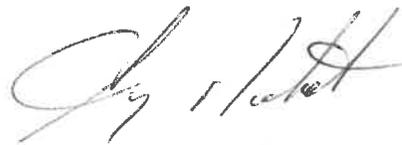


NOTICE

Please note this bid from AUTOMATED HEALTH SYSTEMS for the solicitation BMS2100000001 was received at the Purchasing Division office prior to the established bid-opening date and time on November 10, 2020, but was not publicized due to technical errors at the bid opening. This response has since been loaded and is now posted.

A handwritten signature in black ink, appearing to read 'Guy Nisbet', written in a cursive style.

Guy Nisbet

Assistant Purchasing Director



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 5

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 761466

Procurement Type: Central Master Agreement

Vendor ID: 000000161628

Legal Name: AUTOMATED HEALTH SYSTEMS INC

Alias/DBA:

Total Bid: \$28,403,130.00

Response Date: 11/09/2020

Response Time: 15:01

Responded By User ID: Automated

First Name: Gail

Last Name: Trautmann

Email: gtrautmann@automated-

SO Doc Code: CRFQ

SO Dept: 0511

SO Doc ID: BMS2100000001

Published Date: 10/29/20

Close Date: 11/10/20

Close Time: 13:30

Status: Closed

Solicitation Description: MANAGED CARE ENROLLMENT
BROKERAGE SERVICES

Total of Header Attachments: 5

Total of All Attachments: 5



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 761466
Solicitation Description: MANAGED CARE ENROLLMENT BROKERAGE SERVICES
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2020-11-10 13:30	SR 0511 ESR11072000000003447	1

VENDOR
 000000161628
 AUTOMATED HEALTH SYSTEMS INC

Solicitation Number: CRFQ 0511 BMS2100000001

Total Bid: 28403130

Response Date: 2020-11-09

Response Time: 15:01:22

Comments:

FOR INFORMATION CONTACT THE BUYER

Crystal G Husted
 (304) 558-2402
 crystal.g.husted@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Implementation-BMS				279000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments:

Extended Description:

Implementation Costs-BMS: Staffing, Computer (including software), Facilities, Consulting Services, and Other Costs

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Base Year One-200,000-300,000 members				864000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: Per Member Per Month \$0.32

Extended Description:

Base Year One-PMPM rate X 300,000 members X 9 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Base Year One-300,000-400,000 members				1188000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: Per Member Per Month \$0.33

Extended Description:

Base Year One-PMPM rate X 400,000 members X 9 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Base Year One-400,001-500,000 members				1530000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: Per Member Per Month \$0.34

Extended Description:

Base Year One-PMPM rate X 500,000 members X 9 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Base Year One->/=500,001 members				1485003.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.33 per member per month

Extended Description:

Base Year One-PMPM rate X 500,001 members X 9 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Optional Renewal Year One-200,000-300,000 members				1188000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.33 per member per month

Extended Description:

Optional Renewal Year One-PMPM rate X 300,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Optional Renewal Year One-300,000-400,000 members				1632000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.34 per member per month

Extended Description:

Optional Renewal Year One-PMPM rate X 400,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Optional Renewal Year One-400,001-500,000 members				2100000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.35 per member per month

Extended Description:

Optional Renewal Year One-PMPM rate X 500,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Optional Renewal Year One->/=500,001 members				2040004.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.34 per member per month

Extended Description:

Optional Renewal Year One-PMPM rate X 500,001 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Optional Renewal Year Two-200,000-300,000 members				1224000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.34 per member per month

Extended Description:

Optional Renewal Year Two-PMPM rate X 300,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Optional Renewal Year Two-300,000-400,000 members				1680000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.35 per member per month

Extended Description:

Optional Renewal Year Two-PMPM rate X 400,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Optional Renewal Year Two-400,001-500,000 members				2160000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.36 per member per month

Extended Description:

Optional Renewal Year Two-PMPM rate X 500,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	Optional Renewal Year Two->/=500,001 members				2100004.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.35 per member per month

Extended Description:

Optional Renewal Year Two-PMPM rate X 500,001 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	Optional Renewal Year Three-200,000-300,000 members				1260000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.35 per member per month

Extended Description:

