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Procurement Folder: 1475603	SO Doc Code: CRFQ
Procurement Type: Central Master Agreement	SO Dept: 0511
Vendor ID: VS0000022262 <input type="button" value="Go"/>	SO Doc ID: MIS2500000001
Legal Name: V Group Inc.	Published Date: 10/16/24
Alias/DBA: .	Close Date: 10/31/24
Total Bid: \$7,130,260.80	Close Time: 13:30
Response Date: 10/29/2024 <input type="button" value="Calendar"/>	Status: Closed
Response Time: 12:17	Solicitation Description: TECHNICAL TEMPORARY STAFFING SERVICES
Responded By User ID: vgroupinc <input type="button" value="Go"/>	Total of Header Attachments: 2
First Name: Vijay	Total of All Attachments: 2
Last Name: Palandurkar	
Email: bids@vgroupinc.com	
Phone: 6093715400	



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 1475603  
**Solicitation Description:** TECHNICAL TEMPORARY STAFFING SERVICES  
**Proc Type:** Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-10-31 13:30	SR 0511 ESR10292400000003120	1

**VENDOR**  
 VS0000022262  
 V Group Inc.

**Solicitation Number:** CRFQ 0511 MIS2500000001  
**Total Bid:** 7130260.799999999813735485076 **Response Date:** 2024-10-29 **Response Time:** 12:17:59  
**Comments:** N/A

**FOR INFORMATION CONTACT THE BUYER**

Crystal G Husted  
 (304) 558-2402  
 crystal.g.husted@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Senior Web Application Analyst	2080.0000	HOUR	82.670000	171953.60

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Senior Web Application Analyst Optional renewal year 1	2080.0000	HOUR	86.800000	180544.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Senior Web Application Analyst Optional renewal year 2	2080.0000	HOUR	91.140000	189571.20

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Senior Web Application Analyst Optional renewal year 3	2080.0000	HOUR	95.700000	199056.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Senior Application Oracle Database Administrator	2080.0000	HOUR	99.000000	205920.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Senior Application Oracle Database Administrator Opt Ren Yr1	2080.0000	HOUR	103.950000	216216.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Senior Application Oracle Database Administrator Opt Ren Yr2	2080.0000	HOUR	109.150000	227032.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Senior Application Oracle Database Administrator Opt Ren Yr3	2080.0000	HOUR	114.600000	238368.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Senior Application DB2 Database Administrator	2080.0000	HOUR	100.200000	208416.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Senior Application DB2 Database Administrator Opt Ren Yr1	2080.0000	HOUR	105.210000	218836.80

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Senior Application DB2 Database Administrator Opt Ren Yr2	2080.0000	HOUR	110.470000	229777.60

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Senior Application DB2 Database Administrator Opt Ren Yr3	2080.0000	HOUR	116.000000	241280.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	SQL Server Database Administrator	2080.0000	HOUR	96.200000	200096.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	SQL Server Database Administrator Opt Ren Yr 1	2080.0000	HOUR	101.000000	210080.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	SQL Server Database Administrator Opt Ren Yr 2	2080.0000	HOUR	106.050000	220584.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	SQL Server Database Administrator Opt Ren Yr 3	2080.0000	HOUR	111.360000	231628.80

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	Help Desk Analyst	2080.0000	HOUR	47.550000	98904.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
18	Help Desk Analyst Optional Renewal Year 1	2080.0000	HOUR	49.930000	103854.40

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
19	Help Desk Analyst Optional Renewal Year 2	2080.0000	HOUR	52.430000	109054.40

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
20	Help Desk Analyst Optional Renewal Year 3	2080.0000	HOUR	55.050000	114504.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
21	Business Analyst	2080.0000	HOUR	77.060000	160284.80

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
22	Business Analyst Optional Renewal Year 1	2080.0000	HOUR	80.920000	168313.60

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
23	Business Analyst Optional Renewal Year 2	2080.0000	HOUR	84.960000	176716.80

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
24	Business Analyst Optional Renewal Year 3	2080.0000	HOUR	89.210000	185556.80

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
25	Information Systems Assistant	2080.0000	HOUR	69.300000	144144.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
26	Information Systems Assistant Optional Renewal Year 1	2080.0000	HOUR	72.770000	151361.60

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
27	Information Systems Assistant Optional Renewal Year 2	2080.0000	HOUR	76.400000	158912.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
28	Information Systems Assistant Optional Renewal Year 3	2080.0000	HOUR	80.220000	166857.60

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
29	Programmer Analyst	2080.0000	HOUR	85.580000	178006.40

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
30	Programmer Analyst Optional Renewal Year 1	2080.0000	HOUR	89.860000	186908.80

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
31	Programmer Analyst Optional Renewal Year 2	2080.0000	HOUR	94.360000	196268.80

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
32	Programmer Analyst Optional Renewal Year 3	2080.0000	HOUR	99.070000	206065.60

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
33	Senior Mainframe Application Analyst	2080.0000	HOUR	75.900000	157872.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
34	Senior Mainframe Application Analyst Optional Ren Yr 1	2080.0000	HOUR	79.700000	165776.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
35	Senior Mainframe Application Analyst Optional Ren Yr 2	2080.0000	HOUR	83.680000	174054.40

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
36	Senior Mainframe Application Analyst Optional Ren Yr 3	2080.0000	HOUR	87.860000	182748.80

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
37	Mainframe Application Analyst	2080.0000	HOUR	61.880000	128710.40

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
38	Mainframe Application Analyst Renewal Yr 1	2080.0000	HOUR	64.970000	135137.60

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
39	Mainframe Application Analyst Renewal Yr 2	2080.0000	HOUR	68.220000	141897.60

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
40	Mainframe Application Analyst Renewal Yr 3	2080.0000	HOUR	71.630000	148990.40

Comm Code	Manufacturer	Specification	Model #
80111608			

**Commodity Line Comments:** Delivery Days would be 15 working days to deliver the candidate for the project.

**Extended Description:**

Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.

**Solicitation CRFQ # 0511 MIS250000001**  
**Technical Temporary Staffing Services**

**TECHNICAL PROPOSAL**

**Submitted To:**



**STATE OF WEST VIRGINIA**

**Submitted By:**



**V GROUP INC.**

*379 Princeton Hightstown Road, Bldg. 3 Suite 2A,  
East Windsor, NJ 08520*

*[www.vgroupinc.com](http://www.vgroupinc.com)*

*Tel: 609-371-5400; Fax: 877-874-8942*

*Email: [bids@vgroupinc.com](mailto:bids@vgroupinc.com)*

**Due Date & Time: October 31, 2024 by 01:30 PM EDT**



**COVER LETTER**

**Re: CRFQ MIS250000001**  
**Title: Technical Temporary Staffing Services**

V Group Inc. would like to provide **State of West Virginia** with the response to **Technical Temporary Staffing Services**, which is due on **October 31, 2024**.

Established in 1999, **V Group Inc.** is a New Jersey based IT Staffing and Software Solutions company offering exceptional expertise across multiple domains—technology, analytics, digital, financial services, and customer experience. Since 2004, our firm has been diligently providing comprehensive IT Professional and Consulting services to public sector agencies. Presently, our esteemed clientele encompasses a diverse array of **35 state and local public sector agencies across the United States**. Furthermore, we take pride in our listing on the **GSA MAS Schedule under SIN 54151S: IT Professional Services, Contract #47QTCA22D002J**. We are an awarded vendor on the TIPS Information Technology Equipment, Software, and Services contract. Our extensive experience spans sectors like **Transportation, Education, Health, Judiciary, and Finance**.

V Group Inc. is a certified **MBE** from **National Minority Supplier Development Council (NMSDC)** and a **WBE/WOSB** from the **Women’s Business Enterprise National Council (WBENC)**. We are a certified **Minority/Women Business Enterprise (SWaM)** in **Virginia**, recognized by the **Commonwealth of Virginia’s Department of Small Business and Supplier Diversity**. Additionally, we hold **MBE, WBE, SBE, and DBE** certifications from various state agencies, promoting a strong culture of diversity, equity, inclusion, and belonging.

We have successfully provided similar services to various state departments and agencies, including the **NYS OGS HBITS, DIR ITSAC, CATS+, MTA IT Consulting Services, DMS – State of Florida, MHBE IT Consulting Services, WAHBE IT Consulting Services, Commonwealth of Virginia, State of Georgia, County of Santa Clara, Oakland County, Chesterfield County, Jefferson County and many more**.

The following are the offeror details and contact details of the executive who has the authority to contract with the organization.

<b>Proposer’s Name:</b>	V Group Inc.
<b>Primary Contact Person’s Name &amp; Title:</b>	Brijesh Ravi (Manager – IT Consulting Services)
<b>Mailing Address:</b>	379 Princeton-Hightstown Road, Building 3, Suite 2A, East Windsor, NJ 08520
<b>Email Address:</b>	<a href="mailto:bids@vgroupinc.com">bids@vgroupinc.com</a>
<b>Telephone Number:</b>	609-371-5400
<b>FAX Number:</b>	877-874-8942
<b>Website:</b>	<a href="http://www.vgroupinc.com">www.vgroupinc.com</a>

Sincerely,

Vineeta Wadhvani  
 Bid Manager  
 V Group Inc.



V Group Inc.

