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Header 1

[List View](#)

General Information

[Contact](#)

[Default Values](#)

[Discount](#)

[Document Information](#)

[Clarification Request](#)

Procurement Folder: 1428290


Procurement Type: Central Purchase Order

Vendor ID: 000000201753 

Legal Name: ALPHA ASSOCIATES INC

Alias/DBA:

Total Bid: \$0.00

Response Date: 05/28/2024 

Response Time: 9:43

Responded By User ID: Diann.Clark 

First Name: Heather

Last Name: Fox

Email: heather.fox@thinkalpha.firs

Phone: 304-296-8216

SO Doc Code: CEOI

SO Dept: 0310

SO Doc ID: DNR2400000009

Published Date: 5/9/24

Close Date: 5/28/24

Close Time: 13:30

Status: Closed

Solicitation Description: A&E - North Bend State Park New Wastewater Treatment Plant

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1428290
Solicitation Description: A&E - North Bend State Park New Wastewater Treatment Plant
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2024-05-28 13:30	SR 0310 ESR05282400000007357	1

VENDOR
000000201753
ALPHA ASSOCIATES INC

Solicitation Number: CEOI 0310 DNR2400000009
Total Bid: 0
Response Date: 2024-05-28
Response Time: 09:43:23
Comments:

FOR INFORMATION CONTACT THE BUYER
Joseph E Hager III
(304) 558-2306
joseph.e.hageriii@wv.gov

Vendor Signature X	FEIN#	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Professional engineering services				0.00

Comm Code	Manufacturer	Specification	Model #
81100000			

Commodity Line Comments:

Extended Description:

Design and contract administration services of new wastewater treatment plant facilities at North Bend State Park.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130


State of West Virginia
Centralized Expression of Interest
Architect/Engr

Proc Folder: 1428290			Reason for Modification:
Doc Description: A&E - North Bend State Park New Wastewater Treatment Plant			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-05-09	2024-05-28 13:30	CEOI 0310 DNR2400000009	1

BID RECEIVING LOCATION
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US

VENDOR		
Vendor Customer Code:		
Vendor Name : Alpha Associates, Incorporated		
Address : 209 Prairie Avenue		
Street : 209 Prairie Avenue		
City : Morgantown		
State : WV	Country : US	Zip : 26501
Principal Contact : Richard A. Colebank, PE, PS; President & COO		
Vendor Contact Phone: (304) 296-8216		Extension: 102

FOR INFORMATION CONTACT THE BUYER
Joseph E Hager III (304) 558-2306 joseph.e.hageriii@wv.gov

Vendor Signature X 	FEIN# 550516286	DATE 28 May 2024
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All offers subject to all terms and conditions contained in this solicitation



Division of Natural Resources

Architectural & Engineering Services

CEOI DNR2409 – North Bend State Park New Wastewater Treatment Plant

May 28, 2024



Alpha Associates, Inc.

Morgantown, WV 26501 | Martinsburg, WV 25401

Richard Colebank, PE, PS; President & COO

304.296.8216 ext. 102

rick.colebank@thinkalphafirst.com

<http://thinkalphafirst.com>

TABLE OF CONTENTS.

SECTION A

General Information	01-05
A. 1 Letter of Interest	1-2
A. 2 Firm Overview	3-4
A. 3 Statement of Qualifications	05

SECTION B

Technical Expertise	06-10
B. 1 Schedule & Budget	06
B. 2 Capacity & Software	07
B. 3 Funding Experience	08
B. 4 Client-First Cost Efficiency	09
B. 5 Meet Alpha's Team	10

SECTION C

Management and Staffing Capabilities	11-17
C. 1 Project Key Personnel	11
C. 2 Alpha Key Personnel Resumes & Certificates	12-17

SECTION D

Project Experience	18-29
D. 1 Alpha's Project Experience	18-29

APPENDIX

References & Mandatory w/OASIS Docs.	30-36
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Pipestem Resort State Park
New Aerial Tramway Construction

SECTION A

GENERAL FIRM INFORMATION



May 28, 2024

Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305

Attn: Josh Hager III, Senior Buyer

**Re: CEOI 0310 DNR240000009 – A/E Services
WVDNR – North Bend State Park New Wastewater Treatment Plant**

Dear Mr. Hager III,

Alpha Associates, Incorporated, is pleased to submit our Expression of Interest to provide necessary engineering services needed to design a new wastewater treatment plant system associated with North Bend State Park Lodge, Riverbend Campground and cabins located in Cairo, WV. If selected by the West Virginia Division of Natural Resources (WVDNR), Alpha will provide professional engineering consulting services which includes preparation of a preliminary engineering report, design and preparation of construction drawings, participation in the evaluation of bid, review and approval of contractor's estimates, and any additional services required by the WVDNR.

Project Understanding

The WVDNR is seeking professional engineering services for a project that will include the review, evaluation and design of a new wastewater treatment plant system associated with North Bend State Park Lodge, Riverbend Campground and cabins. Alpha is very familiar with North Bend and the entire area, having provided the design for many of the existing facilities including campgrounds, bath houses, boat ramps as well as water and sewer systems.

Relevant Experience

Alpha has concentrated on the following professional services: wastewater collection system improvements and extensions; wastewater pumping facilities rehabilitation and/or new pumping facilities design; permitting and compliance with local, state, and federal requirements. For any project, Alpha Associates, Inc. will provide comprehensive preliminary and final engineering services, civil engineering design services, construction documents, assistance during bidding, and construction administration services. Alpha has recently provided design and permitting services for similar types of systems such as the new treatment plant at Tygart Lake.

Throughout our 54+ years, Alpha continues to succeed in providing planning, permitting, funding, engineering design and construction documents, agency approvals and providing construction administration services for numerous, wastewater and water systems throughout the state. Our work includes compliance with water quality and quantity solutions for municipalities, and many facilities both large and small.

Design Team

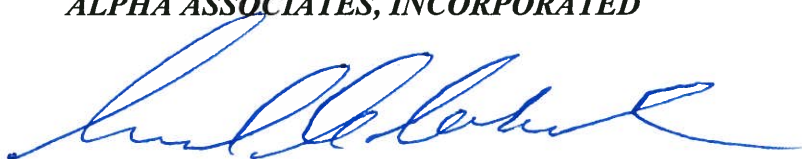
We have the experience to not only successfully complete your project, but just as importantly, we will guide your project through the preliminary engineering and provide quality, accurate estimates for the project. Throughout the partnership, we will ensure the most cost-effective design is completed and the necessary approvals are obtained in a timely manner. Our firm's Corporate Office is in Morgantown, West Virginia, where this project will be managed. Our experience, combined with our convenient location, makes us the perfect partner for you on this project.