Optional Renewal Year Three-PMPM rate X 300,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	Optional Renewal Year Three-300,000-400,000 members				1728000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.36 per member per month

Extended Description:

Optional Renewal Year Three-PMPM rate X 400,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	Optional Renewal Year Three-400,001-500,000 members				2220000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.37 per member per month

Extended Description:

Optional Renewal Year Three-PMPM rate X 500,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	Optional Renewal Year Three->/=500,001 members				2160004.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.36 per member per month

Extended Description:

Optional Renewal Year Three-PMPM rate X 500,001 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
18	Base Year One-Ad Hoc Hourly Rate Information Technology				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Base Year One Ad Hoc Hourly Rate Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
19	Opt. Renewal Yr 1-Ad Hoc Hourly Rate Information Technology				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year One Ad Hoc Hourly Rate Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
20	Opt. Renewal Yr 2-Ad Hoc Hourly Rate Information Technology				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year Two Ad Hoc Hourly Rate Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
21	Opt. Renewal Yr 3-Ad Hoc Hourly Rate Information Technology				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year Three Ad Hoc Hourly Rate Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
22	Base Year One-Ad Hoc Hourly Rate Non- Information Technology				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Base Year One Ad Hoc Hourly Rate Non- Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
23	Opt.Renew.Yr1 -Ad Hoc Hrly Rate Non- Information Technology				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year One Ad Hoc Hourly Rate Non- Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
24	Opt.Renew.Yr2 -Ad Hoc Hrly Rate Non-Information Technology				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year Two Ad Hoc Hourly Rate Non- Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
25	Opt.Renew.Yr3 -Ad Hoc Hrly Rate Non-Information Technology				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year Three Ad Hoc Hourly Rate Non- Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
26	Implementation-WVCHIP				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Implementation Costs-WVCHIP: Staffing, Computer (including software), Facilities, Consulting Services, and Other Costs

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
27	WVCHIP: Base Year One-<=/=15,000 members				43200.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.32 per member per month

Extended Description:

Base Year One-PMPM rate X 15,000 members X 9 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
28	WVCHIP: Base Year One-15,001-20,000 members				59400.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.33 per member per month

Extended Description:

Base Year One-PMPM rate X 20,000 members X 9 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
29	WVCHIP: Base Year One-20,001-25,000 members				76500.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.34 per member per month

Extended Description:

Base Year One-PMPM rate X 25,000 members X 9 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
30	WVCHIP: Base Year One->/=25,001 members				74253.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.33 per member per month

Extended Description:

Base Year One-PMPM rate X 25,001 members X 9 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
31	WVCHIP: Optional Renewal Year One-</=15,000 members				59400.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.33 per member per month

Extended Description:

Optional Renewal Year One-PMPM rate X 15,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
32	WVCHIP: Optional Renewal Year One-15,001-20,00 members				81600.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.34 per member per month

Extended Description:

Optional Renewal Year One-PMPM rate X 20,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
33	WVCHIP: Optional Renewal Year One-20,001-25,000 members				105000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.35 per member per month

Extended Description:

Optional Renewal Year One-PMPM rate X 25,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
34	WVCHIP: Optional Renewal Year One->/ =25,001 members				102004.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.34 per member per month

Extended Description:

Optional Renewal Year One-PMPM rate X 25,001 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
35	WVCHIP: Optional Renewal Year Two-</ =15,000 members				61200.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.34 per member per month

Extended Description:

Optional Renewal Year Two-PMPM rate X 15,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
36	WVCHIP: Optional Renewal Year Two-15,001-20,000 members				84000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.35 per member per month

Extended Description:

Optional Renewal Year Two-PMPM rate X 20,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
37	WVCHIP: Optional Renewal Year Two-20,001-25,000 members				108000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.36 per member per month

Extended Description:

Optional Renewal Year Two-PMPM rate X 25,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
38	WVCHIP: Optional Renewal Year Two->/ =25,001 members				105004.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.35 per member per month

Extended Description:

Optional Renewal Year Two-PMPM rate X 25,001 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
39	WVCHIP: Optional Renewal Year Three-</ =15,000 members				63000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.35 per member per month

Extended Description:

Optional Renewal Year Three-PMPM rate X 15,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
40	WVCHIP: Optional Renewal Year Three-15,001-20,000 members				86400.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.36 per member per month

