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Header 2

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1397508

Procurement Type: Central Master Agreement

Vendor ID: 000000217801

Legal Name: SUNBELT STAFFING LLC

Alias/DBA:

Total Bid: \$0.00

Response Date: 04/04/2024

Response Time: 12:15

Responded By User ID: wclaw06

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Last Name: Shaw

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Phone: 813-792-3423

SO Doc Code: CRFQ

SO Dept: 0618

SO Doc ID: BVH240000002

Published Date: 3/26/24

Close Date: 4/4/24

Close Time: 13:30

Status: Closed

Solicitation Description: Open End Purchase For Contract Temporary RN, LPN, HSA

Total of Header Attachments: 2

Total of All Attachments: 2



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1397508
Solicitation Description: Open End Purchase For Contract Temporary RN, LPN, HSA
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-04-04 13:30	SR 0618 ESR04042400000005809	1

VENDOR
 000000217801
 SUNBELT STAFFING LLC

Solicitation Number: CRFQ 0618 BVH2400000002
Total Bid: 0
Response Date: 2024-04-04
Response Time: 12:15:51
Comments:

FOR INFORMATION CONTACT THE BUYER
 David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Contract Nursing Services RN, LPN, HSA	0.00000	HOUR	84284.000000	0.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments: Exhibit A uploaded along with the solicitation response.

Extended Description:

Please refer to Exhibit "A" Pricing Page to input pricing.
 Contract Nursing Services RN, LPN, HSA

EXHIBIT "A" PRICING PAGE - CRFQ BVH24*02

TEMPORARY NURSING STAFFING SERVICES

To use this pricing page electronically enter the "rate per hour" in each cell as a dollar value and the spreadsheet should fill in the totals automatically. Should the spreadsheet not automatically calculate the totals or you complete this on paper you would need to multiply the estimated annual usage hours by the rate per hour to get the extended price. It is understood through the specifications that the overtime rate is 1.5 times the regular hourly rate for that classification. A 1.5 multiplier will be assigned to each vendor hourly rate by the evaluation committee to verify the Overtime rate bid is correct. Once lines 1 - 9 have their extended price add all the extended prices together to get the total for the bid.

Item #	Description	Quantity	Cost Per Hour	Extended Cost
1	Temporary RN Regular Hours	300	\$65.50	\$19,650.00
2	Temporary RN Holiday Rate	24	\$75.50	\$1,812.00
3	Temporary LPN Regular Hours	500	\$52.00	\$26,000.00
4	Temporary LPN Holiday Rate	56	\$62.00	\$3,472.00
5	Temporary HSA Regular Hours	700	\$37.50	\$26,250.00
6	Temporary HSA Holiday Rate	56	\$47.50	\$2,660.00
7	Temporary RN Overtime Rate (RN)	24	\$75.50	\$1,812.00
8	Temporary LPN Overtime Rate (LPN)	24	\$62.00	\$1,488.00
9	Temporary HSA Overtime Rate	24	\$47.50	\$1,140.00
Failure to use this form may result in disqualification				\$84,284.00

TEMPORARY RN, LPN, HSA EMPLOYEES FOR THE WEST VIRGINIA VETERANS HOME



Formal Response to State of West Virginia RFP #CRFQ 0618 BVH2400000002
Due NLT 1:30 PM EDT, April 4, 2024



VOLUME 1

Submitted via wvOASIS To:

**STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON, WV 25305**

Submitted By:

**Sunbelt Staffing LLC
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1 Introduction

With over 30 years of healthcare staffing experience, Sunbelt has developed a solution-focused response to the State of West Virginia's RFQ for Registered Nurses (RN), Licensed Practical Nurses (LPN), and Health Service Assistant (HSA) Staffing Services for the West Virginia Veterans Home. Understanding the unique challenges faced by healthcare facilities, Sunbelt brings a wealth of industry knowledge and a robust network of highly qualified nursing professionals to ensure uninterrupted healthcare services to our veterans. Our proposal is designed not just to meet but to exceed your staffing needs, ensuring the delivery of highly qualified and skilled healthcare professionals.

Integral to staffing solutions is Sunbelt's in-house critical care RN responsible for reviewing and overseeing our candidate selection, ensuring each professional placed is fully qualified and prepared to address any clinical challenges that may arise. Additionally, Sunbelt holds the Joint Commission's Gold Seal of Approval for Health Care Staffing Services, a testament to our established processes and commitment to excellence. This certification, along with our stringent credentialing process, underscores our commitment to not just provide healthcare staffing services but also be a committed partner to the West Virginia Veterans Home in providing the highest quality care and patient experience to our veterans.

We understand the critical nature of the services you require and have crafted our proposal to address the specific needs outlined in your RFQ. We have developed our response to demonstrate Sunbelt's ability to meet all portions of the Specifications through our extensive industry experience, robust recruitment and marketing plans, dedicated Account Manager/Contract Manager and Credentialing Department, extensive candidate vetting procedures, and past performance on similar open-ended contracts within West Virginia and throughout the United States.

Our team is prepared to execute these services immediately upon contract award. For further inquiries or to discuss our proposal in detail, please reach out to me directly at 813.792.3423.

Sincerely,

Whitney Shaw

Whitney Shaw
Contract Manager
(813) 792-3423
Whitney.shaw@sunbeltstaffing.com

2 Qualifications [3]

With 35 years of experience, Sunbelt provides full-service staffing of healthcare, therapy, and special education professionals. Our expertise includes long-term care facilities, acute and sub-acute care hospitals, community health clinics, rehabilitation clinics, outpatient facilities, skilled nursing facilities, and home health agencies. Key to our success is our extensive, refined database of over 200,000 healthcare professionals including a high concentration of healthcare professionals in rural and hard to staff locations. We currently have over 20,000 licensed and vetted professionals in our system, with another 50,000 active and interested applicants.