Summary

Alpha Associates, Incorporated, is excited for the opportunity to work with the WVDNR on another project. Our dedicated team of professionals will make **YOUR PROJECTS A PRIORITY**. We appreciate your time and consideration of Alpha for these upgrades. Please contact me at (304) 296-8216 ext. 102 if you have any questions or require additional information.

Sincerely,

ALPHA ASSOCIATES, INCORPORATED



Richard A. Colebank, PE, PS
President and COO
rick.colebank@thinkalphafirst.com
(304) 296 – 8216 ext. 102



Two West Virginia Owned and Operated offices in Morgantown and Martinsburg which offer multiple in-house services. Everyone at Alpha Associates, Inc. shares the same goal of exceeding expectations and successfully accomplishing projects.

Architecture

Commercial

Public

Private

Residential

Civil/Structural Engineering

Enhance

Conservational

Leadership

Surveying

Accurate

Clearly Communicated

State-of-the-Art

Alpha's clients are served by a local, unique combination of professionals who provide top-notch architectural design, civil engineering and structural engineering. The Alpha design experience begins with the design staff listening, interpreting, reviewing and designing what you, the client, wants. The conclusion of the design process is not the end of Alpha's involvement in your project. Alpha's staff will stay involved until your project is constructed.

"The engineer always has been, and is, a maker of history."

- James Kip Fitch

Throughout Alpha's decades of practice, our architects and engineers work closely, making history every day. With support from the Alpha Team, one can truly create a sense of place and a proper environment for the built atmosphere.

The firm mantra has always been to "*do good work*" and that philosophy is carried on today.



***"Creating client-focused,
innovation designs with
quality and value that
are sustainable and
cost-effective"***

LOCATIONS:

209 Prairie Avenue
Morgantown, WV 26501
304.296.8216

535 West King Street
Martinsburg, WV 25401
304.264.0051

WEBSITE:

<https://thinkalphafirst.com/>

EMPLOYEES:

21

Webster's dictionary defines Alpha as "the first, the beginning". In the case of Alpha, the beginning was 1969 and the location was Morgantown, West Virginia. Since 1969, Alpha has earned a reputation for producing exceptional architectural and engineering designs for high profile organizations. By 1995, Alpha's client base had grown, demanding the need for a second location. The Eastern Panhandle of West Virginia was selected and the planning began.

The Eastern Regional Office is located in Historic Downtown Martinsburg and is conveniently located to serve clients in West Virginia, Maryland, Virginia and Pennsylvania. We continue to raise the bar with a design studio of cross-disciplined professionals that embrace technology and innovation while treating you, the client, with respect and dignity.

As you travel through the region, you will find Alpha's influence on the built environment, especially in West Virginia. Alpha's local project success reflects an architectural studio which encourages creativity and flexibility. Continuing the focus of success, Alpha's architectural and engineering teams are experts with the planning of solutions for complex issues even before facing them head-on. Alpha's team consists of industry leaders, consistently being called upon for advice and guidance for the future. Alpha Associates, Inc. will surpass all expectations while maximizing the client's, your, vision.

With our client-first mission, we design spaces for now and the future.

Think Alpha First!

STATEMENT OF QUALIFICATIONS.

Alpha Associates, Incorporated is a local, West Virginia based Architectural/Engineering design firm that provides services in the areas of architectural design, interior design, construction administration, civil engineering, structural engineering, landscape design, project management and surveying. Our clients benefit from our unique combination of extensive design and construction experience, advanced technological tools, dedicated principals and highly skilled staff members. Alpha's work is diverse and includes clients in commercial, educational and government facilities, developers and private organizations.

Since 1969, Alpha's team provided architectural/engineering design services throughout the State and surrounding areas. For over 54+ years, we have worked with numerous local, state, and federal government entities on multiple projects of varying sizes and types. No project is too big or too small for us. Our team of licensed architects and engineers have recent, relevant experience with land assessment, civil/site planning, schematic and design layout, document preparation, and construction/bid administration to complete projects seamlessly.



Alpha's philosophy has always been to provide exemplary services for fair fees. We have always believed that the best way to succeed as a business is to go above and beyond the basic requirements of our contracts and take every step necessary to successfully complete and surpass a given project. We act in the client's best interest.

Everyone at Alpha, no matter the given role, all work towards the same goal of achieving success for not the project but the client too. Our principals are involved with all projects from the earliest stages through to the final completion and even beyond. They will consistently update you on your projects by using effective communication tools to manage the projects and all involved parties. Our skilled staff of architects, engineers, surveyors and administrative personnel at Alpha are professionals dedicated to providing superior services to the State of West Virginia and surrounding areas. While our staff is large enough to handle any size project, our firm is also capable of being small enough to give each and every one of our projects the individual attention to details it deserves. Alpha's local and unique approach to projects ensures success for all our clientele.



SECTION B
TECHNICAL EXPERTISE

SCHEDULE & BUDGET.

Project Track Record

Alpha Associates, Incorporated has an excellent track record of producing projects on time and within the Owner's budget. Many A/E firms can claim the same successes; however, the determining factor is the tools a firm utilizes to achieve the budgets, in regards to funds at that time. Alpha utilizes a number of both traditional & modern tools to exceed our client's expectations.

A project schedule is a dynamic, ever-changing entity. Your project schedule depends on many factors including:

- α Preferred construction method
- α Changes to project scope
- α Unique construction elements

Successful Project Management/Schedule

Successful project management depends on consensus regarding work efforts, milestones and goals. Our team has found the development

of detailed work plans, which delineate tasks and deliverables for each project phase, in consort with the client and full project team, is the most effective approach with establishing expectations of efforts required by the respective disciplines.



Coolfront Storage Containment

In addition to guiding the efforts of the design team, the work plan sets forth specific time frames and decision points for the Owner and user reviews, comments and/or approvals.

Developing an overall project schedule is a critical task that must take account of many factors: building type, owner's desired occupancy, scope of work & level of documentation, whether contract(s) is bid or negotiable, available fee, and experiences on similar projects. Once the design process begins, a comprehensive, realistic project schedule can be developed and communicated to all involved.

In a world where "time is money", the schedule of a project is as important as controlling the cost. Alpha works diligently to control the budget of a project and avoid the "scope creep" which can occur.

