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## Header @ 1

[List View](#)**General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)

Procurement Folder: 1397508

Procurement Type: Central Master Agreement

Vendor ID: VS0000044660 

Legal Name: Globe Link Group,LLC

Alias/DBA:

Total Bid: \$0.00

Response Date: 03/31/2024 

Response Time: 20:12

Responded By User ID: Globelink 

First Name: Veronicah

Last Name: Kamau

Email: vkamau@globelinkgroup.oi

Phone: 8006211713

SO Doc Code: CRFQ

SO Dept: 0618

SO Doc ID: BVH240000002

Published Date: 3/26/24

Close Date: 4/4/24

Close Time: 13:30

Status: Closed

Solicitation Description: Open End Purchase For Contract Temporary RN, LPN, HSA

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 1397508  
**Solicitation Description:** Open End Purchase For Contract Temporary RN, LPN, HSA  
**Proc Type:** Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-04-04 13:30	SR 0618 ESR03312400000005605	1

**VENDOR**  
 VS0000044660  
 Globe Link Group,LLC

**Solicitation Number:** CRFQ 0618 BVH2400000002  
**Total Bid:** 0  
**Response Date:** 2024-03-31  
**Response Time:** 20:12:27  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 David H Pauline  
 304-558-0067  
 david.h.pauline@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Contract Nursing Services RN, LPN, HSA	0.00000	HOUR	124680.000000	0.00

Comm Code	Manufacturer	Specification	Model #
85101601			

**Commodity Line Comments:**

**Extended Description:**

Please refer to Exhibit "A" Pricing Page to input pricing.  
 Contract Nursing Services RN, LPN, HSA



# **GLOBE LINK GROUP**

**STAFFING AND CONSULTING**



**DIRECT CARE STAFFING FOR NURSING SERVICES**

**BCRFQ 0618 BVH2400000002**



**GLOBE LINK GROUP**  
CONSULTING AND STAFFING

## **TECHNICAL & PRICE PROPOSAL**

**CONTRACT TITLE:  
DIRECT CARE STAFFING FOR NURSING  
SERVICES**

**RESPONSE DUE DATE:  
APRIL 04, 2024 @ 01:30  
PM EST**

**PREPARED FOR:**

Department of Administration, Purchasing Division  
2019 Washington Street East | Charleston, WV 25305  
**Point of Contact:** David H. Pauline, Purchasing Buyer  
**Email:** [david.h.pauline@wv.gov](mailto:david.h.pauline@wv.gov)

**PREPARED BY OFFEROR:**

Globe Link Group, LLC  
15311 33rd Ave S | Suite 610 | SeaTac, WA 98188  
**Website:** [www.globelinkgroup.org](http://www.globelinkgroup.org)  
**CAGE:** 9JD86 | **UEI:** WFN3RN1BYA86 | **NAICS:** 561320, 561330  
**Socio-Economic Type:** Minority Owned Business | Small Business

**POINT OF CONTACT:**

Veronicah Kamau, Chief Financial Officer  
**Phone:** (206) 245-0533 | **Email:** [vkamau@globelinkgroup.org](mailto:vkamau@globelinkgroup.org)

**AUTHORIZED SIGNATURE:**

  
\_\_\_\_\_  
Veronicah Kamau, CFO

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## TRANSMITTAL LETTER

**Company Name:** Globe Link Group, LLC

**Company Address:** 15311 33rd Ave S| Suite 610 | SeaTac, WA 98188

**CAGE:** 9JD86 | **UEI:** WFN3RN1BYA86

**Phone:** (206) 245-0533 | **Email:** [vkamau@globelinkgroup.org](mailto:vkamau@globelinkgroup.org)

**Business Size & Standard Size:** Small Business

**SAM Registration Expires:** January 19, 2025, | **Proposal Expiration Date:** July 22, 2024

April 04, 2024

**Agency:** West Virginia Veterans Home Barboursville

**Office:** Department of Administration, Purchasing Division

**Contact Information:** David H. Pauline, Purchasing Buyer| [david.h.pauline@wv.gov](mailto:david.h.pauline@wv.gov)

**Subject:** Direct Care Staffing for Nursing Services- Globe Link Group Proposal

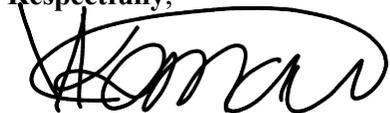
Dear Mr. David H. Pauline,

**Globe Link Group**, hereinafter referred to GLG, is pleased to provide this proposal in response to the West Virginia Veterans Home (**WVWH**) solicitation for *Direct Care Staffing for Nursing Services* contract.

GLG is a Small Owned Business based in the state of Washington that specializes in healthcare professional staffing augmentation services including Registered Nurses (RNs), Licensed Practical Nurses (LPNs), Certified Nursing Assistants (CNAs), and more! we help bridge the gap between healthcare providers and healthcare professional by implementing full-service staffing solutions to healthcare agencies throughout the U.S. Therefore, GLG is confident that we have the capabilities and the expertise necessary to successfully meet the West Virginia Veterans Home's needs under their *Direct Care Staffing for Nursing Services* contract.

GLG is excited about the prospect of supporting West Virginia Veterans Home on this important contract. We accept all the terms and conditions stipulated in the solicitation and our quote shall remain valid for a period of 120 days from the date of submission. Our proposal is backed by our corporate commitment to quality, responsiveness, and complete customer. We look forward to hearing from you.

Respectfully,



**Veronica Kamau**

**Chief Financial Officer, Globe Link Group**

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## BACKGROUND AND UNDERSTANDING

West Virginia Veterans Home (WVVH) will benefit from working with Globe Link Group, LLC (GLG) as your strategic partner fulfilling your Direct Care Staffing for Nursing Services RN, LPN, HSA staff needs as outlined in the RFP. Globe Link Group, LLC. (GLG) is a team of experienced professionals specializing in placing full-time, part-time, and contract employees into hospitals and facilities seeking diverse, qualified staff to fill healthcare positions. Globe Link Group sources and provides technically competent and credentialed employees across the medical industry including Certified Nursing Assistant/Health Service Assistant (CNA/HSA), Licensed Practical Nurse (LPN), Registered Nurse (RN) and more. As healthcare staffing service provider, we know that our core responsibility is the patient, customer, and nurses experience.

Globe Link Group is a small business based in Seattle, Washington. Our team is committed to connecting healthcare systems with world-class healthcare professionals. Globe Link Group is a trusted staffing specialist for qualified healthcare professionals that meet the needs of our clients in the United States and international locations. Globe Link Group promises integrity, commitment, and excellence in the performance of our employee recruiting, sourcing, and placement; and our performance as a vendor under the West Virginia Department of Veteran Services Direct Care Staffing for Nursing Services contract. Globe Link Healthcare is a responsible and financially stable company. The company has no outstanding no lawsuits and is not on the debarred list.