Extended Description:

Optional Renewal Year Three-PMPM rate X 20,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
41	WVCHIP: Optional Renewal Year Three-20,001-25,000 members				111000.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.37 per member per month

Extended Description:

Optional Renewal Year Three-PMPM rate X 25,000 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
42	WVCHIP: Optional Renewal Year Three->/ =25,001 members				108004.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: \$0.36 per member per month

Extended Description:

Optional Renewal Year Three-PMPM rate X 25,001 members X 12 Months

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
43	WVCHIP: Base YR 1-Ad Hoc Hourly Rate Information Technology				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Base Year One Ad Hoc Hourly Rate Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
44	WVCHIP: Opt. Renew. Yr 1-Ad Hoc Hourly Rate Information Tech				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year One Ad Hoc Hourly Rate Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
45	WVCHIP: Opt. Renew. Yr 2-Ad Hoc Hourly Rate Information Tech				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year Two Ad Hoc Hourly Rate Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
46	WVCHIP: Opt. Renew. Yr 3-Ad Hoc Hourly Rate Information Tech				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year Three Ad Hoc Hourly Rate Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
47	WVCHIP: Base Yr 1-Ad Hoc Hourly Rate Non- Information Tech.				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Base Year One Ad Hoc Hourly Rate Non- Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
48	WVCHIP:Opt.Renew.Yr1 -Ad Hoc Hrly Rate Non- Information Tech				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year One Ad Hoc Hourly Rate Non- Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
49	WVCHIP:Opt.Renew.Yr2 -Ad Hoc Hrly Rate Non- Information Tech				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year Two Ad Hoc Hourly Rate Non- Information Technology
Estimated 5000 hours X hourly rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
50	WVCHIP:Opt.Renew.Yr3 -Ad Hoc Hrly Rate Non- Information Tech				13950.00

Comm Code	Manufacturer	Specification	Model #
85121700			

Commodity Line Comments: hourly rate \$2.79

Extended Description:

Optional Renewal Year Three Ad Hoc Hourly Rate Non- Information Technology
Estimated 5000 hours X hourly rate

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ BMS2100000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

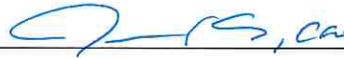
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Automated Health Systems, Inc.

Company



Authorized Signature

11/6/20

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to W. Va. Code § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of W. Va. Code § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: ethics.wv.gov.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by *W. Va. Code* § 6D-1-2)

Name of Contracting Business Entity: Automated Health Systems Address: 9370 McKnight Road, Suite 300
Pittsburgh, PA 15237

Name of Authorized Agent: Joseph P. Cain III, CPA Address: Same as above.

Contract Number: BMS2100000001 Contract Description: Enrollment Brokerage Services

Governmental agency awarding contract: Department of Administration

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

Dick Hart Dynasty Trust

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: 

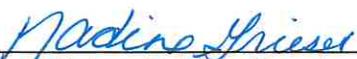
Date Signed: 11/6/20

Notary Verification

State of Pennsylvania, County of Allegheny:

I, Joseph P. Cain III, CPA, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 6th day of November, 2020.

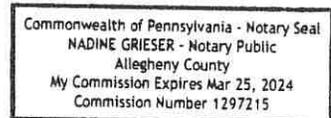

Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____



STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Automated Health Systems, Inc.

Authorized Signature: , CA Date: 11/4/20

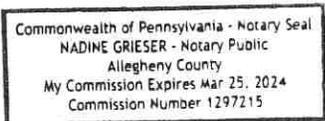
State of Pennsylvania

County of Allegheny, to-wit:

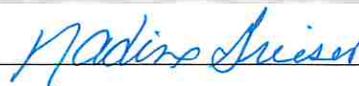
Taken, subscribed, and sworn to before me this 6th day of November, 2020.

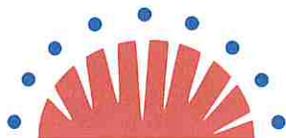
My Commission expires March 25, 2020.

AFFIX SEAL HERE



NOTARY PUBLIC





AUTOMATED HEALTH SYSTEMS

300 ARCADIA COURT, 9370 MCKNIGHT ROAD, PITTSBURGH, PA 15237 • (412) 367-3030 • (412) 367-6184 FAX

November 6, 2020

Crystal Husted, CPPB
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

Dear Ms. Husted,

Automated Health Systems (AHS) is pleased to submit our proposal in response to the West Virginia Department of Health and Human Resources CRFQ# BMS210000001 for Managed Care Enrollment Brokerage Services. We are confident that we are presenting a budget that fully provides the resources necessary for the successful provision of services at a price that is mindful of constant budget constraints.

AHS shares the State's commitment to quality and through over 24 years of Enrollment Broker experience and 40 years of service to Medicaid populations across the county, we bring proven, tested solutions combined with innovative approaches to support the State in achieving its vision.

If you have any questions, please do not hesitate to contact me. I can be reached at the information below:

Joseph P. Cain III, CPA, Chief Financial Officer
Address: 9370 McKnight Road, Suite 300
Pittsburgh, PA 15237
Phone: (412) 367-3030 ext. 2210
Fax: (412) 367-1213
Email: ceo@automated-health.com

Thank you for the opportunity to submit a proposal in response to this CRFQ. We look forward to serving West Virginians once again.

Sincerely,


Joseph P. Cain III, CPA
Chief Financial Officer



West Virginia Managed Care Enrollment Brokerage Services
Draft Implementation Plan*

ID	Task Name	Start	Finish	Duration	Qtr 1, 2021					Qtr 2, 2021
					Dec	Jan	Feb	Mar	Apr	
0	Project Plan	12/2/20	3/3/21	66 days	[Gantt bar spanning Dec, Jan, Feb, Mar]					
1	1 Initiation Phase	12/2/20	3/3/21	66 days	[Gantt bar spanning Dec, Jan, Feb, Mar]					
2	1.1 Award contract	12/2/20	12/2/20	0 days	▶ 12/2					
3	1.2 Attend kick off meeting	12/3/20	12/3/20	1 day	■ BMS, Snr Exec					
4	1.3 Key Management Team	12/7/20	12/10/20	4 days	■					
8	1.4 Implementation Communication	12/7/20	12/7/20	1 day	■					
11	1.5 Establish relationship with stakeholders (e.g., MCOs)	12/2/20	3/3/21	66 days	[Gantt bar spanning Dec, Jan, Feb, Mar]					Imp Team
12	2 Planning Phase	12/7/20	2/9/21	47 days	[Gantt bar spanning Dec, Jan, Feb]					
13	2.1 Implementation Plan	12/7/20	12/22/20	12 days	[Gantt bar spanning Dec]					
20	2.2 Requirements Management Plan	12/7/20	12/28/20	16 days	[Gantt bar spanning Dec]					
29	2.3 Mailing Enrollment Form/Materials Process	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
33	2.4 Materials Development Plan	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
37	2.5 Returned Mail Process	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
41	2.6 Statewide Outreach and Education Strategy	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
45	2.7 Quality Assurance Plan	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
49	2.8 Systems Development Approach	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
53	2.9 Organizational Chart	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
57	2.10 Staffing Contingency Plan	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
61	2.11 Business Continuity Plan	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
65	2.12 MCO Contract Termination Plan	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
69	2.13 Off-Site Work Plan	12/7/20	12/15/20	7 days	[Gantt bar spanning Dec]					
73	2.14 Training Plan	12/28/20	1/12/21	12 days		[Gantt bar spanning Jan, Feb]				
80	2.15 Standard Operating Procedures (SOPs)	1/4/21	1/19/21	12 days		[Gantt bar spanning Jan, Feb]				
87	2.16 Document Processing Protocols	1/11/21	1/26/21	12 days		[Gantt bar spanning Jan, Feb]				
94	2.17 Testing Plan	1/18/21	2/2/21	12 days		[Gantt bar spanning Feb, Mar]				
101	2.18 Security & BC/DR Plan	1/25/21	2/9/21	12 days		[Gantt bar spanning Feb, Mar]				
108	3 Execution Phase	12/14/20	3/3/21	57 days	[Gantt bar spanning Dec, Jan, Feb, Mar]					



West Virginia Managed Care Enrollment Brokerage Services
Draft Implementation Plan*

