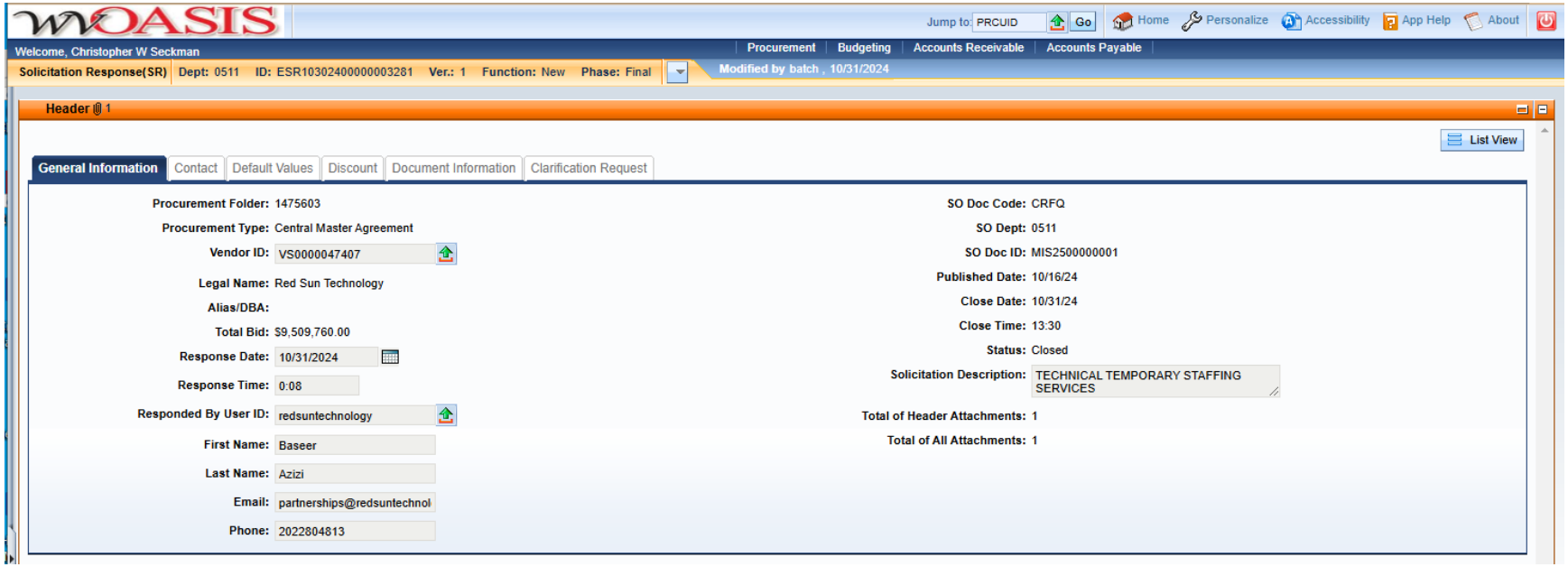
The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.


WVOASIS
Jump to: PRCUID Go
Home
Personalize
Accessibility
App Help
About
Welcome, Christopher W Seckman
Procurement
Budgeting
Accounts Receivable
Accounts Payable
Solicitation Response(SR) Dept: 0511 ID: ESR10302400000003281 Ver.: 1 Function: New Phase: Final
Modified by batch , 10/31/2024
Header 1
List View
General Information
Contact
Default Values
Discount
Document Information
Clarification Request
Procurement Folder: 1475603
Procurement Type: Central Master Agreement
Vendor ID: VS0000047407
Legal Name: Red Sun Technology
Alias/DBA:
Total Bid: $9,509,760.00
Response Date: 10/31/2024
Response Time: 0:08
Responded By User ID: redsuntechnology
First Name: Baseer
Last Name: Azizi
Email: partnerships@redsuntechnol
Phone: 2022804813
SO Doc Code: CRFQ
SO Dept: 0511
SO Doc ID: MIS2500000001
Published Date: 10/16/24
Close Date: 10/31/24
Close Time: 13:30
Status: Closed
Solicitation Description: TECHNICAL TEMPORARY STAFFING SERVICES
Total of Header Attachments: 1
Total of All Attachments: 1

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder:	1475603
Solicitation Description:	TECHNICAL TEMPORARY STAFFING SERVICES
Proc Type:	Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-10-31 13:30	SR 0511 ESR10302400000003281	1

VENDOR

VS0000047407
Red Sun Technology

Solicitation Number: CRFQ 0511 MIS2500000001

Total Bid: 9509760 **Response Date:** 2024-10-31 **Response Time:** 00:08:13

Comments:

FOR INFORMATION CONTACT THE BUYER
Crystal G Hustead
(304) 558-2402
crystal.g.hustead@wv.gov

Vendor
Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Senior Web Application Analyst	2080.0000	HOUR	120.000000	249600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Senior Web Application Analyst Optional renewal year 1	2080.0000	HOUR	123.000000	255840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Senior Web Application Analyst Optional renewal year 2	2080.0000	HOUR	126.000000	262080.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Senior Web Application Analyst Optional renewal year 3	2080.0000	HOUR	129.000000	268320.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Senior Application Oracle Database Administrator	2080.0000	HOUR	130.000000	270400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Senior Application Oracle Database Administrator Opt Ren Yr1	2080.0000	HOUR	133.000000	276640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Senior Application Oracle Database Administrator Opt Ren Yr2	2080.0000	HOUR	136.000000	282880.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Senior Application Oracle Database Administrator Opt Ren Yr3	2080.0000	HOUR	139.000000	289120.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Senior Application DB2 Database Administrator	2080.0000	HOUR	130.000000	270400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Senior Application DB2 Database Administrator Opt Ren Yr1	2080.0000	HOUR	133.000000	276640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Senior Application DB2 Database Administrator Opt Ren Yr2	2080.0000	HOUR	136.000000	282880.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Senior Application DB2 Database Administrator Opt Ren Yr3	2080.0000	HOUR	139.000000	289120.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	SQL Server Database Administrator	2080.0000	HOUR	120.000000	249600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	SQL Server Database Administrator Opt Ren Yr 1	2080.0000	HOUR	123.000000	255840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	SQL Server Database Administrator Opt Ren Yr 2	2080.0000	HOUR	126.000000	262080.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	SQL Server Database Administrator Opt Ren Yr 3	2080.0000	HOUR	129.000000	268320.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	Help Desk Analyst	2080.0000	HOUR	68.000000	141440.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
18	Help Desk Analyst Optional Renewal Year 1	2080.0000	HOUR	71.000000	147680.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
19	Help Desk Analyst Optional Renewal Year 2	2080.0000	HOUR	74.000000	153920.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
20	Help Desk Analyst Optional Renewal Year 3	2080.0000	HOUR	77.000000	160160.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
21	Business Analyst	2080.0000	HOUR	85.000000	176800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
22	Business Analyst Optional Renewal Year 1	2080.0000	HOUR	88.000000	183040.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
23	Business Analyst Optional Renewal Year 2	2080.0000	HOUR	91.000000	189280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
24	Business Analyst Optional Renewal Year 3	2080.0000	HOUR	94.000000	195520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
25	Information Systems Assistant	2080.0000	HOUR	95.000000	197600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
26	Information Systems Assistant Optional Renewal Year 1	2080.0000	HOUR	98.000000	203840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
27	Information Systems Assistant Optional Renewal Year 2	2080.0000	HOUR	101.000000	210080.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
28	Information Systems Assistant Optional Renewal Year 3	2080.0000	HOUR	104.000000	216320.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
29	Programmer Analyst	2080.0000	HOUR	110.000000	228800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
30	Programmer Analyst Optional Renewal Year 1	2080.0000	HOUR	113.000000	235040.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
31	Programmer Analyst Optional Renewal Year 2	2080.0000	HOUR	116.000000	241280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
32	Programmer Analyst Optional Renewal Year 3	2080.0000	HOUR	119.000000	247520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
33	Senior Mainframe Application Analyst	2080.0000	HOUR	125.000000	260000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
34	Senior Mainframe Application Analyst Optional Ren Yr 1	2080.0000	HOUR	128.000000	266240.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
35	Senior Mainframe Application Analyst Optional Ren Yr 2	2080.0000	HOUR	131.000000	272480.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
36	Senior Mainframe Application Analyst Optional Ren Yr 3	2080.0000	HOUR	134.000000	278720.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
37	Mainframe Application Analyst	2080.0000	HOUR	115.000000	239200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
38	Mainframe Application Analyst Renewal Yr 1	2080.0000	HOUR	118.000000	245440.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
39	Mainframe Application Analyst Renewal Yr 2	2080.0000	HOUR	121.000000	251680.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
40	Mainframe Application Analyst Renewal Yr 3	2080.0000	HOUR	124.000000	257920.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.

Centralized Request for Quote
State of West Virginia
Technical Temporary Staffing Services
Solicitation# CRFQ 0511 MIS2500000001
****

Submission Date and Time: Oct 31, 2024 by 1:30 PM ET

****

Submitted to: Crystal G Hustead
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130
Phone No.: (304)558-2402
Email: crystal.g.hustead@wv.gov
****

Submitted by:
POC: Baseer Azizi
Phone: 202-280-4813
Email: partnerships@redsuntechnology.com
http://www.redsuntechnology.com

Red Sun Technology
5014 Nantucket Road,
College Park, Maryland 20740

Cover Letter
Date: Oct 31, 2024

Kind Attn: Crystal G Hustead
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Red Sun Technology (RST) is pleased to submit its Quote for **Solicitation# CRFQ 0511 MIS2500000001 for Technical Temporary Staffing Services.**

After careful review of this document and its stated mission, purpose, vision, and requirements we have constructed a proposal that seeks to reflect our clear understanding of your needs by providing the very best solution, personnel, and pricing.

With RST, you get the best of all worlds. We are an accomplished IT Solutions company with over 6 years of experience providing high quality solutions to Government and Commercial arena throughout the United States. Our experience is found in all branches of state government including executive, legislative, courts, and higher education.

Our solutions run the gamut. Our state government practice has a dedicated team of full-time recruiters who are focused solely on your government needs. Finally, RST is price sensitive. We understand the need to eliminate costs within our business structure to drive costs out and bring value in. Our consultants are well-compensated and provided industry-best benefits ensuring loyalty to your needs while providing the incentive to stay and grow with RST.

As mentioned earlier, we have taken a good hard look at this effort and have matched the requirements as defined in this RFP with the solution and personnel best suited for your success. Our strategy for this effort is to first to provide Preferred Providers for Temporary Workers. We appreciate the opportunity to be of service to the clients. RST stands behind its work. We will not be satisfied until we are sure that we have met every expectation and every desire you had that was intended for this engagement.

Please do not hesitate to contact me if you have any questions or concerns. With this submission, I am hereby confirming receipt of addendums and Q&As issued in respect to this solicitation.