Globe Link Group understands the requirements of the RFP and have the proper personnel and internal procedures in place to properly execute the Contract Nursing Services RN, LPN, HSA contract. Globe Link Group will fulfil contract nursing staffing needs at West Virginia Veterans Home and allow for provisions for conversion to permanent staffing. Globe Link Group will provide qualified candidates for the CNA/HSA, LPN and RN positions as referenced in solicitation of RFQ # CRFQ BVH2400000002. Globe Link Group will provide services at: West Virginia Veterans Home, 512 Water St Barboursville, WV 25504.

Globe Link Group centers its work on helping healthcare facilities augment their operations to effectively serve more clients. We will introduce you to a diverse population of competent healthcare professionals to fulfill the needs of the contract. Globe Link Group has a dedicated Temporary Staffing Management Team consisting of two dedicated employees assigned to the Temporary Nursing Staff contract. The CEO and CFO will manage the contract and ensure contract performance in accordance with the contract statement of work. Furthermore, we are keenly aware of the high standards required of the staff at long-term care facilities with permanent and temporary nurses. The WVVH will see a rapid turnaround response time for staff requested as well as availability of qualified staff who meet your criteria, by partnering with Globe Link Group to staff your facility.

Globe Link Group will leverage the experience and expertise of the recruitment department to bring the right candidates from local presence and across the nation, to serve regions that face a shortage of qualified staff. The WVVH can rest assured that you will receive candidates that fit your requirements and criteria.

To streamline Contract Nursing Services RN, LPN, HSA' onboarding and to help you provide seamless healthcare services to your patients, Globe Link Group will recruit, conduct background checks, ensure federal and state licensure and provide professional training to our employees so that they can hit the ground running from their first day at the WVVH facility.

## GLOBE LINK GROUP ADVANTAGE

Globe Link Group's competitive advantage is our knowledge and our experience team who will leverage their expertise, business acumen and resources to ensure the successful execution of all WVVH's contract requirement. For the WVVH to continue providing high quality professional long-term care to the elderly and disabled veterans, and their families, Globe Link Group will provide competent Contract Nursing Services staff who will care for them with compassion and dignity. For the WVVH to focus on your mission and vision of caring for our Veterans, Globe Link Group will provide the following services:

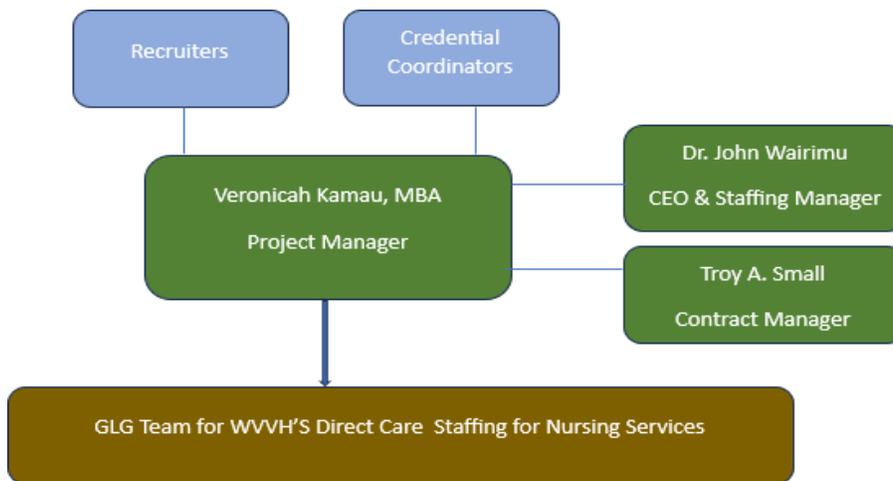
- Manage the administrative duties of employment, including recruiting and managing payroll for staff;
- Ensure our staff have valid licensure and certifications.

Globe Link Group will ensure the WVVH will receive the highest quality of nurses and program management by working with us. We keenly understand the requirements of a healthcare professional, and nature of services needed by WVVH. As an organization we honor those who served our nation and respond to their care treatment with the respect they deserve.

At Globe Link Group WVVH's staffing needs will always be a priority and your need will be treated with the highest level of urgency, irrespective of our workload. Globe Link Group has an established constant sourcing and recruitment strategy in place to ensure that WVVH'S staffing needs are met. Our Project Manager and Staffing Manager will work with you to understand your specific needs and challenges so we may present a pool of Healthcare professionals that fit WVVH criteria.

# CONTRACT MANAGEMENT PLAN

Globe Link Group is a strategic organization that offers benefit of partnering with WVVH through working with a dedicated project team. Globe Link Group’s project team for the WVVH comprises of professionals who have a deep understanding of the local and national markets in which we work. The WVVH’s project team is set up to provide support to WVVH management personnel.



## Contract Oversight & Supervision

**Project Manager.** The Project Manager is Globe Link Group CFO, Veronich Kamau, MBA. Veronich is a strategic and experienced professional finance and accountant with extensive knowledge and proven performance in delivering results, including project management, team building relationships in fast-paced environments. Veronich will ensure project operation, reporting, invoicing, and billing are properly performed in accordance with the contract and sent to the client in a timely manner. Veronich will manage relationship with WVVH and Globe Link Group. Veronich, Project Manager is designated person responsible for managing our response to WVVH needs and addressing any service questions regarding this project.

**Staffing Manager.** The Staffing Manager is Globe Link Group CEO, Dr. John Wairimu, is responsible for overseeing sourcing, verifying, evaluating, staffing and quality assurance throughout our staffing and service processes. Dr. John will ensure our candidates have experience and qualifications required for the Direct Care Staffing for Nursing Services contract. Additionally, Dr. John will further support corporate headquarter personnel, clinical and compliance managers, and senior management. Dr. John is an experienced medical professional with strong network of nursing candidates and other medical professionals.

**Contract Manager.** The Contract Manager for the Contract Nursing Services contract. Troy is President and Principal Consultant at Copperwater Consulting Inc, a CVE certified Service-Disabled Veteran-Owned Small Business (SDVOSB) and California Disabled Veteran Business Enterprise (DVBE). Troy is retired United State Marine who served fifteen of his 20 years of active duty service as a Contingency Contracting

Officer. Troy has 28 years' experience in the Acquisition Career Field and served in several roles during his tenure with the Department of Defense to include Purchasing Agent, Contract Specialist, Contracting Officer, Simplified Acquisition Branch Supervisor, Procurement Chief, Chief of Contracting for Regional Contracting Center-Fallujah, and Assistant Program Manager for Contracting-program Executive Office-C41. Troy holds an MBA from National University and is DAWIA Level-III certified in Contracting and Level-II certified in program Management. Troy will perform the following duties. Facilitate dispute resolution, support the management of the contract. Troy will be available to address any WVVH customer service or other issues related to this contract. Support the management of the Contract. Manage Temporary Staffing Management Team.