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## QUALIFICATIONS

With over **24 years of experience**, V Group Inc. excels in **Information Technology Staffing Services**, offering expertise in IT Consulting Service & Support functions related to Application development, IT Infrastructure, Project Management, Microsoft solutions, E-commerce, Digital Transformation, Artificial Intelligence, Cybersecurity, Cloud Solutions, Managed IT, Accessibility, ERP Development (SAP, Dynamics), RPA Development with Power Platforms, Google Analytics (GTM), and Cookie Consent Solutions, among other specialized domains. Our extensive experience is further enhanced by a **trusted partner network of recruiting and staffing firms**, augmenting our staffing capabilities, and ensuring the provision of high-quality staff with the necessary skills and experience.

Below are some of the notable projects where similar IT Professional Services as per the scope of this RFP were used by our clients.

<b>Firm Name: Computer Aid Inc.</b>	
<b>Contract Name:</b>	<b>IT Supplemental Staffing</b>
<b>Contract Background:</b>	North Carolina's IT Supplemental Staffing program is available to all public-sector organizations seeking hourly, T&M resources. It streamlines and standardizes IT procurement, utilizing a network of qualified IT staffing providers to meet the diverse IT needs of the State.
<b>Contract Duration:</b>	September 2020 to Ongoing
<b>Contact Information:</b>	Krystal McGraw, Lead Business Analyst <a href="mailto:krystal.mcgraw@cai.io">krystal.mcgraw@cai.io</a> (717) 802-5743
<b>Scope of Services:</b>	North Carolina is seeking to engage qualified vendors through its IT Supplemental Staffing program to provide IT professionals on an hourly, time-and-materials (T&M) basis to public-sector organizations statewide. The objective is to streamline and standardize the IT procurement process, allowing agencies to quickly access the skilled resources necessary to meet their diverse and evolving IT needs. Vendors are expected to supply a broad range of IT specialists capable of addressing various technological challenges and supporting the State's mission-critical projects. This engagement will require vendors to demonstrate their capability to provide high-quality IT staffing solutions that align with the State's requirements, ensuring flexibility, efficiency, and cost-effectiveness in service delivery.
<b>Solution Provided:</b>	V Group Inc. serves as a supplier for Computer Aid, Inc. (CAI) under the North Carolina IT Supplemental Program. We provide comprehensive staffing services for this program, specializing in the following categories: <ul style="list-style-type: none"> <li>• <b>Mainframe Application Analyst</b></li> <li>• <b>Business Analyst</b></li> <li>• <b>Programmer Analyst</b></li> <li>• <b>Help Desk Analyst</b></li> <li>• IT Project Management</li> <li>• Tosca Development and Automation Testing</li> </ul>

<b>Firm Name: State of New York, Office of General Services</b>	
<b>Contract Name:</b>	<b>73012 Hourly Based Information Technology Services</b>
<b>Contract Background:</b>	HBITS is an acronym for Hourly-Based Information Technology Services. It is a contract that contains policies and procedures by which many New York State Agencies and Municipalities will acquire contractual IT services. It is a legal and business framework by which IT managers at the various agencies can purchase and engage hourly-based IT consultants from a selected group of vendors.



<b>Contract Duration:</b>	NYS HBITS – 10/01/2013– 06/30/2019 NYS HBITS – 07/01/2019– 06/30/2024
<b>Contact Information:</b>	David Gambacorta, Contract Management Specialist <a href="mailto:david.gambacorta@ogs.ny.gov">david.gambacorta@ogs.ny.gov</a> (518) 473-9614
<b>Scope of Services:</b>	The New York State Office of General Services was endeavoring strong information technology staff essential to support their ever-expanding information technology requirements through staff augmentation. The use of this contract was planned for Statewide, all state agencies, political subdivisions, local governments, and other authorized users as well.
<b>Solution Provided:</b>	<p>V Group as an experienced organization in the staff augmentation industry was able to identify and deliver for functional areas like:          Consulting; Training services; Systems Integration (SI); Equipment Maintenance; On-Going Services, including Maintenance &amp; Support</p> <p>Our team of recruiters identified suitable candidates based on the scope provided by NYOGS across the functional areas. The process of recruitment involved posting job requisitions, identifying, and finalizing resumes. Post finalizing resume, the initial round of screening and a background check was conducted to successfully handover the candidate to the department.</p> <p>Our consultants were involved in the development and support of several state applications and did a phenomenal job by delivering quality work. Details of the application under contracts are as follows:</p> <ul style="list-style-type: none"> <li>• <b>SQL Server Database Administrator</b></li> <li>• <b>Business Analyst</b></li> <li>• Development Plan Application</li> <li>• Willow brook Tracking System</li> <li>• Commissioner’s Emergency Roster Application</li> <li>• Allocation Tracker application</li> <li>• Standing Committee Incident Tracker</li> <li>• Forensic Application</li> <li>• Conversion of a legacy Oracle application</li> <li>• Aging Out application</li> <li>• State Job Bank</li> <li>• Incident Report and Management Application</li> <li>• Training Applications</li> <li>• Messaging Application</li> <li>• Peregrine’s Enterprise Service Center</li> </ul> <p>Apart from NYOGS, there was partial list of clients under the same contract for which V Group provided assistance. The clients are as follows:</p> <ul style="list-style-type: none"> <li>• NY Office of Mental Retardation and Developmental Disabilities</li> <li>• NY Workers’ Compensation Board</li> <li>• NY Department of Health</li> <li>• NYC Dept of Telecommunications and Information Technology</li> <li>• NYC Human Resource Administration</li> <li>• NYC Department of Education</li> <li>• NY Department of Motor Vehicles</li> <li>• NY Department of Labor</li> <li>• NY of Transportation</li> <li>• NYC Housing Authority</li> <li>• NY Department of Taxation and Finance</li> <li>• NY Department of Environmental Conservation</li> </ul>



<b>Firm Name: MTA (Metropolitan Transportation Authority)</b>	
<b>Contract Name:</b>	<b>Metropolitan Transportation Authority, New York City: IT Consulting</b>
<b>Contract Background:</b>	<p>The Metropolitan Transportation Authority (MTA) requires IT consulting services to support various information technology (IT) projects, each referred to as a "Work Assignment."</p> <p>The purpose of this contract is to identify a number of qualified firms that will enter into an agreement with the MTA (collectively, the "Contractors"). The goal is to establish a pool of Contractors eligible to work on assignments on an "as needed" basis.</p>
<b>Contract Duration:</b>	Feb 2016 to July 2025
<b>Contact Information:</b>	Reggie Matela, Deputy Chief Procurement Officer <a href="mailto:reggie.matela@mtahq.org">reggie.matela@mtahq.org</a> (646) 376-0065
<b>Scope of Services:</b>	<p>The Metropolitan Transportation Authority (MTA) requires IT consulting services to support various information technology (IT) projects, each referred to as a "Work Assignment." The Work Assignment involves consulting firms providing staffing based on the following:</p> <ul style="list-style-type: none"> <li>• <b>Hourly staffing</b> - temporary technical and professional staff with specific IT skills to fill vacancies, when emergencies arise or to augment project staff, where the consultant works under the day-to-day supervision of the MTA agency project manager; and</li> <li>• <b>Project/milestone-based staffing</b> - project management and specific deliverables for a product development or implementation project.</li> </ul>
<b>Solution Provided:</b>	<p>V Group Inc. effectively identified and met the IT project requirements of the MTA, delivering top-notch solutions in both hourly staffing and project/milestone-based staffing. The list of solutions provided by V Group to the MTA includes:</p> <ul style="list-style-type: none"> <li>• <b>System/Business Analyst</b></li> <li>• <b>Senior Web Application Analyst</b></li> <li>• IT Security Architect</li> <li>• System Analyst &amp; Administration</li> <li>• Cloud Computing</li> <li>• Cloud Services</li> <li>• IT Security Threat Intelligence</li> <li>• PeopleSoft Integrator/Support Analyst</li> <li>• Application and Infrastructure Security</li> </ul>

**Our Notable Contracts (Current and Past) that demonstrate our IT Staff Augmentation Capabilities**

<b>Entity name</b>	<b>Metropolitan Transportation Authority</b>
<b>Contract number</b>	14357-2900
<b>Term of the Contract</b>	02/15/2016 - 06/30/2025
<b>Total or approximate dollar amount contracted or received</b>	\$4,935,615.00
<b>The number of Staff assigned on the Contract</b>	19
<b>Type of tasks performed by assigned Staff</b>	IT Consulting Services
<b>As Prime vendor or subcontractor</b>	Prime

<b>Entity name</b>	<b>NYS Office of General Services</b>
<b>Contract number</b>	PH68633



<b>Term of the Contract</b>	07/01/2019 – 06/30/2024
<b>Total or approximate dollar amount contracted or received</b>	\$2,880,180.20
<b>The number of Staff assigned on the Contract</b>	12
<b>Type of tasks performed by assigned Staff</b>	Hourly Based Information Technology Services
<b>As Prime vendor or subcontractor</b>	Prime

<b>Entity name</b>	<b>Maryland Health Benefit Exchange</b>
<b>Contract number</b>	D78P2600213
<b>Term of the Contract</b>	07/01/2018 – 06/30/2023
<b>Total or approximate dollar amount contracted or received</b>	\$1,603,625.00
<b>The number of Staff assigned on the Contract</b>	1
<b>Type of tasks performed by assigned Staff</b>	IT Consulting and Technical Services
<b>As Prime vendor or subcontractor</b>	Prime