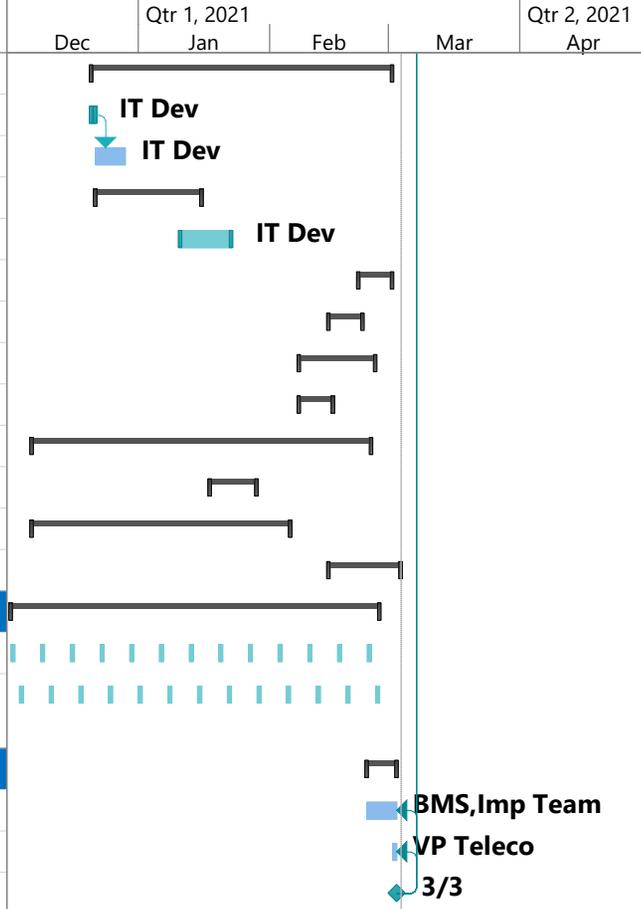
ID	Task Name	Start	Finish	Duration	Dec	Qtr 1, 2021		Mar	Qtr 2, 2021
						Jan	Feb	Apr	
109	3.1 Facility	12/14/20	2/24/21	53 days	[Gantt bar from Dec 14 to Feb 24]				
110	3.1.1 Acquisition	12/14/20	12/28/20	11 days	[Gantt bar from Dec 14 to Dec 28]				
117	3.1.2 Build Out	12/29/20	2/15/21	35 days	[Gantt bar from Dec 29 to Feb 15]				
125	3.1.3 Equipment	1/4/21	2/17/21	33 days	[Gantt bar from Jan 4 to Feb 17]				
130	3.1.4 Mailroom Equipment	1/4/21	2/17/21	33 days	[Gantt bar from Jan 4 to Feb 17]				
135	3.1.5 Hardware/Software	1/11/21	2/24/21	33 days	[Gantt bar from Jan 11 to Feb 24]				
140	3.2 Staffing	1/4/21	2/15/21	31 days	[Gantt bar from Jan 4 to Feb 15]				
144	3.3 Training	1/18/21	3/3/21	32 days	[Gantt bar from Jan 18 to Mar 3]				
145	3.3.1 Training Modules	1/18/21	2/3/21	13 days	[Gantt bar from Jan 18 to Feb 3]				
150	3.3.2 Train in-house interpretation unit	3/1/21	3/3/21	2 days	[Gantt bar from Mar 1 to Mar 3] ← Imp Team				
151	3.3.3 Train supervisors	2/10/21	3/3/21	15 days	[Gantt bar from Feb 10 to Mar 3] ← Imp Team				
152	3.3.4 Train staff	2/17/21	3/3/21	10 days	[Gantt bar from Feb 17 to Mar 3] ← Imp Team				
153	3.4 Scripts	1/11/21	2/15/21	26 days	[Gantt bar from Jan 11 to Feb 15]				
165	3.5 Policies and Procedures	1/25/21	2/22/21	21 days	[Gantt bar from Jan 25 to Feb 22]				
172	3.6 Customer Satisfaction Surveys	2/1/21	2/12/21	10 days	[Gantt bar from Feb 1 to Feb 12]				
179	3.7 Materials	1/4/21	2/5/21	25 days	[Gantt bar from Jan 4 to Feb 5]				
192	4 Telecommunications Phase	12/21/20	3/1/21	51 days	[Gantt bar from Dec 21 to Mar 1]				
193	4.1 Phone system configuration	12/21/20	1/22/21	25 days	[Gantt bar from Dec 21 to Jan 22] VP Teleco				
194	4.2 Configure telecom (SBC)	1/25/21	1/26/21	2 days	[Gantt bar from Jan 25 to Jan 26] VP Teleco				
195	4.3 Configure networking	1/27/21	1/28/21	2 days	[Gantt bar from Jan 27 to Jan 28] VP Teleco				
196	4.4 Configure monitoring	1/29/21	2/1/21	2 days	[Gantt bar from Jan 29 to Feb 1] VP Teleco				
197	4.5 Configure screen capture	2/2/21	2/3/21	2 days	[Gantt bar from Feb 2 to Feb 3] VP Teleco				
198	4.6 Secure FTP	2/4/21	2/5/21	2 days	[Gantt bar from Feb 4 to Feb 5] VP Teleco				
199	4.7 ACD	1/4/21	1/22/21	15 days	[Gantt bar from Jan 4 to Jan 22]				
210	4.8 TDD/TTY	2/1/21	2/2/21	2 days	[Gantt bar from Feb 1 to Feb 2]				
213	4.9 RespOrg Documents	2/1/21	3/1/21	21 days	[Gantt bar from Feb 1 to Mar 1]				
216	5 IT	12/7/20	3/3/21	63 days	[Gantt bar from Dec 7 to Mar 3]				
217	5.1 Azure Environment	1/25/21	1/25/21	1 day	[Gantt bar on Jan 25]				

*AHS drafted this plan with the assumption that the 3 month implementation timeframe is December 1, 2020 through March 1, 2021



West Virginia Managed Care Enrollment Brokerage Services
Draft Implementation Plan*

ID	Task Name	Start	Finish	Duration	Qtr 1, 2021					Qtr 2, 2021	
					Dec	Jan	Feb	Mar	Apr		
223	5.2 HealthTrack CRM	12/21/20	3/1/21	51 days	[Gantt bar from Dec 21 to Mar 1]						
224	5.2.1 Deploy HealthTrack Core for customization	12/21/20	12/21/20	1 day							
225	5.2.2 Program case screen	12/22/20	12/28/20	5 days							
226	5.2.3 Customize Modules	12/22/20	1/15/21	19 days							
249	5.2.4 Develop CTI for CRM (screen pops, verification)	1/11/21	1/22/21	10 days							
250	5.2.5 Roles and Permissions	2/22/21	3/1/21	6 days							
254	5.2.6 Knowledgebase	2/15/21	2/22/21	6 days							
257	5.2.7 Mail Console	2/8/21	2/25/21	14 days							
262	5.3 Connectivity	2/8/21	2/15/21	6 days							
265	5.4 Website/Web Application	12/7/20	2/24/21	58 days							
284	5.5 Provider Directory	1/18/21	1/29/21	9 days							
290	5.6 Reports	12/7/20	2/5/21	45 days							
302	5.7 Testing	2/15/21	3/3/21	13 days							
306	6 Monitoring	12/2/20	2/26/21	63 days							
307	6.1 Weekly Status Meeting	12/2/20	2/24/21	61 days							
321	6.2 Distribution of meeting minutes and updated project plan	12/4/20	2/26/21	61 days							
335	7 Readiness Review	2/24/21	3/3/21	5 days							
336	7.1 Conduct readiness review	2/24/21	3/3/21	5 days							
337	7.2 Transfer toll-free and TTY numbers	3/2/21	3/3/21	1 day							
338	7.3 Go-Live	3/3/21	3/3/21	0 days							



*AHS drafted this plan with the assumption that the 3 month implementation timeframe is December 1, 2020 through March 1, 2021



West Virginia Managed Care Enrollment Brokerage Services Draft Implementation Plan*

Task		Inactive Task		Manual Summary Rollup		External Milestone	
Split		Inactive Milestone		Manual Summary		Deadline	
Milestone		Inactive Summary		Start-only		Progress	
Summary		Manual Task		Finish-only		Manual Progress	
Project Summary		Duration-only		External Tasks			

*AHS drafted this plan with the assumption that the 3 month implementation timeframe is December 1, 2020 through March 1, 2021