Globe Link Group will have delegated staff trained to understand the policies, procedures and deliverables associated with our obligations under this contract. Our team will also be in regular communication with WVVH management to ensure customer satisfaction and work in partnership to continuously improve the staffing program.

Globe Link Group healthcare professionals assigned to WVVH facilities will undergo regular training and performance monitoring from both operation and clinical evaluation. We will also seek regular scheduled feedback from WVVH management to confirm we are providing services to the quality level expectations set in the contract deliverables.

During the lifetime of a contract Globe Link Group's WVVH Project Management Team will be responsible for:

- ▶ Providing leadership, direction and resources for all implementation, transition, and contract tasks
- ▶ Ensuring project and contract performance as well as compliance with all agreed-upon schedules, budgets, and deliverables
- ▶ Monitoring contract performance
- ▶ Meeting accountability/performance measures for WVVH Direct Care Staffing for Nursing Services.

# RECRUITMENT PLAN AND SCREENING

Globe Link Group will utilize our pool of candidate to staff WVVH needs. The following section outlines Globe Link Group’s complete process for its provider recruitment plan. Our process aligns with the WVVH’s expectations for provider evaluation, and placement. Globe Link Group maintains all candidate documentation – background checks, medical checks as well as clean and current licensure and certification – to be presented to the WVVH. During the time of providing services to the WVVH, Globe Link Group will monitor the employee’s licensure and certification and make sure that they are renewed accordingly. All nurses ( RNs, LPNs, HSA/CNAs,) provided by Globe Link Group are our employees and as such we will oversee all the administrative duties of maintaining their employment while they serve the patients at WVVH.



**Sourcing** – Globe Link Group sourcing process begins with a thorough evaluation of cultural requirements for a best-fit candidate. Based on the type of candidate we are looking for, based on the best-fit profile. We have access to vast database of existing and available candidates to draw from. First, recruitment team will search for available candidates in our existing database. If this is not sufficient, our recruiters look at sources, job boards such as Indeed, ZipRecruiter, & Absolutely Healthcare, or other related sources of our network that best fit the role. We will review their qualification and select the most qualified individual for the staffing position. then works through those sources to identify the best possible pool of candidates for our clients.

**Credentialing and Onboarding Plan** –Globe Link Group candidate screening process includes a phone interview and assignment specific screening. The table provides an overview of our candidate screening process .

Screening	Source
General Screening	<ul style="list-style-type: none"> <li>◆ Completed Application/Interview</li> <li>◆ Professional Reference Check</li> </ul>
Professional Screening	<ul style="list-style-type: none"> <li>◆ Licensure/Certifications and Professional Credentialing</li> <li>◆ Competency and Skills Test</li> </ul>
Background Investigation	<ul style="list-style-type: none"> <li>◆ License Verification</li> <li>◆ National Practitioner’s Databank</li> <li>◆ Fingerprint Checks (as required)</li> <li>◆ Drug Screens</li> </ul>
Criminal Background Check	<ul style="list-style-type: none"> <li>◆ County and State Criminal Background Report</li> </ul>
Exclusion Screening	<ul style="list-style-type: none"> <li>◆ OIG/LEIE GSA/EPLS</li> </ul>

Screening	Source
	<ul style="list-style-type: none"> <li>◆ National Sex Offender Public Registry (NSOPR)</li> </ul>
State Exclusion Search	<ul style="list-style-type: none"> <li>◆ West Virginia Department for Exclusion Search</li> <li>◆ West Virginia Clearance for Access: Registry and Employment Screening</li> </ul>
Medical Screening	<ul style="list-style-type: none"> <li>◆ Medical history and immunization records</li> <li>◆ Two-Step TB Screening Process</li> <li>◆ Any lab works as recommended by the physician</li> </ul>

The following is a list of requirement and documentation for Globe Link Group personnel. All documentation and credentialing meet or exceed the standards of WVVH. The documentation is forwarded to the facility upon Notification of interest in a candidate’s application.

- ▶ A completed employment application or resume.
- ▶ A minimum of two (2) positive work references
- ▶ Proof of graduation from accredited nursing or certification program as determined by the requested specialty.
- ▶ Current and valid nurse license and certifications as determined by the requested specialty
- ▶ A current copy of CPR,BCLS,ACLS, and other certificates as determined by the requested specialty in accordance with the facility requirements.
- ▶ A copy of annual PPD or copy of chest x-ray and TB screening questionnaire.



- ▶ A copy of an annual physical examination
- ▶ MMR Titre or immunization for:
- ▶ Varicella Titre or immunization AND
- ▶ Fingerprinting and criminal background checks conducted in accordance with facility specifications
- ▶ Annual in-service training covering the following topics:
  - HIPAA training
  - Violence prevention
  - Diversity in the workplace
  - National patient safety goals
  - OSHA hazard communications policy and how to use an MSDS
  - Universal precautions
  - Bloodborne pathogens
- ▶ Any additional requirement which may be requested by the facility or by contract.

**Orientation** – Globe Link Group general orientation process includes all aspects of professional expectations, call off policies, and many other related topics. The orientation reiterates the expectations laid out in the screening process, and tips and past profiles of successful nurses. Lastly, our team conducts a phone call on the day prior to start to ensure our nursing staffs has all the first day info needed so that they are set up for success from the beginning. Globe Link Group understands and will comply with the any orientation requirements.

**Servicing** – Globe Link Group remain engaged with our employees throughout the assignment, checking in to make sure our nurses are satisfied with their assignment and address and correct any issues in real time. We also take this time to determine the employee’s interest in further assignments to help encourage retention. We will also contact the WVH to verify that the assignment is going smoothly and help plan for any upcoming personnel scheduling needs.



