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Header   **General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)

Procurement Folder: 967422

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0210

Vendor ID: 000000114262 

SO Doc ID: ISC2200000009

Legal Name: SECURITY RISK SOLUTIONS INC

Published Date: 12/14/21

Alias/DBA:

Close Date: 12/21/21

Total Bid: \$298,270.00

Close Time: 13:30

Response Date: 12/14/2021 

Status: Closed

Response Time: 12:02

Solicitation Description: Addendum #2 Program Management Services (OT22055)

Responded By User ID: SRSINC 

Total of Header Attachments: 3

First Name: Johnathan

Total of All Attachments: 3

Last Name: Coleman

Email: jc@securityrs.com

Phone: 8434429104



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 967422
Solicitation Description: Addendum #2 Program Management Services (OT22055)
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2021-12-21 13:30	SR 0210 ESR12102100000003571	1

VENDOR
 000000114262
 SECURITY RISK SOLUTIONS INC

Solicitation Number: CRFQ 0210 ISC2200000009
Total Bid: 298270 **Response Date:** 2021-12-14 **Response Time:** 12:02:34
Comments: Security Risk Solutions, Inc. is pleased to submit this proposal for solicitation ISC2200000009, PROGRAM MANAGEMENT SERVICES (OT22055).
 Our proposal consists of:
 a) Cover letter (pdf)
 b) References and Supporting Information (pdf)
 c) Pricing, submitted directly through WV OASIS

FOR INFORMATION CONTACT THE BUYER
 Jessica L Hovanec
 304-558-2314
 jessica.l.hovanec@wv.gov

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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	4.1.1.1 Program Manager	500.00000	HOUR	186.600000	93300.00

Comm Code	Manufacturer	Specification	Model #
80101600			

Commodity Line Comments:

Extended Description:

4.1.1.1 Program Manager

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	4.1.1.2 Engagement Manager	500.00000	HOUR	172.020000	86010.00

Comm Code	Manufacturer	Specification	Model #
80101600			

Commodity Line Comments:

Extended Description:

4.1.1.2 Engagement Manager

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	4.1.1.3 Project Manager	500.00000	HOUR	130.890000	65445.00

Comm Code	Manufacturer	Specification	Model #
80101600			

Commodity Line Comments:

Extended Description:

4.1.1.3 Project Manager

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	4.1.1.4 Support Staff	500.00000	HOUR	107.030000	53515.00

Comm Code	Manufacturer	Specification	Model #
80101600			

Commodity Line Comments:

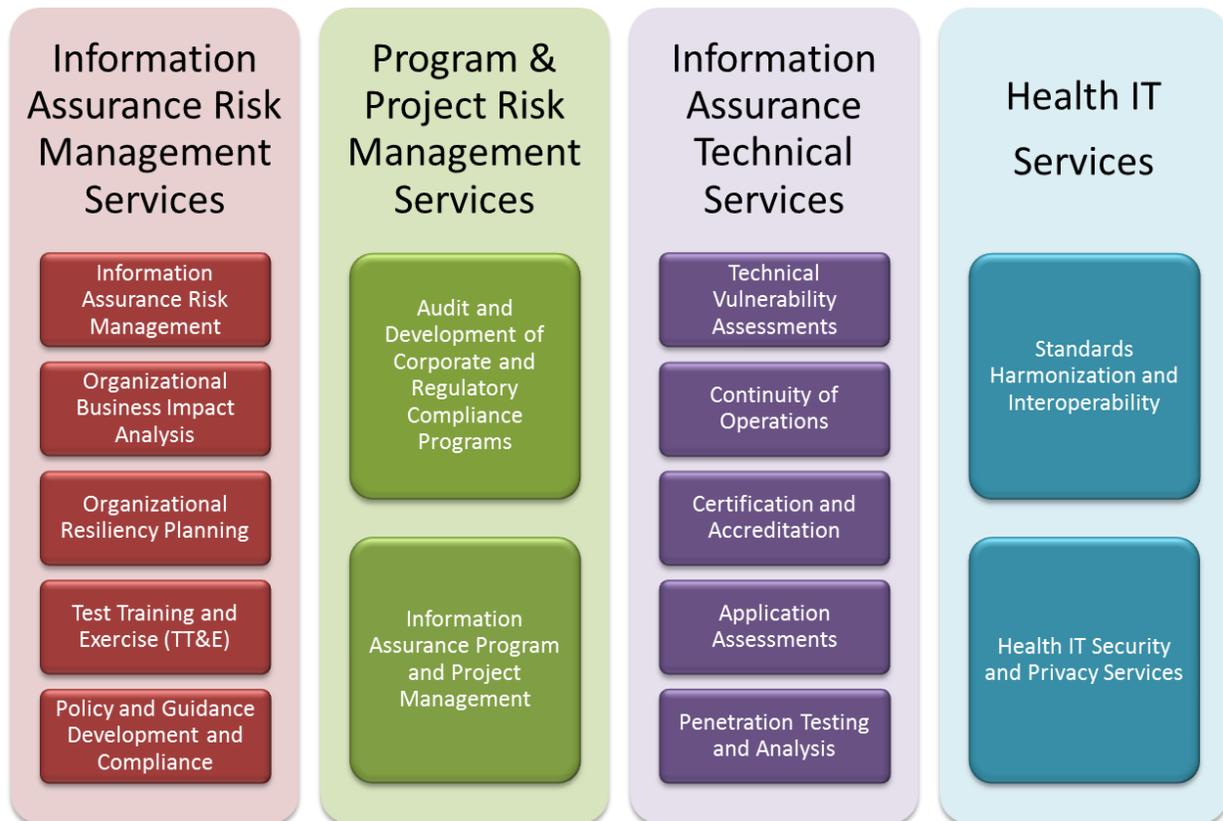
Extended Description:

