

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Centralized Request for Quote Construction



Proc Folder:	896784	896784		
200 200 Pilotti Addendalli No. 1 Illiotto Conditable V Vojest et Vises Con		Addendum No. 1 issued to publish a copy of the mandatory Pre-bid sign-in sheet, to clarify items on See Page 2 for complete info		
Date Issued	Solicitation Closes	Solicitation No	Version	
2021-06-28	2021-07-08 13:30	CRFQ 0705 LOT2100000010	2	

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

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V/E	9 in 2		-	
W-	- 7/	D		346

Vendor Customer Code:

Vendor Name: Start To Finish Construction, UC

Address: MI

Street: Charleston Rd

City: Walton

Principal Contact:

FOR INFORMATION CONTACT THE BUYER

Toby L Weich (304) 558-8802 toby.l.welch@wv.gov

Vendor Signature Y

Signature X Must Stude

FEIN# 84-3730942

DATE 27-3021

All offers subject to all terms and conditions contained in this solicitation

FORM ID: WV-PRC-CRFQ-002 2020/05

Reason for Modification:

Addendum No. 1 issued to publish a copy of the mandatory Pre-bid sign-in sheet, to clarify items on Exhibit B and to extend the opening date

ADDITIONAL INFORMATION

Addendum #1 issued for the following reasons:

- 1. To Publish a copy of the mandatory pre-bid sign in sheet.
- 2. To clarify items needed on Exhibit B Project Plans
- 3. To extend the bid opening date

no other changes

INVOICE TO		SHIP TO	
LOTTERY		LOTTERY	
PO BOX 2067		900 PENNSYLVANIA AVE	
CHARLESTON	WV	CHARLESTON WV	
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Commercial and office building constructi	on			
	services				

Comm Code	Manufacturer	Specification	Model #	
72121100				

Extended Description:

Interior Renovations on floors 1, and 9 as per Exhibit B -project Plans and specifications

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	Event Date
1	Prebid meeting-at 2:30 p.m. Located at the Lottery HQ	2021-06-22
	Bldg.	
2	Questions due by 4:00 p.m.	2021-06-25

Date Printed: Jun 28, 2021 Page: 2 FORM ID: WV-PRC-CRFQ-002 2020/05

	Document Phase	Document Description	Page 3
LOT2100000010	1 1191	Addendum No.1 Interior Construction Project on Floors 1&9	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Start To Finish Construction UC

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.				
Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.			
	·			

Attach additional pages if necessary

Contract Administrator and the initial point of contact for matters relating to this Contract.
the I may only
(Name, Title)
Steverkinder / minastrs member
(Printed Name and Title)
6983 Charleston Rd Walton, UN 00386
(Address) 304-533-6655
(Phone Number) / (Fax Number)
Stronghitimaying con
(email address)
CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation
through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I
understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn;
that the product or service proposed meets the mandatory requirements contained in the
Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the
terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am
submitting this bid, offer or proposal for review and consideration; that I am authorized by the
vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on
vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may
require registration.
require registration.
By signing below, I further certify that I understand this Contract is subject to the
provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract
clauses that violate State law.
Start To Finish Construction, UC
(Company)
What Lender 1948.
Authorized Signature) (Representative Name, Title)
Mich Kinder Prox
Printed Name and Title of Authorized Representative)
27 2021
Date)
304-532-101056
Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: CRFQ LOT2100000010

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:	
(Check the box next to each addendum received)	
Addendum No. 1	
I understand that failure to confirm the receipt of addenda may be cause for rejection of this I further understand that any verbal representation made or assumed to be made during any discussion held between Vendor's representatives and any state personnel is not binding. On the information issued in writing and added to the specifications by an official addendum is	oral nly
binding.	
Start To Finish Construction, UC	
Company	
Mist Kindu	
Authorized Signature)	
71-2021 Date	

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION Interior Renovations Floor 9 & Floor 1

11.5. Vendor shall inform all staff of Agency's security protocol and procedures.
12. MISCELLANEOUS:
12.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.
Contract Manager:
Telephone Number: 304-141-10914
Fax Number:
Email Address: Stronstruction Qyahoo.com

REQUEST FOR QUOTATION Interior Renovations Floor 9 & Floor 1

EXHIBIT A - Pricing Page

Material and labor to perform all work per the specifications in this Request for Quotation.

Total lump sum cost for Floor 9 work: 464,500	
Total lump sum cost for Floor 1 work: 423,900	_
Total lump sum bid (Floor 9 plus Floor 1): 488,400	
Company name: Stat To Finish Construction, UC	
Star K.	
Company representative (print): Steva Kinder	_
Company representative (signature):	
Date: 7-7-30-11	

End of Exhibit A

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

PO BOX 7 SPENCER, WV 25276 My commission expires April 19, 2023

Vendor's Name: Start to Finish Construct	tion, UC
Authorized Signature: Mot Kindh	Date: 7 1-3031
State of Wast Virginia	
County of Roone , to-wit:	
Taken, subscribed, and sworn to before me this 2 day	of <u>July</u> , 202!
My Commission expires April 19, 2023	, 20
FFO SEAL HERE OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA DEBORAH R JONES	NOTARY PUBLIC (Level of the Control of 1/4 0/2018
HEDGES JONES WHITTIER & HEDGES	Purchasing Affidavit (Revised 01/19/2018)



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STAT	TE OF WEST VIRGINIA,
COU	NTY OF COUNTY TO-WIT:
ı, <u>Μ</u>	115th Kinder, after being first duly sworn, depose and state as follows:
1.	I am an employee of Stat To Finish Cinstructivelle; and, (Company Name)
2.	I do hereby attest that Stat To Finish Company Name) (Company Name)
	maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with West Virginia Code §21-1D.
The a	above statements are sworn to under the penalty of perjury.
	Printed Name: Mish Kinder Signature: Must Kinder Title: Pros-
	Company Name: Start To Finish Construction, UC
	Date:
	ommission expires April 19, 2023 OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA DEBORAH R JONES HEDGES JONES WHITTIER & HEDGES PO BOX 7 SPENCER, WV 25276

Rev. July 7, 2017

Agency CRI	FQ 0705
	LOT2100000010

BID BOND

	KNOW	ALL MEN BY T	HESE PRESENTS,	That we, the	undersigned,_	Start to Finish Constru	uction, LLC
	_ of	Walton		WV		_, as Principal, and _	Great American Insurance Company
	of	Cincinnati	,OH	, a	corporation o	rganized and existing	under the laws of the State of
		with its princip	oal office in the City	of Cincinn	ati	_, as Surety, are held	and firmly bound unto the State
			he penal sum of				Bid) for the payment of which,
well and	I truly to	be made, we joi	ntly and severally b	ind ourselves,	our heirs, adn	ninistrators, executors,	successors and assigns.
			-				to the Purchasing Section of the
Departm	nent of A	dministration a d	certain bid or propos	sal, attached h	nereto and mad	de a part hereof, to ent	er into a contract in writing for
-		nterior Construc	ction Projects Floo	rs 1 and 9			
	NOW T	HEREFORE,					
		•					
-44b	(a) (b)	If said bid sha	I be rejected, or all be accepted and	d the Principa	al shall enter i	nto a contract in acco	ordance with the bid or proposal shall in all other respects perform
the agre	ement c	reated by the ac	ceptance of said bi	d, then this ob	ligation shall b	e null and void, other	vise this obligation shall remain in
full force	and ef	fect. It is expres	ssly understood and of this obligation as	agreed that	the liability of t	the Surety for any and	d all claims hereunder shall, in no
event, e.	xceed ii	ie periai amount	or triis obligation as	ricieiii stateo			
	aired or	rety, for the valu r affected by any any such extensi	y extension of the	stipulates and time within wi	d agrees that the oblige	he obligations of said a see may accept such b	Surety and its bond shall be in no oid, and said Surety does hereby
	WITNE	SS. the following	signatures and se	als of Principa	al and Surety, e	executed and sealed b	y a proper officer of Principal and
Surety, o			ly if Principal is an ir				, 20_21
	,		,	_			
Principa	l Seal					Start to Finish Cons	
·						(na (N	ame of Principal)
						By / With	genelle
							esident, Vice President, or Authorized Agent)
						Deac	ridinonizod rigomy
						1112.	(Title)
Surety S	Seal						surance Company
						(Na	ame of Surety)
						(Na	21.
						Tunt	Jootelde
						Laura D. Mosholder, A	ttorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET CINCINNATI, OHIO 45202 513-369-5000 FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than FOUR

No. 0 20698

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name LAURA D. MOSHOLDER **EDWARD MORGAN CLARK** KELLY PHELAN DON BRAMLAGE

Address ALL OF SANFORD, FLORIDA Limit of Power ALL \$100,000,000

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate day of AUGUST officers and its corporate seal hereunto affixed this

Attest

Assistant Secretary

Susan a Lohoust

Divisional Senior Vice President MARK VICARIO (877-377-2405)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

13th On this day of

AUGUST

2020 , before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto

GREAT AMERICAN INSURANCE COMPAN

by like authority.



SUSAN A KOHORST Notary Public State of Ohio My Comm. Expires May 18, 2025

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this

8th

day of

July



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/25/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).											
PRO	DUCER				CONTACT Customer Service Department						
Gas	slamp Insurance Services				PHONE (A/C, No, Ext): (800) 920-4125 FAX (A/C, No): (800) 920-4107						
224	4 Faraday Avenue, #125				E-MAIL ADDRE						
						INSURER(S) AFFORDING COVERAGE				NAIC#	
Car	Isbad			CA 92008	INCLIDE	AIV Con	cialty Ins Co				12833
INSL					Triange Consists Incomess Company					\neg	16188
1430	Start To Finish Construction LL0	_			MOVA Convolts Company						42552
		,			INSURE	Contain I		t Lloyd's, London		\rightarrow	72002
	6982 Charleston Road				INSURE	RD: Celtail (onderwriters a	t Lloyd's, London		-	
					INSURER E :						
	Walton			WV 25286	INSURE						
CO	/ERAGES CER	TIFIC	ATE	NUMBER: GL/XS/IM/WO	C 21-22 I	Master		REVISION NUME	BER:		
	IS IS TO CERTIFY THAT THE POLICIES OF										
	DICATED. NOTWITHSTANDING ANY REQUI ERTIFICATE MAY BE ISSUED OR MAY PERT.									5	
	CLUSIONS AND CONDITIONS OF SUCH PO								_ /,		
INSR	TYPE OF INSURANCE	ADDI	SUBR	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)		LIMITS		
LIK	COMMERCIAL GENERAL LIABILITY	INSU	WAD	TOLIOT NOMBLIX		(WIND DOTTO)	(MINIOD/1111)	EACH OCCURRENCE	~	1,000	0,000
		1						DAMAGE TO RENTED	0	50,00	
	CLAIMS-MADE OCCUR	1						PREMISES (Ea occurr	, chicej	E 000	
_	<u> </u>			SIZGL4904B250913		05/28/2021	05/28/2022	MED EXP (Any one pe		1.000	
Α		1		3123149045230913		03/26/2021	03/20/2022	PERSONAL & ADV IN		\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGA	TE \$	\$ 2,000,000	
	POLICY PRO-							PRODUCTS - COMP/O		2,000	J,UUU
	OTHER:								\$		
	AUTOMOBILE LIABILITY							COMBINED SINGLE L (Ea accident)	LIMIT \$		
	ANY AUTO							BODILY INJURY (Per p	person) \$		
	OWNED SCHEDULED AUTOS ONLY AUTOS							BODILY INJURY (Per a	accident) \$	\$	
	HIRED NON-OWNED							PROPERTY DAMAGE (Per accident)	\$	\$	
	AUTOS ONLY AUTOS ONLY							(I el accident)	\$		
	UMBRELLA LIAB X OCCUR	1				05/28/2021	05/28/2022	EACH OCCURRENCE		2,000	0,000
В	EVOTOS LIAD			TRXS0004042					\$	2,000	
_	CLAIMS-IMADE		110100001012	"	00/20/20	USIZUIZUZZ	AGGREGATE			,	
	DED RETENTION \$ WORKERS COMPENSATION		-			-		➤ PER STATUTE	OTH- ER		
	AND EMPLOYERS' LIABILITY Y/N	N/A								1,000	000
С	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?		SIS-WK-10000880-01		04/10/2021	04/10/2022	E.L. EACH ACCIDENT		4.000		
	(Mandatory in NH) If yes, describe under						E.L. DISEASE - EA EM	AFLOTEL #			
	DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLIC	JI LIIVIII Q		
	Inland Marine							Installation Floater		\$46,2	200
D				IMEB07896		05/28/2021	05/28/2022				
DESC	RIPTION OF OPERATIONS / LOCATIONS / VEHICLE	S (AC	ORD 1	01, Additional Remarks Schedule,	may be at	tached if more sp	pace is required)				
Veri	ication of Coverage										
*0	ject to all policy terms, exclusions and cond	litiono	*								
Sui	ject to all policy terms, exclusions and conc	IIIIOIIIS									
	I I										
	I I										
CER	TIFICATE HOLDER				CANC	ELLATION					
					SHO	III D ANY OF T	HE ABOVE DE	SCRIBED POLICIES	BE CANCE	LLED	BEFORE
								, NOTICE WILL BE			
	Verification of Coverage				ACC	ORDANCE WIT	H THE POLICY	PROVISIONS.			
ſ				AUTHORIZED REPRESENTATIVE							

WEST VIRGINIA STATE TAX DEPARTMENT BUSINESS REGISTRATION CERTIFICATE

ISSUED TO:
START TO FINISH CONSTRUCTION LLC
6982 CHARLESTON RD
WALTON, WV 25286-8844

BUSINESS REGISTRATION ACCOUNT NUMBER:

2381-3317

This certificate is issued on:

11/19/2019

This certificate is issued by the West Virginia State Tax Commissioner in accordance with Chapter 11, Article 12, of the West Virginia Code.

The person or organization identified on this certificate is registered to conduct business in the State of West Virginia at the location above.

This certificate is not transferrable and must be displayed at the location for which issued. This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them. CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

atL006 v.19 L0154372032



CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV059210

Classification:

GENERAL BUILDING

START TO FINISH CONSTRUCTION LLC DBA START TO FINISH CONSTRUCTION LLC 6982 CHARLESTON RD WALTON, WV 25286

Date Issued

Expiration Date

uthorized Company Signature

Chair, West Virginia Contractor

Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.