<b>Entity name</b>	<b>County of Santa Clara</b>
<b>Contract number</b>	VGI-001
<b>Term of the Contract</b>	07/17/2023 – 06/30/2024
<b>Total or approximate dollar amount contracted or received</b>	\$349,280
<b>The number of Staff assigned on the Contract</b>	1
<b>Type of tasks performed by assigned Staff</b>	IT Professional Services
<b>As Prime vendor or subcontractor</b>	Prime

<b>Entity name</b>	<b>CATS+ Master Contract - State of Maryland</b>
<b>Contract number</b>	060B2490023
<b>Term of the Contract</b>	4/22/2013 - 4/21/2028
<b>Total or approximate dollar amount contracted or received</b>	\$44,096.00
<b>The number of Staff assigned on the Contract</b>	1
<b>Type of tasks performed by assigned Staff</b>	Consulting and Technical Services Plus (CATS+)
<b>As Prime vendor or subcontractor</b>	Prime Contractor

<b>Entity name</b>	<b>Washington Metropolitan Area Transit Authority – State of District of Columbia</b>
<b>Contract number</b>	FQ15124
<b>Term of the Contract</b>	06/01/2016 - 4/30/2021
<b>Total or approximate dollar amount contracted or received</b>	\$ 8,889,948.00
<b>The number of Staff assigned on the Contract</b>	18
<b>Type of tasks performed by assigned Staff</b>	IT Staff Augmentation
<b>As Prime vendor or subcontractor</b>	Prime

<b>Entity name</b>	<b>Office of the State Comptroller – State of New York</b>
<b>Contract number</b>	T000283
<b>Term of the Contract</b>	09/16/2020 – 04/28/2023
<b>Total or approximate dollar amount contracted or received</b>	\$468,423
<b>The number of Staff assigned on the Contract</b>	1
<b>Type of tasks performed by assigned Staff</b>	IT Professional



<b>As Prime vendor or subcontractor</b>	Prime
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<b>Entity name</b>	<b>Washington Health Benefit Exchange - State of Washington</b>
<b>Contract number</b>	HBE 459
<b>Term of the Contract</b>	3/1/2020 - 6/30/2024
<b>Total or approximate dollar amount contracted or received</b>	\$ 319,527
<b>The number of Staff assigned on the Contract</b>	2
<b>Type of tasks performed by assigned Staff</b>	IT Professional Services
<b>As Prime vendor or subcontractor</b>	Prime

<b>Entity name</b>	<b>Administrative Office of the Courts - State of Maryland</b>
<b>Contract number</b>	K21-0016-29
<b>Term of the Contract</b>	10/05/2020 - 10/05/2021
<b>Total or approximate dollar amount contracted or received</b>	\$ 88,160.00
<b>The number of Staff assigned on the Contract</b>	1
<b>Type of tasks performed by assigned Staff</b>	IT Staff Augmentation
<b>As Prime vendor or subcontractor</b>	Prime

Below mentioned is the list of contracts where we have worked on Hourly Based IT Services. This demonstrates our domain experience with not only the services to government agencies but also to the various departments.

State	Client Name	Service
Texas	DIR Information Technology Staff Augmentation Contracts (ITSAC) Services	Applications / Software Development, Data / Database Administration Web Development, Quality Assurance (QA) and Testing, Networking / Telecommunications, Information Technology Security, Project Management, Technical Services, Help Desk & Operations, Information Technology Service Management (ITSM Operations), Information Technology Marketing, Information Technology Contracting and Procurement
New York	New York Racing Association, Inc. ("NYRA")	Non-exclusive Recruitment Services: Executive positions, Security, Legal and Paralegal, Internal Audit, Mutuels, TV Broadcast Operations, Sales and Hospitality, Marketing, Communications, Information Technology, Facilities and Capital Projects, Cleaning and Racing.
Maryland	Maryland Administrative Office of the Courts (AOC)	<ol style="list-style-type: none"> <li>1. Functional Area I - Information Technology (IT) Staff Augmentation Services</li> <li>2. Functional Area II - Information Technology (IT) Professional Consulting Services</li> <li>3. Functional Area III - Education/Instructional Staff Augmentation Services</li> <li>4. Functional Area IV - Education/Instructional Professional Consulting Services</li> <li>5. Functional Area V - All Other Staff Augmentation Services</li> <li>6. Functional Area VI - All Other Professional Consulting Services</li> </ol>
California	Santa Clara Valley Transportation Authority	Technology Information Services: Data/Cyber Security, Desktop/Helpdesk Support, Engineering and Construction Technology Support, Server, SharePoint, Technology/ Communication Services



California	The City of Sunnyvale	Business Analyst, Desktop Engineer, Network Engineer, Application Analyst (Series), Project Manager, Systems Engineer
California	CalOptima	Administration, Clinical Licensed & Certified, Information Technology (IT), Finance & Accounting, Legal
California	County of Santa Clara	Microsoft Technologies, Application Architecture and Design, Application Architecture and Design, Application Development, Application Testing/Quality Assurance, Application Testing/Quality Assurance, Mobile and Application Development, Project Management, Specialized Skills, Business Intelligence Analytics and Reporting, Project Management, EPIC/HealthLink
California	County of Sacramento	Voice And Data Network Management Group, Project Management/Application Development Group, Enterprise Content Management Group, Database Group, Desktop and Server Group, Geographic Information System (GIS) Group, SAP Group, Electronic Data Interchange (EDI) Group, Lakehouse (Data Lake and Data Warehouse) Group, Cloud Computing Group, Radio Systems Support Group, Information Security Group, User Experience/User Interface Group, Special Projects/Request for Services
California	Multiple Award Schedule – DGS	Information Technology Consulting Services
Colorado	Arapahoe County	Infrastructure (Asset Management Administrator, Cybersecurity Program Manager, Manager, Technical Services, Desktop Technician, Sr. Desktop Technician, Service Desk Supervisor, Software Configuration Administrator, Sr. Software Configuration Administrator, Manager, Network Systems, Network Systems Engineer, Sr. Network Systems Engineer, Manager, System Services, Systems Administrator, Sr. Systems Administrator), Business Relationships (Manager, Product Management, Data Analyst, Product Analyst, Product Manager, Business Analyst, Sr. Business Analyst, Quality Assurance Analyst, Sr. Quality Assurance Analyst, Manager, Project Management, Project Manager, Sr. Project Manager), Business Applications [Microsoft 365 Engineer, Aumentum Engineer, Manager, Applications Support, ERP Administrator, Sr. ERP Administrator, GIS Administrator, Sr. GIS Administrator, Applications Support Specialist, Sr. Applications Support Specialist, Manager, Solutions Development, Applications Developer (No-Code/Low-Code), Solutions Developer, Sr. Solutions Developer, Data Management Analyst (DBA), Sr. Data Management Analyst (Sr. DBA)]
DC	Metropolitan Washington Council of Governments	IT Governance Process Development, Capital Planning and Investment Control Support, IT Architecture Support, IT Portfolio Analysis, Market Research
DC	Multiple Award Schedule, GSA	<b>54151S, Application Architect, IT Business Analyst, Computer Operator, Database Administrator, Database Architect, Desktop Support Specialist, ERP Specialist, Functional Architect, Geographic Information System (GIS) Consultant, IT Security Administrator, Network Administrator, Network Architect, Network Engineer, IT Program Manager, Programmer Analyst, IT Project Manager,</b>



		<b>Quality Assurance Specialist, IT Subject Matter Expert, System/Server Administrator, IT Technical Writer</b>
<b>Florida</b>	Department of Management Services	Applications Development, Data Strategy and Management, Quality Assurance, Technology Research, Client Technologies, Customer Support, Network Management, Internet Planning, Eng. & Operations, Telecommunications, Electronic Commerce, Business Intelligence Systems Management, ERP, Business Management / Administration, Training, Security Management, Business Continuity Management, Product Development, Systems Programming & Admin., Business Analysis and Planning, Release Management, Program Management, Customer Service Hotline, Technical Product Support
<b>Florida</b>	The School Board of Broward County	Business Analyst, Business Warehouse Administrator, Computer Operator (Operations Center), Database Administrator (DB/2), Database Administrator (SQL), Digital Forensics Analyst, Digital Media Developer, Identity Management Specialist, iOS Administration Coordinator, Network Architect, Network Engineer, Network Security Engineer, Online Course Developer, Programmer/Analyst (Entry Level), Programmer/Analyst,  Project Manager, Program Manager, SAP BASIS Administrator, SAP Configuration Analyst, SAP Employee Self-Service Administrator, SAP Project Manager, SAP Security Administrator, SAP Workflow Coordinator
<b>Georgia</b>	Fulton County Schools	Microsoft (Identity Management, Office 365 applications (including email), Intune, Azure, SCCM, Group Policy, SQL, SharePoint, Business Intelligence); VMWare (Virtualization platform, NSX / Software defined networking, AirWatch); Network ( Process improvements, automation, documentation, Systems integrations and upgrades, Application load and stress testing, Active Directory and Group Policy, Network configuration, monitoring, remediation); Security (Network security processes and procedures, Audits including pen testing and vulnerability assessments, Incident management and remediation, Security configuration, monitoring, remediation); Applications (Software imaging and package deployment, Service Desk, Process improvements, automation, documentation, Workflow creation/improvement/migration/retirement, Technical writing, Collaboration and productivity, Device management, OnBase, Nintex, PowerApps 911, Perficient, Slalom, Intellinet); Data Warehouse (Data Governance, Analytics, Data Science); Project Management and Business Analysis (Enterprise Applications Projects, Network Infrastructure Projects, IT Security Projects, Instruction Technology Projects, Data Warehouse Projects, IT Operational Hardware Deployment Projects)
<b>Illinois</b>	Northeast Illinois Regional Commuter Railroad Corporation  D/B/A METRA	Network Engineer –Servers & Storage, Cisco Certified  Network Engineer