## CANDIDATE REQUIRMENTS

Globe Link Group's Registered Nurses (RNs), Licensed Practical Nurses (LPNs) and Certified Nursing Assistants/Health Service Assistant (HSA/CNAs) will conform to the workplace requirements of the WVVH while working under the supervision of the facility personnel. In addition to performing tasks as required by their title – RN, LPN and HAS/CNA, Globe Link Group's nurses will meet the following criteria:

- ▶ All nurses will be licensed and in good standing with the West Virginia Board of Nursing.
- ▶ All nurses will have at least one year of work experience. They will have working knowledge of the concepts of mental health disorders and related physical conditions and related treatment approach.
- ▶ Globe Link Group's nurses will work under the supervision of the designated facility personnel.
- ▶ RNs will participate in Treatment Team Meetings to develop Individualized Treatment Plans, direct consultations, and receive and give recommendations to and from other disciplines to maximize care of the residents as requested.
- ▶ Record patient information in the PointClickCare EMR per the facility's policies and procedures.
- ▶ Will be available to work their shifts and adhere to the OT guidelines set by the facility
- ▶ Adhere to Globe Link Group's as well as the WVVH's strict HIPAA policies when communicating about the patient with their families, advocates and interested parties.
- ▶ All nurses will provide emotional and physical comfort and safety for the residents.
- ▶ RNs must administer medications as prescribed by treating Physician.

## COST PROPOSAL

Globe Link Group's proposed pricing is an all-inclusive hourly rate that includes cost associated with employing and staffing quality and experienced Healthcare professional in the industry, as well as providing WVH with exceptional customer service. To source and retain experienced nurses and to ensure continuity of care for the WVH patients, Globe Link Group's proposed hourly rate incorporates the following:

- ▶ Employee's annual salaries, including paying local, state, and federal taxes.
- ▶ Employee's healthcare benefits
- ▶ Recruiting, screening, and credentialing process (criminal background check, fingerprinting, TB test, physical, and drug testing, if applicable.
- ▶ Professional Development training sessions/programs.

Globe Link Group understands that to provide high quality and dedicated services to WVH, we employ the most experienced and quality professionals in the healthcare industry, and that we treat our employees with the utmost respect and compensate them appropriately. We provide our employees with competitive wages based on the local marketplace's living wage standards and the national Consumer Price Index.

**EXHIBIT "A" PRICING PAGE - CRFQ BVH24\*02**

**TEMPORARY NURSING STAFFING SERVICES**

To use this pricing page electronically enter the "rate per hour" in each cell as a dollar value and the spreadsheet should fill in the totals automatically. Should the spreadsheet not automatically calculate the totals or you complete this on paper you would need to multiply the estimated annual usage hours by the rate per hour to get the extended price. It is understood through the specifications that the overtime rate is 1.5 times the regular hourly rate for that classification. A 1.5 multiplier will be assigned to each vendor hourly rate by the evaluation committee to verify the Overtime rate bid is correct. Once lines 1 - 9 have their extended price add all the extended prices together to get the total for the bid.

Item #	Description	Quantity	Cost Per Hour	Extended Cost
1	Temporary RN Regular Hours	300	\$ 100.00	\$30,000.00
2	Temporary RN Holiday Rate	24	\$ 120.00	\$3,600.00
3	Temporary LPN Regular Hours	500	\$ 80.00	\$40,000.00
4	Temporary LPN Holiday Rate	56	\$ 90.00	\$5,040.00
5	Temporary HSA Regular Hours	700	\$ 50.00	\$35,000.00
6	Temporary HSA Holiday Rate	56	\$ 75.00	\$4,200.00
7	Temporary RN Overtime Rate (RN)	24	\$ 120.00	\$2,880.00
8	Temporary LPN Overtime Rate (LPN)	24	\$ 90.00	\$2,160.00
9	Temproary HSA Overtime Rate	24	\$ 75.00	\$1,800.00
Failure to use this form may result in disqualification				\$124,680.00

**PROFESSIONAL SUMMARY**

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**CEO & STAFFING MANAGER**

Risk Management | Organizational Change Management | Strategic Leadership

A dynamic and result-oriented professional with a Doctor of Strategic Leadership and background in healthcare eager to leverage expertise in leadership consulting and executive coaching to drive organizational effectiveness and excellence within the industry sector. A strategic leader and Nuclear Medicine professional with 15 years of experience and extensive knowledge in medical industry, public health, and environmental health setting, commitment to building professional relationships. Forward-thinking and proactive with achievements across business management, strategic planning, and change management. Positive leader who remains on the cutting edge with strategic healthcare concerns, policies, and procedures.

Strategic Planning and execution ▪ Leadership Development ▪ Executive Coaching ▪ Global Strategic Alliances ▪ Project Management ▪ Leading Organizational Change ▪ Risk Management ▪ Stakeholder Engagement and Communication ▪ Problem Solving and Decision-Making ▪ Data Analytics ▪ Team Management and Leadership ▪ Strategic Policy Analysis ▪ MS Office Proficiency ▪ Partnership Development ▪ Excellent Communication ▪ Operations Management ▪ Relationship Building ▪ Cross-Functional Collaboration ▪ Interpersonal Skills ▪ Research Analysis ▪ Business Development

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**Liberty University**, Lynchburg, Virginia  
**Doctor of Strategic Leadership (DSL)**

**February 2024**

**University Alabama at Birmingham**, Birmingham, Alabama  
**Master of Science, Nuclear Medicine Technology**

**December 2017**

**University Alabama at Birmingham**, Birmingham, Alabama  
**Bachelor of Science, Public Health, Concentration: Environmental Science**

**April 2016**

**Jefferson State Community College**, Birmingham, Alabama  
**Associates of Arts**

**April 2013**

**PROFESSIONAL EXPERIENCE**

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**GLOBE LINK GROUP**, Seattle, Washington

**Chief Executive Officer & President**

**(11/2022 – Present)**

Lead operations and strategic direction of the company. Provide cross-functional leadership to CFO and back-office support. President, and owner of Globe Link Group with a mission to meet our client's needs by providing remarkable solutions. We are accountable to our high standards to meet our clients' expectations through strategic partnerships.

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- Establish and oversee strategic business actions and streamline operations.
- Monitor industry trends to manage recruitment.
- Work closely with the CFO to develop effective strategies to maximize profits.
- Provide leadership to the Finance, operations, and HR department.
- Develop and implement policies and procedures
- Management of all company employees and operations.
- Co-develop Affirmative Action hiring procedures.
- Performed Utilization Review.

**HACKENSACK PALISADES HOSPITAL**, North Bergen, New Jersey

**Nuclear Medicine Technologist**

**(Mar 2023 – Dec 2023)**

Administered radiopharmaceutical or radiation intravenously to detect or treat diseases, using radioisotope equipment. Explain test procedures and safety precautions to patients and provide them with assistance during test procedures. Trained and Supervised student, subordinate nuclear medicine technologist. Developed treatment procedures for Nuclear Medicine treatment programs.