Sunbelt’s parent company provides us with the tools necessary to attract, recruit, and retain the highest caliber and most qualified healthcare professionals across the country. We are owned by a large private equity firm, which because of its size, systems, and benefits, allows us to pay our nurses weekly and offer top-of-the-line benefits.

Moreover, our extensive experience, supported by strong corporate resources, enables us to offer an excellent support system for our placements, with exceptional housing and relocation services as well as a nationwide travel division. We provide an exceptional support system for all placements, fostering a positive experience for the candidate, the client, and, most importantly, the patient.

Through our 35 years of industry expertise and experience working with public entities, Sunbelt has refined our processes and approach to temporary medical staffing. This enables us to provide key advantages over competitors and provide tangible benefits to West Virginia Veteran’s Home (WVH) as outlined in Table 1.

Table 1 – Sunbelt Key Advantages and their benefit to WVH.

Key Advantages	Benefits to WVH
Joint Commission Accreditation	Provides confirmation Sunbelt employs the highest quality standards to ensure candidates undergo stringent screening and assessment process with continued monitoring to ensure best care possible to patients.
Robust Recruitment and Marketing Plan	Access to a large database of high-quality candidates and 35 years of proven recruiting practices to recruit candidates tailored to WVH needs.
Integrated Technology	Streamlined recruiting, candidate journey, and placement process through integrated software. Includes back-office support, candidate timecard submission, time approval, and improved invoice accuracy for the WVH.
Long-Term Care Services Experience	Tailored candidate selection for Long-Term Care services based off Sunbelts insights into best practices within long-term care settings.
Employee Benefits and Ongoing Support	Placement and retention of highly qualified healthcare professional with continued support, training, and skill development to provide best patient care as well as industry leading benefits such as medical, dental, vision, pet insurance, life insurance, and short-term disability.
Credentialing Department	Dedicated department to verify compliance with all credentialing requirements to ensure placed healthcare providers are fully qualified and credentials are maintained up to date
Professional Employment Organization	Enhance retention rates and care quality provided by building long-term relationships, offering career development, and fostering a supportive environment where healthcare professionals spend their career.

**Dedicated Account
Manager / Contract
Manager**

Single point of contact with in-depth knowledge of WVH programs and needs to aid in recruitment, placement, and support as well as proactive issue identification and resolution.

2.1 Credentialing Department

Our Credentialing Department ensures all Sunbelt candidates are fully screened, credentialed, and possess the required skills to provide quality healthcare services to patients. All candidates are required to provide documentation to include licenses, certifications, health screening, OSHA training, and HIPAA training. Our Credentialing department:

- Ensure compliance with all licensing and certification requirements.
- Guarantee the placed healthcare provider is fully qualified.
- Minimizes the risk of lapses in credentials or licenses.
- Supports our healthcare professional by ensuring up-to-date credentials.
- Streamlines processes for WVH.

Our Credentialing Department is solely responsible for ensuring all our healthcare professionals possess and maintain current, required licenses, certifications, and training. In execution of this contract, our Credentialing Department will ensure all RN and LPN candidates are licensed in the State of West Virginia and maintain the required Cardiopulmonary Resuscitation (CPR) Card. For licensure verification, Sunbelt uses Nursys' online verification tool to ensure all RN and LPN candidates have the required licenses for this contract. We ensure all licenses and registration are maintained current throughout the candidate's placement period.

Beyond required licensing and registrations, our Credentialing Department also ensures all our placements undergo background checks, drug screening, and core competency testing as well as possess up-to-date physicals and vaccinations.

2.1.1 Criminal Background Checks and Drug Screening

Once a candidate accepts a placement with the WVH, Sunbelt's Credentialing Department initiates the candidates background checks and drug screening with the panel dictated by the WVH. Sunbelt requests background screenings online through First Advantage or Kentech. Our background checks cover the past seven years and include all counties lived in as determined by the candidates Social Security Number Trace results. We also search all state and federal sanctions lists and sexual offender databases. Background checks also include verifying the candidate has not committed Medicaid Fraud by searching the US Department of Health and Human Services Office of Inspector General (OIG) website, which tracks cases of reported Medicaid fraud. Sunbelt conducts a check before a candidate is placed as well as every 90 days through the duration of their assignment.

As required by this contract, our Credentialing Department ensures each candidate undergoes a WV Clearance for Access Registry and Employment Screening (WV CARES) background check as we modify our background check procedures to meet any client specific requirements.

As part of our Credentialing Department’s procedures, background checks are conducted at least annually. We receive background check results in 72 hours up to 14 days depending on the jurisdiction. Our Credentialing Department is notified once the background check is completed and reviews the investigative report online. We use Adjudication Matrix to determine eligibility for hire.

Within 24 hours of accepting the position, the candidate receives an email with the drug screen requisition form. We contract with Quest Diagnostics to provide drug screening which tests for the following: Amphetamines (1000 ng/mL screen), Barbiturates, Benzodiazepines, Cocaine Metabolites, Marijuana Metabolites (50 ng/mL screen), Methadone, Methaqualone, Opiates, Phencyclidine, Propoxyphene, and any additional drugs required by WVH. Sunbelt generally receives drug test results within 48 hours unless the panel is sent to the Medical Review Officer for further review and analysis.

2.1.2 Core Competency Testing

Sunbelt uses Relias to measure and evaluate the clinical skill levels and knowledge of our healthcare professionals. Through Relias’ more than 225 assessments on the most common clinical specialties and nationally validated exam content, Sunbelt measure proficiency and critical thinking capabilities. This evaluation process guarantees we place only the most knowledgeable and highly qualified healthcare professionals to ensure the highest quality of care. A selection of available competency tests is provided in Table 2.

Table 2 – Sunbelt tests proficiency in a range of areas as ensuring our candidates meet rigorous standards to ensure quality staffing placement.