Again, thank you for this opportunity; we hope to be of service to you on this effort or sometime in the near future.
Sincerely,

Baseer Azizi
Baseer A., President
Red Sun Technology

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RFQ Form

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder:	1475603
Doc Description:	TECHNICAL TEMPORARY STAFFING SERVICES
Proc Type:	Central Master Agreement
Reason for Modification:	

Date Issued	Solicitation Closes	Solicitation No	Version
2024-10-02	2024-10-31 13:30	CRFQ 0511 MIS2500000001	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000047407
Vendor Name : Red Sun Technology
Address : 5014
Street : nantucket road
City : College Park
State : Maryland **Country :** USA **Zip :** 20740
Principal Contact : Baseer Azizi
Vendor Contact Phone: 202-280-4813 **Extension:**

FOR INFORMATION CONTACT THE BUYER
Crystal G Hustead
(304) 558-2402
crystal.g.hustead@wv.gov

Baseer Azizi

Vendor Signature X | 83-2138230 **FEIN#** | Oct 31, 2024 **DATE**

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Oct 2, 2024 Page: 1 FORM ID: WV-PRC-CRFQ-002 2020/05

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder:	1475603
Doc Description:	TECHNICAL TEMPORARY STAFFING SERVICES
Proc Type:	Central Master Agreement
Reason for Modification:	ADDENDUM 1 TO PROVIDE ANSWERS TO VENDOR QUESTIONS

Date Issued	Solicitation Closes	Solicitation No	Version
2024-10-16	2024-10-31 13:30	CRFQ 0511 MIS2500000001	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000047407
Vendor Name : Red sun Technology
Address : 5014
Street : nantucket road
City : College Park
State : Maryland **Country :** USA **Zip :** 20740
Principal Contact : Baseer Azizi
Vendor Contact Phone: 202-280-4813 **Extension:**

FOR INFORMATION CONTACT THE BUYER
Crystal G Hustead
(304) 558-2402
crystal.g.hustead@wv.gov

Baseer Azizi

Vendor Signature X	FEIN#	DATE
	83-2138230	Oct 31, 2024

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Oct 16, 2024 **Page:** 1 FORM ID: WV-PRC-CRFQ-002 2020/05

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Baseer Azizi

(Address) 5014 nantucket road, College Park, Maryland 20740

(Phone Number) / (Fax Number) 202-280-4813

(email address) partnerships@redsuntechnology.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through *wv*OASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Red Sun Technology
(Company)

Baseer Azizi
(Signature of Authorized Representative)

Baseer Azizi/ President
(Printed Name and Title of Authorized Representative) (Date)

202-280-4813
(Phone Number) (Fax Number)

partnerships@redsuntechnology.com
(Email Address)

Revised 8/24/2023

REQUEST FOR QUOTATION
CRFQ MIS2500000001
Technical Temporary Staffing Services

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Baseer Azizi
Telephone Number: 202-280-4813
Fax Number: _____
Email Address: partnerships@redsuntechnology.com

Revised 12/12/2017

Addendum Acknowledgement Form

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ MIS2500000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- [x] Addendum No. 1
- [x] Addendum No. 2
- [ ] Addendum No. 3
- [ ] Addendum No. 4
- [ ] Addendum No. 5
- [ ] Addendum No. 6
- [ ] Addendum No. 7
- [ ] Addendum No. 8
- [ ] Addendum No. 9
- [ ] Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Red Sun Technology
Company

Basser Azizi
Authorized Signature

Oct 31, 2024
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 8/24/2023

Company Profile

Red Sun Technology (RST) is a Maryland based Information Technology consulting firm. Founded in 2018 by Mr. Baseer A., possesses a strong IT background and a dedication to service. He has worked in state agencies before our founding and has used this experience to maintain a long and successful track record serving the Government ever since.

Company Size and Structure

RST is a small-sized S-corporation that prides itself on a streamlined and efficient organizational structure. As a nimble and agile firm, RST leverages its size to deliver personalized and responsive IT consulting services. Our structure supports a close-knit team of seasoned professionals, ensuring a high level of expertise and commitment to each client while maintaining the flexibility to adapt quickly to evolving needs.

RST is led by Baseer Azizi as Chief Executive Officer, overseeing a structured hierarchy that includes Dinesh Kumar as Business Development Manager and Rose Watson as Recruitment Manager. The organization operates through specialized teams: Business Development, Marketing, and Recruitment, each tasked with pivotal roles in fostering growth through new opportunities, enhancing market presence, and ensuring a robust talent acquisition strategy, respectively. This hierarchical structure underscores RST's commitment to strategic growth and efficient operational management across key business functions. RST brings a valuable depth of understanding to our clients. We are proven performers; each of our consultants bring an unparalleled commitment to performance and quality to each client they serve. This unique blend of talent and background working for State agencies and private sector firms provides an in-depth understanding of our clients' needs and ways of doing business. We understand the intricacies of State agencies, the partnership which must exist between the two parties, the budgetary cycles and strategic complexities, the demand for quality, and the public visibility of the finished product.

Red Sun Technology (RST)

- **Founded and Background**: Established in 2018 in Maryland by Mr. Baseer A., leveraging a strong background in staffing and extensive experience with state agencies.
- **Service Offerings**: A full-service staffing firm specializing in providing comprehensive staffing solutions, including temporary, temp-to-perm, and direct hire placements across various industries.
- **Clientele and Experience**: Boasts a successful track record with state agencies and private sector firms, managing over $30 million in contracts. The focus is on delivering quality and cost-effective staffing solutions.
- **Staffing services**: Specializes in staffing services services with a quick turnaround and nationwide service capability. Employs a rigorous candidate screening process to ensure top-quality talent.
- **Expertise and Support**: Offers a wide range of staffing services across multiple industries, including administrative, finance, healthcare, engineering, and more. Supported by a team of highly skilled and trained professionals.
- **Values and Approach**: Emphasizes quality, efficiency, and client satisfaction. Ensures alignment with client needs and delivers tailored staffing solutions to meet specific requirements.
- **Commitment and Assurance**: Committed to diversity, equal opportunity employment, and thorough employee vetting processes to ensure client security and satisfaction.

Our firm has successfully executed over thirty million dollars in staffing services contracts with the State and private industry in the past fifteen years either directly or as a subcontractor and have a very high success rate with our clients. Contract renewals and extensions for our staffing services resources have been at high rates from the onset. As a result, we are a company filled with long time employees and consultants. We are a known and consistent vendor for our clients.

RST is a full-service staffing company serving clients throughout the United States. The company's primary practice area is Information Technology. Our Information Technology practice offers a wide range of services from project management to technical training. The company employs seasoned professionals dedicated to delivering services in a timely and cost-effective manner.

Proven Approach to IT Professional Services for Government Clients

Our primary focus is on delivering Quality and Cost-Effective services. Our custom developed Process & Cost – optimization techniques enhance our capabilities in providing staffing solutions. The value we offer is also enhanced by the experiences we have obtained across the IT and non-IT services spectrum. RST is successful in building partnerships and has thus developed a robust and sophisticated network for our clients to leverage. Our clientele is composed of but not limited to:

RST has a proven record of successfully delivering skilled and quality contractual personnel for Government clients. Our approach is fine-tuned continually with the latest technologies and industry best practices. RST provides a highly competent value for money proposition. Our approach carefully balances client requirements and budgetary constraints. We follow an intuitive and methodical approach that ensures a responsive and updated resource pool. All employees are subjected to stringent reference and background checks. We make use of multiple methods for fact-checking, verification and validation. We are an equal employment opportunity firm and do not discriminate against race, sex, or religion.

- **Staffing Approach & Experience**: RST have a continuous recruitment & Staffing approach that allows us to handle multifaceted staffing services contracts with no limitation to volume of hiring and time requirements.
- **Dedicated Recruitment Team**: Our recruitment team comprises 4 personnel including Technical Recruiters, Regional Recruiters, Sources, Research Analyst, Resource Manager, Account Manager, having an average of 6+ years of recruiting experience in US Staffing services with government and enterprise agencies.
- **Quick Turnaround Time**: RST on bench candidate strategy enables short turnaround time in submission candidate resume to the client in less than 8 hours. Our recruiter pre-screened highly skilled technical candidates and kept them ready for submission. Our complete candidate joining time is 1-2 weeks after the submission of a resume. It's subject to background checks.
  RST provides:
  - Candidates who are both a technical match and a cultural fit for the client
  - Rigorous verification processes with back-up plans
  - Highly reliable and efficient management of the entire process
  - A large talent pool which covers all skill disciplines

At RST, we believe in a personal touch, our engaging consultants continuously work hard to develop and maintain relationships with you and your staff. Our cultivated network of innovative and highly qualified individuals truly sets us apart from the rest. RST works diligently understanding your specific needs, requirements and objectives. Regardless of the project size, scope or duration, RST will develop a consistent and comprehensive strategy to provide quality candidates and solutions for you and your organization. Finding the right talent is a daunting task, don't take it on alone. Our unique network of highly qualified individuals will help you take your project to the next level.

Our niche is providing skilled candidates with a quick turnaround at affordable rates. Our strategic candidate recruiting process ensures that the candidates we engage are the ones prepared to excel in our clients' positions. This means the recruiting process is more efficient, more streamlined, and more effective. Candidates we recommend are thoroughly screened and are prepared for quick placement. We don't waste time sending you less than qualified candidates. We offer multidisciplinary staffing &

recruitment, business consulting & outsourcing services to clients to assist the department on all aspects of people management.

RST understands and acknowledges the state's needs for comprehensive staffing services. With our extensive experience, rapid deployment, commitment to quality, and thorough pre-assignment checks-including Live Scan fingerprinting and background verification-we are well-equipped to meet the state's diverse IT and non-IT staffing requirements, ensuring efficiency, compliance, and transparency in our solutions. Red Sun Technology (RST), founded in 2018 and based in Maryland, excels in providing high-quality staffing solutions for IT and non-IT sectors. Our tailored services address the needs of diverse industries, including government and healthcare, through a commitment to innovation and client satisfaction. RST's track record of successful projects and strong client relationships highlights our ability to deliver reliable and effective staffing solutions.

RST is led by Baseer Azizi as Chief Executive Officer, overseeing a structured hierarchy that includes Dinesh Kumar as Business Development Manager and Rose Watson as Recruitment Manager. The organization operates through specialized teams: Business Development, Marketing, and Recruitment, each tasked with pivotal roles in fostering growth through new opportunities, enhancing market presence, and ensuring a robust talent acquisition strategy, respectively. This hierarchical structure underscores RST's commitment to strategic growth and efficient operational management across key business functions.

Overview of Recruitment Strategies and Processes

Staffing Plan

By staying at the forefront of recruitment technology, we can ensure a competitive edge in attracting top talent and continuously improve our recruitment processes. RST's Talent Management Capabilities allow us to ramp up and down an entire program within a short timeframe, providing the required personnel within one (1) to five (5) days of identification of the requirement. We recruit the best people, pay them fairly, challenge them technically, and provide competitive benefits, recognizing our staff as the most critical asset to our successful business performance. As soon as RST receives a request for additional consultants, we will implement the following Staffing Management Plan to ensure timely and efficient provision of resources beyond the personnel initially requested in this Contract:

- **Resource Pool Identification:** We will immediately tap into our pre-identified pool of qualified resources to deploy as needed. This involves a rigorous vetting process to ensure candidates meet project-specific requirements, ongoing training programs to keep skills current and relevant, and streamlined procedures for rapid deployment. This approach ensures that we can quickly respond to project demands with skilled personnel.
- **Recruitment Strategy:** Our recruitment strategy to attract additional personnel includes diverse job postings, partnerships with reputable staffing agencies, and engagement with universities and training institutions. By utilizing a wide range of channels, we ensure access to a broad talent pool, enabling us to attract high-quality candidates efficiently. This multi-faceted approach helps us quickly identify and onboard the right individuals to meet project needs.
- **Onboarding Process:** We implement an efficient onboarding process to ensure new personnel integrate quickly and effectively. This process includes clear, structured timelines for onboarding activities, comprehensive training programs to familiarize new hires with project specifics and

requirements, and initial support mechanisms to address onboarding challenges. This ensures that new consultants are ready to contribute effectively from the start.

- **Scalability and Flexibility:** We are prepared to scale our team up or down based on project needs through several strategies. These include cross-training existing staff to handle multiple roles, engaging part-time or temporary workers to meet demand spikes, and leveraging subcontractor partnerships for additional flexibility and expertise. This scalability ensures that we can adapt quickly to changing project requirements without compromising quality or efficiency.
- **Resource Allocation and Management:** Our system for resource allocation and management ensures optimal utilization of personnel. This includes regular monitoring to balance workloads effectively, continuous performance tracking to maintain high productivity and quality, and optimization strategies to maximize the efficiency of resource deployment. By effectively managing resources, we ensure that project demands are met promptly and efficiently.
- **Quality Assurance and Performance Monitoring:** To maintain high standards, we implement rigorous quality assurance measures and performance monitoring processes. This includes periodic evaluations of all personnel, mechanisms for ongoing feedback and continuous improvement, and practices aimed at enhancing performance and maintaining quality. These measures ensure that all additional personnel meet the required standards and contribute effectively to the project.
- **Retention and Engagement:** Our retention and engagement strategies focus on maintaining a stable and motivated workforce. These include providing professional development opportunities for continuous learning and career advancement, recognition programs to reward outstanding performance and dedication, and engagement initiatives to foster a positive, motivated, and committed work environment. These strategies help retain top talent and ensure sustained project success.