4.1.1.4 Support Staff

ABOUT SECURITY RISK SOLUTIONS INC. (SRS)

- SRS is a vendor neutral, Woman-Owned Small Business that specializes in Program and Project Management, Risk Management Services, with particular expertise in Assessments, Testing, Standards and Interoperability, Analysis, Compliance, and Mitigation Planning.
- Customers include the State of West Virginia, the State of Alabama, the US Department of Defense (DoD), the Department of Veterans’ Affairs (VA), The US Department of Health and Human Services (HHS) Office of the National Coordinator for Health IT (ONC).

Core Services:



Our experts include well-credentialed, industry-recognized, senior leaders with a broad range of professional skills and accomplishments, including degrees up to Doctorate, and one or more internationally recognized professional certifications. Representative professional credentials currently held by SRS experts include CISSP, CISM, CRISC CBRM, CBCP, PMP, and more. SRS staff is frequently called upon to provide testimony to Federal Advisory Committees, and have been widely published in National and International industry publications on a range of Information Security topics. For Example, SRS staff served as the lead instructor for (ISC)2 in their Certified Information Systems Security Professionals (CISSP) training seminars, and founded the CMRI Cybersecurity Center. SRS Staff co-authored the CISSP Prep Guide for John Wiley and Sons and authored many other Cyber text books including the Wiley Advanced CISSP Prep Guide, the Security + Certification Guide, Cloud Computing Security, Web Commerce Security.

REFERENCES:

- 1) State of West Virginia Office of Technology
- 2) State of West Virginia PEIA/CHIP
- 3) State of Alabama Regional Extension Center

Reference 1: State of West Virginia Office of Technology

Security Risk Solutions (SRS): State of West Virginia Office of Technology			
Contracting Organization	State of West Virginia Purchasing Division Contract # ISC2000000005	Performance Period:	Dec 2, 2019 – Dec 20, 2021
Description and relevance to solicitation requirements:			
<p>On March 25th, 2019, West Virginia House Bill 2452 was codified into law as West Virginia Code 5A-6B-1¹, et seq., establishing the West Virginia (WV) Cybersecurity Office within the Office of Technology (OT). The WVOT Cybersecurity Office was granted the authority to set cybersecurity standards, manage the WV Cybersecurity Framework (WVCSF), and implement a statewide cyber risk assessment program.</p> <p>WVOT contracted with Security Risk Solutions, Inc. (SRS) to develop a Cyber Security program based on the NIST Cyber Security Framework, which includes the development of a risk assessment methodology. The risk assessment was piloted at two selected WV agencies: West Virginia Board of Risk and Insurance Management (BRIM), and the West Virginia State Tax Department.</p> <p>SRS worked with OT to develop the methodology, implement a Governance, Risk and Compliance (GRC) tool, and pilot the methodology with BRIM and WV Tax Department. SRS identified and prioritized the Critical Information Assets at both agencies, and solicited OT and agency specific cyber security-related documents for review. SRS successfully managed the project, facilitated the risk assessments, developed training materials, and delivered an “information security risk management program” to the State.</p>			
CONTACT	Danielle Cox Chief Information Security Officer		
ADDRESS	Capitol Complex - Building 5, 10th Floor, 1900 Kanawha Blvd E, Charleston, WV 25305		
TELEPHONE	304-957-8181		
EMAIL	danielle.n.cox@wv.gov		