Nursing	Allied Health	Home Health	Annual Modules
Cardiac Cath Lab	Certified Surge Tech / Certified Scrub Tech	Clinical	Advanced Care Planning
DNA	CT Scan Tech	Home Health	Ethics
Critical Care	Medical Assistant	Medication	Fire Safety
LPN	OT	Nasal/Tracheal Suction	HIPAA
Medical-Surgical	PT	Pediatric Ventilator	Joint Commission Requirements
NICU	Phlebotomy	Vent/Trach Management	NPSG
RN/RN Pharmacology	Rad Tech/X-Ray Tech	Wound Care	OSHA

2.2 Placement

Depending upon the results of the background check and drug screening, the Account Manager/Contract Manager (AM/CM) either identifies the candidate’s start date or removes the candidate from the work order. In this case, Sunbelt provides WVH with replacement candidates within 24 to 72 hours for review and interview. Our dedicated AM/CM provides all required documents to include licenses and insurance to the WVH prior to a healthcare professional’s start date. Additionally, all our healthcare professionals are covered under Sunbelt’s Medical Professional Liability and Automobile Liability insurance policies.

3 Mandatory Requirements [4]

3.1 Mandatory Requirements and Deliverables [4.1]

Boasting a database of over 200,000 healthcare providers and employing an aggressive Internet-based marketing approach, we can meet WVH healthcare staffing requirements. Sunbelt can support the WVH through providing highly qualified and vetted WV licensed RNs, LPNs, and HSAs. Sunbelt understands the critical need for temporary healthcare professionals at WVH and are dedicated to delivering fully screened, proficient healthcare professionals to fulfill essential veteran health needs, ensuring uninterrupted operations of vital health services.

3.1.1 Registered Nurses [4.1.1]

Sunbelt conducts a thorough vetting process of all RNs to ensure all licensing and training is current, in good standing, and valid with the West Virginia Board of Nursing. Our referred RN candidates will have more than one year of work experience as an RN vetted through their resume, supervisor and peer references, and initial Skills Checklist. The Skills Checklist, completed during the initial qualification process, provides Sunbelt with a comprehensive understanding of the candidate's experience. For RNs, checklists cover a range of environments such as clinics, long-term care, home health, psychiatric, and Emergency Room and timeframes (i.e. within last six months, between six months and one-year etc.). Candidates use these checklists to rate their skill level at a series of tasks found within each environment. Sunbelt reviews the Skills Checklists to ensure we place the right candidate with the required skills with WVH.

For WVH, Sunbelt will ensure our RNs have the experience and skills to:

- Supervise others.
- Administer medicine.
- Oversee all medical related emergencies.
- Provide for the emotional and physical comfort of WVH residents.
- Respond to inquiries from family members or other interested parties.
- Adhere to State and Federal Confidentiality Laws and HIPPS Regulations.

Our experienced healthcare professionals understand the operations of medical facilities and the requirement to staff the nursing station, aside from breaks and lunches. We ensure our RNs record all work in resident charts and PointClickCare in a timely manner. Furthermore, our placements will adhere to all overtime policies and guidelines set forth by WVH.

3.1.2 Licensed Practical Nurses [4.1.2]

Sunbelt treats LPNs the same as RNs and ensures all licensing and training is current, in good standing, and valid with the West Virginia Board of Nursing. We vet our LPN candidates prior to referral to WVH and review their resumes, supervisor and peer references, and Skills Checklist to ensure their skills and experience are a match for WVH. For LPNs, Sunbelt administers one Skills Checklist covering a comprehensive array of specialties to capture the full range of tasks completed by an LPN.

For WVVH, Sunbelt will ensure our LPNs have the experience and skills to:

- Assist nursing and medical staff.
- Administer medications, injections, and immunizations.
- Assist in care planning and recording.
- Screen residents and medical information.
- Assist in examinations and treatment.
- Set up exam areas.
- Instruct residents in the use of medication.
- Provide emotional and physical comfort and safety to WVVH residents.
- Respond to inquiries from family members or other interested parties.
- Adhere to State and Federal Confidentiality Laws and HIPPS Regulations.

Our LPNs understand the requirement to staff the nursing station, aside from breaks and lunches, and promptly record all work in resident charts and PointClickCare. Furthermore, our placements will adhere to all overtime policies and guidelines set forth by WVVH.

3.1.3 Health Service Assistant [4.1.3]

Sunbelt ensures HSA candidates are fully qualified to perform all tasks. We complete a full candidate screening as with RNs and LPNs to include a skills checklist. HSA candidates complete one checklist given their job duties remain largely the same across facilities. We review the candidate's resume, supervisor references, and Skills Checklist prior to referral to WVVH to ensure the candidate is a requirement for the specific requirements of this contract.

3.2 Staffing Requirements [4.2]

3.2.1 Schedule [4.2.1, 4.2.4, 4.2.12, 4.2.13, 4.2.14, 4.2.19, 4.2.20]

Sunbelt Staffing is a professional healthcare staffing service with 35 years of industry experience. Sunbelt and our candidates understand the demands, schedules, and specific needs of healthcare facilities. We accommodate the needs of each facility understanding that work continues on weekends, holidays, and after-hours. We understand the need to cover all Saturdays and Sundays without exception. Our staff are able to accommodate such schedule requirements and our dedicated AM/CM works with the WVVH to ensure seamless coverage of required shifts.

Our healthcare professionals fully integrate into the WVVH staff and comply with all facility policies and procedures to include attendance, vacation, tardiness, and shift limits such as LPNs not exceeding more than three 13-hour shifts per week, unless approved. They ensure to communicate with the RN Supervisor and the Sunbelt AM/CM any requested time off at least two hours prior to their shift. All other schedule changes are also communicated by email or text at least two hours in advance to the Director of Nursing. Sunbelt fully commits to providing the required staffing and the two-hour notice allows our AM/CM to ensure coverage with another qualified, vetted healthcare provider, providing

seamless coverage to WVVH patients. We also accommodate the changing needs of WVVH by canceling shifts as necessary with two hours notice from the facility.