**INDIANA UNIVERSITY HOSPITAL**, Avon, Indiana

**Nuclear Medicine Technologist**

**(Oct 2022 – Mar 2023)**

Administered radiopharmaceutical or radiation to detect or treat diseases. Provided, explained, and prepared patients with procedure information. Trained and Supervised student, subordinate nuclear medicine technologist. Developed treatment procedures for Nuclear Medicine treatment programs.

**PIKEN HOSPITAL**, Peoria, Illinois

**Nuclear Medicine Technologist (Travel)**

**(Aug 2022 – Oct 2022)**

Gather information on a patient's illnesses and medical history to guide the choice of diagnostic procedures for therapy. Imaging processing and data presentation. Detects and maps radiopharmaceuticals in patients and bodies.

**GRADY MEMORIAL HOSPITAL**, Atlanta, Georgia

**Nuclear Medicine Technologist (PRN WEEKENDS)**

**(Apr 2022 – Aug 2022)**

Prepared patients for procedures. Calculated, measured, and recorded radiation dosage or radiopharmaceuticals received, used, and disposed. Disposed of radioactive materials following safety procedures. Followed protocols or regulations for healthcare activities. Prepared patients for procedures. Developed treatment procedures.

**WELLSTAR HEALTHCARE SYSTEM, COBB HOSPITAL**, Atlanta, Georgia

**Nuclear Medicine Technologist**

**(Jan 2018 – July 2022)**

Administered radiopharmaceutical or radiation to detect or treat diseases. Provided, explained, and prepared patients with procedure information. Trained and Supervise student, subordinate nuclear medicine technologist. Developed treatment procedures for Nuclear Medicine treatment programs.

**PIEDMONT HEALTH SYSTEM, ATLANTA HOSPITAL**, Atlanta, Georgia

**Nuclear Medicine Technologist ( PRN Weekends)**

**(Jun 2021 – May 2022)**

Gather information on patients' illnesses and medical history to guide the choice of diagnostic procedures for therapy. Imaging processing and data presentation. Detects and maps radiopharmaceuticals in patients' bodies.

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## VERONICAH KAMAU, MBA | CFO & PROJECT MANAGER

### PROFESSIONAL SUMMARY

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Strategic and organized Finance professional with an MBA in finance. A dynamic and Result-driven Event planning and Management project manager experience in coordinating and executing successful events. Proven track record of managing all aspects of events planning, from concept development to post-event evaluation. Skilled in client relations, team leadership, and budget management. An influential project leader is a true collaborator that works across all levels of the organization while driving accuracy and efficiency. Positive natural leader and team player who leverage expertise to contribute to success of the Projects. Key skills and abilities include:

Client Relationship  
Project Management  
Problem-Solving Skills  
Staffing Management

Team Leadership  
Communication Skills  
Contract Executions

Vendor Management  
Time Management  
Attention to Detail

### PROFESSIONAL EXPERIENCE

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#### **CHIEF FINANCIAL OFFICER & PROJECT MANAGER**

**Globe Link Group | Seattle, Washington**

**11/2022 – Present**

Facilitate company operations, focus on supporting cross-functional team to increase customer satisfaction. Exceptional knowledge of developing strategic plans for service excellence. Owner of Globe link Group with mission to connecting Healthcare Systems with qualified healthcare professionals in the United States.

- Work closely with the CEO to develop effective strategies.
- Oversee all aspects of contracts and work closely with agency to ensure contracts are seamlessly executed.
- Conduct evaluations to assess performance, gather feedback.
- Oversaw staffing services for the contract to ensure seamless execution and client satisfaction.
- Provide leadership and management of finance and accounting.
- Led Temporary Staffing management.
- Cultivate and maintain relationships with clients, vendors, and stakeholders to ensure seamless execution of contracts.
- Manage strategic development of contracts functions such as advertising sourcing.
- Provide project management and support during contract period to address any issues and ensure smooth operations.

#### **SENIOR ACCOUNTANT, ACCOUNTING OPERATIONS MANAGER**

**Sound Community Bank | Seattle Washington**

**08/2021 – 02/2023**

Facilitated bank operations, analyzed cash balance, and evaluated cash disbursement data from all accounts. Executed banking transactions to obtain maximum investment potential. Reviewed general ledger and post entries from junior accountants. preparation of reports, including call reports and federal transaction reports. Conducted account analysis and tracked compensating balances.

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Supervised and trained junior accountants. Worked with internal and external auditors.

- **Project:** Automated accounts payable process with Avid Pay and used Invoice Box to scan invoices, reducing data entry time and errors.
- **Project:** Used Blackline Account Reconciliations to automate, streamline and add internal controls to GL reconciliations and transitioned from Excel reports to formula-driven reports to minimize data entry.

### ***SENIOR ACCOUNTANT***

**NanoString Technologies, Inc. | Seattle Washington**

**03/2017 – 08/2021**

Developed and improved accounting systems and processes for the publicly held biotech company. Recruited, trained, supervised, and coached the AP team. Oversaw AP close processes in compliance with GAAP, SOX, and company policy. Updated the GL, reviewed journal entries, oversaw check runs and conducted variance analysis. Processed electronic payment disbursements and reconciled accounts. Conducted technical accounting research. Collaborated with the purchasing team to resolve vendor billing discrepancies. Supported internal and external audits. Used Microsoft Dynamics Navision and Continia.

- **Project:** Implemented Continia software to automate accounts payable processes via optical character recognition (OCR) and reduce cycle time by 80%.
- **Project:** Developed an AP manager-review system that eliminated invoice coding and check payment errors while reducing data entry time by 85% and shortening the aging process from two weeks to one day.
- Shortened the month-end close process by five days; delegated close tasks to the AP team and ensured timely completion.

### **PROJECT**

**Africa African Chamber of Commerce of Pacific Northwest Oct 29, 2022, and September 30, 2023**

Facilitate and coordinate event set-up, décor, catering, entertainment, and logistics to ensure seamless execution and client satisfaction. Provided on-site management and support during Africa Day Business Forum events to address any issues and ensure smooth operations. Attendee 200-350

- Develop and implement event timelines, schedules, and events agenda to meet client objectives.
- Oversaw all aspects of event planning and management, including budgeting, venue selection, vendor management, Guest list Management, and logistics.
- Led team of event planners and coordinators in executing business forum conferences.
- Work closely with clients to understand their vision, preferences and translate them into successful events.

### **EDUCATION**

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**Pacific Coast Banking School, (University of Washington) Seattle, Washington – Executive Leadership and Banking, Current**

**Ashland University, Ashland, Ohio – Master of Business Administration (MBA), Finance, 2021**

**Participated in the 17th Annual Minority MBA Student Case Competition.**

**Central Washington University, Ellensburg, Washington – Bachelor of Science, Finance, 2020**

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# Troy A. Small

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## Government Contracting Consultant

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### PROFESSIONAL SUMMARY

Retired United States Marine with 20 years of honorable and faithful Service.