Maryland	MHBE	Enterprise Service Provider, Web Based Systems, Software Engineering, Help Desk Services, Application Service Provider, IT QA Consulting Service, Management Consulting Services, Documentation/Technical Writing
Maryland	CATS+	Enterprise Service Provider, Web & Internet Systems, Electronic Document Management, Software Engineering, Systems Management & Maintenance, Information System Security, Application Service Provider, IT Auditing, Testing & QA Service, IT Management Consulting Services, Documentation/ Technical Writing
Minnesota	County of Hennepin	IT Professional services through the Hennepin County IT Umbrella Program.
Minnesota	Ramsey County	Software Engineering, Systems Analysis, Database Administration, Architecture and Development, Enterprise and, Solutions Architecture, Enterprise Operations, IT Forensics, IT Business Analysis, IT Consulting (CIO or delegate preapproval is required), IT Organizational Change Management, IT Process Improvement, IT Program Management, IT Project Management, IT System Implementation, IT Quality Assurance, IT Support, Network Engineering, Network, Architecture, Security Analysis, Security Engineer, Telecommunications, IT Training, Web Design, Development and Maintenance
Michigan	Oakland County	Application Administrator and Support Specialist, Audio/Visual Specialist, BA, CA Service Desk Application Architect, Clarity Delivery Consultant, Clarity Project Manager, Clarity Solution Consultant (Technical), Cloud Services Specialist, Data / BI Architect and Developer, Database Administrator GIS Business Analyst, GIS Data Technician, GIS Software Architect and Software Developer, IT Security Specialist, Management Consultant, Mainframe Developer, PM, QA Analyst, Senior Security Architect, Server/Storage Administrator, Service Desk Analyst, Software Architect, Software Developer, Software Instructor, Solution Architect, Technical Writer, Web Developer, Web Platform Administrator, Web Portal Administrator, Web Site Specialist
New Mexico	General Services Department	Application Support and Development Services, IT Project Management, Planning, & Analysis Services, Database Management Services and Business Intelligence, Geospatial Technological Services, End User Support Services, Systems Administration Services, Network Services, IT Security Services, Independent Verification and Validation Service, Computer Aided Design, IT Research and Advisory Services, IT Business and Process Consulting Services, Electronic Content Management (ECM) Services
New York	OGS	Hourly Based Information Technology Services (HBITS)
New York	OGS	Project Based information Technology Services (PBITS)
New York	County of Westchester	Design, implementation and programming services for / using .NET Developer for Health and Human Services Team and related County projects
New York City	FISA-OPA	Operating Systems, Data Administration, Network Administration, Systems Capacity, Systems Performance Disaster Recovery, Computer Operations, Systems Management, Systems Security, Network Database,



		Change Management, Project Management, Storage Management, Systems Architecture, Software Product Administration, Problem Management
New York City	MTA - Cyber security	Cyber Security Retainer Services
New York City	MTA - IT Consulting Services	CMDB administration, PeopleSoft Development and Integration, PeopleSoft ELM, HCM, Support and Maintenance, BI Publisher.
North Carolina	DoIT - Statewide IT Procurement Office	Digital/Website Services
Pennsylvania	The City of Pittsburgh	Training, Training Development and Training Facilitation Services, Performance Improvement Consulting and Facilitation, Project Management Services, Geospatial Technologies/Geospatial Information Systems (GT/GIS) Services, Electronic Document Management Systems (EDMS), Network Services, IT Managed Network Services, IT Cloud Architecture Support, IT Lan/Wan Cable Locating, Survey and Marking, IT Disaster Recovery Services
South Carolina	Beaufort County School District	IT Laborer, AV/IWB Installer, Desktop Technician, Systems Administrator, Systems Engineer, Network Administrator, Network Engineer, Database Administrator, IT Security Engineer, Technical Writer, Business Analyst, Training Specialist, Telecommunications Administrator /Engineer, Web Developer
South Carolina	The School District of Greenville County	Temporary IT Professional Services
Texas	<b>The Interlocal Purchasing System</b>	<b>All Information Technology Services (as needed)</b>
Vermont	Department of Buildings and General Services	Business Analysis and Project Management Services, Infrastructure Support Services, Online Collaboration Support Services, Network Consulting LAN/WAN Support Services, Enterprise GIS Services, Hardware/Software/Application Security Support, Strategic Planning Alliance, Independent Review, Enterprise Content Management, DBA/SQLDBA/Relational Database Support, ERP Support Services, Agile Coaching Services, Mobile App Development Services, Analytics, SEO, SEM, Business Intelligence, Delivery Manager Services, Devops Engineer Services, Digital Performance Analyst Services, Interaction Designer Services, Product Manager Services, Security Engineer Services, Technical Architect Services, Visual Designer Services, Writer/Content Designer/Content Strategist Services, User Researcher Services, Cyber Security Incident Response and Management, Cyber Security Incident Response and Management, Backend and Frontend Web Developer Services, Customer Relationship Management Support Services

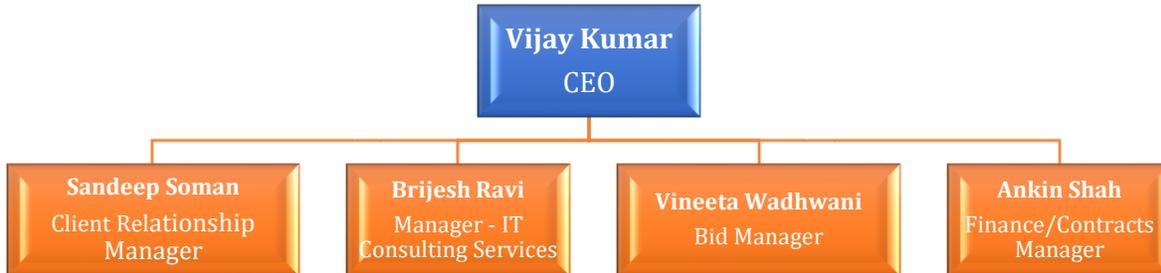


V Group Inc.