3.2.2 Candidate Profile Package [4.2.3, 4.2.6, 4.2.10, 4.2.11]

Sunbelt provides the WVVH with all required information on each healthcare professional we refer. We have a well-coordinated placement process facilitated by our dedicated AM/CM who ensures all documentation is submitted to the Director of Nursing 14 days prior to the healthcare professional’s orientation/start date. Furthermore, our AM/CM and Credentialing Department update all personnel files annually and ensure to send a copy to the WVVH as required.

When the WVVH places a request for a healthcare professional, our AM/CM promptly schedules a kick-off call to gather all necessary information regarding the placement qualifications and requirements. Immediately following the call, the AM/CM will begin the candidate recruitment process and keep the WVVH apprised at each step of the process through regular updates.

3.2.2.1 Placement Lifecycle

Sunbelt response time to our clients translates to the following averages:

- **WVVH Request:** Sunbelt confirms receipt of a placement request within 1 hour and schedules a kick-off call to ask qualifying questions about position and notify our recruiting team of the vacancy.
- **Candidate Submittal:** We submit information for our fully screened and qualified candidates within 24 to 48 hours of request.
- **Acceptance Confirmation:** Within 1 hour after an interview is conducted, Sunbelt confirms with the candidate they will accept the placement.
- **Drug Test Verification:** Within 24 hours of the Acceptance Confirmation, Sunbelt confirms the candidate was administered the required drug test.
- **Screening Results Received:** After a drug test has been administered and the background check is initiated, including WV CARES, Sunbelt receives results within 48 hours to 14 days, but timeframes may vary as we rely on third parties to complete these tasks.
- **Placement Starts:** Our placement will start two weeks after WVVH requests placement, pending finalization of all licensure and screening documents.

3.2.2.2 Candidate Referral Package

Sunbelt offers references for medical staff candidates we refer to for positions. The position of the candidate dictates whether Sunbelt provides Supervisor and Peer references or solely supervisor references. We ensure to provide WVVH a complete candidate package upon referral, to include resume, references, skills checklist, and licensure verification as detailed in Table 3.

Table 3 – Upon initial candidate referral, Sunbelt provides a candidate package including documentation and referrals to WVVH.

Documentation	RN & LPN	HSA
Resume	✓	✓
Supervisor Reference	1	2
Peer Reference	1	0
Skills Checklist	✓	✓
Licensure Verifications	✓	✓

Prior to placement, Sunbelt contacts all references through a phone interview or SkillSurvey, an automated reference check system. Our reference check aims to vet candidate quality and suitability, ensuring our clients of a successful placement.

Each candidate completes our Skills Checklist during their initial qualification process with Sunbelt. We provide different checklists for candidates. Depending on their position, to detail their experience in specific settings. For example, RNs will provide their experience in multiple checklists that cover a range of facilities such as clinics, long-term care, home health, psychiatric, and Emergency Room whereas for LPNs we have one skills checklist covering a full range of specialties and for HSA candidates complete one checklist given their job duties remain largely the same across facilities. In each Skills Checklists, candidates rate their skill level and experience in last six months.

3.2.2.3 Pre-Employment Package

Sunbelt’s AM/CM ensures the WVH has all the required documents prior to the candidate’s start date as detailed in Table 4. Additionally, we ensure our referred candidates have never been investigated and substantiated by the Board of Nursing or are currently subject to discharge results from an investigation by the Board of Nursing.

Table 4 – Sunbelt provides all required documentation for the healthcare professional to commence work.

Placement Documentation	
Background Check	References
WV CARES Check	Skills Checklist
Drug Screening Results	Core Competency Testing
WV Licensure Verification	Physical Examination
CPR Certification	Immunization Record
Confidentiality Agreement	Resume
Training and Education	

3.2.3 Policies and Procedures [4.2.5, 2.4.8, 2.4.17]

Sunbelt’s healthcare professionals adhere to all facility policies and procedures and understand the same discipline policy applies to them as facility employees. Our staff and AM/CM cooperate with any investigation without delay or hesitation ensuring transparency and compliance throughout the process. Through our vetting and background check process, Sunbelt ensures we do not place any healthcare professionals previously dismissed from a WV state facility or office.

3.2.4 Transparent and Inclusive Pricing [4.2.2, 4.2.7, 4.2.9, 4.2.15, 4.2.16, 4.2.19]

Sunbelt offers all-inclusive hourly rates per position. Our rates include all taxes, social security, Medicare, unemployment compensation, insurance premiums, travel costs, administration, and overhead costs. Our pricing model complies with all contract and regulatory requirements, ensuring transparency and accountability in our price proposal.

We understand the need to maintain our submitted pricing to WVH and, when a specific position is requested (i.e. RN, LPN, or HSA), Sunbelt will only invoice for the position requested regardless of if a more qualified candidate is provided (i.e. RN provided in place

of requested LPN). Furthermore, Sunbelt will pay the agency for all lunch breaks and ensure our healthcare professionals are paid for holidays and overtime worked per the contract requirements.

3.2.5 Billing Framework [4.2.18]

Sunbelt seeks to streamline all back-office services for our clients. To do so, Sunbelt uses an integrated system, Bullhorn Time and Expense (BTE) for simplified placement timecard submission, easy time approval, and increased invoice accuracy. BTE ensures we fulfil WVVH's invoicing requirements with precision and efficiency, accurately tracking all hours worked by each placement. Additionally, Sunbelt will provide the WVVH with a dedicated payroll and billing manager to ensure all weekly billing requirements are met. We will submit invoices weekly, in arrears, to the Fiscal Office of the WVVH to include a spreadsheet detailing the complete hours worked by Sunbelt healthcare professionals to substantiate our invoices.

4 Performance [6]

Given this contract is designated an open-end contract, Sunbelt will perform in accordance with the release orders issued by WVVH for healthcare professionals. Sunbelt has 35 years of experience in the healthcare staffing industry and has developed our recruitment and placement procedures around this type of open-end contract. We have provided information on our Placement Lifecycle in section 2.2.2.1 to demonstrate the process initiated once a release order is issued. We maintain an extensive database of over 200,000 healthcare professionals, including a high concentration of healthcare professionals in or around West Virginia. To ensure our ability to respond timely to a placement request, Sunbelt invests heavily in our recruitment and marketing plan to build our candidate database.

4.1.1 Robust Recruitment and Marketing Plan

Through 35 years in the industry, Sunbelt has developed proven recruiting practices through innovative recruitment techniques bolstered by our extensive internet and social media presence. Our account managers use Facebook, Twitter, YouTube, and LinkedIn to connect with candidates through personalized ads for specific locations or positions. These methods maintain a steady stream of qualified candidates in Sunbelt's database that match WVVH requirements.

Beyond social media, our account managers use the following methods and tools to recruit the most qualified healthcare professionals:

- **Internal Proprietary Database:** Identify and resurface latent candidates.
- **Referral Bonus Program:** Cash bonus awarded to Sunbelt Provider for qualified candidate recommendation.
- **Educational Institutes:** Through school newspapers, career offices, fraternities and sororities, civic organizations, and minority alliances.
- **Job Fairs:** Recruiting specialists attend every major privately held and academic job fair in their geographic area.

- **Weekend and After-Hours Recruiting:** Extend operating schedule to accommodate weekend or after-hours appointments and recruiting events.
- **Specialized and Volume Application Recruiting Techniques:** Account managers are trained to vet individuals through initial phone screenings, group orientations, after-hours application, and interview sessions in an effort to facilitate large numbers of candidates.
- **Diversity Recruiting:** Sponsor and attend minority conferences and networking events.

4.1.2 Performance in West Virginia

Since 2015, Sunbelt has provided 2,044 healthcare professionals to 53 different facilities throughout the state of West Virginia. This includes two facilities within 10 miles of WVH Barboursville and 10 additional facilities within 100 miles. These placements attest to our ability to serve a variety of facilities and healthcare functions with highly qualified placements within West Virginia. Additionally, in the last four years, we have provided 193 placements to the WV Veterans Nursing Facility in Clarksburg and 958 placements with the State of West Virginia at seven facilities as demonstrated by Table 5.

Table 5 – Over the past four years, Sunbelt has successfully placed 2,044 healthcare professionals at public and private healthcare facilities throughout the state of West Virginia.

Client Name	Placements	Distance to WVH Barboursville (miles)
William R. Sharpe, Jr Hospital	373	143
Mildred Mitchell Bateman Hospital	298	7
Hopemont Hospital	223	231
West Virginia Veterans Nursing Facility	193	164
Stonerise - Clarksburg	138	162
Stonerise - Lewisburg	122	158
Stonerise - Kingwood	86	216
Crestview Manor	85	148
Broaddus Hospital	78	175
CommuniCare - Stonerise - Charleston	71	45
Stonerise - Charleston	68	45
Stonerise - Princeton	43	140
Lakin Hospital	24	46
Stonerise - Bridgeport	22	165
John Manchin Sr Health Care Center	17	180
Stonerise - Berkeley Springs	16	315
Autumn Lake Healthcare at Crystal Springs	14	176
St Barbara's Memorial Nursing	14	181
CommuniCare - Stonerise - Keyser	13	252
Jackie Withrow Hospital	12	102
CommuniCare - Stonerise - Clarksburg	12	165

Nella's at Autumn Lake Healthcare	12	176
Welch Community Hospital	11	147
Stonerise - Parkersburg	9	92
CommuniCare - Stonerise - Lewisburg	9	158
Bridgeport Health Care Center	8	56
CommuniCare - Stonerise - Beckley	7	98
Holbrook Healthcare Center	7	157
Stonerise Healthcare	7	210
Stonerise - Belmont	6	114
Stonerise - Moundsville	5	173
Mercer Nursing and Rehabilitation Center	3	148
Davis Memorial Hospital	3	154
CommuniCare - Stonerise - Moundsville	3	173
JW Ruby Memorial Hospital	3	208
CommuniCare - Stonerise - Kingwood	3	216
Cabell-Huntington Hospital	2	10
Select Specialty Hospital - Charleston	2	45
CommuniCare - Stonerise - Parkersburg	2	92
PTH - Summers Nursing & Rehabilitation Center	2	141
PTH - Greenbrier Health Care Center	2	161
PTH - Elkins Rehabilitation & Care Center	2	181
Wheeling Hospital	2	202
Stonerise - Morgantown	2	210
Weirton Medical Center	2	229
CAMC General Hospital	1	43
Beckley Appalachian Regional Hospital	1	101
CommuniCare - Stonerise - Belmont	1	114
Summersville Regional Medical Center	1	128
PTH - Greenbrier Health Care Center-Lewisburg, WV	1	157
PTH - Grant Rehab & Care Center - Petersburg, WV	1	234
CommuniCare - Stonerise - Berkeley Springs	1	315
WVU Berkeley Medical Center	1	335
Total Placements in WV since 2021	2044	

4.1.3 Past Performance

We provide the following past performance examples to demonstrate Sunbelt's experience successfully executing similar open-end contracts where all placements are initiated through a release order. As demonstrated below, we have successfully provided the following public entities with a range of healthcare professionals, including the State of West Virginia.

State of West Virginia

Since 2021, Sunbelt has provided the State of West Virginia with temporary healthcare services across seven facilities throughout the state. We have placed over 950 healthcare professionals in a range of positions to include:

- Long-Term Care RN's, LPN's and CNA's
- Psychiatric RN's, LPN's, and CNA's
- Long Term Care RN's, LPN's and CNA's Hospital for ER, ICU, Medical/Surgical Units

4.1.3.1 State of Montana

Sunbelt has provided temporary healthcare staffing services for the State of Montana's Department of Public Health and Human Services since 2017. At four different facilities, Sunbelt provides Long-Term Care and Psychiatric RNs, LPNs, and CNAs.

4.1.3.2 City of Chicago

Sunbelt has provided temporary healthcare staffing services to the City of Chicago since 2019. When awarded the contract, Sunbelt immediately filled all 31 approved positions. Based on our prompt customer service, efficient billing and invoicing processes and quality of healthcare professionals we provided, Sunbelt became the City of Chicago's "go-to" vendor. Over 200 positions were requested in March 2020, and we were able to fill them within weeks. Over the past five years, we have placed over 800 healthcare professionals in various programs to include Immunization Programs, HIV/STI Programs, LEAD Program, Mental Health Facilities, Nutrition Services/WIC Program, and STI Surveillance Programs.

4.1.4 Contract Manager References

Our AM/CM, Whitney Shaw, has worked closely with the State of West Virginia's Department of Health Facilities for seven years. During this time, Whitney has fulfilled requirements for a wide range of healthcare positions across seven facilities in West Virginia. We have provided two letters of reference attesting to her placement skills and customer service acumen as well as Sunbelt's overall operations.

Space intentionally left blank.



4/3/2024

To Whom it May Concern,

I'm writing this recommendation for Whitney Shaw, Sunbelt Staffing for any future business that Whitney may pursue.

I have known Whitney for 7 years while the Department of Health Facilities (DHF) has partnered with Sunbelt Staffing to fill nursing positions for the Department of Health Facilities 7 State Owned Hospitals. During the 7 years that I have communicated with Whitney there have been nothing but positive conversations concerning the staffing of our facilities. The importance of staffing our facilities to make sure they can function properly was a priority for Whitney and Sunbelt Staffing.

Whitney Shaw has always been a very organized, hardworking, ambitious, disciplined, and resilient person. I've also been able to see how compassionate, flexible, honest, caring and a tremendous communicator that she is. I honestly believe that all these traits that I see in her make her a great leader. Her ability to assist DHF and the skills that she provided will allow her to excel.

Please feel free to contact me at 304-352-5641 or Juan.L.Haynes@wv.gov if you have any further questions.

Sincerely,

Juan Haynes
Department of Health Facilities
Purchasing Director



100 Dee Drive • Charleston, West Virginia 25311 • 304.352.5645 • 304.558.4776 (fax) • dhr.wv.gov



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH FACILITIES

Michael J. Caruso
Cabinet Secretary

April 3, 2024

Re: Sunbelt Staffing-Whitney Shaw

To Whom It May Concern:

Sunbelt Staffing has been a vendor on the WV State Nursing Contract since 2013.

During Sunbelt's time as a vendor on the WV State Nursing Contract, they were responsible for the submission of contract RNs, LPNs, and CNAs, for the care of psychiatric patients at Mildred Mitchell Bateman Hospital.

Sunbelt Staffing was always very organized in preparing and submitting documentation for their workers that was required by Mildred Mitchell Bateman Hospital. They were always quick and efficient at obtaining anything that we requested of them.

It is my sincere hope you will give Sunbelt Staffing's application every consideration.

Sincerely,

Sheridan Adkins
Human Resources Assistant/Recruiter



100 Dee Drive • Charleston, West Virginia 25311 • 304.352.5645 • 304.558.4776 (fax) • dhhr.wv.gov

4.1.5 Sunbelt References

We have provided the following three references, each of which can attest to Sunbelt's healthcare staffing services.

4.1.5.1 Reference 1:

Client / Project Name	Eastern State Hospital
Reference Name	Charles Ward, C.P.M., VCO – Director of Procurement
Reference Address	4601 Ironbound Rd, Williamsburg, VA 23188
Reference Phone and Email	(757) 253-5161, charles.ward@dbhds.virginia.gov

4.1.5.2 Reference 2

Client / Project Name	State of West Virginia
Reference Name	Dwight Sawyers, Contract Staff/Hiring Manager
Reference Address	936 Sharpe Hospital Rd Weston WV 26452
Reference Phone and Email	(304) 269-1210 x428, Dwight.A.Sawyers@wv.gov

4.1.5.3 Reference 3

Client / Project Name	State of Montana
Reference Name	Jocelyn Peterson, Director of Nursing
Reference Address	300 Garnet Way, Warm Springs, MT 59756
Reference Phone and Email	(406) 693-7247, jpeterson@mt.gov

5 Vendor Default [8]

Through our extensive experience providing temporary healthcare services to public entities, we have developed well defined contract management processes and procedures to ensure we fully comply with all contract specifications and requirements as well as laws, rules, and ordinances applicable under this contract. We conduct all operations with compliance at the forefront and fully understand the repercussions of a failure to meet all requirements.

6 Miscellaneous [9]

6.1 Contract Manager [9.1]

Sunbelt assigns a dedicated Account Manager/Contract Manager as your single point of contact who maintains complete ownership of WVVH account and manages all daily needs. For this contract, your AM/CM is Whitney Shaw, who is supported by our extensive back-office professionals to ensure your AM/CM can focus on finding and placing the right healthcare professionals. Whitney will:

- Identify all WVVH hiring challenges.

- Develop a recruitment and placement plan designed to mitigate these challenges.
- Manage a marketing and advertisement campaign for our WVVH specific recruiting effort.
- Manage the internal recruiting process prior to interview by WVVH.
- Oversee the credentialing process.
- Conduct quarterly performance evaluations.
- Respond to and resolve issues.
- Provide ongoing customer support.

We have provided Whitney’s contact information below as required.

Contract Manager	Whitney Shaw
Telephone Number	(813) 792-3423
Fax Number	(866) 360-5916
Email Address	Whitney.Shaw@sunbeltstaffing.com

6.2 Reports [39]

BTE allows Sunbelt to easily pull reports to include total contract expenditures, number of placements and placement positions. We can provide customized reporting per WVVH request as well as provide all quarterly reporting to include total quantity purchases in units and dollars with a detailed breakdown of purchasing by facility or department. We will ensure all quarterly reporting is sent to the listed email address for the Purchasing Department by the date required.

Space intentionally left blank.



7 Request for Quote Cover Sheet

	Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130	State of West Virginia Centralized Request for Quote
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Proc Folder: 1397508 Doc Description: Open End Purchase For Contract Temporary RN, LPN, HSA Proc Type: Central Master Agreement	Reason for Modification:								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Date Issued</th> <th style="width: 20%;">Solicitation Closes</th> <th style="width: 40%;">Solicitation No</th> <th style="width: 20%;">Version</th> </tr> </thead> <tbody> <tr> <td>2024-03-20</td> <td>2024-04-04 13:30</td> <td>CRFQ 0618 BVH2400000002</td> <td>1</td> </tr> </tbody> </table>	Date Issued	Solicitation Closes	Solicitation No	Version	2024-03-20	2024-04-04 13:30	CRFQ 0618 BVH2400000002	1	
Date Issued	Solicitation Closes	Solicitation No	Version						
2024-03-20	2024-04-04 13:30	CRFQ 0618 BVH2400000002	1						

BID RECEIVING LOCATION
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US

VENDOR
Vendor Customer Code: 000000217801 Vendor Name : Sunbelt Staffing, LLC Address : Street : 3687 Tampa Road, STE 200 City : Oldsmar State : FL Country : USA Zip : 34677 Principal Contact : Whitney Shaw Vendor Contact Phone: (813) 792-3423 Extension:

FOR INFORMATION CONTACT THE BUYER David H Pauline 304-558-0067 david.h.pauline@wv.gov

Vendor Signature X 	FEIN# 59-3675910	DATE April 2, 2024
---	-------------------------	---------------------------

All offers subject to all terms and conditions contained in this solicitation



8 Amendment 0001 Acknowledgement

	Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130	State of West Virginia Centralized Request for Quote
---	--	---

Proc Folder: 1397508 Doc Description: Open End Purchase For Contract Temporary RN, LPN, HSA Proc Type: Central Master Agreement	Reason for Modification: Addendum No. 1		
Date Issued	Solicitation Closes	Solicitation No	Version
2024-03-26	2024-04-04 13:30	CRFQ 0618 BVH2400000002	2

BID RECEIVING LOCATION
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US

VENDOR
Vendor Customer Code: 000000217801 Vendor Name : Sunbelt Staffing, LLC Address : Street : 3687 Tampa Road, STE 200 City : Oldsmar State : FL Country : USA Zip : 34677 Principal Contact : Whitney Shaw Vendor Contact Phone: (813) 792-3423 Extension:

FOR INFORMATION CONTACT THE BUYER David H Pauline 304-558-0067 david.h.pauline@wv.gov

Vendor Signature X 	FEIN# 59-3675910	DATE April 2, 2024
---	-------------------------	---------------------------

All offers subject to all terms and conditions contained in this solicitation



ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ BVH2400000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | | | |
|-------------------------------------|----------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | Addendum No. 1 | <input type="checkbox"/> | Addendum No. 6 |
| <input type="checkbox"/> | Addendum No. 2 | <input type="checkbox"/> | Addendum No. 7 |
| <input type="checkbox"/> | Addendum No. 3 | <input type="checkbox"/> | Addendum No. 8 |
| <input type="checkbox"/> | Addendum No. 4 | <input type="checkbox"/> | Addendum No. 9 |
| <input type="checkbox"/> | Addendum No. 5 | <input type="checkbox"/> | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Sunbelt Staffing, LLC

Company

Authorized Signature

April 2, 2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



9 Designated Contact Form

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Whitney Shaw, Senior Account Executive

(Address) 501 Brooker Creek Blvd, Auite A-400, Oldsmar, FL 34677

(Phone Number) / (Fax Number) 813-792-3423

(email address) whitney.shaw@sunbeltstaffing.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Sunbelt Staffing, LLC _____

(Signature of Authorized Representative)

Whitney Shaw, Senior Account Executive

(Printed Name and Title of Authorized Representative) (Date)

813-792-3423

(Phone Number) (Fax Number)

whitney.shaw@sunbeltstaffing.com

(Email Address)

Revised 8/24/2023

10 Contract Manager [9.1]

REQUEST FOR QUOTATION – CRFQ BVH24*02 [Direct Care Staffing for Nursing Services]

8.2 The following remedies shall be available to the Agency upon default.

8.2.1 Immediate cancellation of the Contract.

8.2.2 Immediate cancellation of one or more release orders issued under this Contract.

8.2.3 Any other remedies available in law or equity.

9. MISCELLANEOUS:

9.1 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Whitney Shaw
Telephone Number: (813) 792-3423
Fax Number: (866) 360-5916
Email Address: Whitney.shaw@sunbeltstaffing.com

Revised 10/27/2014

11 Interested Parties Supplemental Disclosure [43]

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Sunbelt Staffing, LLC

Address: 501 Brooker Creek Blvd suite a 400, Oldsmar, FL 34677

Name of Authorized Agent: Whitney Shaw Address: _____

Contract Number: CRFQ 0618 BVH2400000002 Contract Description: Open End Purchase For Contract Temporary RN, LPN, HSA

Governmental agency awarding contract: State of West Virginia

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: Date Signed: April 2, 2024

Notary Verification

State of Florida, County of Duval:

I, Whitney Shaw, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 2 day of April 2024

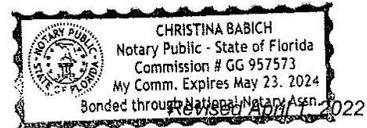
Notary Public's Signature

To be completed by State Agency:

Date Received by state agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____



12 Procurement Affidavit

RFP 15030 - Exhibit B

RFQ No. BVH240000002

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Sunbelt Staffing, LLC

Authorized Signature: Date: April 2, 2024

State of Florida

County of Duval, to-wit:

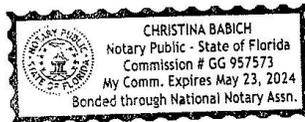
Taken, subscribed, and sworn to before me this 2 day of April, 2024

My Commission expires 5/23, 2024

AFFIX SEAL HERE

NOTARY PUBLIC

Purchasing Affidavit (Revised 07/01/2012)





DESCRIPTIONS (Continued from Page 1)

(WC) Blanket Alternate Employer per form WC0003 01A

(Crime) Loss Payee per form Crime Protection Plus form PI-LOSSPAY-SCH.

(UMB) follows form for General Liability, Auto Liability and Professional Liability per forms: PI-CXL-041 0516 General Liability Follow Form Endorsement, PI-CXL-092 0119 Automobile Liability (Sublimit) and PI-CXL 085 0121 Professional Liability Coverage Sub-limit

(Professional Liability)Professional Liability Virginia Statutory Limits Endorsement applies per Form HPE 000063-06-20. Current limits effective July 1, 2023: \$2,600,000 each claim/\$7,800,000 Aggregate.

(Professional Liability) Blanket Additional Insured Primary and Non-contributory per form HPE-000007 0418

(Professional Liability) Blanket Waiver of Subrogation per form HPE-000048 0716

(Professional Liability) Separation of Insureds per form HPE-010032-0517

(Professional Liability)Medical Professional Liability Policy is claims made and has a retroactive date of 01/01/2020 per form HPD-010001-09-16.

(GL,PROLI, CRIME, IM, PROP, AUTO) 10 Days Notice for Nonpayment Cancellations and 30 Days Notice for all other Cancellations per form PI-CANXICH-002.

EXCESS MEDICAL PROFESSIONAL LIABILITY

Policy Number: 6798437

Carrier (B): Lexington Insurance Company

Policy Period: 01/01/2024 - 01/01/2025

LIMIT: \$9,000,000 EACH CLAIM / \$9,000,000 AGGREGATE

SEXUAL ABUSE/ MOLESATION SUBLIMIT OF \$4,000,000 EACH CLAIM / \$4,000,000 AGGREGATE

Excess Medical Professional Liability Policy has a retroactive date of 01/01/2020 per form 113464.

Excess Medical Professional Liability Policy is claims made per form 113466.

Excess Medical Professional Liability Policy additional insured endorsement per Form HC0943.

14 West Virginis Business Entity Details

WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE

ISSUED TO:
SUNBELT STAFFING, LLC
12424 RACE TRACK RD STE 100
TAMPA, FL 33626-3117

BUSINESS REGISTRATION ACCOUNT NUMBER: 2001-7272

This certificate is issued on: **09/27/2019**

*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with W.Va. Code§ 11-12.*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

atl.006 v.1
L1356463040



West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

SUNBELT STAFFING, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	3/29/2007		3/29/2007	Foreign	Profit			

Organization Information			
Business Purpose	5613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)		Capital Stock
Charter County		Control Number	92642
Charter State	FL	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares			

Addresses	
Type	Address
Designated Office Address	10151 DEERWOOD PARK BLVD. BLDG 200, STE 400 JACKSONVILLE, FL, 32256
Mailing Address	10151 DEERWOOD PARK BLVD. BLDG 200, STE 400 JACKSONVILLE, FL, 32256 USA
Notice of Process Address	CT CORPORATION SYSTEM 5400 D BIG TYLER ROAD CHARLESTON, WV, 25313
Principal Office Address	3687 TAMPA ROAD, SUITE 200 OLDSMAR, FL, 34677 USA
Type	Address

Officers	
Type	Name/Address
Member	SOLIANT HEALTH, INC. 1979 LAKESIDE PKWY SUITE 800 TUCKER, GA, 30084
Type	Name/Address



6/8/2017

WV SOS - Business and Licensing - Corporations - Online Data Services

Annual Reports
Date filed
6/22/2016
6/9/2015
4/15/2014
6/17/2013
5/16/2012
6/27/2011
2/10/2010
3/27/2009
3/4/2008
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, June 8, 2017 — 11:15 AM

© 2017 State of West Virginia

15 Pricing [5.2]

EXHIBIT "A" PRICING PAGE - CRFQ BVH24*02				
TEMPORARY NURSING STAFFING SERVICES				
<p>To use this pricing page electronically enter the "rate per hour" in each cell as a dollar value and the spreadsheet should fill in the totals automatically. Should the spreadsheet not automatically calculate the totals or you complete this on paper you would need to multiply the estimated annual usage hours by the rate per hour to get the extended price. It is understood through the specifications that the overtime rate is 1.5 times the regular hourly rate for that classification. A 1.5 multiplier will be assigned to each vendor hourly rate by the evaluation committee to verify the Overtime rate bid is correct. Once lines 1 - 9 have their extended price add all the extended prices together to get the total for the bid.</p>				
Item #	Description	Quantity	Cost Per Hour	Extended Cost
1	Temporary RN Regular Hours	300	\$65.50	\$19,650.00
2	Temporary RN Holiday Rate	24	\$75.50	\$1,812.00
3	Temporary LPN Regular Hours	500	\$52.00	\$26,000.00
4	Temporary LPN Holiday Rate	56	\$62.00	\$3,472.00
5	Temporary HSA Regular Hours	700	\$37.50	\$26,250.00
6	Temporary HSA Holiday Rate	56	\$47.50	\$2,660.00
7	Temporary RN Overtime Rate (RN)	24	\$75.50	\$1,812.00
8	Temporary LPN Overtime Rate (LPN)	24	\$62.00	\$1,488.00
9	Temproyary HSA Overtime Rate	24	\$47.50	\$1,140.00
Failure to use this form may result in disqualification				\$84,284.00