United States Marine Corps (USMC) Contingency Contracting Officer / Joint Contracting Command – Iraq/Afghanistan (JCC-I/A) Contracting Officer.

Navy Assistant Program Manager for Contracting- Program Executive Office-C4I (PEO-C4I), Space and Naval Warfare Systems Command (SPAWAR).

Seasoned leader with twenty-seven years of contracting and acquisition experience, to include Department of Defense Major Automated Information System (MAIS), Major Defense Acquisition Program (MDAP), SBIR, STTR, OTAs and other grant vehicles.

Founder/Principal Consultant for Government Contracting and Small Business Development firm that is focused on helping small business and veteran entrepreneurs to do business with the government and grow their business by competing for government contracts

### HIGHLIGHTS OF QUALIFICATIONS

- ✓ Government Contracting Consultant; Small Business Owner; Professional Trainer and Instructor
- ✓ Warranted United States Marine Corps Contracting Officer with in-depth knowledge of small business ownership, federal acquisition, contracting and grant processes and procedures
- ✓ Program Manager (PM) and contracting expert with SPAWAR, San Diego; advised engineers and program managers on contracting policies and procedures applicable to the procurement of Afloat Network Racks and Engineering Support Services with direct oversight of contracting activities within Tactical Networks Program Management Office (PMW 160):
  - Consolidated Afloat Networks and Enterprise Services (CANES)(ACAT IAC),
  - Automated Digital Networks System (ADNS)(ACAT II),
  - Legacy Network Systems (LNS)(ACAT II/III),
- ✓ Expert in federal contracting with extensive ability to research, interpret, analyze, instruct and apply Federal Acquisition Regulation (FAR), Defense Federal Acquisition Regulation Supplement (DFARS) and other agency regulations
- ✓ Managed over 1,750 contracting actions and the obligation of over \$240M in 13-month period in support of 27,000 operating forces in Al-Anbar Province, Iraq as Chief of Contracting Office
- ✓ SERVICE2CEO Federal Contracting Subject Matter Expert (SME) and facilitator for Veteran Entrepreneurs

## **RELEVANT EXPERIENCE**

### **Skyway Acquisition Solutions-** Murrieta, CA

DoD/Military Consultant

Feb 2018 – Present

- Provide federal government contracting expertise, advice and consultation to Skyway's corporate and government clients that are a part of the Skyway acquisition community
- Serve on the sales team for Skyway, recruiting new clients to join the community
- Provide government contracting training and consulting in the areas of Strategy, Pre-award, and Post-award
- Create monthly videos, blogs and articles on topics surrounding federal government contracting and the federal acquisition regulation and share with Skyway acquisition community and general public
- Contribute to forum posts and topics about government contracting; responding with reasonable and logical viewpoints for the acquisition community to consider

### **Copperwater Consulting Inc.-** Murrieta, CA

President & CEO (Principal Consultant)

Jan 2017 – Present

- Provide Executive leadership, vision and direction to growing company
- Develop and implement near and long-term company goals and ensure they are implemented in a uniform manner across the company
- Lead company operations and strategic direction with mission of increasing sales and teaming agreements
- Serve as Principal Consultant (Contracting and Small Business Development) on client projects
- Guide clients through the contracting and grant process; assisting them in finding, analyzing and capitalizing on opportunities via contract or grant
- Provide training to clients on government contracting process, Small Business Office and Veterans Affairs Set Aside Programs
- Provide workshops and seminars to local business owners and communities, educating them on government contracting

### **Space and Naval Warfare Systems Command/Program Executive Office-C4I-** San Diego, CA

Assistant Program Manager for Contracts (3040/1102-GS-13)

Jan 2016 – Jan 2018

- Serve as the Assistant Program Manager- Contracts (APM-C) for PMW 160, providing the Program Manager support in the planning, coordinating, developing, analyzing, recommendation and overall management of contract actions from inception to execution, including purchase request coordination, metric developing, reporting and maintenance
- Member of several cross-functional teams; helping the organization to solve problems and implement solutions laterally and vertically throughout the organization
- Serve as Principal for Tactical Networks Program Office Industry Day; responsible for planning, logistics, drafting FBO Special Notice, and serving as Master of Ceremony; event benefited Industry and provided an insight into the Programs of PMW 160; ~250 attendees
- Effectively provide contracts expertise to program office staff and stakeholders to assist in rapidly fielding capability to the warfighter; direct oversight of CANES Multiple Award Contract (MAC), cumulatively valued at \$2.5B and ADNS Increment III (INC III) MAC contract, cumulatively valued at \$492.4M

- Ensure high quality documentation and adherence to local and federal policies as key member of various Contracting Working Groups and Source Selection Evaluation Boards (SSEB); helped to accelerate contract award through detailed reviews of contractor cost and technical proposals
- Volunteered and support several Executive Level Contracting Process Improvement Initiatives: PEO C4I Procurement Process Schedule Drivers Integrated Product Team; PEO C4I Source Selection Improvement Working Group and SPAWAR Strategic Objective Contracting Strategies for Support Services Contracting Working Group

**Space and Naval Warfare Systems Center-Pacific/Program Executive Office-C4I**- San Diego, CA

ADNS Contracts Assistant Program Manager (3040/1102-GS-13)

April 2012 – Jan 2016

- Served as ADNS-Contracts, APM-C, providing the PMW 160 Program Manager and ADNS APM support in the planning, coordinating, developing, analyzing, recommendation and overall management of ADNS INC III contract actions
- Served as architect and lead of the ADNS INC III Full Rate Production (FRP) re-compete resulting in a MAC IDIQ Award cumulatively valued at \$492.4M; efforts included the development of the contract strategy, source selection plan and Sections B-J documents for a critical system at PEO C4I
- Provided Contracting and Program Management support by facilitating interactions between stakeholders: PEO C4I, Contract Directorate, Business Financial Manager, Engineering, Legal Counsel, Small Business Office and other Competencies; ensuring appropriate planning and execution of acquisitions
- Served as Contracting Officer's Representative (COR) for ADNS INC III Full Rate Production Contract valued at \$130 million; providing direct oversight for Contracting Officer and following applicable COR policies
- Provided mentoring to members of various Integrated Product Teams (IPTs) by providing training on several aspects of federal contracting and program management for government systems

**SRA International, Incorporated**- San Diego, CA

Senior Contract Manager (1102 - GS-13 equivalent)