Process for Selecting and Providing Candidates for Temporary Staffing Services

In managing the staffing services branch of our company, we follow the Total Quality Management practices of W. Edwards Deming, who believed that organizations can simultaneously increase quality

and reduce costs through ruthless attention to detail and a state of continual improvement. We are confident that through hard work and ongoing observation, we have found efficiencies in our practices that have lowered our costs and improved our service and thereby strengthened our relationships with both our customers and employees.

We are an IT company and it is critical that we develop quality products. To that end, we expect that each of our developers is a quality resource who, at hire time, is already capable of producing great code. For our clients, we expect nothing less. If we wouldn't hire an IT professional to work on our products, we certainly wouldn't present them as qualified to work for our client. This practice has been described in our industry as "eating your own dog food."

RST uses the following methodical approach to selecting and providing IT staff to its clients.

a. **Requirement Intake**: Getting a complete and thorough understanding of the position requirements is critical to ensuring the position will be filled by the right person. RST Account Manager will review the position requirements (including project duration, budget, hard skills, and soft skills) and clarify any questions with the client's hiring manager (or with a client directed point of contact).
b. **Tracking System Entry:** The Account Manager will log all the information gathered in the Requirement Intake into RST's applicant/job tracking system. After entering the position information, the Account Manager assigns the position to one or members of the recruiting team and answers any questions they might have regarding the requirements of the position.
c. **Candidate Sourcing:** The recruiting team begins sourcing candidates for the position. They look first to RST's internal staff to see if any current staff members with the requisite skill sets are available or coming available soon. Next, RST's internal candidate database will be searched for any viable candidates. Finally, active recruitment will be initiated (including social networking tools, job boards, search engines, referrals, job fairs, and recommendations from current staff members).
d. **Interview Process:** Once candidates are sourced for the position the interview process begins. Using RST's interviewing criteria, RST team interviews and evaluates the sourced candidates and performs skills assessments to determine if they are a match for the position. The results of the interview(s) and assessments are recorded in the applicant tracking system and become part of the candidate's record.
e. **Client Acceptance:** The client notifies the Account Manager if they would like to move forward with staffing the position with any of the candidates presented.
f. **Final Vetting:** Upon notification from the client that they wish to move forward with a candidate final vetting is performed. This includes reference checks, drug screening, and background checks in accordance with any client required standards.
g. **Position Staffed:** After successfully completing the final vetting, the position is staffed with the resource requested by the client.

We have laid down strong hiring practices. We measure candidates' communication skills and assess their technical abilities in a multi-stage interview process. Prospective consultants are screened with utmost care and evaluated for their communication skills and technical abilities before they are presented to our customers.

RST employs full-time recruiters, who are well trained and dedicated to recruiting talented IT professionals. Our recruiters are trained to understand the customers' requirements and scrutinize prospective consultants that match the required skills-set. Recruiters are always backed by our expert management team. RST works proactively to find talented IT professionals. Our recruiters

continuously screen consultants and maintain a database of available consultants. Proactive pre-screening of consultants helps RST to quickly find talented consultants when needed. Available consultants' databases are organized based on their skills set and location, making it efficient and easy to find the consultants quickly.

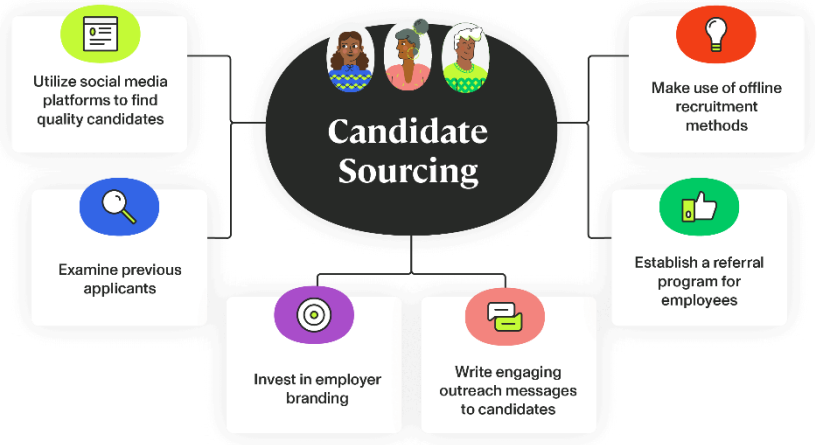
Another advantage for RST is its location - RST is located in MD with satellite offices in different time-zones across the nation and has a strong local network. This enables RST to find local consultants, who are already residing in MD and looking for local contract positions. Upon receiving any Request for Quote (RFQ)/ Task Order, the attempt is made to match the skills of locally available consultants. When expert professionals are not available locally then RST ventures out in the pool of pre-screened, available talented professionals nationwide.

RST continues to advertise job requirements on various job search websites, such as dice.com, monster.com, LinkedIn.com, indeed.com. The jobs are also posted on RST's web site under the "Careers" page. By advertising jobs on various web sites RST covers the wide range of available consultants nationwide. RST has built an in-house tool for tracking consultants' databases. This tool enables our recruiters to track and share the consultants' database with other recruiters within our company. This increases our operational efficiency and success in hiring talented IT professionals.

Sourcing Process

We are very aware of the inherent hierarchy of skills. When prospective employees provide their required self-assessment of skills matrix, we look at correlated levels of proficiency that do not make sense. First, no one on earth is a "10" on every technology or language. Anyone with that level of ability on their self-assessment will be expected to know the answer to every question we ask them. Once they understand what we consider to be a "10" their self-assessment is necessarily lowered. Then, once we have a sense of how their skills are more realistically correlated, we can ask tough questions for any apparent inconsistency, such as being a highly rated JavaScript programmer yet having little web programming experience. During the Requirement Intake phase, the position's key characteristics are outlined, and the educational and key skill requirements (both hard and soft) are identified and incorporated into a job description. This job description is then aligned with requirements of our client to ensure it meets minimum requirements as defined. During the Candidate Sourcing phase, candidate resumes, and candidate self-assessments are compared to the requirements of the job description to see if an apparent match exists. If a match appears probable, the candidate is moved to the Interview Process phase for further vetting.

During the Interview Process phase, candidate interviews and technical assessments are tailored to incorporate questions related to the requirements as set forth in the defined job description. Based on the interview and assessment results, a determination is made as to whether the candidate meets or exceeds the job description requirements. Those results along with the candidate's years of experience will determine the candidate's level of expertise (Entry, Intermediate, or Advanced).



Our goal has been to find talented and trustworthy IT professionals for staffing services positions. With our set policies and procedures, we have always succeeded in hiring talented IT professionals and we have always exceeded our customers' expectations.

The following steps explain our hiring process:

- **Requirement assessment and creation of Requisition form**: RST assigns a senior manager to every RFQ. A senior manager provides oversight to the entire hiring process. A senior manager reviews the customer's RFQ/TO and carefully lists the required and preferred skills for the position. The manager reviews the job description of the specific job title and creates an internal requisition form by listing all job requirements. Following the creation of the internal requisition form the senior manager assigns a trained recruiter to the requisition.
- **Recruitment Process:** Consultant's communication and technical skill levels are evaluated on the scale of 1 to 10. Consultants scoring at 7 or higher, on each assessment are moved forward in the hiring process. Consultants scoring at 6 or below on any count are disqualified and not considered further in the recruitment process. These assessments are done in two or three rounds of interviews. During the interview process we measure consultants' communication skill and technical abilities. After the successful completion of communication and technical screening we proceed with validating educational qualifications, references check and background screening of the candidate.

After the recruiter identifies suitable candidates then the senior manager verifies that the entire process is conducted as per our company standards and confirms the final selection of candidate(s) for the specific requirement. The senior manager completes the submission process. Our staff member always stays available for our customers as any further assistance needed.

We submit only the most qualified consultants for the Staffing services positions. We brief consultants with the customer's requirements and the project/ team that the consultant will be assigned to. We also provide the background information on our customers. Our consultants are well informed about the job duties and challenges involved in the project. We believe in a win-win situation for all, and we ensure that consultants are also aware of their responsibilities and ready for the challenges of the new job.

We provide support to our customers during the interview process and ensure that our consultants are available for the interview as per schedule. Mode of the interview is either in-person or via tele-conference. Proper interview instructions are provided to the consultants and consultants are made available for an interview as per the customer's schedule. After the customer conducts the interview and if our consultant is selected for the staffing services position then we proceed with the background screening of the consultant.

Post contract we continue to monitor our consultant's performance periodically. Review of our consultant's performance is requested via customer's feedback. Within the first month we follow up with the customer and request their feedback. Thereafter the performance reviews are conducted on an annual basis. Besides our standard performance reviews, we always listen to our customers. Our staff members are always available to assist customers as and when any support is needed.

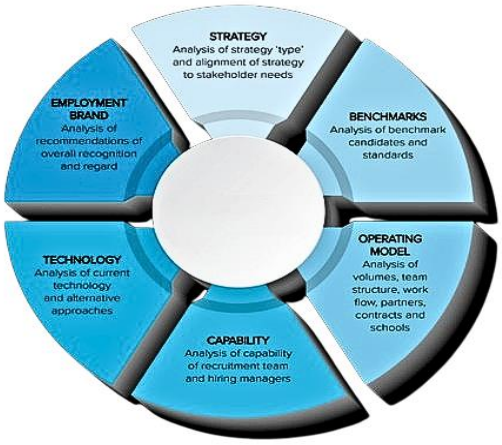
Recruitment Methodology

In today's competitive business landscape, recruiting top talent is vital for any organization aiming to achieve long-term success. At RST, our recruitment strategy must be intricately aligned with our overall business objectives and stakeholder expectations. This detailed document outlines our recruitment approach and methodology, structured around key components: strategic alignment, employment brand, benchmarking, operating model, capability, and technology. By adopting this comprehensive framework, we can effectively attract, hire, and retain the talent necessary to drive our company's strategy forward.

Strategic Alignment: Understanding and integrating RST's strategic goals into our recruitment approach is the foundational step. We begin by thoroughly analyzing our organization's strategic direction to ensure that our recruitment efforts are not only supportive but also contributive to these goals. This involves identifying critical business priorities and areas where talent acquisition can have the most significant impact. Engaging with stakeholders, including senior leadership, department heads, and HR professionals, allows us to gather insights and expectations, ensuring our recruitment processes align with their requirements. This collaborative approach helps us to prioritize roles that are critical to our business objectives and design a recruitment strategy that enhances our organizational effectiveness. By maintaining open lines of communication with stakeholders, we can continuously adjust our recruitment approach to remain aligned with any shifts in strategic direction, ensuring that our talent acquisition efforts are always relevant and impactful.

Employment Brand: A strong employment brand is essential to attract and retain top-tier talent. At RST, we focus on building and maintaining a positive reputation as an employer of choice. Our employment brand is built on several key pillars:

- **Company Culture:** We emphasize our inclusive, innovative, and collaborative work environment. Highlighting these cultural attributes helps prospective employees understand what makes RST a unique and desirable place to work.
- **Career Development:** We showcase opportunities for professional growth and development within the organization. Offering clear career paths, training programs, and mentorship opportunities can attract ambitious candidates looking to advance their careers.
- **Employee Benefits:** We promote our competitive compensation packages, comprehensive benefits, and work-life balance initiatives. These elements are crucial in attracting and retaining top talent.



- **Employee Testimonials:** By leveraging employee testimonials and success stories, we can provide authentic insights into the positive experiences of our workforce. This helps to build trust and credibility with potential candidates.

Managing our employment brand with care and consistency ensures we stand out to prospective candidates. We utilize various channels, including social media, job boards, company websites, and industry events, to communicate our brand effectively.

Benchmarking: Benchmarking involves understanding the qualifications, skills, and competencies needed for various roles within RST. We conduct thorough market analysis to identify industry standards and benchmarks, ensuring our expectations align with market realities. This process involves:

- **Competitor Analysis:** Reviewing the recruitment practices and standards of our competitors helps us stay competitive in the talent market. We analyze their job postings, compensation packages, and employee benefits to identify areas for improvement in our own offerings.
- **Role-Specific Benchmarks:** For each position, we define the ideal candidate profiles based on industry benchmarks and our specific requirements. This includes identifying key skills, qualifications, and experience levels needed to perform effectively in the role.
- **Performance Metrics:** We establish performance metrics and KPIs for each role, which helps in assessing the effectiveness of our recruitment efforts. These metrics include time-to-hire, quality of hire, and retention rates.

By using this data-driven approach, we can set realistic expectations for candidate qualifications and competencies, providing a clear guideline for our recruitment efforts. This ensures that we target the right talent pool and attract candidates who are well-suited to our organizational needs.

Operating Model: An efficient operating model is crucial for managing recruitment activities smoothly and effectively. We assess the volume of hiring needs and structure our recruitment teams to handle these volumes efficiently. This includes:

- **Team Structure:** Organizing our recruitment team to handle various aspects of the hiring process, such as sourcing, screening, interviewing, and onboarding. Each team member has clearly defined roles and responsibilities to ensure a streamlined workflow.
- **Workflow Optimization:** Streamlining workflows and processes is essential to ensure a seamless hiring experience for both candidates and hiring managers. This involves implementing standardized procedures for job postings, candidate assessments, and communication.
- **External Partnerships:** Developing strong relationships with external partners, such as recruitment agencies, job boards, and educational institutions, helps us build a robust talent pipeline. These partnerships provide access to a wider pool of potential candidates and facilitate future talent acquisition efforts.
- **Contractual Arrangements:** Managing contractual arrangements with external partners, including negotiated rates and performance metrics, ensures we get the best value and service from our partnerships.
- By optimizing our operating model, we can enhance the efficiency and effectiveness of our recruitment processes, ensuring a positive experience for all stakeholders involved.

Capability: Our recruitment team's capability is a key factor in executing our recruitment strategy successfully. We regularly evaluate the skills and expertise of our recruitment team to ensure they are well-equipped to meet our hiring needs. This includes:

- **Skills Assessment:** Conducting regular skills assessments to identify areas where our recruitment team may need additional training or support. This helps us ensure that our team is up-to-date with the latest recruitment practices and technologies.
- **Training and Development:** Providing ongoing training and development programs helps to enhance the capabilities of our recruitment team. This includes workshops, webinars, and certifications in areas such as candidate sourcing, interviewing techniques, and diversity and inclusion.
- **Hiring Manager Training:** Ensuring that our hiring managers are equipped with the tools and knowledge needed to make informed and effective hiring decisions. This includes training on effective interviewing techniques, bias reduction, and candidate evaluation.

By continuously investing in the development of our recruitment team, we can maintain a high standard of recruitment practices and ensure we are well-prepared to meet our hiring needs.

Technology: Leveraging the right technology can significantly enhance our recruitment process. We begin by assessing the effectiveness of our current recruitment technologies, identifying areas where improvements can be made. This includes:

- **Applicant Tracking System (ATS):** Implementing an ATS helps streamline the recruitment process by automating various tasks, such as job postings, resume screening, and candidate

communication. This allows our team to focus on higher-value activities, such as interviewing and candidate engagement.

- **AI-Driven Screening Tools:** Utilizing AI-driven screening tools can help us quickly and accurately assess candidate qualifications, reducing the time-to-hire and improving the quality of hires.
- **Data Analytics Platforms:** Implementing data analytics platforms allows us to gather and analyze recruitment data, providing insights into the effectiveness of our recruitment efforts. This helps us identify trends, optimize processes, and make data-driven decisions.
- **Candidate Experience Tools:** Enhancing the candidate experience is crucial for attracting top talent. We implement tools that facilitate better candidate tracking, communication, and feedback, ensuring a positive experience throughout the recruitment process.

Quality Assurance

A Quality Assurance process for consultants in IT staffing contracts ensures high performance, adherence to client standards, and alignment with project goals. In RST this process includes:

- **Initial Assessment and Onboarding**: Verify consultant qualifications through background checks, skill assessments, and credential validation. Conduct onboarding sessions to familiarize them with client requirements, project goals, and company protocols.
- **Performance Tracking and Feedback**: Establish Key Performance Indicators (KPIs) tailored to the role, such as project milestones, task completion rates, and adherence to deadlines. Conduct regular performance reviews and obtain client feedback to identify improvement areas.
- **Skill Development and Training**: Offer ongoing training on industry trends, tools, and client-specific systems. This ensures consultants stay current and can adapt to evolving project requirements.
- **Regular Communication and Issue Resolution**: Facilitate regular check-ins with the consultant, client, and QA team to address concerns promptly. Document and track any issues, working collaboratively to resolve them and adjust the QA process if necessary.
- **End-of-Contract Review**: Assess consultant performance against KPIs and gather client feedback to inform future staffing decisions, creating a feedback loop for continuous improvement.

Performance Monitoring

In IT staffing contracts, monitoring consultant performance is crucial to ensure quality, productivity, and alignment with client goals. In RST process typically involves:

- **Establishing Key Performance Indicators (KPIs):** Set clear KPIs tailored to the role, such as project milestones, deliverable timelines, technical accuracy, and collaboration metrics. These should be agreed upon at the start of the contract.
- **Regular Feedback Cycles:** Weekly or bi-weekly check-ins with consultants, clients, and internal stakeholders help capture insights on performance, address issues early, and align expectations.
- **Documentation and Reporting:** Maintain detailed records of consultant progress and feedback. This data supports informed decisions and enables swift corrective action if performance dips.
- **360-Degree Evaluations:** Periodically conduct evaluations involving feedback from team members, clients, and project leads. This multi-source feedback gives a holistic view of the consultant's performance.
- **Continuous Improvement Plans:** For consultants needing support, implement targeted improvement plans with specific goals and timelines. Offer training or mentoring to enhance performance and ensure project success.

Regular monitoring ensures consultants meet project demands, deliver quality outcomes, and continue to grow within the organization.

Contract Management

In managing an IT management contract, RST has established clear objectives, maintained consistent communication, and used structured oversight processes to ensure compliance and quality service delivery. The contract management process begins with a thorough onboarding that aligns both the vendor's team and internal stakeholders on expectations, deliverables, and timelines. Regular

progress meetings, accompanied by performance metrics (e.g., service availability, response times, and resolution quality), are essential to monitor adherence to contract terms.

To ensure accountability, a governance structure should be in place, with designated points of contact responsible for contract oversight, issue escalation, and approval of any changes in project scope or deliverables. Risk management processes are embedded throughout the contract to identify and mitigate potential issues, whether technical or financial, as early as possible. Additionally, implementing a periodic performance review cycle allows both parties to assess performance, recalibrate expectations as needed, and make data-driven adjustments to optimize outcomes. This structured yet flexible approach ensures the IT management contract aligns with organizational goals, fosters continuous improvement, and strengthens vendor relationships.

Understanding The Requirement of the State

The West Virginia Purchasing Division is seeking bids for open-end contracts to supply technical temporary staffing services for the West Virginia Office of Shared Administration's Office of Management Information Services (OMIS). The contracts will cover ten specific IT roles, such as database administrators, help desk analysts, and programmer analysts, to support various entities within the state's health, human services, and administration departments. The staffing services will help develop, maintain, and enhance state computer systems and provide training and support for state analysts. Services will primarily occur in the Charleston metro area but may be required statewide. This request involves federal funding, requiring bidders to comply with specific federal regulations.

Experience

RST combines over 6 years of specialized expertise to deliver diverse IT staffing solutions tailored for government agencies. Our services encompass contract, temporary, and project-based staffing to meet specific needs across system administration, advanced technical support, IT infrastructure management, and strategic IT planning. With a focus on efficiency and innovation, RST ensures seamless operations, robust cybersecurity, and strategic IT advancements that align with each agency's mission-critical objectives.

Client	Services Provided
State of Maryland, Department of Human Resources (CATS+ program)	Contract IT staffing for system administration and performance optimization, advanced technical support including troubleshooting and maintenance
Maryland Board of Elections	Temporary IT staffing for election cycles, procurement support for IT hardware
Maryland Department of Health	Contract IT staffing for ongoing IT support, procurement assistance for IT hardware
Maryland Judiciary	Project-based IT staffing for specific IT initiatives, IT staffing services for extended project support
Department of Management Services, FL	Management consulting for IT strategy development, strategic IT planning for organizational efficiency and modernization
Federal Housing Finance Agency	IT infrastructure management staffing for seamless operations, network security optimization for robust cybersecurity, technical support for uninterrupted services
National Oceanic and Atmospheric Administration	IT project management for systematic upgrades and enhancements, system migrations staffing for smooth transitions, technical deployment for efficient implementations
Department of Homeland Security	IT infrastructure design staffing for scalable solutions, security solutions implementation for comprehensive protection
National Institute of Health	Mac IT solutions design and implementation staffing, deployment strategies for effective rollout, hardware/software recommendations for optimized performance and security

Past Performance

Client	Consultant Provided	Tasks Performed
State of Maryland, Department of Human Resources, CATS+ Program	**Windows Tier 2 Technician**	Tasks: Conducted advanced troubleshooting of Windows OS and software applications; implemented system performance enhancements, including system tuning and application optimization; collaborated with Tier 1 support and end-users to resolve complex technical issues promptly; provided proactive system administration, server maintenance, user management, and proactive monitoring for high availability and reliability across multiple offices. Challenges: Frequent software conflicts; high number of support tickets. Remediation's: Developed a standardized troubleshooting guide; implemented automation tools to streamline ticket resolution.
	IT Support Specialist	Tasks: Provided technical support for hardware, software, and network-related issues; managed user accounts and permissions; conducted regular system updates and patches. Challenges: Handling multiple support requests simultaneously; ensuring minimal downtime during updates. Remediation's: Prioritized critical support tickets; scheduled updates during off-peak hours.
	IT Infrastructure Manager	Tasks: Managed and optimized IT infrastructure supporting the ERP system; ensured high availability and performance. Challenges: Preventing downtime in critical systems; managing infrastructure growth. Remediation's: Implemented proactive monitoring tools; scaled infrastructure based on demand forecasts.
	ERP Specialist	Tasks: Implemented and maintained ERP systems to streamline operations; customized modules to meet the specific needs of various departments; provided training and support to users. Challenges: Integrating ERP with legacy systems; ensuring user adoption across the organization. Remediation's: Developed middleware for integration; conducted comprehensive user training sessions.
	Network Administrator	Tasks: Monitored and maintained the organization's network infrastructure; configured and managed firewalls, switches, and routers; ensured network security and data integrity. Challenges: Preventing network outages; ensuring secure access for remote employees. Remediation's: Implemented redundancy in critical network components; used VPNs for secure remote access.
Federal Housing Finance Agency (FHFA)	**System Administrator**	Tasks: Managed IT infrastructure, including servers and networks; provided support in maintenance, updates, backup, and disaster recovery; travelled for client meetings and conferences to facilitate IT strategy discussions and implementations. Challenges: Coordinating disaster recovery plans with multiple departments; ensuring seamless system updates without downtime.

		Remediation's: Developed and implemented a phased update and recovery plan; enhanced communication channels with stakeholders.
	Database Administrator	Tasks: Managed and optimized databases supporting financial systems; ensured data accuracy, performed regular backups, and handled disaster recovery processes. Challenges: Managing large datasets; ensuring high availability. Remediation's: Implemented database partitioning; set up automated backup and recovery systems.
	Data Analyst	Tasks: Analysed customer data to support targeted marketing strategies; developed dashboards and reports for real-time insights. Challenges: Handling large volumes of customer data; ensuring data privacy compliance. Remediation's: Implemented data processing pipelines; ensured compliance with GDPR and other data protection regulations.
	IT Project Manager	Tasks: Managed IT projects related to e-commerce platform enhancements; coordinated with cross-functional teams to ensure timely delivery. Challenges: Aligning project timelines with marketing campaigns; managing resources across multiple teams. Remediation's: Developed integrated project schedules; conducted regular cross-team sync-ups.
	Cybersecurity Analyst	Tasks: Monitored and secured IT infrastructure against threats; conducted vulnerability assessments and implemented security policies. Challenges: Responding to emerging threats in real-time; maintaining compliance with federal security standards. Remediation's: Deployed advanced threat detection systems; regularly updated security protocols.
National Oceanic Atmospheric Administration (NOAA)	**Migration Project Lead**	Tasks: Led a large-scale Windows 10 migration project across NOAA offices nationwide; managed scheduling, deployment coordination, and provided hands-on support during the transition; ensured minimal disruption and seamless integration of new operating systems. Challenges: Managing resistance to change; ensuring compatibility of legacy applications. Remediation's: Conducted change management workshops; developed application compatibility testing procedures.
	IT Support Specialist	Tasks: Provided technical support during the migration; assisted in troubleshooting hardware and software issues; facilitated training for end-users on the new operating system. Challenges: Ensuring users adapted to the new system quickly; managing a high volume of support requests. Remediation's: Created user-friendly guides; offered one-on-one training sessions.
	IT Security Analyst	Tasks: Monitored and enhanced the NOAA's IT security posture; conducted security audits and implemented threat mitigation measures.

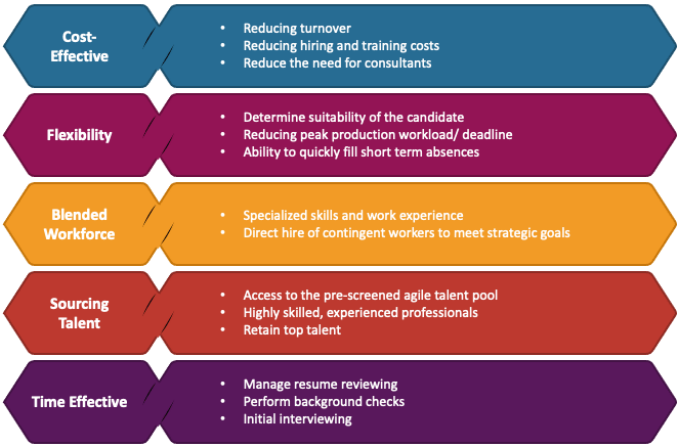
		Challenges: Adapting to sophisticated cyber threats; ensuring compliance with financial regulations. Remediation's: Deployed advanced threat detection systems; conducted regular security training sessions.
	Network Engineer	Tasks: Upgraded network infrastructure to support new systems; ensured secure and reliable connectivity across NOAA offices. Challenges: Minimizing downtime during network upgrades; ensuring secure communication channels. Remediation's: Implemented a phased upgrade approach; utilized encryption for secure communication.
Department of Homeland Security (DHS)	**System Engineer**	Tasks: Designed, implemented, and maintained complex IT infrastructures tailored to DHS requirements; collaborated with stakeholders to assess technical needs, execute system upgrades, manage migrations, and enhance system performance and security measures. Challenges: Strict security compliance requirements; frequent system upgrades. Remediation's: Established a continuous compliance monitoring program; created detailed upgrade plans to minimize downtime.
	Information Security Specialist	Tasks: Implemented security protocols and conducted regular security audits; responded to security incidents and ensured compliance with DHS standards. Challenges: Keeping up with evolving security threats; ensuring continuous security compliance. Remediation's: Updated security systems regularly; trained staff on the latest security practices.
	Data Analyst	Tasks: Analysed large datasets to support the DHS's strategic decisions; developed predictive models for risk assessment; provided data-driven insights for improving customer services. Challenges: Handling vast amounts of unstructured data; ensuring data accuracy and relevance. Remediation's: Implemented data cleaning and pre-processing techniques; collaborated with IT to improve data management systems.
	Cloud Solutions Architect	Tasks: Designed and deployed cloud-based solutions for DHS; ensured secure data storage and efficient resource allocation. Challenges: Balancing security with accessibility; optimizing cloud resource costs. Remediation's: Implemented multi-factor authentication for cloud access; used cost management tools to optimize resource allocation.
National Institute of Health (NIH)	**Technical Architect**	Tasks: Specialized in macOS solutions, designing and implementing IT strategies aligned with NIH's objectives; managed Mac fleet configurations, facilitated software updates, and ensured security compliance with NIH IT policies. Challenges: Managing large-scale Mac configurations; ensuring timely software updates. Remediation's: Automated configuration management; implemented a centralized update scheduling system.

	Systems Administrator	Tasks: Managed NIH's IT infrastructure, focusing on server maintenance, network monitoring, and data backups; ensured high availability and performance of critical systems. Challenges: Preventing system downtime; ensuring data integrity. Remediation's: Set up redundant systems; implemented automated monitoring and alerting systems.
	Systems Engineer	Tasks: Designed and implemented secure IT infrastructures for NIH projects; ensured system integrity and performance. Challenges: Balancing performance with stringent security requirements; managing frequent system upgrades. Remediation's: Developed a robust security framework; scheduled upgrades during low-traffic periods.
	Cloud Solutions Architect	Tasks: Developed cloud strategies and solutions for NIH's secure operations; ensured compliance with military-grade security standards. Challenges: Ensuring secure cloud access; managing resource costs. Remediation's: Implemented multi-factor authentication; used cost management tools for efficient resource allocation.
	IT Security Analyst	Tasks: Monitored IT security, identified vulnerabilities, and implemented measures to protect NIH's data and systems; conducted regular security training. Challenges: Keeping up with security threats; ensuring compliance with NIH's IT security policies. Remediation's: Installed advanced threat detection tools; regularly updated security protocols.
Dovel Technologies	**IT Solutions Consultant**	Tasks: Designed and implemented comprehensive IT solutions aligned with Dovel's business goals; managed system integration, implemented robust security measures, and provided project management support. Challenges: Balancing security with user accessibility; integrating diverse systems. Remediation's: Developed a tailored security framework; used middleware solutions for seamless system integration.
	Project Manager	Tasks: Managed IT projects, overseeing project planning, resource allocation, and execution; ensured projects met deadlines and budgets. Challenges: Managing cross-functional teams; keeping projects within scope and budget. Remediation's: Implemented project management software for tracking; conducted regular team meetings to address issues promptly.
	Information Security Analyst	Tasks: Monitored and managed information security systems for the Dovel; conducted vulnerability assessments and implemented security controls; developed incident response plans. Challenges: Adapting to sophisticated cyber threats; ensuring compliance with Dovel security standards. Remediation's: Upgraded threat detection tools; conducted regular training on Dovel security policies.

	Data Analyst	Tasks: Analyzed business data to support decision-making processes; developed dashboards and reports for stakeholders. Challenges: Managing and processing large datasets; ensuring data accuracy. Remediation's: Implemented data pre-processing techniques; used data visualization tools to enhance report clarity.
Darina LLC	**Cybersecurity Specialist**	Tasks: Conducted cybersecurity assessments and implemented security measures to protect Darina LLC's IT infrastructure; provided expertise in threat detection, incident response, and compliance with data security regulations. Challenges: Adapting to rapidly evolving threats; maintaining compliance with strict security regulations. Remediation's: Implemented an advanced threat detection system; conducted regular compliance audits and training.
	IT Infrastructure Manager	Tasks: Oversaw the management and optimization of IT infrastructure; ensured reliable operation of servers, networks, and data centres. Challenges: Preventing downtime in critical systems; managing the rapid growth of IT infrastructure. Remediation's: Established a proactive maintenance schedule; implemented scalable infrastructure solutions.
	Systems Architect	Tasks: Designed IT infrastructure and systems to support the Darina LLC's academic and administrative functions; optimized systems for scalability and performance. Challenges: Balancing scalability with budget constraints; ensuring system reliability. Remediation's: Developed a modular architecture for easy scalability; implemented load balancing to ensure system reliability.
	Application Support Analyst	Tasks: Provided support for Darina LLC applications; managed software updates and resolved application-related issues. Challenges: Ensuring application compatibility with existing systems; managing a high volume of support requests. Remediation's: Coordinated with software vendors for timely updates; developed a knowledge base for quick resolution of common issues.
ABG Consulting	**Network Engineer**	Tasks: Designed and optimized network infrastructure for the ABG Consulting, ensuring reliability, performance, and security; implemented network upgrades, monitored performance metrics, and resolved network issues promptly. Challenges: Managing network traffic during peak hours; preventing unauthorized access. Remediation's: Deployed load balancing solutions; enhanced firewall and access controls.
	Systems Administrator	Tasks: Managed and maintained IT systems supporting ABG Consulting operations; performed regular backups and disaster recovery planning. Challenges: Ensuring data integrity; managing system upgrades without downtime. Remediation's: Implemented automated backup solutions; scheduled upgrades during off-hours.

	Network Engineer	Tasks: Designed, implemented, and maintained the network infrastructure supporting ABG Consulting's operations; ensured secure and reliable communication across sites. Challenges: Preventing network downtime; ensuring secure communication channels. Remediation's: Deployed redundancy in network infrastructure; implemented encryption for secure communication.
	GIS Specialist	Tasks: Managed Geographic Information System (GIS) data for urban planning; developed maps and spatial data analyses to support city projects. Challenges: Ensuring data accuracy and consistency; managing large volumes of spatial data. Remediation's: Standardized data entry protocols; used cloud storage for scalable data management.
5 Star Laundromat	**Database Administrator**	Tasks: Managed databases for 5 Star Laundromat's transportation projects; optimized database performance, conducted backups and restores, and ensured data integrity and availability for critical applications. Challenges: Maintaining data integrity during high-volume transactions; ensuring fast recovery times. Remediation's: Implemented data validation protocols; established a robust backup and restore process.
	IT Support Specialist	Tasks: Provided technical support to 5 Star Laundromat employees, including troubleshooting hardware and software issues; managed IT assets and inventory. Challenges: Addressing diverse support requests quickly; managing IT assets efficiently. Remediation's: Developed a ticketing system for prioritizing requests; implemented asset management software.
	Cloud Solutions Architect	Tasks: Designed and implemented cloud architecture to support 5 Star Laundromat's research initiatives; optimized cloud resources for high performance and scalability; ensured compliance with government cloud security standards. Challenges: Balancing cost efficiency with high performance; ensuring data security in a multi-tenant environment. Remediation's: Implemented cost management tools; utilized encryption and access controls for data security.
	Network Engineer	Tasks: Designed, implemented, and maintained the network infrastructure supporting 5 Star Laundromat's operations; ensured secure and reliable communication across sites. Challenges: Preventing network downtime; ensuring secure communication channels. Remediation's: Deployed redundancy in network infrastructure; implemented encryption for secure communication.

Similar Contract Experience



RST Professional Services Overview: We are dedicated to delivering comprehensive and efficient staffing solutions tailored to meet the diverse needs of our clients. Our approach integrates flexible Temporary and Permanent Staffing services, a rigorous recruitment process, and a commitment to quality and compliance. We leverage advanced technology and maintain a strong focus on employee satisfaction and client-centric strategies to ensure that we provide the highest caliber of talent and support. This detailed overview highlights the core aspects of our services and how we adapt to meet the unique requirements of each client.

Aspect	Details
Comprehensive Staffing Solutions	RST delivers a wide range of staffing solutions, including **Temporary Staffing** for immediate, short-term requirements, **Permanent Placement** for long-term staffing needs, and **Skill-specific Placements** tailored to both **IT** (e.g., software development, cybersecurity) and **non-IT** fields (e.g., administrative support, accounting). Our approach ensures **flexibility**, **adaptability**, and **high-quality** talent acquisition to meet various organizational needs.
Efficient Recruitment Process	Our recruitment strategy includes a comprehensive **Requirement Analysis** to precisely define job needs, followed by **Candidate Sourcing** using internal databases, job boards, and professional networks. We conduct **Rigorous Screening** through multi-stage interviews and detailed **skills assessments**. Our **Quality Assurance** measures include thorough background checks and performance evaluations to ensure the right fit and **minimize mismatches**.
Commitment to Quality	RST's commitment to **quality** is demonstrated through strict adherence to **Total Quality Management (TQM)** practices. We perform **Stringent Candidate Vetting**, including background checks and skills assessments, and conduct **Regular Performance Evaluations** to ensure ongoing excellence. Our investment in **Professional Development** for our team ensures they stay updated with industry best practices, contributing to **high service standards** and **client satisfaction**.
Rapid Response Capability	Our **Staffing Management Plan** is designed for **swift deployment**, often within **1-5 days** of requirement identification. We maintain a **Pre-Identified Resource Pool** of qualified professionals ready for **quick deployment**. Our ability to **Scale Teams Up or Down** based on project demands provides **flexibility** and **rapid adaptability**, ensuring clients receive the necessary support precisely when needed.
Technology Stack and Tools	RST leverages **advanced technology** to streamline staffing operations. Our use of **Applicant Tracking Systems (ATS)** enhances **candidate management**, while **Project Management Tools** like **JIRA** and **Asana** ensure effective **project coordination**. We also employ **Specialized Software** for **skill matching**, optimizing the recruitment process and improving **efficiency** and **outcomes** in staffing solutions.
Focus on Retention and Employee Satisfaction	We prioritize **employee satisfaction** through **Competitive Compensation** and **Comprehensive Benefits Packages**, robust **Career Development Opportunities**, and **Work-life Balance Initiatives**. These strategies help attract and retain **top talent**, resulting in a **stable**, **engaged workforce** that consistently delivers **high-**

	quality service. Our focus on **employee well-being** translates into **low turnover rates** and **high engagement**.
Compliance and Security	RST upholds **strict compliance** and **security** standards. We adhere to **Client-specific Compliance Requirements**, conduct **rigorous background checks**, and implement **Drug Screening Protocols** to ensure **candidate integrity** and **reliability**. Our commitment to **legal and regulatory requirements** protects our clients and reinforces our reputation as a **responsible and trustworthy staffing partner**.
Client-Centric Approach	Our **Client-Centric Approach** features **Dedicated Account Management** with a personalized point of contact, **Proactive Communication** throughout the staffing process, and **Regular Performance Reviews**. We gather **Client Feedback** to continuously refine our services and address specific needs, building **strong**, **trusting relationships** and ensuring **tailored staffing solutions** that support client objectives and enhance **operational efficiency**.
RST Technology Teams	RST provides a wide range of general technical/ professional services and support of enterprise software, enterprise storage, enterprise (high-end) computing, networking, communications, mobile, and wireless through our Technology Teams. In total, there are a significant number of individuals on these teams who provide a combination of pre- sales engineering support and billable, post-sales, technical support, and engineering services. RST services can provide skilled personnel to work under your direction to help you develop, maintain, manage, and support your applications. Our skilled personnel have significant experience in key technologies and can help you reach your goals and increase effectiveness and efficiency through several different applications.

We have laid down strong hiring practices. We measure candidates' communication skills and assess their technical abilities in a multi-stage interview process. Prospective consultants are screened with utmost care and evaluated for their communication skills and technical abilities before they are presented to our customers.

RST employs full-time recruiters, who are well trained and dedicated to recruiting talented IT professionals. Our recruiters are trained to understand the customers' requirements and scrutinize prospective consultants that match the required skills-set. Recruiters are always backed by our expert management team. RST works proactively to find talented IT professionals. Our recruiters continuously screen consultants and maintain a database of available consultants. Proactive pre-screening of consultants helps RST to quickly find talented consultants when needed. Available consultants' databases are organized based on their skills set and location, making it efficient and easy to find the consultants quickly.

Another advantage for RST is its location - RST is located in MD with satellite offices in different time-zones across the nation and has a strong local network. This enables RST to find local consultants, who are already residing in MD and looking for local contract positions. Upon receiving any Request for Quote (RFQ)/ Task Order, the attempt is made to match the skills of locally available consultants. When expert professionals are not available locally then RST ventures out in the pool of pre-screened, available talented professionals nationwide.

RST continues to advertise job requirements on various job search websites, such as dice.com, monster.com, LinkedIn.com, indeed.com. The jobs are also posted on RST's web site under the "Careers" page. By advertising jobs on various web sites RST covers the wide range of available consultants nationwide. RST has built an in-house tool for tracking consultants' databases. This tool enables our recruiters to track and share the consultants' database with other recruiters within our company. This increases our operational efficiency and success in hiring talented IT professionals.

Capabilities

RST distinguishes itself through its exceptional capability in delivering contracted staffing services promptly and effectively across both IT and non-IT sectors. Our approach is rooted in proactive recruitment methodologies and a robust network of skilled professionals, ensuring swift identification and deployment of candidates perfectly matched to project demands. In IT staffing, we focus on specialized roles such as software development, cybersecurity, and data analytics, employing rigorous technical assessments and detailed project planning to meet critical milestones and maximize productivity. For non-IT staffing, we excel in roles such as administrative support, accounting, and operations management, using a thorough selection process to ensure candidates are not only skilled but also a good cultural fit. Our agile operational framework integrates proactive communication, allowing us to swiftly adapt to dynamic client needs while maintaining superior service standards. By leveraging our industry expertise and maintaining a comprehensive talent pipeline, RST ensures that we deliver timely and effective staffing solutions that meet the evolving requirements of both IT and non-IT projects. This commitment to operational excellence and client satisfaction underscores our ability to support the City of Newport Beach in achieving its operational goals seamlessly and efficiently.

Aspect	Description
Proactive Recruitment Strategies	RST employs proactive approaches to anticipate client needs and maintain a robust pipeline of qualified professionals across IT and non-IT sectors. This includes ongoing talent scouting, strategic networking, and leveraging industry insights to swiftly respond to staffing demands.
Robust Professional Network	Leveraging an extensive network of skilled professionals, RST ensures quick access to a diverse pool of talent. This network is cultivated through long-standing relationships, active participation in industry events, and continuous engagement with professional communities to promptly source and onboard suitable candidates for both IT and non-IT roles.
Rigorous Selection Process	RST implements a rigorous selection process that includes comprehensive screening, technical assessments, and behavioral interviews. This ensures that candidates possess the required skills for IT positions and the necessary qualifications and cultural fit for non-IT roles, contributing to successful and timely project outcomes.
Detailed Project Planning	Before candidate deployment, RST conducts detailed project planning to align staffing solutions with project timelines, milestones, and deliverables. This proactive approach minimizes delays and ensures that the right resources, whether IT or non-IT, are available at the right time to support project progression and completion within specified deadlines.
Responsive Communication	Effective communication is integral to RST's service delivery. We maintain open and transparent communication channels with clients, candidates, and internal teams. This ensures timely updates, addresses any emerging issues promptly, and fosters collaboration to swiftly resolve challenges that may impact project timelines or staffing needs across IT and non-IT projects.
Adaptability to Client Needs	RST demonstrates flexibility and adaptability in tailoring staffing solutions to evolving client requirements. Whether scaling up resources to meet sudden IT project demands or adjusting skill sets for non-IT roles based on project shifts, our agile approach ensures that client needs are met promptly without compromising quality or efficiency.
Commitment to Service Excellence	Committed to continuous improvement, RST integrates client feedback and performance metrics into our operations. This proactive approach allows us to refine our processes, enhance service delivery, and maintain high standards of excellence in providing timely staffing solutions that exceed client expectations and contribute to long-term success in both IT and non-IT sectors.

RST has long stood successful relationships ***GuideHouse (previously Dovel Technologies), Maryland board of elections, Maryland Department of Health*** providing staffing services. RST specializes in providing Temporary, Temp-to-Hire, and Direct-Hire staffing services for both IT and non-IT sectors, including IT Consulting, Staffing services, and Recruitment Services. Our expertise extends to web development, mobile application development, IoT and software development, Cybersecurity, Information Security, and Professional Services. In addition to IT, we offer staffing solutions in areas such as administrative support, finance, healthcare, engineering, and customer service. Serving both public and private enterprises across various industries, RST offers a versatile resource pool from which clients can draw to accomplish their critical business projects and tasks. Examples of these services are:

IT Services	Non-IT Services
Infrastructure	**Administrative Support**
- System Administration	- Office management and coordination
- Network Design	- Executive assistance
- Help Desk/Technical Support	- Data entry and clerical work
- Disaster Recovery	- Reception and front desk services
Software Development, Testing, and Implementation	**Finance and Accounting**
- Development on all platforms	- Financial analysis and reporting
- Quality assurance and testing	- Accounts payable/receivable
- Application deployment	- Payroll processing
Cloud Operations	**Procurement and purchasing**
- Cloud Architecture	- Procurement specialists
- Automation and DevOps	- Purchasing agents
Enterprise Data Management	**Engineering Services**
- Data warehousing	- Civil, mechanical, and electrical engineers
- ETL (Extract, Transform, Load) processes	- CAD designers
- Business Intelligence (BI)	- Project management for engineering projects
- Data Visualization	**Customer Service**
ERP Systems Implementation and Support	- Call centre support
- ERP software implementation	- Customer support representatives
- System customization and maintenance	- Technical support agents
Production Support and Software Maintenance	**Human Resources**
- Ongoing software maintenance	- Recruitment and talent acquisition
- System troubleshooting	- Employee relations
Project Management (Program & Project)	- HR compliance and policy development
- Managing IT projects	**Marketing and Sales**
- Program coordination	- Marketing strategists
Analysis (Business & Systems)	- Sales representatives
- Business analysis	- Market research analysts
- Systems analysis	- Advertising and promotions
Security (Architecture & Network)	**Legal and Compliance**
- Security architecture design	- Legal assistants
- Network security management	- Compliance officers
Governance, Risk, and Compliance	- Contract managers
- Risk management	**Supply Chain and Logistics**
- Compliance audits	- Supply chain coordinators
Training (Learning Systems & Instructor-led)	- Logistics managers
- E-learning system development	- Inventory control specialists

- Instructor-led training programs	- Transportation coordinators
Software Design (UI/UX, Graphic, Mobile)	**Facilities Management**
- User interface and experience design	- Facilities coordinators
- Graphic design	- Maintenance supervisors
- Mobile application design	- Security personnel
Hardware Engineering & Testing	**Office Management**
- Hardware engineering	- Office administrators
- Hardware testing	- Administrative managers

Our primary focus is on delivering quality and cost-effective services. Our custom-developed process and cost-optimization techniques enhance our capabilities in providing comprehensive staffing solutions. The value we offer is further enriched by our extensive experience across both IT and non-IT services. RST is successful in building partnerships and has thus developed a robust and sophisticated network for our clients to leverage.

RST has a proven record of successfully delivering skilled and quality contractual personnel for government and private sector clients. Our approach is continually fine-tuned with the latest technologies and industry best practices. RST provides a highly competent value-for-money proposition, carefully balancing client requirements and budgetary constraints. We follow an intuitive and methodical approach that ensures a responsive and updated resource pool. All employees are subjected to stringent reference and background checks. We use multiple methods for fact-checking, verification, and validation. We are an equal employment opportunity firm and do not discriminate based on race, sex, or religion.

RST maintains an extensive database of pre-screened professionals and technical experts, as well as part-time employees and referred candidates, known as the Qualified Candidate List (QCL). This allows us to quickly access superb candidates who are familiar with our processes and procedures and ready to work on short notice, ensuring rapid staffing action when required.

Positions	Pre-screened Resume across the US	Pre-screened Resume in the state of CA
Project Manager	2135	792
Software Engineer	2586	815
Desktop Support Analyst	2950	481
Help Desk Manager	2349	626
Help Desk Specialist	2720	855
Network Administrator	2610	575
Network Engineer	2045	715
Data Analyst	2695	924
Database Administrator	2146	485
Reporting Analyst	2990	680
Receptionist / Concierge	2867	495
Fiscal Clerk	2610	481
HR Clerk	2045	626
Business Licensing Clerk	2693	461
Administrative Assistant	2245	854
Executive Assistant	2990	743
HR Coordinator	2868	658
HR Technician	2041	610
HR Specialist	2610	845
Treasury Clerk	2045	693
Accounting Clerk	2610	667
Billing Clerk	2045	854
Staff Accountant	2810	765

Senior Accountant	2041	815
AP / AR Specialist	2695	926
Accounting Manager	2146	683
Financial Analyst	2724	885
Payroll Administrator	2767	295

Subject Matter Expertise and Implementation Timeline

Our Expertise and Service offerings

RST excels in providing comprehensive staffing solutions that cater to both temporary and permanent placement needs. With a proven track record in delivering skilled personnel, we combine industry expertise with a client-centric approach to meet the diverse staffing requirements of our partners. Our service offerings include:

- **Temporary Staffing Solutions:** RST provides flexible temporary staffing solutions tailored to meet short-term staffing needs. Whether clients require additional support for project deadlines, seasonal demands, or specific technical expertise, our temporary staffing services ensure seamless integration and rapid deployment of qualified professionals. We prioritize responsiveness and efficiency, enabling clients to maintain productivity without long-term commitments.
- **Permanent Placement Services:** Our permanent placement services focus on strategic recruitment to fill long-term staffing positions within client organizations. RST partners closely with clients to understand their culture, technical requirements, and business objectives, enabling us to identify and attract top-tier talent that aligns with company values and goals. From initial candidate sourcing to final placement, we ensure a thorough and transparent recruitment process that delivers sustainable staffing solutions.
- **Specialized Skillsets:** RST provides access to a broad spectrum of specialized skillsets tailored to meet both IT and non-IT project demands. For IT, we offer expertise in software development, system administration, cybersecurity, and data analytics, ensuring our talent pool matches the right skills to unique requirements. In non-IT areas, we cover administrative support, accounting, human resources, and operations management, with professionals equipped to handle diverse roles. We continuously update our knowledge base to stay abreast of industry trends and technological advancements, guaranteeing that our candidates possess the latest expertise, contributing to smooth and efficient operations for our clients.
- **Industry-Specific Expertise:** With deep industry knowledge and experience across various sectors including government, healthcare, and enterprise, RST understands the specific challenges and demands of different industries. Our tailored staffing solutions are designed to address sector-specific requirements, compliance standards, and operational complexities. Whether operating in

a regulated environment or requiring specialized organizational support, RST delivers customized staffing solutions that meet industry-specific needs.

- **Proactive Talent Acquisition:** At RST, we adopt a proactive approach to talent acquisition, maintaining a robust candidate pipeline to anticipate and meet clients' evolving staffing needs. Our continuous recruitment efforts ensure that we are always prepared to provide qualified professionals at short notice. By staying ahead of demand, we minimize recruitment timelines and enable seamless workforce scalability for projects.
- **Comprehensive Candidate Vetting:** RST prioritizes quality and reliability in our candidate selection process, conducting rigorous screening and background checks to ensure that every candidate meets our stringent criteria. Our vetting process includes technical assessments, reference checks, and thorough evaluations of skills and experience. By meticulously verifying candidate qualifications, we mitigate risks and ensure that only the most qualified professionals join client teams.
- **Client-Centric Account Management:** Each client at RST benefits from dedicated account management, fostering a collaborative partnership built on proactive support and strategic guidance. Our account managers serve as a single point of contact, providing personalized assistance throughout the staffing lifecycle. From initial consultation to ongoing support, RST is committed to understanding unique staffing requirements and delivering tailored solutions that drive success and innovation.

This table illustrates how different types of staffing services offered by RST cater to diverse client needs, providing specialized expertise and strategic value across various IT and non-IT domains.

Types of Staffing services	Staffing services Specialization	Value Addition for Clients
Temporary Staffing services	Rapid deployment of skilled IT and non-IT professionals for short-term projects	Flexibility to scale workforce as per project demands, timely completion of project milestones
Permanent Staffing services	Strategic recruitment for long-term IT and non-IT positions	Stability and continuity in team composition, alignment of talent with organizational culture and goals
Project-Based Staffing services	Expertise in specific project requirements and deliverables for both IT and non-IT	Specialized skills tailored for project success, adherence to project timelines and budget constraints
On-Demand Staffing services	Immediate availability of IT and non-IT professionals for urgent needs	Quick response to unforeseen staffing requirements, continuity in operations during critical times
Skill-Specific Staffing services	Focus on specialized IT and non-IT skills such as cybersecurity, data analytics, HR, accounting, etc.	Depth of expertise in critical domains, enhanced capabilities to address complex technological and operational challenges
Strategic Staffing services	Integration of IT and non-IT strategy with business objectives	Alignment of IT and non-IT initiatives with organizational goals, optimized investments and resource allocation

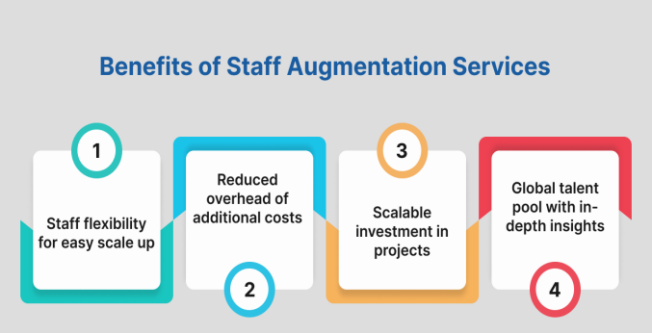
Technology Stack

Staffing services involves deploying skilled professionals to address specific project needs or enhance ongoing operations. Each type of staffing services requires specific tools and technologies tailored to its specialization, ensuring effective delivery and alignment with client objectives.

Types of Staffing services	Tools and Technology Used
Temporary Staffing services	Project management tools (e.g., JIRA, Asana), collaboration platforms (e.g., Slack, Microsoft Teams), productivity software (e.g., Microsoft Office)

Permanent Staffing services	Applicant Tracking Systems (ATS) for recruitment (e.g., Workday, Greenhouse), HRIS (Human Resource Information System), interview and assessment tools
Project-Based Staffing services	Agile methodologies, version control systems (e.g., Git), project planning tools (e.g., Microsoft Project), testing and deployment tools (e.g., Jenkins)
On-Demand Staffing services	Freelance platforms (e.g., Upwork, Freelancer), remote collaboration tools, virtual private networks (VPN) for secure access
Skill-Specific Staffing services	Specialized software and tools based on the skill domain (e.g., cybersecurity tools like SIEM platforms, data analytics tools like Python, R, Tableau)
Strategic Staffing services	Business intelligence tools (e.g., Power BI, Tableau), IT strategy frameworks (e.g., TOGAF, ITIL), enterprise architecture tools (e.g., MuleSoft, AWS)

Advantages of RST's Staffing services



- **Nationwide service**: Ability to supply technical staff for any client location across the United States.
- **Best qualified candidates**: We provide fully qualified and screened candidates. Our team, technology and proven methodologies maximize your recruitment strategies, improve retention and ensure each candidate aligns with your corporate culture, goals and competency requirements.
- **Quick turnaround**: RST has the ability to work fast, delivering a cost effective, quality service within client budgets and timeframes.
- **Technology adeptness**: Employees are constantly trained and certified in the latest tools and technology trends. Our employees fit seamlessly into diverse teams, wherever their geography, and whatever the project.
- **Reduced total cost of ownership**: By partnering with RST, our clients cut down drastically on the costs associated with training and employee hiring such as Medicare, Insurances, Payroll & Accounting Costs, 401K Contributions and so on.
- **Improved efficiency**: Timely available Skillful employees help you in meeting aggressive deadlines and making deliverables on schedule becomes easier.
- **Security assurance**: We perform rigorous background checks on our employees, and screen them thoroughly before sending them to client sites.

Value Addition

We pride ourselves on delivering a comprehensive suite of value-added services designed to enhance our clients' operational efficiency and workforce effectiveness. Our offerings, which include Flexible Staffing Models, Client Satisfaction Surveys, Talent Pooling and Networking, Succession Planning, Knowledge Transfer Programs, Remote Work Solutions, Project-Based Staffing Solutions, Workforce Analytics and Reporting, Customized Recruitment Marketing, and Health and Wellbeing Programs, are tailored to meet the unique needs of each client. By integrating these services into our staffing solutions, we not only address immediate project requirements but also contribute to the long-term success and sustainability of our clients' organizations. Each service is meticulously designed to deliver specific outcomes, such as improved productivity, increased employee satisfaction, and enhanced organizational resilience. Our commitment to excellence ensures that we remain a trusted partner for our clients as they navigate the complexities of their workforce challenges. Through ongoing evaluation and adaptation, we strive to maintain our position at the forefront of the industry, empowering our clients to achieve their strategic objectives effectively.

Value-Added Services	Description of Service	Expected Outcomes
Flexible Staffing Models	We offer adaptable staffing solutions that can be customized to meet the changing demands of clients, including short-term assignments, long-term placements, and temporary fill-ins. This flexibility ensures that clients can respond swiftly to evolving project requirements without compromising on quality.	- Improved responsiveness to client needs. - Reduced time-to-hire by up to 30%. - Enhanced workforce flexibility, allowing for rapid adjustments based on project dynamics.
Client Satisfaction Surveys	Our client satisfaction surveys are designed to gather structured feedback about our services. By analyzing client responses, we can identify strengths and areas for improvement, enabling us to enhance service delivery continuously. The insights gained help shape our future strategies and client interactions.	- Increased client satisfaction scores by 15%. - Identification of at least three key improvement areas each quarter. - Enhanced service delivery, leading to stronger client relationships.
Talent Pooling and Networking	We actively build and maintain a diverse network of potential candidates across various sectors and specialties. This proactive approach ensures that we can quickly provide qualified talent for our clients, minimizing recruitment time and effort.	- Faster access to a pool of pre-screened candidates. - Reduced recruitment timeframes by 20%. - Enhanced quality of hires, leading to improved team performance.
Succession Planning	Our succession planning services involve identifying high-potential employees and developing tailored training and mentorship programs. This proactive approach ensures that organizations are prepared for future leadership transitions, maintaining operational continuity.	- Enhanced leadership pipeline with at least 5 identified successors per critical role. - Reduced turnover rates among high-potential employees by 25%. - Increased organizational resilience during leadership changes.
Knowledge Transfer Programs	We facilitate structured knowledge transfer programs to ensure that critical skills and insights are shared within the organization. These programs involve mentoring, workshops, and documentation to empower employees and minimize knowledge gaps.	- Improved employee performance and productivity, with a 10% increase in project completion rates. - Reduced knowledge gaps, leading to smoother transitions during personnel changes. - Enhanced collaboration across teams.
Remote Work Solutions	Our remote work solutions encompass the provision of technology, policies, and best practices to support effective remote work environments. We assist clients in implementing tools that enhance communication, collaboration, and productivity for remote teams.	- Increased employee productivity by 15%. - Improved work-life balance, leading to a 20% reduction in burnout rates. - Access to a wider talent pool, allowing for greater diversity in hiring.

Project-Based Staffing Solutions	We offer staffing solutions tailored to specific project needs, ensuring that the right skills and expertise are available at the right time. This includes the identification, onboarding, and management of specialized talent for project durations.	- Enhanced project execution with a 95% on-time completion rate. - Improved team dynamics and cohesion, resulting in higher overall project satisfaction. - Timely delivery of project milestones, leading to increased client trust and repeat business.
Workforce Analytics and Reporting	Utilizing advanced data analytics, we provide clients with insights into workforce performance, engagement levels, and trends. This data-driven approach enables informed decision-making and strategic workforce planning.	- Improved strategic planning and resource allocation, resulting in a 20% increase in operational efficiency. - Enhanced operational efficiency, leading to cost savings of 15%. - Data-driven insights that support proactive workforce management.
Customized Recruitment Marketing	We develop targeted recruitment marketing strategies that resonate with potential candidates, showcasing our clients' unique value propositions and culture. This approach enhances the visibility of job openings and attracts top talent specific to the client's needs.	- Increased applicant quality by 30%, leading to a higher success rate in hiring processes. - Enhanced employer branding, resulting in a stronger reputation in the marketplace. - Improved recruitment outcomes with reduced time-to-fill positions by 25%.
Health and Wellbeing Programs	Our health and wellbeing programs focus on creating a supportive work environment that prioritizes the physical and mental health of employees. We implement wellness initiatives, stress management resources, and health education to foster employee engagement and satisfaction.	- Increased employee satisfaction scores by 20%. - Reduced absenteeism rates by 15%, leading to improved productivity. - Enhanced overall organizational performance and morale, fostering a positive workplace culture.

We recognize and appreciate the core values upheld by state, which form the foundation of their commitment to excellence in service and community engagement. Our dedication to aligning with these values is reflected in our operational practices, recruitment strategies, and community outreach initiatives. In this table, we detail our commitment to each core value, outlining how we embody these principles in our work. Additionally, we present our diversity recruitment strategy aimed at fostering an inclusive workplace that reflects the rich tapestry of the communities we serve. Our commitment to sustainability is also highlighted, demonstrating our resolve to engage with State in a manner that supports both environmental stewardship and community welfare. Through these efforts, RST aims to build a collaborative partnership that enhances the mission of State while promoting a culture of respect, integrity, and teamwork.

Core Value	Description of Commitment	Diversity Recruitment Strategy	Community Engagement Efforts
Guest Focus	We prioritize understanding and meeting the needs of our clients, ensuring that their experiences are positive and fulfilling.	We will implement targeted outreach to diverse communities through partnerships with local organizations and job fairs.	We will participate in community events hosted by Cleveland Metroparks, fostering relationships and

			understanding local needs.
Dignity and Respect	We foster an environment where every individual is treated with dignity and respect, valuing diverse perspectives and contributions.	Our recruitment process will include bias training for hiring managers to ensure fair and respectful candidate evaluations.	We will engage in volunteer opportunities that support the local community, promoting inclusivity and respect.
Integrity	We uphold the highest standards of integrity in all our interactions, ensuring transparency and accountability in our services.	We will establish clear policies for ethical recruitment practices, emphasizing integrity in candidate selection.	We will host workshops and training sessions to educate the community on IT services and career development opportunities.
Sustainability	We are committed to environmentally responsible practices, striving to reduce our carbon footprint and promote sustainable solutions.	We will focus on recruiting candidates with a passion for sustainability and experience in eco-friendly practices.	We will collaborate with Cleveland Metroparks on sustainability initiatives, participating in programs that benefit the environment.
Teamwork	We believe in the power of collaboration, fostering a culture where teamwork drives innovation and success in all our endeavors.	Our recruitment strategy will focus on selecting candidates who have demonstrated successful teamwork and collaboration skills.	We will promote joint projects with community organizations to tackle local issues, emphasizing teamwork and shared goals.
Professionalism	We are committed to maintaining a high level of professionalism in our services, ensuring that all interactions are conducted with respect and expertise.	We will prioritize candidates who demonstrate a strong work ethic and a commitment to professionalism in their careers.	We will offer mentorship programs that support local youth and aspiring professionals, fostering a culture of excellence.
Innovation	We strive to bring innovative solutions to our clients, continuously seeking ways to improve our services and adapt to changing needs.	We will recruit individuals with a proven track record of innovation and creativity in their respective fields.	We will sponsor local hackathons and innovation challenges to encourage creative problem-solving in the community.
Accountability	We hold ourselves accountable for our actions and decisions, ensuring that we meet our commitments to clients and the community.	Our recruitment approach will emphasize candidates' accountability in their previous roles and responsibilities.	We will publish annual reports on our community engagement efforts, showcasing our commitment to transparency and accountability.

References

Below are three references for which RST has successfully delivered similar staffing services. Each reference includes a synopsis of the services performed, highlighting the temporary positions filled and relevant statistical data to exemplify RST's qualifications.

Reference #1

Organization Name	**Imagine Beyond Innovation, TX**
Contact Person's Name & Title	Steve Summers, President
Email Address	steve.summers@imaginnov.com
Scope of Work	RST managed a wide range of critical services encompassing RMF (Risk Management Framework) compliance, NIST (National Institute of Standards and Technology) framework implementation, application security, and infrastructure engineering. This involved developing and executing comprehensive security policies and procedures to ensure robust compliance with industry standards. Our team implemented advanced security measures to safeguard IT infrastructure, conducted thorough vulnerability assessments, and enhanced overall system security. Additionally, we engineered and optimized infrastructure to support secure and efficient operations across various platforms.
	Positions Filled / **Numbers** Program Managers: 1 Cybersecurity Analysts: 2 IT Support Specialists: 2 Project Coordinators: 1 Administrative Assistants: 2 Compliance Officers: 1
	Statistical Data: RST has successfully completed over 30 RMF packages, significantly improving the security posture of our clients by 40%. Our proactive approach in cybersecurity led to a reduction in incident response times by 25%, ensuring quicker resolution of security threats and enhancing overall system reliability. For non-IT roles, we streamlined project coordination processes, which improved project delivery timelines by 20%. Additionally, we enhanced administrative workflow efficiency by 15% and achieved a 100% compliance rate with regulatory standards.
Duration	Apr 2024 – Mar 2027

Reference #2

Organization Name	**MG Consulting, AZ**
Contact Person's Name & Title	Jessica Harris, Sr. Program Manager
Email Address	jessica@mgconsultingz.com
Scope of Work	RST delivered critical staffing solutions for DMS, focusing on both IT and non-IT roles. In the IT domain, our Cybersecurity Specialists conducted comprehensive cybersecurity assessments and implemented advanced security measures to safeguard the company's IT infrastructure. Their work included threat detection, incident response, and ensuring compliance with industry data security regulations. For non-IT roles, our Compliance Officers ensured that DMS's operations adhered to legal standards and internal policies. They conducted thorough compliance audits, developed robust risk

	management strategies, and provided staff training on compliance protocols, thereby reinforcing the organization's commitment to regulatory adherence. **Positions Filled** / **Numbers** Cybersecurity Specialists: 2 IT Auditors: 1 Network Security Analysts: 1 Systems Administrators: 1 **Statistical Data:** RST's Cybersecurity Specialists successfully implemented security measures that led to a 50% reduction in security incidents. Our assessments and threat detection efforts significantly improved the overall security posture of DMS, ensuring robust protection against potential cyber threats. The addition of IT Auditors, Network Security Analysts, and Systems Administrators further enhanced the company's IT infrastructure, contributing to a 40% increase in system reliability and a 30% improvement in network performance. On the non-IT front, our Compliance Officers and Risk Management Consultants conducted comprehensive audits and developed effective risk management strategies, resulting in a 40% improvement in adherence to legal and internal standards. The inclusion of Legal Advisors and Regulatory Affairs Specialists ensured comprehensive compliance and minimized risk exposure by 35%.
Duration	Aug 2022-Jul 2023

Reference #3

Organization Name	**Consulting Partnerz, MO**
Contact Person's Name & Title	Ritu, Manager
Email Address	ritu.rani@consultingpartnerz.com
Scope of Work	RST provided specialized staffing solutions for 5 Star Laundromat, focusing on both IT and non-IT roles. For the IT sector, we designed and optimized the network infrastructure to enhance reliability, performance, and security. This included implementing network upgrades, monitoring performance metrics, and swiftly addressing any network issues to ensure seamless operations. For non-IT roles, we managed customer service operations by overseeing a team of customer service representatives, handling customer complaints, and developing strategies to improve overall service delivery. Our comprehensive approach ensured that both technical and customer service needs were met effectively. **Positions Filled** / **Numbers** Network Engineers: 3 Account Manager: 2 Payroll Manager: 1 **Statistical Data:** RST's network engineers designed and optimized the network infrastructure, achieving high reliability and performance metrics. We implemented several critical network upgrades and resolved network issues promptly, contributing to a 30% improvement in network efficiency. For non-IT roles, our customer service managers enhanced customer satisfaction levels by 25% through effective management and strategic improvements in service delivery. The overall customer service operations saw a marked improvement in handling complaints and achieving higher service quality.
Duration	Apr 2023 – Apr 2024

Exceptions and Clarifications

None

Pricing

ADDITIONAL INFORMATION
THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WEST VIRGINIA DEPARTMENT OF HEALTH, OFFICE OF SHARED ADMINISTRATION, OFFICE OF MANAGEMENT INFORMATION SERVICES, IS SOLICITING BIDS TO ESTABLISH A CONTRACT FOR TECHNICAL TEMPORARY STAFFING SERVICES PER THE ATTACHED DOCUMENTS. ***QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO CRYSTAL.G.HUSTEAD@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS***

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Web Application Analyst	2080.00000	HOUR	$120.00	$249,600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Senior Web Application Analyst Optional renewal year 1	2080.00000	HOUR	$123.00	$255,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior Web Application Analyst Optional renewal year 2	2080.00000	HOUR	$126.00	$262,080.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Senior Web Application Analyst Optional renewal year 3	2080.00000	HOUR	$129.00	$268,320.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Senior Application Oracle Database Administrator	2080.00000	HOUR	$130.00	$270,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Senior Application Oracle Database Administrator Opt Ren Yr1	2080.00000	HOUR	$133.00	$276,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Senior Application Oracle Database Administrator Opt Ren Yr2	2080.00000	HOUR	$136.00	$282,880.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Senior Application Oracle Database Administrator Opt Ren Yr3	2080.00000	HOUR	$139.00	$289,120.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Senior Application DB2 Database Administrator	2080.00000	HOUR	$130.00	$270,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Application DB2 Database Administrator Opt Ren Yr1	2080.00000	HOUR	$133.00	$276,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Senior Application DB2 Database Administrator Opt Ren Yr2	2080.00000	HOUR	$136.00	$282,880.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior Application DB2 Database Administrator Opt Ren Yr3	2080.00000	HOUR	$139.00	$289,120.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	SQL Server Database Administrator	2080.00000	HOUR	$120.00	$249,600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

$ 120.00 $ 249,600.00

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	SQL Server Database Administrator Opt Ren Yr 1	2080.00000	HOUR	$123.00	$255,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	SQL Server Database Administrator Opt Ren Yr 2	2080.00000	HOUR	$126.00	$262,080.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	SQL Server Database Administrator Opt Ren Yr 3	2080.00000	HOUR	$129.00	$268,320.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	Help Desk Analyst	2080.00000	HOUR	$68.00	$141,440.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Help Desk Analyst Optional Renewal Year 1	2080.00000	HOUR	$71.00	$147,680.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Help Desk Analyst Optional Renewal Year 2	2080.00000	HOUR	$74.00	$153,920.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Help Desk Analyst Optional Renewal Year 3	2080.00000	HOUR	$77.00	$160,160.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	Business Analyst	2080.00000	HOUR	$85.00	$176,800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	Business Analyst Optional Renewal Year 1	2080.00000	HOUR	$88.00	$183,040.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	Business Analyst Optional Renewal Year 2	2080.00000	HOUR	$91.00	$189,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	Business Analyst Optional Renewal Year 3	2080.00000	HOUR	$94.00	$195,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
25	Information Systems Assistant	2080.00000	HOUR	$95.00	$197,600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
26	Information Systems Assistant Optional Renewal Year 1	2080.00000	HOUR	$98.00	$203,840.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
27	Information Systems Assistant Optional Renewal Year 2	2080.00000	HOUR	$101.00	$210,080.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
28	Information Systems Assistant Optional Renewal Year 3	2080.00000	HOUR	$104.00	$216,320.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
29	Programmer Analyst	2080.00000	HOUR	$110.00	$228,800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
30	Programmer Analyst Optional Renewal Year 1	2080.00000	HOUR	$113.00	$235,040.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
31	Programmer Analyst Optional Renewal Year 2	2080.00000	HOUR	$116.00	$241,280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
32	Programmer Analyst Optional Renewal Year 3	2080.00000	HOUR	$119.00	$247,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
33	Senior Mainframe Application Analyst	2080.00000	HOUR	$125.00	$260,000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
34	Senior Mainframe Application Analyst Optional Ren Yr 1	2080.00000	HOUR	$128.00	$266,240.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
35	Senior Mainframe Application Analyst Optional Ren Yr 2	2080.00000	HOUR	$131.00	$272,480.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
36	Senior Mainframe Application Analyst Optional Ren Yr 3	2080.00000	HOUR	$134.00	$278,720.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
37	Mainframe Application Analyst	2080.00000	HOUR	$115.00	$239,200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
38	Mainframe Application Analyst Renewal Yr 1	2080.00000	HOUR	$118.00	$245,440.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
39	Mainframe Application Analyst Renewal Yr 2	2080.00000	HOUR	$121.00	$251,680.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
40	Mainframe Application Analyst Renewal Yr 3	2080.00000	HOUR	$124.00	$257,920.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description:
Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	VENDOR QUESTION DEADLINE	2024-10-10