



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

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List View

### General Information

[Contact](#) | [Default Values](#) | [Docbook](#) | [Document Information](#) | [Certificate Request](#)

Processed Folder: 1019071

Procurement Type: Central Contract - Fixed Amt

Message ID: [v58880047537](#)

Legal Name: Assure Consulting Group LLC

A BIRD'S EYE: ASSURE IT

Total Bid: \$700,000.00

Response Date: 01/29/2028

Response Time: 10-12

Responed By User ID: [anonymous27470](#)

First Name: Paul

Last Name: Johnson

Email: [paul@amavis.tuffing.com](mailto:paul@amavis.tuffing.com)

Phone: 800.771.2521

50 Doc Code: C4110

SO Dept: 0036

NO Doc ID: COT58002816

Published Date: 2/19/25

Close Date: 2/25/25

Class Time: 13:30

Status: Closed

**Solicitation Description:** Addendum No 1 Cybersecurity/ Privacy Training (GT25000)

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

**Proc Folder:** 1619671  
**Solicitation Description:** Addendum No 1 Cybersecurity/ Privacy Training (OT25069)  
**Proc Type:** Central Contract - Fixed Amt

Solicitation Closes	Solicitation Response	Version
2025-02-25 13:30	SR 0231 ESR02252500000005203	1

**VENDOR**  
VS0000047537  
Assure Consulting Group LLC

**Solicitation Number:** CRFQ 0231 OOT2500000016  
**Total Bid:** 708000  
**Response Date:** 2025-02-25  
**Response Time:** 11:13:14  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
Toby L Welch  
(304) 558-8802  
toby.l.welch@wv.gov

<b>Vendor Signature X</b>	<b>FEIN#</b>	<b>DATE</b>
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Privacy and Cybersecurity Training Solution	1.00000	YR	177000.000000	177000.00

Comm Code	Manufacturer	Specification	Model #
43232502			

**Commodity Line Comments:** LMS Customization Development Hourly Rates - \$150/hour

**Extended Description:**

Specification 3.1.1. Vendor must provide a Lump Sum Cost for Year One Contract Services.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Privacy and Cybersecurity Training Solution- Optional YR2	1.00000	YR	177000.000000	177000.00

Comm Code	Manufacturer	Specification	Model #
43232502			

**Commodity Line Comments:** LMS Customization Development Hourly Rates - \$150/hour

**Extended Description:**

Specification 3.1.3. Vendor must provide a Lump Sum Cost for Year Two Contract Services.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Privacy and Cybersecurity Training Solution- Optional YR3	1.00000	YR	177000.000000	177000.00

Comm Code	Manufacturer	Specification	Model #
43232502			

**Commodity Line Comments:** LMS Customization Development Hourly Rates - \$150/hour

**Extended Description:**

Specification 3.1.3. Vendor must provide a Lump Sum Cost for Year Three Contract Services.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Privacy and Cybersecurity Training Solution- Optional YR4	1.00000	YR	177000.000000	177000.00

Comm Code	Manufacturer	Specification	Model #
43232502			

**Commodity Line Comments:** LMS Customization Development Hourly Rates - \$150/hour

**Extended Description:**

Specification 3.1.3. Vendor must provide a Lump Sum Cost for Year Four Contract Services.



JOHN MCHUGH  
ACTING CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION

SAMANTHA WILLIS  
PURCHASING DIRECTOR

December 5, 2024

**Assure Consulting Group LLC**  
6340 Security Blvd, Suite 100 #1109  
Gwynn Oak, MD 21207

Paul Johnson:

This is to notify you that your Small, Women-, and Minority-Owned Businesses (SWAM) Certification Application has been approved based on your representations that the vendor named above meets the definition of a Small, Women-, and Minority-Owned Businesses as set forth in the **West Virginia Code of State Rules 148-22-1 et seq.** This certification became effective:

12/02/2024

And shall automatically expire without notice two years after the effective date unless revoked by the Purchasing Director or upon expiration pursuant to the **West Virginia Code of State Rules 148-22-8.** The type(s) of Small, Women-, and Minority-Owned Businesses (SWAM) Certification approved for your entity:

Small Business	Women-Owned Business	Minority-Owned Business
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At the end of your two-year certification period, if you wish to reapply, please complete a WV-1A form or apply for re-certification through the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). Complete renewal instructions, application forms, and a list of West Virginia's Small, Women-, and Minority-Owned Businesses (SWAM) Certification entities are available online at [www.state.wv.us/admin/purchase/VendorReg.html](http://www.state.wv.us/admin/purchase/VendorReg.html).

If you have questions, please contact the West Virginia Purchasing Division at 304-558-2311.

Sincerely,

Carol Hudnall  
Vendor Registration Coordinator