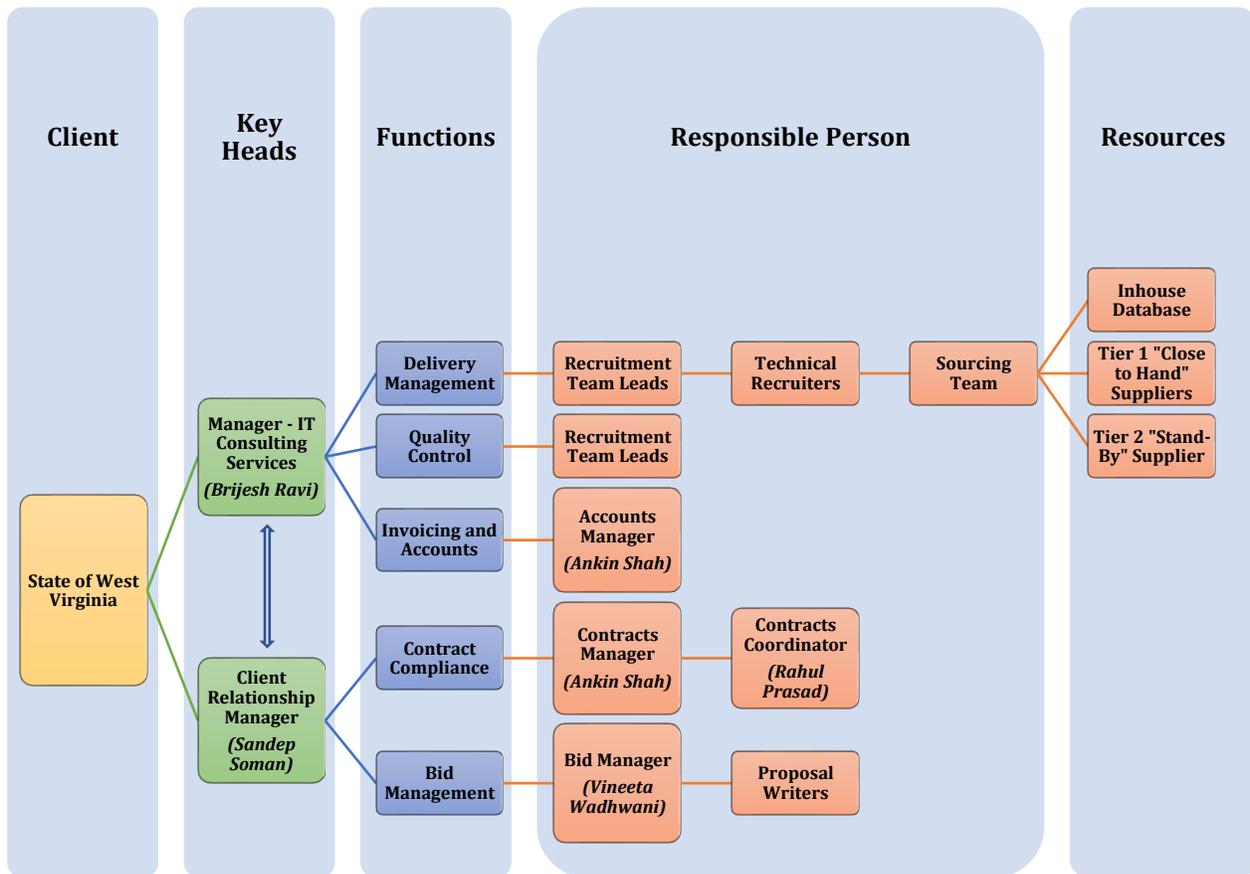
Washington	Washington Health Benefit Exchange - IT Professional Services	Business Systems Analyst, Database Administrator, Functional Project Manager, IT Project Manager, System/Infrastructure Architect, Security Analyst
Washington	Washington Health Benefit Exchange	Executive Search and Recruiting Services
Wisconsin	The City of Milwaukee, Department of Administration	IT Project Manager –Program Manager, Project Leader, Systems Analyst, Programmer/Analyst, Programmer, Web Designer, Documentation Specialist, Project Leader –Oracle PeopleSoft Development, Senior Oracle PeopleSoft Analyst/Developer –Financial Suite, Senior Oracle PeopleSoft Analyst /Developer –HRMS/Payroll Suite, Oracle PeopleSoft Trainer –Financial Suite, Oracle PeopleSoft Trainer –HRMS/Payroll Suite, Senior GIS Technician, Junior GIS Technician, Senior GIS Analyst, Junior GIS Analyst, GIS Developer, Database Administrator, Lead Systems Analyst –Networks, Network Specialist, Technical Systems Analyst, SCCM Specialist
Wyoming	Wyoming Department of Administration & Information	Programmer/ Developer Analyst; Database Architect; Web Content and Graphics Design; Database Administration; Server Administration Support; System Integrator; Enterprise Architect; Network Engineer; Security Analyst; Data Analyst Support; Geographic Information Systems (GIS) Analyst; Project Manager; Business Analyst; Quality Assurance Analyst

## ORGANIZATIONAL STRUCTURE

V Group Inc. has robust organizational structure and qualified personnel to meet the requirements under this bid. We follow a team management approach for handling such IT Professional Staffing Services contracts and use a proven organizational structure and a highly skilled management team to ensure that the project requirements are supported. The organization chart below shows our management structure:



### Chain of command for managing the contract with State of West Virginia



If awarded the contract, V Group Inc. proposes to perform the work under the following model:

- **Account Manager:** Account Manager will have overall responsibility for the success of the contract. He will oversee the assignments undertaken and, in coordination with the client, proactively prepare for upcoming assignments. He will be the key to V Group's quality delivery of resources to State of West Virginia.
- **Relationship Manager:** Relationship Manager will facilitate effective communication between teams and the client. He will also keep track of all the project compliances.



- **Recruiting Team:** Led by Recruitment Team Leads, our dedicated teams comprising Technical Recruiters, Sourcing Experts, and Quality Control Professionals will identify suitable resources, seek client approval, and allocate them to the project.

We follow a team management approach for handling such IT Staff Augmentation contracts and use a proven organizational structure and a highly skilled management team to ensure that the project requirements are supported. The table below shows the qualifications of our team:

Name	Title	Abilities/ Responsibilities	Qualifications	Experience
<b>Brijesh Ravi</b>	Account Manager	<ul style="list-style-type: none"> <li>• Resolve any issues that may arise during project execution.</li> <li>• Ensure alignment of project outcomes with customer expectations.</li> <li>• Facilitate effective communication between teams and the client.</li> </ul>	<ul style="list-style-type: none"> <li>• Bachelor's Degree, Field of Study Computer Sciences</li> </ul>	16 Yrs.
<b>Sandeep Soman</b>	Client Relationship Manager	<ul style="list-style-type: none"> <li>• Manage client communication and gather project requirements.</li> <li>• Oversee the dedicated team of recruiters and coordinators.</li> <li>• Ensure appropriate resource allocation based on client approvals.</li> <li>• Liaise between the client and project teams to ensure smooth execution.</li> </ul>	<ul style="list-style-type: none"> <li>• Master's degree, Field of Study Marketing and HR</li> <li>• Bachelor's Degree, Field of Study Computer Sciences</li> </ul>	15 Yrs.
<b>Vineeta Wadhvani</b>	Bid Manager	<ul style="list-style-type: none"> <li>• Handle proposal requests, ensuring completeness and accuracy.</li> <li>• Coordinate bid preparation, collaborating with relevant teams.</li> <li>• Monitor bid timelines and submission deadlines.</li> <li>• Facilitate communication between stakeholders during the bidding process.</li> </ul>	<ul style="list-style-type: none"> <li>• Bachelor of Engineering Information Technology</li> </ul>	11 Yrs.
<b>Ankin Shah</b>	Finance / Contracts Manager	<ul style="list-style-type: none"> <li>• Gather assignment information from clients and suppliers.</li> <li>• Receive, manage, and process time sheets and work completion reports.</li> <li>• Handle accounts receivable and accounts payable functions.</li> <li>• Manage employee payments and contractor invoicing.</li> <li>• Maintain contract-related communications with agency and city contract manager.</li> </ul>	<ul style="list-style-type: none"> <li>• Bachelor of Business Administration – BBA, Field of Study Business Administration and Management</li> </ul>	13 Yrs.

Below is a summary of each Principal Personnel's experience managing accounts similar in size and scope to the State's. Their extensive tenure with V Group Inc. highlights their expertise, cohesive teamwork, and deep understanding of our operations, ensuring seamless management of this contract.

Name	Title	Prior Experience for Accounts of the State's Size and Type	
<b>Brijesh Ravi</b>	Manager – IT Consulting Services	10 Years	<ul style="list-style-type: none"> <li>• <b>New York State OGS - Hourly Based IT Services</b></li> <li>• <b>New York State OGS - Project Based IT Services</b></li> </ul>



V Group Inc.

<b>Sandeep Soman</b>	Client Relationship Manager	6 Years	<ul style="list-style-type: none"> <li>• <b>Metropolitan Transportation Authority - IT Consulting Services Program</b></li> <li>• <b>NYC, FISA OPA</b></li> <li>• <b>GSA - Multiple Award Schedule</b></li> <li>• <b>MD Department of IT - CATS+</b></li> <li>• <b>County of Santa Clara - IT Professional Services</b></li> <li>• <b>Metropolitan Washington Council of Governments - IT Staff Augmentation</b></li> <li>• <b>Department of Buildings and General Services, Vermont - IT Professional Services</b></li> <li>• <b>Washington Health Benefit Exchange - IT Professional Services</b></li> <li>• <b>Maryland Health Benefit Exchange - IT Consulting and Technical Services IDIQ</b></li> <li>• <b>Washington Metropolitan Area Transit Authority - IT Staff Augmentation</b></li> <li>• <b>Multiple IT Staff Contracts for the State of VA, PA, OH, NC, SC, GA, CT, OR, CO, and TN</b></li> </ul>
<b>Ankin Shah</b>	Accounts and Contracts Manager	8 Years	
<b>Vineeta Wadhvani</b>	Bid Manager	5 Years	



**DESIGNATED CONTACT**

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Brijesh Ravi, Manager - IT Consulting Services

(Address) 379 Princeton-Hightstown Road, Building 3, Suite 2A, East Windsor, NJ 08520

(Phone Number) / (Fax Number) 609-371-5400 / 877-874-8942

(email address) bids@vgroupinc.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through WVOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

V Group Inc.  
\_\_\_\_\_  
(Company)

Brijesh Ravi  
\_\_\_\_\_  
(Signature of Authorized Representative)

Brijesh Ravi, Manager - IT Consulting Services (10/24/2024)  
\_\_\_\_\_  
(Printed Name and Title of Authorized Representative) (Date)

609-371-5400 / 877-874-8942  
\_\_\_\_\_  
(Phone Number) (Fax Number)

bids@vgroupinc.com  
\_\_\_\_\_  
(Email Address)



## DESIGNATED CONTRACT MANAGER

**REQUEST FOR QUOTATION**  
**CRFQ MIS250000001**  
**Technical Temporary Staffing Services**

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### 11. MISCELLANEOUS:

**11.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Ankin Shah  
**Telephone Number:** 609-371-5400 x 115  
**Fax Number:** 877-874-8942  
**Email Address:** bids@vgroupinc.com



**ADDENDUM ACKNOWLEDGEMENT FORM**

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: CRFQ MIS250000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

V Group Inc.  
\_\_\_\_\_  
Company

  
\_\_\_\_\_  
Authorized Signature

10/24/2024  
\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



## HIPAA BUSINESS ASSOCIATE ADDENDUM

### WV STATE GOVERNMENT

#### HIPAA BUSINESS ASSOCIATE ADDENDUM

This Health Insurance Portability and Accountability Act of 1996 (hereafter, HIPAA) Business Associate Addendum ("Addendum") is made a part of the Agreement ("Agreement") by and between the State of West Virginia ("Agency"), and Business Associate ("Associate"), and is effective as of the date of execution of the Addendum.