July 2009 – April 2012

- Performed as Senior Contract Manager on a PMW 160 Major Systems acquisition valued at \$130 million for an ACAT II program; coordinating contracting events within SPAWAR, PEO- C4I on behalf of PMW 160 Program Manager
- Provided extensive pre-award support in the form of contract strategy development; preparation of new contract and source selection support on ADNS INC III Major Systems Full Rate Production acquisition resulting in a successful Request for Proposal release and subsequent Source Selection
- Provided extensive support to the ADNS FRP Source Selection Evaluation Board during contract negotiations and evaluation of proposals
- Provided comprehensive Contract Management support through the maintenance of existing PMW 160 contracts and Program Reviews, resulting in an effectively managed contracting process
- Familiar with a wide range of contract methods, types and vehicles; including Firm-Fixed-Price and Cost-Plus type contracts; GSA, SEWP, etc.
- Provided general government oversight to include the integration of engineering, test and deployment, configuration management, quality assurance and logistics support

**USMC/I Marine Expeditionary Force/Joint Contracting Command-Iraq/RCC Fallujah**– Camp Pendleton, CA & Fallujah, Iraq

Contingency Contracting Officer/Chief of Contracting (3044/1102- E-8)

May 2007 – July 2009

- Served as Chief of Contracting in Regional Contracting Center (RCC) Fallujah and RCC Al Asad, supporting United States and Coalition Forces in Operation Iraqi Freedom
- Directly responsible for and managed all Multi-National Forces-West (MNF-West) Contracting Officers, CORS and personnel engaged in contracting activities within Al-Anbar Province, Iraq and ensured adherence to prescribed federal and Joint contracting regulations, resulting in a minimal amount of contracting infractions within RCC-Fallujah's area of operation
- Recognized by HQ, Joint Contracting Command-Iraq/Afghanistan for Meritorious Service as Contingency Contracting Officer, JCC- Iraq/Afghanistan
- Successfully coordinated with the Iraqi Host Nation Business Advisor and Iraqi vendors in support of the Iraqi First Program, resulting in over 70 percent of all contracts awarded to local Iraqi vendors; obligations valued at \$164M supporting the Iraqi economy
- Coordinated contract negotiations and contract requirement resolution resulting in cost savings for the federal government
- Personally evaluated 100% of all contracting actions exceeding \$250,000 prior to their submission to JCC; ensuring accuracy and compliance with regulatory policy
- Advised Contracting Officers, Specialists, CORs, TOMs and MNF-West Executive Staff on contracting policy and process changes that effected formation of acquisition strategies and duties and responsibilities of COR/TOM
- Served as Principal point of contact and as a key participant in the preparation, hosting and implementation of the Procurement Performance Management Assessment Program (PPMAP) Review conducted by the Inspecting General, Joint Contracting Command; prepared comprehensive reports and made recommendations to the Executive Staff

**USMC/Marine Corps Installations-West** – Camp Pendleton, CA

Contracting Officer/Simplified Acquisition Branch Supervisor (3044/1102- E-7) October 2003 – May 2007

- Served as Supervisor of Simplified Acquisition Branch, managing military and civilian personnel engaged in simplified purchases; responsible for performance assessments, workload assignments, recognition, training and development
- Administered 16 service contracts with a combined value in excess of \$99M resulting in the successful management and continuation of ongoing services aboard MCB Camp Pendleton
- Developed the Regional Contracting Office Standard Operating Procedure and Training Book resulting in an effective management tool and streamlined process for members of the team
- Developed internal training programs and mentored civilians and Marines within the contracting office, resulting in improved critical thinking skills and business acumen
- Performed customer outreach classes to unit representatives from around Camp Pendleton for the purpose of a more educated client and improved Statements of Work and requirement descriptions; resulting in reduced acquisition lead time

**USMC/Marine Corps Recruit Depot/Second Recruit Training Battalion** – San Diego, CA

Operations Chief/Operations Officer (8511-E-6)

November 2002 – October 2003

- Provided instruction on leadership, drill and Marine Corps topics of interest to the Marines and recruits of the Battalion
- Managed the training activities of Battalion Drill Instructors and Commissioned Officers assigned to the Battalion
- Supervised the training activities of up to four Recruit Training Companies during a 13-week training cycle; ensuring logistics and personnel were available and provided as needed to the requiring activity

- Served on the Battalion Commander's executive staff providing counsel and ensuring a seamless operational drumbeat
- Coordinated the activities and logistics of Marine graduation week, ensuring a memorable event for visiting family and friends of the graduating Marine

**USMC/Marine Corps Recruit Depot/Company F** – San Diego, CA

Marine Corps Drill Instructor (8511-E-6)

June 2000 – November 2002

- Served as Series Chief Drill Instructor overseeing the training activities of Drill Instructors and hundreds of recruits; ensuring esprit-de-corps, discipline and adherence to recruit training regulations
- Served as a Junior Drill Instructor and Senior Drill Instructor, training USMC recruits, resulting in recruits becoming basically trained Marines
- Provided instruction on leadership, drill and Marine Corps topics of interest to the Marines and recruits of the Battalion
- Mentored young Americans and instilled Marine Corps Values of Honor, Courage and Commitment

**USMC/Marine Corps Recruit Depot** – San Diego, CA

Contracting Officer/Contract Specialist (3044/1102- E-6)

June 1997 – June 2000

- Administered multiple Indefinite Delivery Indefinite Quantity contracts valued over the Simplified Acquisition Threshold
- Performed numerous contracting actions above and below the Simplified Acquisition Threshold
- Performed post-award contract management, ensuring the proper payment and close-out of completed contracts and compliance with Department of Defense and Navy regulatory guidelines

**USMC/Marine Corps Base Quantico** – Quantico, CA

Contract Specialist (3044/1102- E-5)

December 1994 – June 1997

- Performed contract administration functions for the Marines Corps' initial procurement of the Marine Corps Value Cards to support the Marine Corps Values Program
- Performed as a basic Contracting Specialist executing micro purchases and orders below the Simplified Acquisition Threshold
- Managed credit card purchases and ensured timely and accurate submission in accordance with regulatory policy

**USMC/1<sup>st</sup> Brigade Tactics School** – Kaneohe Bay, HI

Weapons Instructor/Machine Gunner (0331- E-4)

December 1994 – June 1997

- Performed instruction on weapons package to students attending the various courses at Brigade Tactics School (BTS). Courses included Squad Leaders Course, Corporals Course and Jungle Warfare Training.
- Served as Instructor, Squad Leader and Advisor during field operations to students attending courses at BTS.