¹ <https://www.wvlegislature.gov/WVCODE/code.cfm?chap=5A&art=6B>

Reference 2: State of WV PEIA/CHIP

Security Risk Solutions (SRS): State of WV Public Employees Insurance Agency (PEIA) / West Virginia Children's Health Insurance Program (CHIP)			
Contracting Organization	State of West Virginia Public Employees Insurance Agency (PEIA)	Performance Period:	March 2014 – April 3 rd , 2015
Description and relevance to solicitation requirements:			
<p>SRS was tasked with providing a multi-phase HIPAA Security Risk Assessment which included a Policies and Procedures Review, Network Discovery Topology Review, Internal / External Technical Vulnerability Assessment, Physical Security Review, Security Risk Management, Risk Analysis Training, Mitigation Planning with Cost Estimates, and Program Management for the State of West Virginia PEIA and CHIP agencies. This support provided the Privacy Officer of the West Virginia Department of Administration, and the Directors of both PEIA and CHIP, with detailed levels of compliance with the HIPAA Security Rule and an overall risk assessment of the critical assets of each organization. During the project, a multi-disciplined workgroup was formed comprising of SRS, PEIA, and CHIP, as well as key members from the West Virginia Office of Technology. Exceptional program management skills combined with technical expertise were needed to bring together all key players into the assessment from each agency at the appropriate stage. During the first phase of the three-phase project, organizational policies and procedures were reviewed for compliance with the applicable regulations. This review took into account all of the security-related policies and procedures from PEIA and CHIP as well as overarching policies and procedures from the West Virginia Office of Technology. The output of the review included a Plan of Action and Milestones (POA&M) that assigned responsibility to the appropriate agency for the creation and modification of policies and procedures needed for compliance with the regulation. During phase two of the project, SRS conducted in-depth vulnerability scanning of the PEIA and CHIP networks. While onsite, SRS also completed a thorough onsite physical assessment of the agencies. Specific examples of work during this phase included an internal security vulnerability assessment on servers, workstations and network infrastructure, external security vulnerability assessment on web applications / sites accessible from the Internet, and a wireless networking assessment evaluating controls from NIST Special Publication 800-53 revision 4. During the third phase, the Risk Analysis, SRS worked with the WV agencies to identify potential threats against their critical assets and devise a plan to mitigate such threats. The latter includes creating cost estimates for the mitigating measures so that each agency would be well-informed of the cost associated with implementing the mitigation plan.</p>			
CONTACT	Thomas D. Miller, MA, LPC, ALPS, ADC Privacy Officer		
ADDRESS	West Virginia Department of Administration Public Employees Insurance Agency/WV CHIP 601 57th Street, SE, Suite 2, Room 1008 Charleston, West Virginia 25304-2345		
TELEPHONE	304-558-7850, Extension 52663		
EMAIL	Thomas.D.Miller@wv.gov		

Past Performance 3: State of Alabama Regional Extension Center

Security Risk Solutions (SRS): Alabama Regional Extension Center (AL-REC)	
Contracting Organization	University of South Alabama
Contract Type	Time and Materials
Performance Period:	2 Sept 2012 to 31 March 2021
Description and relevance to solicitation requirements	
<p>SRS has been tasked with providing services encompassing sharing and contributing subject matter expertise in the area of Health IT Security and Privacy, with a particular focus on HITECH and HIPAA Security and Privacy Rules, to the University of South Alabama, the Regional Extension Center (ALREC) and approximately 500 healthcare providers throughout Alabama. The tasking includes a comprehensive review of the risk assessment tools in use by ALREC to provide analysis of what is sufficient and what might be improved. Specifically, this includes Policies and Procedures review, HIPAA/HITECH Security and Privacy training for Meaningful Use Risk Assessment Attestation requirements, development of templates, and providing HIPAA/HITECH Security and Privacy subject matter expertise.</p> <p>Under this tasking, SRS is reviewing the HIPAA Security policies and procedures used internally by ALREC and providing written comment and/or recommendations for updates. In particular, the policies and procedures are being reviewed to assess their completeness and suitability for addressing requirements of the HIPAA Security Rule. Deliverables include marked up policies and procedures (change tracking enabled) with recommendations for changes included in the document. Additional recommendations not specific to any one particular policy or procedure document are included with marked documents. SRS is also reviewing the document template bundle provided by ALREC to assist individual members and provider organizations with the preparation of their HIPAA Security Rule related policies and procedures. Specifically, SRS is providing recommendations for updates and/or improvements for each of the policy or procedure documents. Additionally, SRS is providing subject matter expertise on Security and Privacy related matters, such as the HIPAA Security Rule, changes resulting from the HIPAA/HITECH Omnibus rule, and upcoming requirements still under development at ONC or CMS (such as Meaningful Use requirements).</p>	
CONTACT	Tonya E. Hollingshead, MSHI, CT(ASCP), CHCO
ADDRESS	Center for Strategic Health Innovation University of South Alabama Mobile, AL 36608
TELEPHONE	251-461-1801
EMAIL	thollingshead@southalabama.edu

Security Risk Solutions, Inc.

698 Fishermans Bend
Mount Pleasant, SC 29464
Tel: (Tel) 843-647-1556



14 December 2021

Attn: Jessica L Hovanec

Proposal for State of West Virginia for Program Management Services (OT22055)

Dear Ms. Hovanec,

Security Risk Solutions, Inc. is pleased to submit this proposal for solicitation ISC2200000009, PROGRAM MANAGEMENT SERVICES (OT22055). The following corporate information is provided in support of our proposal:

Corporate Name:	Security Risk Solutions, Inc. (SRS)
Economic Status:	SBA Small Business, Woman Owned Small Business
Preference Applied for:	Non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR §148-22-9.
Authorized Representative and Contact Information	Johnathan Coleman, CISSP, CISM, CBRM, CRISC Principal, Security Risk Solutions, Inc. 698 Fishermans Bend, Mt. Pleasant, SC 29464, USA Tel: (843) 647-1556 jc@securityrs.com
Incorporation Status	S-Corporation (South Carolina)
Years in Business:	Original articles of organization dated December 2004.
D&B (D-U-N-S) Number:	192835390
GSA Schedule Contract Number:	GS-35F-0034W; SIN 132-51 and SIN 132-56

Our proposal consists of:

- a) This cover letter (pdf)
- b) References and Supporting Information (pdf)
- c) Pricing, submitted directly through WV OASIS
- d) Addenda acknowledgement (pdf)

In support of our proposal, we are pleased to make the following assertions:

1. At time of submitting our proposal, two addenda have been issued. If, during the time period between submitting via WV OASIS and the bid open date/time another addendum is issued, SRS may submit a superseded proposal.
2. Upon award, Security Risk Solutions, Inc is both willing and able to perform the terms indicated in our proposal.
3. We hereby confirm acceptance of all Terms and Conditions as described, incorporated or referenced in the RFP.
4. SRS is hereby identifying itself as a non-resident small business and women-owned business for consideration to be provided the same preference made available to any resident vendor under W. Va. CSR §148-22-9.

Thank you for considering our offer. Should you require additional information, please contact me at 843-442-9104 or by e-mail at jc@securityrs.com.

Sincerely,

Johnathan Coleman, CISSP, CISM, CBRM, CRISC
Principal, Security Risk Solutions Inc.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ ISC2200000009

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Security Risk Solutions, Inc.

Company

Johnathan Coleman

Authorized Signature

12/14/2021

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.