The Associate performs certain services on behalf of or for the Agency pursuant to the underlying Agreement that requires the exchange of information including protected health information protected by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended by the American Recovery and Reinvestment Act of 2009 (Pub. L. No. 111-5) (the "HITECH Act"), any associated regulations and the federal regulations published at 45 CFR parts 160 and 164 (sometimes collectively referred to as "HIPAA"). The Agency is a "Covered Entity" as that term is defined in HIPAA, and the parties to the underlying Agreement are entering into this Addendum to establish the responsibilities of both parties regarding HIPAA-covered information and to bring the underlying Agreement into compliance with HIPAA.

Whereas it is desirable, in order to further the continued efficient operations of Agency to disclose to its Associate certain information which may contain confidential individually identifiable health information (hereafter, Protected Health Information or PHI); and

Whereas, it is the desire of both parties that the confidentiality of the PHI disclosed hereunder be maintained and treated in accordance with all applicable laws relating to confidentiality, including the Privacy and Security Rules, the HITECH Act and its associated regulations, and the parties do agree to at all times treat the PHI and interpret this Addendum consistent with that desire.

NOW THEREFORE: the parties agree that in consideration of the mutual promises herein, in the Agreement, and of the exchange of PHI hereunder that:

1. **Definitions.** Terms used, but not otherwise defined, in this Addendum shall have the same meaning as those terms in the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.
  - a. **Agency Procurement Officer** shall mean the appropriate Agency individual listed at: <http://www.state.wv.us/admin/purchase/vrc/agencyli.html>.
  - b. **Agent** shall mean those person(s) who are agent(s) of the Business Associate, in accordance with the Federal common law of agency, as referenced in 45 CFR § 160.402(c).
  - c. **Breach** shall mean the acquisition, access, use or disclosure of protected health information which compromises the security or privacy of such information, except as excluded in the definition of Breach in 45 CFR § 164.402.
  - d. **Business Associate** shall have the meaning given to such term in 45 CFR § 160.103.
  - e. **HITECH Act** shall mean the Health Information Technology for Economic and Clinical Health Act. Public Law No. 111-05. 111<sup>th</sup> Congress (2009).



- f. **Privacy Rule** means the Standards for Privacy of Individually Identifiable Health Information found at 45 CFR Parts 160 and 164.
- g. **Protected Health Information or PHI** shall have the meaning given to such term in 45 CFR § 160.103, limited to the information created or received by Associate from or on behalf of Agency.
- h. **Security Incident** means any known successful or unsuccessful attempt by an authorized or unauthorized individual to inappropriately use, disclose, modify, access, or destroy any information or *interference with system operations in an information system*.
- i. **Security Rule** means the Security Standards for the Protection of Electronic Protected Health Information found at 45 CFR Parts 160 and 164.
- j. **Subcontractor** means a person to whom a business associate delegates a function, activity, or service, other than in the capacity of a member of the workforce of such business associate.

## 2. Permitted Uses and Disclosures.

- a. **PHI Described.** This means PHI created, received, maintained or transmitted on behalf of the Agency by the Associate. This PHI is governed by this Addendum and is limited to the minimum necessary, to complete the tasks or to provide the services associated with the terms of the original Agreement, and is described in Appendix A.
- b. **Purposes.** Except as otherwise limited in this Addendum, Associate may use or disclose the PHI on behalf of, or to provide services to, Agency for the purposes necessary to complete the tasks, or provide the services, associated with, and required by the terms of the original Agreement, or as required by law, if such use or disclosure of the PHI would not violate the Privacy or Security Rules or applicable state law if done by Agency or Associate, or violate the minimum necessary and related Privacy and Security policies and procedures of the Agency. The Associate is directly liable under HIPAA for impermissible uses and disclosures of the PHI it handles on behalf of Agency.
- c. **Further Uses and Disclosures.** Except as otherwise limited in this Addendum, the Associate may disclose PHI to third parties for the purpose of its own proper management and administration, or as required by law, provided that (i) the disclosure is required by law, or (ii) the Associate has obtained from the third party reasonable assurances that the PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party by the Associate; and, (iii) an agreement to notify the Associate and Agency of any instances of which it (the third party) is aware in which the confidentiality of the information has been breached. To the extent practical, the information should be in a limited data set or the minimum necessary information pursuant to 45 CFR § 164.502, or take other measures as necessary to satisfy the Agency's obligations under 45 CFR § 164.502.



### 3. Obligations of Associate.

- a. **Stated Purposes Only.** The PHI may not be used by the Associate for any purpose other than as stated in this Addendum or as required or permitted by law.
- b. **Limited Disclosure.** The PHI is confidential and will not be disclosed by the Associate other than as stated in this Addendum or as required or permitted by law. Associate is prohibited from directly or indirectly receiving any remuneration in exchange for an individual's PHI unless Agency gives written approval and the individual provides a valid authorization. Associate will refrain from marketing activities that would violate HIPAA, including specifically Section 13406 of the HITECH Act. Associate will report to Agency any use or disclosure of the PHI, including any Security Incident not provided for by this Agreement of which it becomes aware.
- c. **Safeguards.** The Associate will use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of the PHI, except as provided for in this Addendum. This shall include, but not be limited to:
  - i. Limitation of the groups of its workforce and agents, to whom the PHI is disclosed to those reasonably required to accomplish the purposes stated in this Addendum, and the use and disclosure of the minimum PHI necessary or a Limited Data Set;
  - ii. Appropriate notification and training of its workforce and agents in order to protect the PHI from unauthorized use and disclosure;
  - iii. Maintenance of a comprehensive, reasonable and appropriate written PHI privacy and security program that includes administrative, technical and physical safeguards appropriate to the size, nature, scope and complexity of the Associate's operations, in compliance with the Security Rule;
  - iv. In accordance with 45 CFR §§ 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the business associate agree to the same restrictions, conditions, and requirements that apply to the business associate with respect to such information.
- d. **Compliance With Law.** The Associate will not use or disclose the PHI in a manner in violation of existing law and specifically not in violation of laws relating to confidentiality of PHI, including but not limited to, the Privacy and Security Rules.
- e. **Mitigation.** Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Associate of a use or disclosure of the PHI by Associate in violation of the requirements of this Addendum, and report its mitigation activity back to the Agency.



- f. **Support of Individual Rights.**
- i. **Access to PHI.** Associate shall make the PHI maintained by Associate or its agents or subcontractors in Designated Record Sets available to Agency for inspection and copying, and in electronic format, if requested, within ten (10) days of a request by Agency to enable Agency to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 CFR § 164.524 and consistent with Section 13405 of the HITECH Act.
  - ii. **Amendment of PHI.** Within ten (10) days of receipt of a request from Agency for an amendment of the PHI or a record about an individual contained in a Designated Record Set, Associate or its agents or subcontractors shall make such PHI available to Agency for amendment and incorporate any such amendment to enable Agency to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 CFR § 164.526.
  - iii. **Accounting Rights.** Within ten (10) days of notice of a request for an accounting of disclosures of the PHI, Associate and its agents or subcontractors shall make available to Agency the documentation required to provide an accounting of disclosures to enable Agency to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 CFR §164.528 and consistent with Section 13405 of the HITECH Act. Associate agrees to document disclosures of the PHI and information related to such disclosures as would be required for Agency to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR § 164.528. This should include a process that allows for an accounting to be collected and maintained by Associate and its agents or subcontractors for at least six (6) years from the date of disclosure, or longer if required by state law. At a minimum, such documentation shall include:
    - the date of disclosure;
    - the name of the entity or person who received the PHI, and if known, the address of the entity or person;
    - a brief description of the PHI disclosed; and
    - a brief statement of purposes of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure.
  - iv. **Request for Restriction.** Under the direction of the Agency, abide by any individual's request to restrict the disclosure of PHI, consistent with the requirements of Section 13405 of the HITECH Act and 45 CFR § 164.522, when the Agency determines to do so (except as required by law) and if the disclosure is to a health plan for payment or health care operations and it pertains to a health care item or service for which the health care provider was paid in full "out-of-pocket."
  - v. **Immediate Discontinuance of Use or Disclosure.** The Associate will immediately discontinue use or disclosure of Agency PHI pertaining to any individual when so requested by Agency. This includes, but is not limited to, cases in which an individual has withdrawn or modified an authorization to use or disclose PHI.