**EDUCATION**

- Business Office Applications Specialist; 6/2018-12/2020, California Technical Academy
- Master of Business Administration; 2007- Member of Sigma Beta Delta Honor Society, National University, La Jolla, CA

- Bachelor of Business Administration; 2005, National University, La Jolla, CA

### **HIGHLIGHTS OF SPECIALIZED TRAINING**

- Closing the Complex Sale – B2B Revenue Leadership – Brian Burns Sales Training (2020-2021)
- SERVICE2CEO Entrepreneur Program- hosted by The Rosie Network (2019)
- Fokcus Founders Group Entrepreneur Incubator - hosted by Fokcus Mentoring (2019)
- Veterans Ventures - hosted by University of California, San Diego, Rady's School of Management (2018)
  
- DAWIA Level II Program Management, 3/19/2014
- DAWIA Level I Program Management, 12/19/2013
- DAWIA Level III Contracting, 5/1/2009
- DAWIA Level II Contracting, 7/30/1999
- DAWIA Level II Purchasing, 7/1/1999
- DAWIA Level I Purchasing, 4/1/1996
  
- CLC 222 Online Training for Contracting Officer's Representative, 9/24/2015
- ACQ 315 Understanding Industry (Business Acumen), 6/5/2015
- PMT 257 Program Management Tools Course Part II, 2/14/2014
- SPAWAR Program Management Competency Aligned Organization Course, 1/30/2014
- SYS 101 Fundamentals of Systems Planning, RD&E, 12/17/2013
- CLM 003 Overview of Acquisition Ethics, 12/13/2013
- PMT 251 Program Management Tools Course Part I, 11/18/2013
- CLV 016 Introduction to Earned Value Management, 10/21/2013
- CLB 007 Cost Analysis, 10/4/2013
- IRM 101 Basic Information Systems Acquisition, 8/28/2013
- ACQ 201B Intermediate Systems Acquisition, 4/19/2013
- COR 222 Contracting Officers Representative, 5/25/2012
- Microsoft Project, 12/2010
- ACQ 201A Intermediate Systems Acquisition Course, 9/1/2009
- Fundamentals of Systems Acquisition Management, 8/1/2009
- Advanced Business Solutions for Mission Support, 5/1/2009
- Construction Contracting, 11/2/2007
- Contract Format and Structure for the DoD e-Business Environment, 5/13/2007
- Interpretation of Government Contracts, 4/17/2007
- The FAR Boot Camp, 12/1/2006
- Source Selection: The Best Value Process, 7/1/2005
- Effective Business Writing, 4/1/2004
- Intermediate Contracting, 7/30/1999
- Contracts Course for the Standard Procurement System, 4/9/1999
- Government Contract Law, 3/12/1999
- Intermediate Contract Pricing, 2/5/1999
- Contracts Pricing, 10/23/1998
- Fundamentals of Contracting, 9/11/1998
- Full Systems Course for the Standard Procurement System, 2/6/1998

## **CERTIFICATIONS**

- Contracting-Level III; Defense Acquisition Workforce Improvement Act (DAWIA)
- Program Management-Level II; DAWIA

## **CLEARANCE**

- NOT ACTIVE - SECRET

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ BVH2400000002**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |                                     |                |                          |                 |
|-------------------------------------|----------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | Addendum No. 1 | <input type="checkbox"/> | Addendum No. 6  |
| <input type="checkbox"/>            | Addendum No. 2 | <input type="checkbox"/> | Addendum No. 7  |
| <input type="checkbox"/>            | Addendum No. 3 | <input type="checkbox"/> | Addendum No. 8  |
| <input type="checkbox"/>            | Addendum No. 4 | <input type="checkbox"/> | Addendum No. 9  |
| <input type="checkbox"/>            | Addendum No. 5 | <input type="checkbox"/> | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Globe Link Group, LLC

Company



Authorized Signature

03/31/2024

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Veronica Kamau, MBA CFO

(Address) 15311 33rd Ave S Suite 610 SeaTac, WA 98188

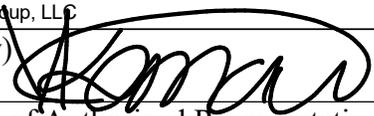
(Phone Number) / (Fax Number) 206 245 0533

(email address) Vkamau@globelinkgroup.org

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Globe Link Group, LLC

(Company) 

(Signature of Authorized Representative)

Veronica Kamau, MBA CFO March 31, 2024

(Printed Name and Title of Authorized Representative) (Date)

206 245 0533

(Phone Number) (Fax Number)

vkamau@globelinkgroup.org

(Email Address)

REQUEST FOR QUOTATION – CRFQ BVH24\*02  
[Direct Care Staffing for Nursing Services]

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**9. MISCELLANEOUS:**

**9.1 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** T r o y A . S m a l l

**Telephone Number:** 9 5 1 4 9 1 1 2 0 0

**Email Address:**



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Centralized Request for Quote**

**Proc Folder:** 1397508  
**Doc Description:** Open End Purchase For Contract Temporary RN, LPN, HSA  
**Proc Type:** Central Master Agreement

**Reason for Modification:**

Date Issued	Solicitation Closes	Solicitation No	Version
2024-03-20	2024-04-04 13:30	CRFQ 0618 BVH2400000002	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**  
**Vendor Name :** Globe Link Group, LLC  
**Address :** 15311 33rd Ave S Suite 610  
**Street :**  
**City :** SeaTac  
**State :** WA **Country :** U.S.A **Zip :** 98188  
**Principal Contact :** Veronicah Kamau, CFO and Project Manager  
**Vendor Contact Phone:** 206 245 0533 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

David H Pauline  
 304-558-0067  
 david.h.pauline@wv.gov

**Vendor Signature X**  **FEIN#** 92-0928174 **DATE** March 31, 2024

**All offers subject to all terms and conditions contained in this solicitation**

**ADDITIONAL INFORMATION**

The State of West Virginia Purchasing Division, is soliciting bids for the West Virginia Veterans Home Barboursville, WV, to establish an open-end contract for Temporary RN, LPN, HSA Employee's located 512 Water St, Barboursville WV 25504, per the attached documentation.

INVOICE TO		SHIP TO	
WEST VIRGINIA VETERANS HOME 512 WATER ST BARBOURSVILLE WV US		WEST VIRGINIA VETERANS HOME 512 WATER ST BARBOURSVILLE WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Contract Nursing Services RN, LPN, HSA	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
85101601			

**Extended Description:**

Please refer to Exhibit "A" Pricing Page to input pricing.

Contract Nursing Services RN, LPN, HSA

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Vendor Technical Questions Due By 11:00 am., est.	2024-03-26

	Document Phase	Document Description	Page
BVH2400000002	Final	Open End Purchase For Contract Temporary RN, LPN, HSA	3

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions