.

TRAINING AND DEVELOPMENT

- ✓ **Skill Enhancement Programs:** We offer training to enhance the skills of our placements, keeping them aligned with current industry standards and government protocols.
- ✓ **Adaptation to Governmental Procedures:** Our personnel are trained to work within the specific requirements and workflows of government agencies, ensuring seamless integration and compliance.





FLEXIBLE STAFFING MODELS

- ✓ **Contractual and Permanent Placement:** We offer both temporary and long-term staffing options to match the demands of your projects and organizational goals.
- ✓ **Remote and On-Site Staffing:** Whether your needs require remote or on-site support, we provide staffing solutions that adapt to the evolving workplace.



WHY PARTNER WITH US

Our Public and Private Sector Staffing Services are more than just a resource for filling positions—they are a strategic extension of your organization. We provide skilled professionals who help enhance operational efficiency, achieve project success, and deliver long-term value. Partner with us to experience staffing solutions that understand the nuances and unique demands of both government and private sectors.

CLIENTS (Private Sector)



STATES (Public Sector)



State of Illinois | State of VA | State of CT | City of Tampa | State of OR | State of IA | City of Phoenix | Social Security Administration | US Air Force | State of TX | State of FL | Harris County | Galveston County | City of Richmond Virginia | State of Georgia | State of Indiana | State of Hawaii | State of New Mexico | State of Arkansas | Commonwealth of Pennsylvania | State of Michigan | State of Idaho

American Technology Consulting

6600 Westown Pkwy, Suite 255,
West Des Moines, IA 50266