Alpha's Unique In-House Features

Alpha's in-house cost estimators combined with our excellent relationships with contractors throughout the State provides the client with the most accurate estimates early in the design process. The Alpha estimators begin at the schematic design phase of the project and develop a line-item estimate of probable construction costs which can be carried through each of the project phases. At each phase, the estimate is updated to include a more detailed evaluation for enhanced accuracy. When updating estimates, specific increases or decreases can be identified allowing the owner to make informed decisions on important budget issues for the project.

Many projects use alternatives to control the budget through obtaining actual contractor pricing during the bid process. This allows flexibility in the owner's determining costs of portions for the project which may be optional and/or critical for budget control.

CAPACITY & SOFTWARE

OUR CAPABILITIES

Alpha Associates, Incorporated is prepared to commit staff and resources to your project. Alpha has the qualified and experienced personnel, administrative support, along with the production equipment and resources, to ensure the successful completion of this project. We are confident in our ability to provide you with a committed and dependable design team. Our multidisciplinary design team is prepared to meet and exceed the expectations for your project by committing any resources necessary to meet the project schedule.

USING THE LATEST SOFTWARE

The project team incorporates the latest computer and software capabilities required to complete the working drawings and specifications of this project. Our cost accounting system is top-of-the-line and we have the ability to differentiate fees according to task. We have secure e-mail and internet capability to allow efficient transfer of information between Alpha and the client. We currently have the latest editions of the following software:

- α AutoCAD24
- α REVIT
- α Civil 3D
- α RISA 3D
- α RISA Foundation
- α MathCAD Prime
- α DJI Phantom 4 RTK Drone
- α Office 365
- α Autodesk Civil 3D
- α Autodesk Suite
- α Autodesk Revit
- α Bentley Open Bridge Modeler & Designer
- α Enercalc
- α AutoTURN
- α TopCON GR5 GPS System
- α TopCON Total Station with Reflector-less Capabilities
- α Carlson Surveyor & Data Collector



FUNDING EXPERIENCE

Throughout our 54 years of business, Alpha Associates, Incorporated has worked with multiple funding agencies on projects, including State and Federal dollars. Our funding experience includes:

- State and Federal ARRA Funds
- West Virginia Infrastructure Loan Program
- HUD Grants and Loans
- West Virginia Economic Development Grants and Loans
- Transportation Enhancement Grants
- West Virginia State Historic Preservation Office Funds
- Small Cities Block Grants
- Tax Increment Financing
- BIG Grant (Boating Infrastructure Grant)
- USDA Rural Development/Rural Utility Service- Grants and Loans
- ARC
- School Building Authority of West Virginia
- WV DEP Revolving Loan Fund
- WV Bureau of Health Clean Water Loan Fund
- Private Bond Sales

CLIENT-FIRST COST EFFICIENCY.

Alpha Associates, Incorporated has an excellent record of budget control. Our in-house estimators, combined with an excellent relationship with contractors throughout the area allow us to develop accurate estimates early in the design process. The Alpha estimators begin at the schematic design phase of the project and develop a line item estimate of probable construction costs that can be carried through each of the project phases. At each phase, the project estimate is updated to include a more detailed estimate so that accuracy can be enhanced. During these updated estimates, specific increases or decreases can be identified allowing the owner to make informed decisions moving forward on the important budget issues for the project.

Many projects employ the use of alternatives to control the budget through obtaining actual contractor pricing during the bid process. This allows flexibility for the owner in determining the costs of portions of the project that may be optional and critical for budget control.

Below you will find several examples where Alpha was able to execute projects successfully within a reasonable budget.

Jefferson County Emergency Services Agency

Estimate:	\$ 1,230,651. 26
Bid Amount:	\$ 1,219,000. 00
Change Order:	\$ 4,354. 52
Final Budget:	\$ 1,223,354.52



Berkeley County Emergency Ambulance Authority

Estimate:	\$ 345,463.30
Bid Amount:	\$ 399,400.00
Change Order:	\$ 23,859. 91
Final Budget:	\$ 423,259. 91



Clear Mountain Bank – Oakland, MD

Estimate:	\$ 1,922,615. 80
Bid Amount:	\$ 1,925,948.00
Change Order:	-\$ 37,405.00
Final Budget:	\$ 1,888,543.00



MEET THE ALPHA TEAM.

MANAGERS

Richard W. Klein
PE, PS
Chairman

Richard A. Colebank
PE, PS
President & COO

ARCHITECTURE

Rebecca Key
AIA-LEED-AP
Director of
Architecture

Casey Smith
AIA Associate
Architectural
Designer

Todd Lewis
AIA Associate
Architectural
Technician

Alex Hail
Construction
Administration

CIVIL ENGINEERING

Charles Branch
PE, Senior Principal
Senior Civil Engineer

Bradley Casdorph
PE, PS
Civil Engineer

Tom Simpson
PE
Civil Engineer

David Costello Jr.
PS
Manager of Surveying

Julie Frazee
Engineering
Technician

Terry Higgins
Field
Representative

Kevin McClung
Engineering
Technician

Barbara Kerns
Survey Crew

Tyler Collins
Survey Crew

STRUCTURAL ENGINEERING

Charles Luttrell
PE, Senior Principal
Senior Structural Engineer

Matthew Echard
PE, Principal
Structural Engineer

Cody Antoon
Engineering
Technician

OFFICE ADMINISTRATION

Heather Fox
Business Manager

Alexis Petrovsky
Marketing Coordinator

Kim Coomler
Administrative

SECTION C

MANAGEMENT AND STAFFING CAPABILITIES

KEY PERSONNEL

TO BE ASSIGNED TO YOUR PROJECT

All work performed for the West Virginia Division of Natural Resources (DNR) will be managed out of Alpha's Morgantown office. In addition to your dedicated project team, Alpha's staff of 21 includes engineers, architects, architectural designers, technicians and support staff that are available to assist you with any potential project need. Rick Colebank will serve as the team's Principal-in-Charge and Chuck Branch will serve as the day-to-day contact for the Project Team.



Richard "Rick" Colebank | **PE, PS**
President & COO
Principal-in-Charge



Charles "Chuck" Branch | **PE**
Senior Principal
Civil Engineer



Bradley Casdorff | **PE, PS**
Civil Engineer



Richard Colebank PE, PS

PRESIDENT & COO

SUMMARY

Mr. Colebank is President and Chief Operating Officer at Alpha. He has been with Alpha Associates, Inc. since 1985. He began his career with Alpha as a staff engineer and progressed through the ranks from Project Manager to his current position. Mr. Colebank has worked with diverse clients such as WVU, City of Morgantown, WVDOH, WVU Foundation, and the Morgantown Municipal Airport, as well as numerous other public and private clients. Since 1988, Mr. Colebank has been the Principal-In-Charge of the Civil Engineering projects developed by Alpha. In his current capacity, Mr. Colebank provides financial and administrative guidance for the day-to-day operations of the company while managing projects.

PROFILE

Broad-based responsibilities in the following areas:

- Project Management
- Business Operations & Financial Management
- Quality Assurance/Quality Control
- Civil Engineering Project Management and Design
- New Business Development
- Expert Testimony and Investigation

PROFESSIONAL HIGHLIGHTS

Project Principal

Morgantown Municipal Airport Access Rd; Morgantown, WV
 Mon General Access Rd; Morgantown, WV
 WVU Reedsville Farm Redevelopment; Reedsville, WV
 Monongalia General Hospital Access Road; Morgantown, WV
 DOH Martinsburg Train Station Corridor Streetscape; Martinsburg, WV
 WV State Office Building; Parkersburg, WV
 College of Physical Activity & Sports Science; Morgantown, WV
 WVDOH Open End Engineering Contract; WV
 WVDOH Deckers Creek Pedestrian Bridge; Morgantown, WV
 Clarksburg State Office Building; Clarksburg, WV
 Jane Lew Truck Stop; Jane Lew, WV
 Grant County Bank Addition & Renovation; Petersburg, WV
 South Berkeley Fire Station; Inwood, WV

EMPLOYMENT HISTORY

1985-Current | Alpha Associates, Inc.
 1983-1985 | Charles Townes & Assoc. P.C.
 1983 | US Army Corps of Engineers

EDUCATION

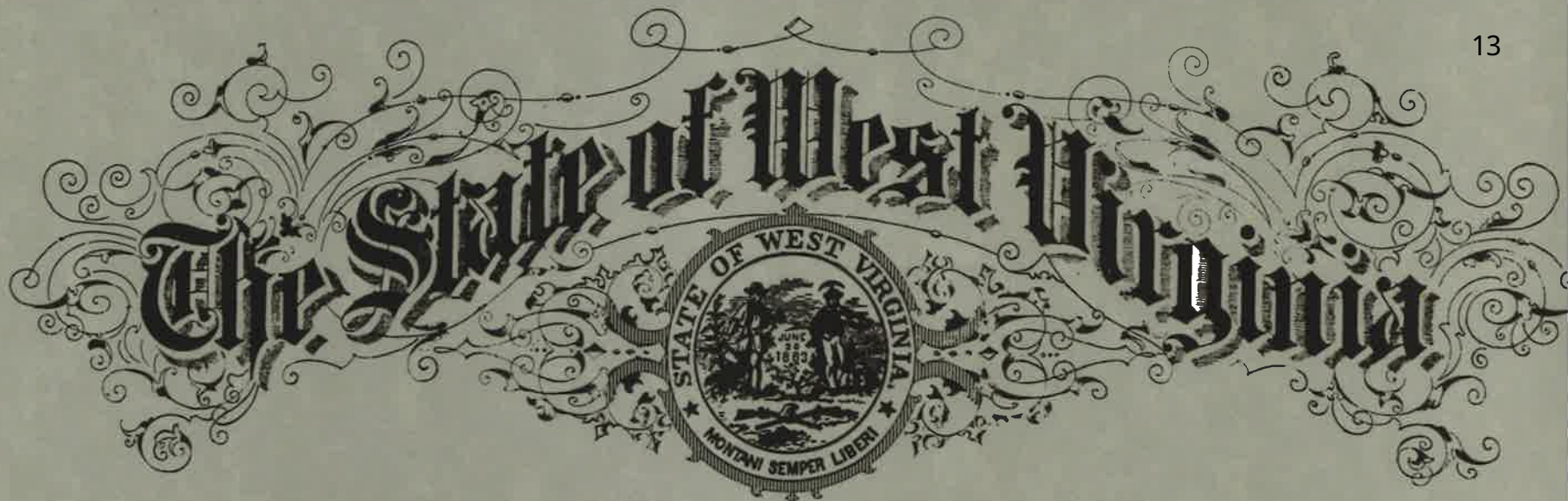
MA Business Administration | 1999
 BA Civil Engineering | 1982

QUALIFICATIONS

- License: Professional Engineer: West Virginia, Maryland, Pennsylvania, and Virginia
- Professional Surveyor: West Virginia
- Certified Private Pilot

AFFILIATIONS

- Former NSPE/PEPP Governor of WV
- American Red Cross - State Board
- University High School Foundation; Charter Member; President
- Morgantown Area Chamber of Commerce; Past Chairman
- WVU College of Civil & Environmental Engineering Visiting Committee
- WVU College of Business & Economics MBA Advisory Committee
- WVU 2023 Academy of Civil Engineers



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

To all to whom these presents shall come, Greeting.

Know Ye That The State Board of Registration for Professional Engineers, of the State of West Virginia, reposing special confidence in the Intelligence, Integrity and Discretion of

Richard A. Colebank

DOES, IN PURSUANCE OF AUTHORITY VESTED IN IT
by law, hereby certify that he, having submitted satisfactory evidence of his ability and experience, is a
REGISTERED PROFESSIONAL ENGINEER

Registration Number [REDACTED]

To Hold and use such title in the practice of his profession, subject to the conditions prescribed by law.



Given under the hand and the Seal of the Board at the Capitol in the City of Charleston, this 23rd day of Feb. in the year of our Lord One Thousand Nine Hundred and Eighty-Eight and of the State the One Hundred Twenty-Fourth.

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Frank L. Gaddy
 Frank L. Gaddy

Secretary *Monroe P. Jickles* *President*
 Kenneth H. Means *Robert B. Scott*



Charles Branch PE

SENIOR PRINCIPAL & CIVIL ENGINEER

SUMMARY

As Chief Engineer for site development and planning projects, Mr. Branch is a vital part of the design process at Alpha. His involvement spans from solely civil engineering projects to the design of large-scale educational projects and medical facilities. Mr. Branch acts as peer review for young engineers in the firm on issues ranging from storm water management to site design. Mr. Branch is also involved in commercial and residential development design, roadway and bridge design and utilities layout.

PROFILE

Broad-based responsibilities in the following areas:

- Highway Design
- Municipal Engineering
- Wastewater Collection
- Storm Sewer System Design
- Storm Water Management
- Site Engineering
- Project Management

PROFESSIONAL HIGHLIGHTS

Civil Engineer/Project Manager:

Jane Lew Truck Stop; Jane Lew, WV
 Clarksburg State Office Building; Clarksburg, WV
 WVU Reedsville Farm Redevelopment; Morgantown, WV
 Freedom Automotive Group Dealerships; Morgantown, WV
 Freedom Kia; Clarksburg, WV
 WVU Parking Lot 81 Renovations; Morgantown, WV
 WVU Doll's Run Burn Room; Morgantown, WV
 WVU Alumni Center Parking Lot; Morgantown, WV
 WVU Alumni Center Storm Water Management; Morgantown, WV
 WVU Health Sciences Center Eastern Division; Martinsburg, WV
 WVDOH Martinsburg Train Station Corridor Streetscape; Martinsburg, WV
 WVDOH I-77 Welcome Center; Williamstown, WV
 WV Medal of Honor Recipients Plaza; Hazleton, WV
 Lewis County High School Bridge; Weston, WV
 Wyoming County Route 10 Relocation; Wyoming County, WV
 Fairmont Federal Credit Union; Bridgeport, WV
 Queen St Underpass; Martinsburg, WV
 Martinsburg Little League Fields; Martinsburg, WV

EMPLOYMENT HISTORY

1992-Current | Alpha Associates, Inc.
 1988-1992 | Reimer, Muegge & Assoc., Inc.

EDUCATION

MA Civil Engineering | 2000
 BA Architectural Engineering
 Technology | 1988

QUALIFICATIONS

- License: Professional Engineer: West Virginia

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

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Know Ye That The State Board of Registration for Professional Engineers, of the State of West Virginia, reposing special confidence in the Intelligence, Integrity and Discretion of

Charles B. Branch

DOES, IN PURSUANCE OF AUTHORITY VESTED IN IT
by law, hereby certify that he, having submitted satisfactory evidence of his ability and experience, is a
REGISTERED PROFESSIONAL ENGINEER

Registration Number



(To Hold) and use such title in the practice of his profession, subject to the conditions prescribed by law.



Given under the hand and the Seal of the Board at the Capitol in the City of Charleston, this 13th day of February in the year of our Lord 2002 and of the State the One Hundred Thirty-Eighth

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Ed. Rickhoff

By

Frank D. Goddy

L. J. Burns, Jr.

[Signature]

[Signature]



Bradley Casdorph PE, PS

CIVIL ENGINEER

SUMMARY

Mr. Casdorph joined the Alpha Associates, Inc. team in 2004 and currently works as a project engineer in the Morgantown office. He has 36 years of professional experience with roadway design, storm sewer design, airport airside renovation and design, storm water management including conveyance and detention, environmental permitting, project administration supervision and inspection, as well as boundary and construction surveying.

PROFILE

Broad-based responsibilities in the following areas:

- Airport Planning & Design
- Highway Design
- Hydraulic & Hydrology Studies
- Site Plan Development
- Land Surveying, including use of Aerial Drone Technology

PROFESSIONAL HIGHLIGHTS

Civil Engineering:

WVDOH Arnettsville Bridge Replacement; Monongalia County, WV
 WV DOH Open Engineering Open End Contract; WV
 WVDOH Deckers Creek Pedestrian Bridge; Morgantown, WV
 Freedom Automotive Three Dealerships; Morgantown, WV
 Freedom Kia Clarksburg; Clarksburg, WV
 Morgantown Municipal Airport Access Road; Morgantown, WV
 Mon General Hospital Access Road; Morgantown, WV
 WVU - Lot 81 Parking Area Improvements; Morgantown, WV
 McKee Crossing - 120 Acre Subdivision; Martinsburg, WV
 WVU Reedsville Farm Redevelopment; Reedsville, WV
 Mon General Hospital - East Parking Area; Morgantown, WV
 Jane Lew Truck Stop; Jane Lew, WV
 Point Marion Borough; Point Marion, PA
 Clarksburg State Office Building; Clarksburg, WV
 WVU College of Physical Activity & Sports Sciences; Morgantown, WV
 VA Parking Lot SWM; Shepherdstown, WV
 Arcland RV Parking Lot SWM; Charles Town, WV

Surveying:

WVDOH Arnettsville Bridge Replacement; Monongalia County, WV
 Morgantown Municipal Airport Access Road; Morgantown, WV
 Mon General Hospital Access Road; Morgantown, WV
 Freedom Automotive Three Dealerships; Morgantown, WV
 Freedom Kia Clarksburg; Clarksburg, WV

EMPLOYMENT HISTORY

2004-Current | Alpha Associates, Inc.
 1979-2004 | Triad Engineering, Inc.

EDUCATION

MA Soil Conditions & Foundation Design | 1982
 BA Civil Engineering | 1979

QUALIFICATIONS

- License: Professional Engineer: West Virginia
- Professional Surveyor: West Virginia
- Certified Private Pilot
- Certified FAA Part 107 Remote Pilot

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers
- WVSPS Mountain Regional Chapter; President
- Aircraft Owners and Pilots Association; Member



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

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*"Know Ye" That The State Board of Registration for Professional Engineers
of the State of West Virginia, reposing special confidence in
the Intelligence, Integrity and Discretion of*

Bradley H. Casdorph

DOES IN PURSUANCE OF AUTHORITY VESTED IN IT

*by law hereby certify that he having submitted
satisfactory evidence of his ability and experience is a*

REGISTERED PROFESSIONAL ENGINEER

Registration Number [REDACTED]

*(To Hold) and use such title in the practice of his profession,
subject to the conditions prescribed by law.*



*Given under the hand of the
Seal of the Board at the Capitol in the
City of Charleston,
This 29th day of December
in the year of our Lord 2005
and of the State
the One Hundred Forty-Second*

Members of the Board

Leonard D. Timms, Jr.

Richard E. Dlynas

Bhupen S. Shukla

William E. Viersen

[Signature]

SECTION D
PROJECT EXPERIENCE



Alpha Experience

Ongoing & Completed Projects with the WVDNR

Hawks Nest State Park & Pipestem Resort State Park – New Aerial Tramways

Ansted, WV | Pipestem, WV

Alpha Associates, Incorporated is currently engaged with the WVDNR as engineer of record to provide a more both Hawks Nest State Park and Pipestem Resort with a more accommodating aerial tramway system for guests. Alpha is providing full services with plans to tie the new development into the existing lodge buildings and create ADA compliant access to the new terminals.

Alpha's designs of the new aerial tramways feature significant improvements over the original, including larger six-person gondolas and a freight car to transport larger objects such as kayaks and bicycles.

Project Contact:

Brad Leslie, Project Engineer

WVDNR

brad.s.leslie@wv.gov

304.389.7663





Coopers Rock State Forest – Pedestrian Overlook Bridge Renovations Morgantown, WV

The WVDNR engaged Alpha to perform a structural assessment of the overlook pedestrian bridge at Cooper Rock State Forest. Over several years, Alpha has consulted with WVDNR/PEM to develop a design befitting to the iconic state park while making immediate repairs to keep visitors safe.

Project Contact:

Brad Leslie, Project Engineer
WVDNR
brad.s.leslie@wv.gov
304.389.7663



Canaan Valley Resort Buildings 1, 4 & 5 – Demolition Project

Davis, WV

Alpha Associates, Incorporated provided demolition plans for the existing buildings 1, 4 and 5 at Canaan Valley Resort. The reclamation plans included creating two (2) levels of grassed, accessible, open spaces that can be used for outdoor activities.



Project Contact:

Guy Nisbet, Assistant Dir. of Business & Technical Services
National Association of State Procurement Officials (NASPO)
guy.l.nisbet@wv.gov
304.558.2596



Coopers Rock State Forest – Potable Water Supply & Distribution System Morgantown, WV

Alpha designed a new potable water supply and distribution system for Coopers Rock State Forest. The current well, storage tank, and pump systems were deficient and in need of replacement. The upgraded system serves as the Forest Superintendent's residence, the Assistant Superintendent's residence, as well as the Forest Office Building.



Project Contact:

Brad Leslie, Project Engineer
WVDNR
brad.s.leslie@wv.gov
304.389.7663

Watters Smith Memorial State Park

Jane Lew, WV

Alpha Associates, Incorporated prepared demolition plans for the existing pool at Watters Smith Memorial State Park. As part of the reclamation, Alpha completed the architectural and site design for a large pavilion that the park will rent to the public for use of gatherings such as wedding receptions, family reunions, and company picnics.



Alpha also developed a structural engineering plan to straighten and stabilize the historic Farm Barn located within the Historical Restoration and Interpretive Area of the park.

Project Contact:

Carolyn Mansberger, Retired Project Manager
WVDNR
Lost Creek, WV
304.745.3081



Cacapon State Park – Old Lodge Renovation

Berkeley Springs, WV

Alpha Associates, Incorporated was tasked by the WVDNR and Cacapon State Park to rehabilitate the Old Inn (also known as the Old Lodge). The project upgraded the HVAC and allowed for the removal of temporary window AC units from the rooms. The windows, sashes, and shutters were restored using stored parts or in-kind parts. HVAC furnaces were installed in the partial basement and outdoor condensers were installed on the west-end of the building with refrigerant linesets groups and run up the exterior face of the building to the attic. Two (2) fireplaces were converted from wood to gas fire units and one wood burning fireplace was upgraded with an electronic draft controller.



Interior wall work included removal of ca. 1970 panels and painted panels to reveal the original rustic log appearance. The modifications applied to the bathroom layouts in the three (3) bedrooms include the removal of existing hall entrances and the relocation and/or construction of new walls and doors. Lighting fixtures were replaced to be a more period appropriated fixture, and, to the south of the building, Alpha provided an installation of a buried propane tanks and associated pipework.

The Old Inn at Cacapon State Park is eligible for the National Register of Historic Places by the West Virginia Division of Culture and History and it was determined that the renovations made did adversely affect the historic characteristics of the building.

Project Contact:

Brad Leslie, Project Engineer
WVDNR
brad.s.leslie@wv.gov
304.389.7663



Bald Knob Overlook Evaluation

Cass, WV

At the request of Matt Yeager, Deputy Chief of Planning, Engineering and Construction for WV State Parks, and Marshall Markely, Superintendent of Cass Scenic Railroad State Park, Alpha visited the Bald Knob Observation Deck in 2023. The purpose of the site visit was to perform the site work for a limited structural evaluation of the deck.



It was determined that the observation deck at Bald Knob has exceeded its structural life span and is now seriously dangerous to continue to use. There were no repair options and/or short-term solutions given; however, Alpha provided some good options for a new observation area at this location. The front of the hill could be terraced with low retaining walls and hardscape. This solution would be economical and very durable. A new observation deck could be built. If it was set back a little from the current one it could be built at the same deck elevation without having such tall columns. If it was set in the same location but built slightly lower than the current deck, the approach section could be launched from grade and provide handicapped accessible access

Project Contact:

Brad Leslie, Project Engineer

WVDNR

brad.s.leslie@wv.gov

304.389.7663



Canaan Valley Resort Tubing Conveyor

Davis, WV

The Canaan Valley Tube Park is situated on the eastern side of State Route 32 and north of Slope Road within the southeastern portion of Canaan Valley State Park. Planned improvements to the park included excavation of on-site material at the crest of the run and placement of fill to create a berm on the northeastern side of the tube run, resulting in a more well-defined run area.



Project Contact:

Sam England, General Manager
Canaan Valley Resort
englands@canaanrestort.com
304.866.4121

Tygart Lake State Park – Boat Ramp(s) Renovations

Grafton, WV

The project at Tygart Lake was designed to greatly improve the existing boating facilities. The two existing ramps were widened and lengthened to better access the lake and extend the boating season. Parking lot circulation was expanded to allow better access and the small existing gravel lot was enlarged to accommodate 110 parked vehicles and trailers.



Overall, the project has greatly improved the recreational opportunities for the public and provided an efficient, effective boating facility.

Project Contact:

Brad Leslie, Project Engineer
WVDNR
brad.s.leslie@wv.gov
304.389.7663

MONONGALIA COUNTY – WASTEWATER TREATMENT

Monongalia County Board of Education



Location:

Morgantown, WV

These Monongalia County projects included renovating, replacing and expanding treatment plants at numerous sites for the Monongalia Board of Education. The plants were designed to correct and meet discharge limitation.

The following school sewage plants were completed over a period of time:

- α Cass Elementary
- α Daybrook Elementary
- α Ridgedale Elementary
- α Waitman Barbe Elementary
- α Mason-Dixon Elementary
- α Easton Elementary
- α Summers Elementary
- α Cool Springs Elementary



PROJECT INFORMATION:

- ★ Services Provided:
Engineering Services
- ★ Size:
Various
- ★ Completion Date:
Various
- ★ Cost:
\$ Various
- ★ Reference:
Dr. Frank Devono
13 South High Street
Morgantown, WV 26501
304.291.9210

PHASE 2 WATER TREATMENT & COLLECTION SYSTEM IMPROVEMENTS

Harpers Ferry-Bolivar PSD



Location:

Harpers Ferry, WV

Alpha Associates, Incorporated provided professional engineering services for multiple wastewater treatment projects for the Harpers Ferry-Bolivar Public Service District. Services included the development of design and construction documents for the two-phase renovation of existing wastewater treatment plant and the replacement of multiple grinder pump stations and their electrical feeds. Work also included the renovation of one major lift station that was completed while maintaining pumping capacity.

Alpha also provided surveying for two projects as well as Operation and Maintenance Manuals.



PROJECT INFORMATION:

- ★ Services Provided:
Engineering & Surveying
- ★ Size:
N/A
- ★ Completion Date:
2020
- ★ Cost:
\$ N/A
- ★ Reference:
David Simmons, Chairman
Harpers Ferry-Bolivar PSD
Harpers Ferry, WV
304.535.2390

HARPERS FERRY-BOLIVAR WASTEWATER

Harpers Ferry-Bolivar PSD



Location:

Harpers Ferry, WV

This project consisted of the planning and design of improvements to the wastewater treatment plant. As with all public works projects, the first step was the preparation of a facilities plan meeting all the requirements of the West Virginia Infrastructure Council. This was followed by a Priority List Application and a Funding Application. This project was funded with a low interest loan from the WVDEP Revolving Loan Fund and went under construction utilizing a 50% federal stimulus program loan waiver.

The improvements to the Wastewater Treatment Plant includes the furnishing and installation of a sludge dewatering system including a beltfilter press package with specified controls, pumps, chemical feed equipment, piping and all civil, structural, mechanical, electrical and control work necessary for the complete installation and startup of the system. All of the equipment and appurtenances is housed in a new pre-engineered building. Other related equipment includes a sludge pump, filtrate pumps, lime feed system, and a cake pump system.



PROJECT INFORMATION:

- ★ Services Provided:
Engineering & Surveying
- ★ Size:
300,000 gallons per day
- ★ Completion Date:
2010
- ★ Cost:
\$ 769,479
- ★ Reference:
David Simmons, Chairman
Harpers Ferry-Bolivar PSD
Harpers Ferry, WV
304.535.2390



Water Distribution Experience

Point Marion Preliminary Engineering Report

Alpha prepared a preliminary engineering report for the replacement of approximately 25,000 LF of waterline and related appurtenances, as well as, improvements to the treatment plant and water storage tank.

Wyoming County Preliminary Engineering Reports

Alpha prepared a preliminary engineering report for the communities of Coal Mountain, Brenton, Marianna, Green Camp, Wyoming and Grover. The proposed treatment plants, pump stations, water tanks, and distribution system would serve approximately 380 customers. The report consisted of 79,000 LF of 2 – 8" waterline.



Water Street Waterline Replacement

The project included 1000 LF of 6" waterline and related appurtenances on Water Street in Point Marion. This project was funded through a Community Development Block Grant.

Berkeley Springs Water Works

Engineering work included a multi-phased project of improvements to the municipal water system. Contracts 1 and 2 included a 4,000 feet water main extension, renovations to the water booster station and construction of a 200,000-gallon elevated water storage tank. Contracts 3 and 4 included the construction of a 144,000-gallon water storage tank and the installation of a new altitude valve vault.



Coolfont Ridge Storage Tank

The project involved a booster station, 10,000 linear feet of sewer line, 28 manholes and 12,000 linear feet of waterline. Another portion of the project involved the planning, design and construction phase services for a 67,000-gallon storage tank.





Corporation of Harpers Ferry Analysis and Preliminary Engineering Report

Alpha completed an analysis of the existing Harpers Ferry Water Distribution System and Filtration Plan, and provided a preliminary engineering report. Our services included review of Federal and State water treatment regulations, review of maintenance records and condition of equipment, review of the existing water distribution system with emphasis on the proposed line replacements, and conduct follow up review of the 2009 Sanitary Survey and assess the level of compliance with the recommendations.



National Conservation Training Center (NCTC)

This project consisted of extending the Shepherdstown Public Water System to NCTC. The work included the installation of 15,021 LF of 12" main with related gate valves, air release valves and fire hydrants. Although this line generally followed the State highway, a substantial portion of the line was laid in private property adjacent to the road right-of-way. This required numerous easement plats through private property.



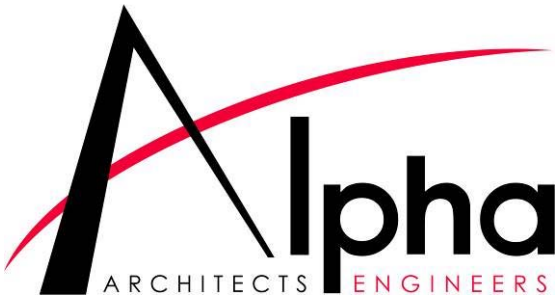
Town of Bath

Project included a 144,000 gallon stand pipe water storage tank and a 200,000-gallon elevated storage tank. Services included site work, access road, piping, fence, and tank design.

McKee Crossing Subdivision, Phase 1

This phase of the subdivision includes 130 residential lots. In addition to the water lines within the subdivision itself, this project requires the extension and looping of the Berkeley County PSWD lines. The total Phase 1 water system includes 6,048 LF of 12" water main, 2,791 LF of 8" water main, gate valves, air release valves, fire hydrants and connections to the existing system at two locations. This project was permitted and ready to bid in 2008.





Morgan County Commission, Water Line Extension to the Tom Seely Furniture Factory

This project was studied by the County Commission to provide the factory with adequate fire protection, as well as to provide domestic water service to numerous residential and commercial customers along the route. The project would have included 7,800 LF of 8" water main, related gate valves and seven fire hydrants. It has not been constructed do to funding. The factory has since drilled a new well and constructed a water tank to provide fire protection.



Quail Ridge Subdivision, Section II

This residential subdivision is located in Jefferson County but is served water by the Berkeley County PSWD. The water system includes approximately 11,700 LF of 6" and 8" mains, related valves and 10 fire hydrants.



City of Martinsburg, College Avenue Water Line Replacement

This project consisted of replacing 2" and 3" water main with 6" line. A total of 3,455 LF of 6" pipe was constructed. This project was completed while maintaining service to all existing customers. New lines were laid and tested on a block-by-block basis and then the customers were disconnected from the old line and connected to the new line. Most of the main line connections were done under pressure.



Martinsburg Wastewater Treatment Plant

Alpha worked as a subconsultant for O'Brien & Gere on the Martinsburg Wastewater Treatment Plant in 2015. Alpha's work included the design of the headworks, mechanical screen, grit removal, influent pumping, gravity sewer main relocation, potable water system relocation, new building architecture, structural design and treatment structures, site grading, soil and erosion control, stormwater management and design of an alternate access road.



APPENDIX

REFERENCES

ALPHA ASSOCIATES, INC.

209 Prairie Ave
Morgantown, WV 26501
304.296.8216

REFERENCES

Elizabeth Williams
WV Division of Highways
Elkins Coal & Coke Restroom Facility
1900 Kanawha Boulevard, East
Charleston, WV 25305
304.285.3209

Conrad Slanina, City Engineer
City of Wheeling – East Sports
Complex
1500 Chapline Street
Wheeling, WV 26003
304.234.3830

Brad Leslie
Tygart Lake State Park
324 4th Avenue
South Charleston, WV 25305
304.558.2764

Ella Belling, Executive Director
Monongahela River Trails
Conservancy
268 High Street
Morgantown, WV 26505
304.692.6782

Sam England
Canaan Valley Resort State Park
230 Main Lodge Road
Davis, WV 26260
304.866.4121



Corporation of Harpers Ferry

1000 WASHINGTON STREET

P.O. BOX 217

Harpers Ferry, West Virginia 25425

(304) 535-2206

FAX (304) 535-6520

James Arthur Addy

MAYOR

March 12, 2010

COUNCIL MEMBERS

CHARLOTTE THOMPSON

DAN RISS

ELAYNE EDEL

JOE ANDERSON

PAT MORSE

RECORDER
KEVIN GARDEN

TREASURER
SHERRY CAIN

TOWN CLERK
BRENDA SMITH

CLERK
NICOLE MILLER

Alpha Associates, Inc.
Richard W. Klein
535 West King Street
Martinsburg, WV 25401

Dear Mr. Klein:

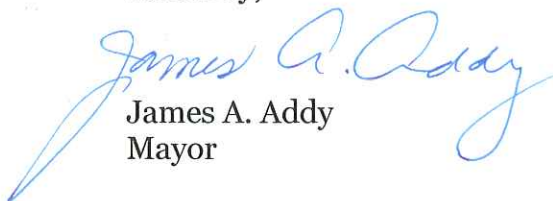
I am responding to your letter of March 4, 2010 requesting comment on your facilities design excellence and service to our town, Harpers Ferry, West Virginia.

Please be advised we have found your analysis of our water plant and infrastructure to be of excellent quality. Recommendations by Alpha Associates provided to us a program of equipment replacement and maintenance necessary to provide our 840 household water customers with continued services. Without your assistance, we could not have applied for grants and/ or loans for our water system. Service by your organization has been impeccable.

In another area, I must comment that your project for the Harpers Ferry- Bolivar Public Service District is also distinguished by diligent efforts to resolve land use problems with the PSD and the Harpers Ferry National Historical Park. Complicated issues were settled by you. Otherwise, Park bureaucratic inertia would have rendered construction at the PSD plan moribund.

We appreciate the splendid working relationship, design elements and service to the Harpers Ferry Water Works, as well as the Public Service District.

Sincerely,


James A. Addy
Mayor

Historic District
Where The Shenandoah Meets The Potomac

CERTIFICATE OF *Authorization*

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

*The West Virginia State Board of Registration for Professional Engineers
having verified the person in responsible charge is registered in
West Virginia as a professional engineer for the noted firm, hereby certifies*

*has complied with section §30-13-17 of the West Virginia Code governing
the issuance of a Certificate of Authorization. The Board hereby notifies you of its
certification with issuance of this Certification of Authorization for the period of:*

providing for the practice of engineering services in the State of West Virginia.

IF YOU ARE REQUIRED TO REGISTER WITH THE SECRETARY OF STATE'S OFFICE,
PLEASE SUBMIT THIS CERTIFICATE WITH YOUR APPLICATION.



IN TESTIMONY WHEREOF, THE WEST VIRGINIA STATE BOARD OF
REGISTRATION FOR PROFESSIONAL ENGINEERS HAS ISSUED THIS COA
UNDER ITS SEAL, AND SIGNED BY THE PRESIDENT OF SAID BOARD.

Scott E. Thomas Jr.

BOARD PRESIDENT

State of West Virginia



Certificate

I, Mac Warner, Secretary of State of the State of West Virginia, hereby certify that

ALPHA ASSOCIATES, INCORPORATED

was incorporated under the laws of West Virginia and a Certificate of Incorporation was issued by the West Virginia Secretary of State's Office on June 23, 1969.

I further certify that the corporation has not been revoked or administratively dissolved by the State of West Virginia nor has the West Virginia Secretary of State issued a Certificate of Dissolution to the corporation.

Accordingly, I hereby issue this Certificate of Existence

CERTIFICATE OF EXISTENCE

Validation ID:1WV25_3J5W7



*Given under my hand and the
Great Seal of the State of
West Virginia on this day of
January 26, 2024*

Mac Warner

Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) **02/29/2024**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MEDALLION INSURANCE SERVICES PO Box 79089 Charlotte NC 28271	CONTACT NAME: Phyllis Constantino PHONE (A/C, No, Ext): (704) 256-6000 E-MAIL ADDRESS: phyllis@medallioninsurance.com FAX (A/C, No): (704) 256-6001																					
INSURED Alpha Associates, Incorporated 209 Prairie Ave Ste 209 Morgantown WV 26501	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Kinsale Insurance Company</td><td>38920</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Kinsale Insurance Company	38920	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES

CERTIFICATE NUMBER: CL2422110349

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	PROFESSIONAL LIABILITY CLAIMS-MADE			0100225819-1	02/12/2024	02/12/2025	EACH CLAIM \$3,000,000 AGGREGATE \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Information Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Bryan Urich

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DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Richard Colebank, PE, PS, President & COO

(Address) 209 Prairie Avenue, Morgantown, WV 26501

(Phone Number) / (Fax Number) (304) 296-8216 / (304) 296-8245

(email address) rick.colebank@thinkalphafirst.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Alpha Associates, Incorporated

(Company)

(Signature of Authorized Representative)

Richard Colebank, PE, PS, President & COO

(Printed Name and Title of Authorized Representative) (Date)

(304) 296-8216 / (304) 296-8245

(Phone Number) (Fax Number)

rick.colebank@thinkalphafirst.com

(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Alpha Associates, Incorporated

Company

Authorized Signature

May 28, 2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.