- g. **Retention of PHI.** Notwithstanding section 4.a. of this Addendum, Associate and its subcontractors or agents shall retain all PHI pursuant to state and federal law and shall continue to maintain the PHI required under Section 3.f. of this Addendum for a period of six (6) years after termination of the Agreement, or longer if required under state law.
- h. **Agent's, Subcontractor's Compliance.** The Associate shall notify the Agency of all subcontracts and agreements relating to the Agreement, where the subcontractor or agent receives PHI as described in section 2.a. of this Addendum. Such notification shall occur within 30 (thirty) calendar days of the execution of the subcontract and shall be delivered to the Agency Procurement Officer. The Associate will ensure that any of its subcontractors, to whom it provides any of the PHI it receives hereunder, or to whom it provides any PHI which the Associate creates or receives on behalf of the Agency, agree to the restrictions and conditions which apply to the Associate hereunder. The Agency may request copies of downstream subcontracts and agreements to determine whether all restrictions, terms and conditions have been flowed down. Failure to ensure that downstream contracts, subcontracts and agreements contain the required restrictions, terms and conditions may result in termination of the Agreement.
- j. **Federal and Agency Access.** The Associate shall make its internal practices, books, and records relating to the use and disclosure of PHI, as well as the PHI, received from, or created or received by the Associate on behalf of the Agency available to the U.S. Secretary of Health and Human Services consistent with 45 CFR § 164.504. The Associate shall also make these records available to Agency, or Agency's contractor, for periodic audit of Associate's compliance with the Privacy and Security Rules. Upon Agency's request, the Associate shall provide proof of compliance with HIPAA and HITECH data privacy/protection guidelines, certification of a secure network and other assurance relative to compliance with the Privacy and Security Rules. This section shall also apply to Associate's subcontractors, if any.
- k. **Security.** The Associate shall take all steps necessary to ensure the continuous security of all PHI and data systems containing PHI. In addition, compliance with 74 FR 19006 Guidance Specifying the Technologies and Methodologies That Render PHI Unusable, Unreadable, or Indecipherable to Unauthorized Individuals for Purposes of the Breach Notification Requirements under Section 13402 of Title XIII is required, to the extent practicable. If Associate chooses not to adopt such methodologies as defined in 74 FR 19006 to secure the PHI governed by this Addendum, it must submit such written rationale, including its Security Risk Analysis, to the Agency Procurement Officer for review prior to the execution of the Addendum. This review may take up to ten (10) days.
- l. **Notification of Breach.** During the term of this Addendum, the Associate shall notify the Agency and, unless otherwise directed by the Agency in writing, the WV Office of Technology immediately by e-mail or web form upon the discovery of any Breach of unsecured PHI; or within 24 hours by e-mail or web form of any suspected Security Incident, intrusion or unauthorized use or disclosure of PHI in violation of this Agreement and this Addendum, or potential loss of confidential data affecting this Agreement. Notification shall be provided to the Agency Procurement Officer at [www.state.wv.us/admin/purchase/vrc/agencyli.htm](http://www.state.wv.us/admin/purchase/vrc/agencyli.htm) and,



unless otherwise directed by the Agency in writing, the Office of Technology at [incident@wv.gov](mailto:incident@wv.gov) or <https://apps.wv.gov/ot/ir/Default.aspx>.

The Associate shall immediately investigate such Security Incident, Breach, or unauthorized use or disclosure of PHI or confidential data. Within 72 hours of the discovery, the Associate shall notify the Agency Procurement Officer, and, unless otherwise directed by the Agency in writing, the Office of Technology of: (a) Date of discovery; (b) What data elements were involved and the extent of the data involved in the Breach; (c) A description of the unauthorized persons known or reasonably believed to have improperly used or disclosed PHI or confidential data; (d) A description of where the PHI or confidential data is believed to have been improperly transmitted, sent, or utilized; (e) A description of the probable causes of the improper use or disclosure; and (f) Whether any federal or state laws requiring individual notifications of Breaches are triggered.

Agency will coordinate with Associate to determine additional specific actions that will be required of the Associate for mitigation of the Breach, which may include notification to the individual or other authorities.

All associated costs shall be borne by the Associate. This may include, but not be limited to costs associated with notifying affected individuals.

If the Associate enters into a subcontract relating to the Agreement where the subcontractor or agent receives PHI as described in section 2.a. of this Addendum, all such subcontracts or downstream agreements shall contain the same incident notification requirements as contained herein, with reporting directly to the Agency Procurement Officer. Failure to include such requirement in any subcontract or agreement may result in the Agency's termination of the Agreement.

- m. **Assistance in Litigation or Administrative Proceedings.** The Associate shall make itself and any subcontractors, workforce or agents assisting Associate in the performance of its obligations under this Agreement, available to the Agency at no cost to the Agency to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against the Agency, its officers or employees based upon claimed violations of HIPAA, the HIPAA regulations or other laws relating to security and privacy, which involves inaction or actions by the Associate, except where Associate or its subcontractor, workforce or agent is a named as an adverse party.

#### 4. Addendum Administration.

- a. **Term.** This Addendum shall terminate on termination of the underlying Agreement or on the date the Agency terminates for cause as authorized in paragraph (c) of this Section, whichever is sooner.
- b. **Duties at Termination.** Upon any termination of the underlying Agreement, the Associate shall return or destroy, at the Agency's option, all PHI received from, or created or received by the Associate on behalf of the Agency that the Associate still maintains in any form and retain no copies of such PHI or, if such return or destruction is not feasible, the Associate shall extend the protections of this Addendum to the PHI and limit further uses and disclosures to the purposes that make the return or destruction of the PHI infeasible. This shall also apply to all agents and subcontractors of Associate. The duty of the Associate and its agents



and subcontractors to assist the Agency with any HIPAA required accounting of disclosures survives the termination of the underlying Agreement.

- c. **Termination for Cause.** Associate authorizes termination of this Agreement by Agency, if Agency determines Associate has violated a material term of the Agreement. Agency may, at its sole discretion, allow Associate a reasonable period of time to cure the material breach before termination.
- d. **Judicial or Administrative Proceedings.** The Agency may terminate this Agreement if the Associate is found guilty of a criminal violation of HIPAA. The Agency may terminate this Agreement if a finding or stipulation that the Associate has violated any standard or requirement of HIPAA/HITECH, or other security or privacy laws is made in any administrative or civil proceeding in which the Associate is a party or has been joined. Associate shall be subject to prosecution by the Department of Justice for violations of HIPAA/HITECH and shall be responsible for any and all costs associated with prosecution.
- e. **Survival.** The respective rights and obligations of Associate under this Addendum shall survive the termination of the underlying Agreement.

#### 5. General Provisions/Ownership of PHI.

- a. **Retention of Ownership.** Ownership of the PHI resides with the Agency and is to be returned on demand or destroyed at the Agency's option, at any time, and subject to the restrictions found within section 4.b. above.
- b. **Secondary PHI.** Any data or PHI generated from the PHI disclosed hereunder which would permit identification of an individual must be held confidential and is also the property of Agency.
- c. **Electronic Transmission.** Except as permitted by law or this Addendum, the PHI or any data generated from the PHI which would permit identification of an individual must not be transmitted to another party by electronic or other means for additional uses or disclosures not authorized by this Addendum or to another contractor, or allied agency, or affiliate without prior written approval of Agency.
- d. **No Sales.** Reports or data containing the PHI may not be sold without Agency's or the affected individual's written consent.
- e. **No Third-Party Beneficiaries.** Nothing express or implied in this Addendum is intended to confer, nor shall anything herein confer, upon any person other than Agency, Associate and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.
- f. **Interpretation.** The provisions of this Addendum shall prevail over any provisions in the Agreement that may conflict or appear inconsistent with any provisions in this Addendum. The interpretation of this Addendum shall be made under the laws of the state of West Virginia.
- g. **Amendment.** The parties agree that to the extent necessary to comply with applicable law they will agree to further amend this Addendum.
- h. **Additional Terms and Conditions.** Additional discretionary terms may be included in the release order or change order process.



AGREED:

Name of Agency: V Group Inc.

Name of Associate: \_\_\_\_\_

Signature: *[Handwritten Signature]*

Signature: \_\_\_\_\_

Title: Bid Manager

Title: \_\_\_\_\_

Date: 10/28/2024

Date: \_\_\_\_\_

Form - WVBA-012004  
Amended 06.26.2013

APPROVED AS TO FORM THIS 26<sup>th</sup>  
DAY OF Jan 20 13  
*[Handwritten Signature]*  
Patrick Morrissey  
Attorney General  
BY \_\_\_\_\_



## FEDERAL FUNDS ADDENDUM

### FEDERAL FUNDS ADDENDUM

#### **REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317):**

The State of West Virginia Department of Administration, Purchasing Division, and the Vendor awarded this Contract intend that this Contract be compliant with the requirements of the Procurement Standards contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements found in 2 C.F.R. § 200.317, et seq. for procurements conducted by a Non-Federal Entity. Accordingly, the Parties agree that the following provisions are included in the Contract.

**1. MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS:  
(2 C.F.R. § 200.321)**

a. The State confirms that it has taken all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Those affirmative steps include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) above.

b. Vendor confirms that if it utilizes subcontractors, it will take the same affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

**2. DOMESTIC PREFERENCES:  
(2 C.F.R. § 200.322)**

a. The State confirms that as appropriate and to the extent consistent with law, it has, to the greatest extent practicable under a Federal award, provided a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United



States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

b. Vendor confirms that will include the requirements of this Section 2. Domestic Preference in all subawards including all contracts and purchase orders for work or products under this award.

c. Definitions: For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

**3. BREACH OF CONTRACT REMEDIES AND PENALTIES:**

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 provide for breach of contract remedies, and penalties. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

**4. TERMINATION FOR CAUSE AND CONVENIENCE:**

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 govern Contract termination. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

**5. EQUAL EMPLOYMENT OPPORTUNITY:**

(2 C.F.R. § 200.327 and Appendix II)

Except as otherwise provided under 41 CFR Part 60, and if this contract meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3, this contract includes the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

**6. DAVIS-BACON WAGE RATES:**

(2 C.F.R. § 200.327 and Appendix II)



Vendor agrees that if this Contract includes construction, all construction work in excess of \$2,000 will be completed and paid for in compliance with the Davis–Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must:

- (a) pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
- (b) pay wages not less than once a week.

A copy of the current prevailing wage determination issued by the Department of Labor is attached hereto as Exhibit B. The decision to award a contract or subcontract is conditioned upon the acceptance of the wage determination. The State will report all suspected or reported violations to the Federal awarding agency.

**7. ANTI-KICKBACK ACT:**  
(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that it will comply with the Copeland Anti-KickBack Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). Accordingly, Vendor, Subcontractors, and anyone performing under this contract are prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The State must report all suspected or reported violations to the Federal awarding agency.

**8. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT**  
(2 C.F.R. § 200.327 and Appendix II)

Where applicable, and only for contracts awarded by the State in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

**9. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.**  
(2 C.F.R. § 200.327 and Appendix II)



If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

**10. CLEAN AIR ACT**  
(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that if this contract exceeds \$150,000, Vendor is to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

**11. DEBARMENT AND SUSPENSION**  
(2 C.F.R. § 200.327 and Appendix II)

The State will not award to any vendor that is listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

**12. BYRD ANTI-LOBBYING AMENDMENT**  
(2 C.F.R. § 200.327 and Appendix II)

Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

**13. PROCUREMENT OF RECOVERED MATERIALS**  
(2 C.F.R. § 200.327 and Appendix II; 2 C.F.R. § 200.323)

Vendor agrees that it and the State must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the



Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**14. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.**  
(2 C.F.R. § 200.327 and Appendix II; 2 CFR § 200.216)

Vendor and State agree that both are prohibited from obligating or expending funds under this Contract to:

- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
  - (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
  - (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
  - (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.



V Group Inc.

State of West Virginia

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Vendor Name: V Group Inc.

By: *Vineeta* \_\_\_\_\_

Printed Name: Vineeta Wadhvani \_\_\_\_\_

Title: Bid Manager \_\_\_\_\_

Date: 10/28/2024 \_\_\_\_\_



**MINORITY-OWNED BUSINESS CERTIFICATE**

THIS CERTIFIES THAT

**V Group Inc.**



\* Nationally certified by the: **NEW YORK & NEW JERSEY MINORITY SUPPLIER DEVELOPMENT COUNCIL**

\*NAICS Code(s): 541511; 541512; 541519; 561320; 541611; 561330; 541990

\* Description of their product/services as defined by the North American Industry Classification System (NAICS)

09/04/2024

**Issued Date**

NY04630

**Certificate Number**

08/23/2025

**Expiration Date**

**Ying McGuire**  
NMSDC CEO and President

**Terrence Clark, President & CEO**

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

*Certify, Develop, Connect, Advocate.*

\* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Service - Prof

<b>Proc Folder:</b> 1475603			<b>Reason for Modification:</b> ADDENDUM 1 TO PROVIDE ANSWERS TO VENDOR QUESTIONS
<b>Doc Description:</b> TECHNICAL TEMPORARY STAFFING SERVICES			
<b>Proc Type:</b> Central Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2024-10-16	2024-10-31 13:30	CRFQ 0511 MIS2500000001	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**

**Vendor Name :** Serigor, Inc.

**Address :** 400

**Street :** East Pratt Street,Suite #800,

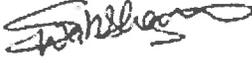
**City :** Baltimore

**State :** Maryland **Country :** USA **Zip :** 21202

**Principal Contact :** Mohan Sharma

**Vendor Contact Phone:** (201) 755-4235 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**  
 Crystal G Hustead  
 (304) 558-2402  
 crystal.g.hustead@wv.gov

**Vendor Signature X** 

**FEIN#** 27-1191366 **DATE** 10/28/2024

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WEST VIRGINIA DEPARTMENT OF HEALTH, OFFICE OF SHARED ADMINISTRATION, OFFICE OF MANAGEMENT INFORMATION SERVICES, IS SOLICITING BIDS TO ESTABLISH A CONTRACT FOR TECHNICAL TEMPORARY STAFFING SERVICES PER THE ATTACHED DOCUMENTS.

\*\*\*QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO CRYSTAL.G.HUSTEAD@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS\*\*\*

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Web Application Analyst	2080.00000	HOUR	\$80.00	\$166,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Senior Web Application Analyst Optional renewal year 1	2080.00000	HOUR	\$83.00	\$172,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior Web Application Analyst Optional renewal year 2	2080.00000	HOUR	\$85.00	\$176,800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Senior Web Application Analyst Optional renewal year 3	2080.00000	HOUR	\$88.00	\$183,040.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Senior Application Oracle Database Administrator	2080.00000	HOUR	\$90.00	\$187,200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Senior Application Oracle Database Administrator Opt Ren Yr1	2080.00000	HOUR	\$93.00	\$193,440.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Senior Application Oracle Database Administrator Opt Ren Yr2	2080.00000	HOUR	\$96.00	\$199,680.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Senior Application Oracle Database Administrator Opt Ren Yr3	2080.00000	HOUR	\$99.00	\$205,920.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Senior Application DB2 Database Administrator	2080.00000	HOUR	\$80.00	\$166,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Application DB2 Database Administrator Opt Ren Yr1	2080.00000	HOUR	\$83.00	\$172,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Senior Application DB2 Database Administrator Opt Ren Yr2	2080.00000	HOUR	\$85.00	\$176,800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior Application DB2 Database Administrator Opt Ren Yr3	2080.00000	HOUR	\$88.00	\$183,040.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	SQL Server Database Administrator	2080.00000	HOUR	\$80.00	\$166,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	SQL Server Database Administrator Opt Ren Yr 1	2080.00000	HOUR	\$83.00	\$172,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WV	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	SQL Server Database Administrator Opt Ren Yr 2	2080.00000	HOUR	\$85.00	\$176,800.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WV	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	SQL Server Database Administrator Opt Ren Yr 3	2080.00000	HOUR	\$88.00	\$183,040.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	Help Desk Analyst	2080.00000	HOUR	\$42.00	\$87,360.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Help Desk Analyst Optional Renewal Year 1	2080.00000	HOUR	\$43.00	\$89,440.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**  
Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Help Desk Analyst Optional Renewal Year 2	2080.00000	HOUR	\$45.00	\$93,600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Help Desk Analyst Optional Renewal Year 3	2080.00000	HOUR	\$47.00	\$97,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	Business Analyst	2080.00000	HOUR	\$75.00	\$156,000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	Business Analyst Optional Renewal Year 1	2080.00000	HOUR	\$77.00	\$160,160.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	Business Analyst Optional Renewal Year 2	2080.00000	HOUR	\$80.00	\$166,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	Business Analyst Optional Renewal Year 3	2080.00000	HOUR	\$83.00	\$172,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
25	Information Systems Assistant	2080.00000	HOUR	\$50.00	\$104,000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
26	Information Systems Assistant Optional Renewal Year 1	2080.00000	HOUR	\$52.00	\$108,160.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
27	Information Systems Assistant Optional Renewal Year 2	2080.00000	HOUR	\$54.00	\$112,320.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
28	Information Systems Assistant Optional Renewal Year 3	2080.00000	HOUR	\$56.00	\$116,480.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
29	Programmer Analyst	2080.00000	HOUR	\$80.00	\$166,400.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
30	Programmer Analyst Optional Renewal Year 1	2080.00000	HOUR	\$83.00	\$172,640.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
31	Programmer Analyst Optional Renewal Year 2	2080.00000	HOUR	\$86.00	\$178,880.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON US	WW	HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON US	WW

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
32	Programmer Analyst Optional Renewal Year 3	2080.00000	HOUR	\$89.00	\$185,120.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
33	Senior Mainframe Application Analyst	2080.00000	HOUR	\$70.00	\$145,600.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
34	Senior Mainframe Application Analyst Optional Ren Yr 1	2080.00000	HOUR	\$72.00	\$149,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
35	Senior Mainframe Application Analyst Optional Ren Yr 2	2080.00000	HOUR	\$75.00	\$156,000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
36	Senior Mainframe Application Analyst Optional Ren Yr 3	2080.00000	HOUR	\$77.00	\$160,160.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
37	Mainframe Application Analyst	2080.00000	HOUR	\$40.00	\$83,200.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
38	Mainframe Application Analyst Renewal Yr 1	2080.00000	HOUR	\$42.00	\$87,360.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
39	Mainframe Application Analyst Renewal Yr 2	2080.00000	HOUR	\$44.00	\$91,520.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV US		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
40	Mainframe Application Analyst Renewal Yr 3	2080.00000	HOUR	\$46.00	\$95,680.00

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description:**

Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	VENDOR QUESTION DEADLINE	2024-10-10

	Document Phase	Document Description	Page 22
MIS2500000001	Final	TECHNICAL TEMPORARY STAFFING SERVICES	

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions