



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header   List View**General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)

Procurement Folder: 834305

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0403

Vendor ID: VS0000037367 

SO Doc ID: DBS2100000002

Legal Name: Soliant Health LLC

Published Date: 2/23/21

Alias/DBA: Soliant/VocoVision

Close Date: 3/4/21

Total Bid: \$242,720.00

Close Time: 13:30

Response Date: 03/03/2021 

Status: Closed

Response Time: 10:07

Solicitation Description: American Sign Language Video  
Remote Interpreting at the WVSDResponded By User ID: hummert12 

Total of Header Attachments: 4

First Name: Zach

Total of All Attachments: 4

Last Name: Hummert

Email: zach.hummert@soliant.c



Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Video Remote Sign language interpretation service	2960.0000	HOUR	82.000000	242720.00

Comm Code	Manufacturer	Specification	Model #
82112067			

**Commodity Line Comments:** Prices are a flat, all inclusive hourly rate for ASL candidates. Up to but cannot exceed \$82 /hr. The 2 interpreters we currently have working there are on a rate 80.08 /hr; hourly rate will vary based on Candidates.

**Extended Description:**

Quantities are estimated and are for bid purposes only



West Virginia Schools for the Deaf  
and Blind; CRFQ 0403

DBS2100000002

March 4, 2021

*We make life better for those who make lives better*





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## Bid Forms

Please see the following pages for the completed bid forms.





Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Service - Misc

<b>Proc Folder:</b> 834305	<b>Reason for Modification:</b> Addendum #2 issued to publish agency responses to all vendor questions.
<b>Doc Description:</b> American Sign Language Video Remote Interpreting at the WVSD	
<b>Proc Type:</b> Central Master Agreement	

Date Issued	Solicitation Closes	Solicitation No	Version
2021-02-23	2021-03-04 13:30	CRFQ 0403 DBS2100000002	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**  
**Vendor Name :** Soliant Health, LLC  
**Address :** 5550 Peachtree Parkway, SUTE 500  
**Street :**  
**City :** Peachtree Corners  
**State :** GA **Country :** USA **Zip :** 30092  
**Principal Contact :** Zach Hummert  
**Vendor Contact Phone:** 770-225-3018 **Extension:** N/A

**FOR INFORMATION CONTACT THE BUYER**

Joseph E Hager III  
 (304) 558-2306  
 joseph.e.hageriii@wv.gov

**Vendor Signature X**  **FEIN#** 58-1970270 **DATE** 3/4/2021

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

Addendum

Addendum #2 issued to distribute the attached documentation to the vendor community

\*\*\*\*\*

Open End Contract

West Virginia School of the Deaf and Blind

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Schools for the Deaf and the Blind (WVSDB) to establish an open-end contract for services to provide American Sign Language interpreters to provide video remote sign to voice and/or voice to sign interpretation when needed for meetings, events, and classroom(s) or upon request per the attached specifications and terms and conditions.

INVOICE TO		SHIP TO	
SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST		SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	
ROMNEY	WV 26757-1894	ROMNEY	WV 26757-1894
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Video Remote Sign language interpretation service	2960.00000	HOUR	\$82.00	\$242,720.00

Comm Code	Manufacturer	Specification	Model #
82112067			

**Extended Description:**  
Quantities are estimated and are for bid purposes only

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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	Document Phase	Document Description	Page
DBS2100000002	Final	American Sign Language Video Remote Interpreting at the WVSD	3

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions



## Attachment A

Please see the following page for our completed Attachment A.



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ DBS21\*02**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

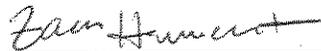
(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Soliant Health, LLC

\_\_\_\_\_  
Company



\_\_\_\_\_  
Authorized Signature

3/3/21

\_\_\_\_\_  
Date



## Designated Contact and Certification

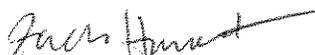


**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 Account Executive  
(Name, Title)  
Zach Hummert Account Executive  
(Printed Name and Title)  
5550 Peachtree Parkway, SUITE 500, Peachtree Corners, GA 30092  
(Address)  
770-225-3018 / 770.908.2203  
(Phone Number) / (Fax Number)  
zach.Hummert@soliant.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Soliant Health  
(Company)

 Account Executive  
(Authorized Signature) (Representative Name, Title)

Zach Hummert Account Executive  
(Printed Name and Title of Authorized Representative)

3/4/21  
(Date)

770-225-3018  
(Phone Number) (Fax Number)



# Contract Manager



REQUEST FOR QUOTATION  
Video Remote American Sign Language Interpreter(s)

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- 10.1.1 Failure to perform Contract Services in accordance with the requirements contained herein.
  - 10.1.2 Failure to comply with other specifications and requirements contained herein.
  - 10.1.3 Failure to comply with any laws, rules and ordinances applicable to the Contract Services provided under this Contract.
  - 10.1.4 Failure to remedy deficient performance upon request.
- 10.2 The following remedies shall be available to Agency upon default.
- 10.2.1 Immediate cancellation of this Contract.
  - 10.2.2 Any other remedies available in law or equity.
  - 10.2.3 Immediate cancellation of one or more release orders issued under this Contract.

11. MISCELLANEOUS:

- 11.1 **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Zach Hummert

**Telephone Number:** 770-225-3018

**Fax Number:** 770.908.2203

**Email Address:** Zach.hummert@soliant.com

**Cell Number:** 770-225-3018



# Purchasing Affidavit



STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Soliant Health, LLC

Authorized Signature: *[Signature]* Date: 3/3/21

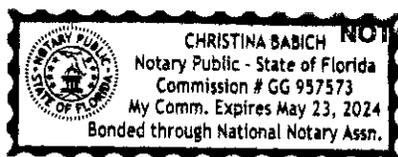
State of Florida

County of Duval, to-wit:

Taken, subscribed, and sworn to before me this 3 day of March, 2021.

My Commission expires 5/23, 2024.

**AFFIX SEAL HERE**



*[Signature]*



# Certificate of Insurance





## DESCRIPTIONS (Continued from Page 1)

Alternate Employer endorsement. Certificate Holder is/are included as Loss Payee regarding Crime Policy where required by written contract.

Auto Liability Additional Insured is included per Form ECG047510115.

Professional Liability includes Additional Insured Coverage per Form HPF0100010916.

Umbrella Policy follows form over General Liability/Professional Liability policy 91MLN00259211.

### PRIMARY MEDICAL PROFESSIONAL LIABILITY:

Policy Number: MFP011882101

CARRIER (D): TDC Specialty Insurance Company

POLICY PERIOD: 01/01/2021 - 01/01/2022

LIMIT: \$1,000,000 EACH CLAIM / \$3,000,000 AGGREGATE

Deductible: \$250,000 each claim

Virginia Limits Effective 7/1/20 are \$2,450,000/\$7,350,000.

### EXCESS MEDICAL MALPRACTICE:

Policy Number: MFX011892101

CARRIER (D): TDC Specialty Insurance Company

POLICY PERIOD: 01/01/2021 - 01/01/2022

LIMIT: \$4,000,000 EACH CLAIM / \$4,000,000 AGGREGATE

### 2ND LAYER EXCESS MEDICAL MALPRACTICE:

Policy Number: 6798437

CARRIER (E): Lexington Insurance Company

POLICY PERIOD: 01/01/2021 - 01/01/2022

LIMIT: \$5,000,000 EACH CLAIM / \$5,000,000 AGGREGATE

Sexual Abuse and Molestation is included under the medical malpractice policy with a deductible of \$250K with a sublimit of \$1,000,000 each claim / \$3,000,000 aggregate that is INCLUDED within the overall policy limits. Excess Medical Malpractice is follow form of the Primary Medical Malpractice policy and does not exclude sexual misconduct.



## Soliant Health, LLC

Soliant is a respected healthcare staffing services provider for school districts across the country. Focusing on both contract and direct hire placements, Soliant has a decades-long track record of delivering comprehensive healthcare staffing services to some of the largest school districts in the nation. Our team of professionals is qualified to fill occupational therapy, physical therapy, nursing services, speech language pathology (in English and a number of languages) and psychological staffing services.

Since its inception, Soliant has interviewed tens of thousands of candidates, filling thousands of positions throughout the United States. We work with school districts on a close one-to-one basis to foster ideal therapeutic environments for your students.

Through advanced healthcare recruitment efforts and detailed screening procedures, we identify the finest candidates in the industry, most of whom have experience working with students from a wide range of backgrounds. We listen to referrals from candidates' subordinates, peers and managers, going the extra mile to find the best candidates available. We reward them with outstanding benefits and the highest level of personalized service in the industry.

Because our service to Soliant care professionals is so comprehensive, our top-tier professionals are free to focus completely on their assignments without worrying about travel plans, housing or scheduling. That means better and more personalized care for your students in need.

### Dedication to Special Education

Soliant is dedicated to providing outstanding special education services. We understand the pressure schools are under today, which is why districts across the country turn to Soliant. With the number of children in mainstream schools increasing and the number of therapists decreasing, successfully supporting the needs of your school's population is becoming more and more challenging. Soliant is here to fulfill growing staffing needs, to meet increasing demand and to provide every child with the high quality of care they deserve.





## Account Management

The world of professional staffing is often plagued by one common variable: recruiter turnover. Most staffing firms follow the “sell and pass” rule. Accounts are sold by one individual or team and passed to a recruiter to source and place consultants. Unfortunately, when the recruiters leave, the knowledge of the client’s environment, culture, needs and thus, the quality of service, tends to leave with them.

Since Soliant is a unique healthcare staffing firm, we operate by a different set of rules. Our account managers are also our recruiters. We’ve chosen to assign fewer clients to each account manager, allowing them to provide a level of service that lasts throughout the relationship with their client. Our team of account managers has an average tenure of eight years, a fact that we, as a company, are very proud of. We offer our account managers a comprehensive benefits package, ample time off and quality training opportunities because when we take care of them, they take care of you.

WVSD’s dedicated Soliant account manager will maintain a close relationship with your organization to refine our understanding of job requirements and focus on continuous improvement of service quality. Their responsibilities include:

- Identifying hiring challenges
- Devising a plan of action to effectively overcome those challenges
- Managing the marketing/advertising campaigns
- Managing the internal recruiting processes
- Interviewing, evaluating and selecting candidates to interview
- Facilitating the interview process
- Overseeing the credentialing process prior to the special education professional’s (SEP) start date—ensuring that all onboarding and compliance requirements are met
- Conducting quarterly performance evaluations for each SEP
- Responding to and resolving issues, as needed
- Providing ongoing customer support

Soliant has chosen Zach Hummert to coordinate services for WVSD. Please see below for his information.

**Zach Hummert** Account Executive

[Zach.hummert@soliant.com](mailto:Zach.hummert@soliant.com)

Soliant | [www.soliant.com](http://www.soliant.com)





1979 Lakeside Pkwy Ste 800, Tucker, GA 30084  
o 770-225-3018

In addition, Zach is connected to a group of other professionals whose focus lies within the same geographical area. This team, or "Pod" as we call them, collaborates to share talent and serve as each other's backups so you always have someone who is familiar with your account and your needs. Zach is also supported by a managing director who will provide executive-level oversight and serve as a point of escalation for WVSD, as well as a robust back office team. These colleagues provide customer service for all billing, payroll, legal, human resource, risk, and related issues and questions.

## Scope of Work

Soliant will provide Sign Language Interpreters who meet all qualifications and hold a valid National Interpreter Certification (NIC), National Association of the Deaf (NAD) certification or Registry of Interpreters for the Deaf (RID) certification or hold a state interpreter certificate.

Sign Language Interpreters will provide video remote sign language interpretation during the hours determined for meetings, events, and classroom interpreting services or upon request. The meetings, events and classroom interpreting services are typically scheduled Monday through Friday, between the hours of 8:00 am and 4:00 pm. ET.; however, Saturdays, Sundays and evenings may be requested on occasions. Soliant will ensure SLI's:

- Adhere to the RID Code of Professional Conduct (ATTACHMENT B).\
- Provide interpretation and have knowledge of a variety of Sign Language communication modes to facilitate communication between WVSD staff, students and other deaf or hard of hearing individuals attending or participating in meetings/events/classrooms.

Soliant understands if WVSDB cancels a request and notice of cancelation is provide more than 24 hours prior to scheduled meeting or event time, the vendor shall not charge a fee. Soliant invoice WVSDB a maximum of two hours per scheduled interpreter (hourly fee as shown on Commodity Line 1) if cancelation is less than 24 hours prior to meeting or event time.

## Teletherapy Partner

Soliant currently partners with VocoVision to provide the students of WVSD with the option of teletherapy services. While originally developed with remote school districts in mind, the ability to make the learning process fun, relevant and cost-effective has





broadened VocoVision's use within our school systems everywhere. It is estimated that one in ten fifth graders has a smart phone. Our youth today truly are the "Touchscreen Generation." To incorporate a touchscreen into their therapy sessions not only brings a sense of familiarity, but also makes them feel as if they are being rewarded, all while learning valuable skills.

## Proposed SLIs Resume and Licensure

Please see the following pages for the resumes and licensure of our proposed SLIs.





# Kendra Knepper

111 O'Connor Lane  
Martinsburg, WV  
25405

717 -658 - 2745

[laughterfun4eva@yahoo.com](mailto:laughterfun4eva@yahoo.com)

## SUMMARY

I possess extensive experience in the area of Interpreting, and I am interested in applying this knowledge toward a position as Sign Language Interpreter. I would be receptive to joining a business that needs a highly qualified professional to provide effective communication in this area where my skills and experience can be fully utilized.

## EXPERIENCE

### **Jefferson County Public Schools** Charles town, WV - 2018-Present

Accompanying an elementary school student through his daily schedule to interpret. Assisting teachers with understanding deaf culture and best practices for ensuring student success.

### **Shepherd University** Shepherdstown, WV - 2016-2018

**Accompanying two students to various classes. Assisting professors with understanding deaf culture and best practices for ensuring student success.**

### **Frederick County Public Schools** Winchester, VA - 2014-Present

**Accompanying a high school student through his daily schedule to interpret for him. Assisting teachers with understanding deaf culture and best practices for ensuring student success.**

### **Winchester City Public Schools** Winchester, VA - 2012-2014

Accompanying a high school student through his daily schedule to interpret for him. Assisting teachers with understanding deaf culture and best practices for ensuring student success.

### **Woodson High School** Fairfax, VA- 2010-2011

**Accompanying a high school student through his daily schedule to interpret for him. Assisting teachers with understanding deaf culture and best practices for ensuring student success. Tactile interpreting for deaf & blind students with multiple disabilities.**

- Certificate of Appreciation for Career and Transition Services

### **Various Interpreting Agencies** 1990-2010 (see attached list)

**Interpreting for various elementary, middle, high school, and colleges. Also interpreting for hospitals, police, government agencies, legal teams, rehabilitative service agencies, and courts. Interpreting plays.**

- During this time, I interpreted at NCIS for a deaf employee
- Also interpreted at the IRS for deaf employees
- Interpreted at the Naval Air Station Patuxent River (2010)
- Gave lectures on educational interpreting to interpreting staff of Lincoln Intermediate Unit #12 (Inservice, June, 2005)
- Taught Sign Language 101 and ASL 101 class for staff of Lincoln Intermediate Unit #12 (February, 2005)

## **EDUCATION**

### **Romney School for the Deaf and Blind**

CEU Credits - February, 2005

Meeting the needs of deaf and hearing impaired students. Determining writing progress. Determining reading progress. Assessing reading skills. How to use signing to support learning.

### **Educational Interpreter Performance Assessment & Written Assessment**

Educational Interpreter-August,2010/September, 2011

Meeting the needs of deaf and hearing impaired students. Educational interpreting.

## **SKILLS**

- Able to interpret in a variety of situations and settings while maintaining professional standards
- Understanding the educational needs of deaf and hard of hearing students
- Fluent in the following federal laws: IDEA, ADA, Deaf Child's Bill of Rights, and Civil Rights law and can apply them to individuals' needs
- Have an understanding of 504s and IEPs, as well as their educational impact

## **REFERENCES**

Available upon request.



# Kendra Knepper

February 11, 2019

111 O'Connor Lane  
Martinsburg, WV 25405

717-658-2745

[laughterfun4eva@ya.hcom](mailto:laughterfun4eva@ya.hcom)

**To: Whom It May Concern**

I currently hold an EIPA 3.7. I have been interpreting for the last 30 years. I have worked in the educational setting for 28 of those years. I am a CODA and a SODA, which allows me a true understanding of Deaf Culture. During the 2004-2005 school year, I was awarded staff of the month for the month of May. I have given lectures on educational interpreting and am highly respected in the deaf community. I have also had the opportunity to interpret for high profile lawyers in D.C. and for NCIS in Quantico. I am ambitious, reliable, and takes her work very seriously.

Sincerely,

Kendra Knepper

# Emily C. Owens

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- RID member [REDACTED]
  - Passing score on NIC written assessment
  - EIPA score 3.5
- 

## Education

University of Science, Arts & Technology  
Bachelor of Education: Major in TESOL, Minor in American Sign Language  
*August 2017*

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## Work History

Soliant *November 2018-current*  
Educational Interpreter in Seneca, SC

Frederick County Public Schools *February 2018-November 2018*  
I worked full-time as a Sign Language interpreter for Frederick County public schools, including community interpreting assignments outside of normal school hours. Interpreting assignments included conferences, interviews, summer camps, back to school night and more.

*Agencies I have worked with in Maryland/DC area*  
Frederick Interpreting Agency, Sign 4 U Interpreting LLC

Buncombe County Schools *September 2016-February 2018*  
I worked as a substitute Sign Language Interpreter the previous school year. I was called as needed, interpreting the curriculum for deaf students during their school day. This school year they offered me a permanent full-time position as an Interpreter.

*Agencies I have worked with in North Carolina*  
In Sight Interpreting Agency

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## Other Experience

- Seven years of Tactile interpreting with the Deaf and Blind

# Kelsey

## Sign Language Interpreter

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Presented by Soliant

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### Skills

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Strongly motivated and organized individual with seven years of experience interpreting in education and other various settings. Actively involved in professional development. Interpreting skills combined with professionalism, enthusiasm, and excitement for the community. Works well with peers, members of the community, and other professionals. Skilled with identifying the client's needs and preferences.

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### Experience

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#### **Byron Public Schools / Sign Language Interpreter**

August 2020-Present, Byron, MN

Interpreted in Byron High School for one D/HH student. Collaborated with Special Education staff and other team members, participated in IEP meetings, attended faculty inservice and training, educated staff about working with a D/HH student and sign language interpreter.

#### **Rochester Public Schools / Sign Language Interpreter**

September 2019-June 2020, Rochester, MN

Interpreted in one of the middle schools within the school district. Worked primarily with one middle school student and was a substitute interpreter for the district as needed. Collaborated with D/HH teachers and staff, interpreted and participated in IEP meetings, and attended faculty inservice.

#### **Freelance Interpreter / Sign Language Interpreter**

February 2013 - Present

Interpret intermittently within the community for events such as weddings, appointments, funerals, etc.

#### **Spencer Community Schools/ Sign Language Interpreter**

August 2014-May 2019, Spencer, IA

Interpreted in the K-12 setting within the school district. Worked with multiple students ranging from elementary to high school during the time of employment. Attained valuable insight and experience working with children of varying ages, language, and communication needs. Also collaborated with D/HH teachers and staff, interpreted and participated in IEP meetings, and attended faculty inservice.

**Becker Public Schools/ Substitute Sign Language Interpreter**

February 2013-February 2013, Becker, MN

Interpreted in middle school and high school settings for students and staff. Interpreted and participated in faculty and staff meetings, attended in-service and IEP meetings.

**Interpreting Internship (400 hours) in a variety of settings**

January 2013-May 2013, Minnesota

Interpreted primarily at Monticello High School, Monticello, MN, with a mixture of additional freelance opportunities such as business events, medical appointments, plays, and Driver's Ed. classes.

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**Education**

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**North Central University / Bachelor of Arts, ASL/English Interpreting Program**

August 2009 - May 2013, Minneapolis, MN

**Robbinsdale Armstrong High School / High School Diploma**

September 2004 - June 2008, Plymouth, MN

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**Affiliations & Certifications**

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Minnesota Registry of Interpreters for the Deaf

Iowa State Registry of Interpreters for the Deaf

EIPA 4.4, 2019

EIPA Written, 2014

WILLIAM ROSS  
Presented by Soliant

*As an interpreter with international experience, I consistently strive to model excellence both in my personal and professional life. I have a solid work ethic, which positively shapes the way in which I perform my duties. As a team player, I enjoy opportunities for active collaboration and solidifying working relationships with my colleagues. In an effort to remain current in my work I attend workshops and training opportunities. I am actively involved in the Deaf and interpreting community and value giving back regularly to the community that has given me so much.*

EDUCATION HISTORY:

**Bachelor of Arts, American Sign Language/English Interpretation**

North Central University, Minneapolis, Minnesota  
May 2016

**Associate of Applied Science, Automotive Technician**

Dakota County Technical College, Rosemont, Minnesota  
May 2018

WORK EXPERIENCE:

**Sorenson – Video Relay Services, Arlington, Texas**

Sign Language Interpreter  
February 2020 – Current

- Provide effective video interpreting based on the linguistic needs of participants as well as support other interpreting colleagues as needed, ability to multitask between video calls

**Sorenson – Community, Arlington, Texas**

Sign Language Interpreter  
March 2020 – Current

- Interpret in a variety of community-based assignments sensitive to a variety of cultural and linguistic needs

**Deaf Bible Society, Arlington, Texas**

Staff Sign Language Interpreter  
November 2018 – 2021

- Interpret for executive leadership, international trainings, oversee sign language-based projects, platform and conference interpreting, manage schedules of staff interpreters, develop contractual agreements with agencies

**American Sign Language Interpreting Services (ASLIS), Golden Valley, Minnesota**

Sign Language Interpreter (Internal Screening Process)  
January 2014 – November 2018

- Interpret across numerous venues: academic, theatrical, social, and public

**Discount Tire Company, Bloomington Minnesota**

Sales Manager  
June 2017 – November 2018

- Customer service field, work with my team to meet goals in a timely manner

**South Oaks Community Center, Eagan, Minnesota**

Sign Language Interpreter

August 2015 – June 2016

- Interpret worship services, business meeting and group discussions

#### CERTIFICATIONS:

February 2020 Registry of Interpreters of the Deaf – National Interpreter Certification (NIC)

#### PROFESSIONAL DEVELOPMENT:

- 2020 Defying the Status Quo: Examining Our Aging Ethics
- 2020 Songs, Sermons, and Scripture
- 2020 Music that is Seen
- 2019 What A Difference Information Makes
- 2019 Hearing Interpreter and Deaf Interpreter
- 2019 ASL to English
- 2019 Interpreting Complex Christian Theological Concepts, Ideologies and Terminology
- 2019 Can You Read My Lips: A Deaf Perspective
- 2017 Deaf Missions Christian Interpreters Conference
- 2015 Deaf Missions Christian Interpreters Conference
- 2014 NIC Preparation and Information Sharing Session

#### VOLUNTEER EXPERIENCE:

##### **Deaf316**

February 2020

- Interpret at Linger Conference

##### **Deaf Millennial Project, Fort Worth, Texas**

March 2020

- Interpret conferences, webinars and video podcast/vlogs

##### **Word Access Development, Boston, Massachusetts**

August 2020

- Developing standards for Christian interpreters in local and international contexts

**Exhibit A**  
**WV Schools for the Deaf and Blind**  
**Video Remote ASL Interpreter Services**

Description	Unit of Measure	Unit Cost	Estimated Quantities*	Extended Cost
Video Remote Sign Language Interpreter	per hour	\$ 82.00	2960	\$ 242,720.00
			<b>Total Bid Amount</b>	\$ 242,720.00

*\* Estimated quantities are for bidding purposes only, more or less may be purchased by the agency.*

**Bidder/Vendor Information:**

Name:

Soliant Health

Address:

5550 Peachtree Pkwy Norcross GA 30092

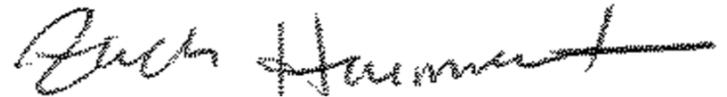
Phone Number:

770.225.3018

Email Address:

zach.hummert@soliant.com

Authorized Signature:





**ADDENDUM A  
Terms of Teleservices Assignment**

This Terms of Teleservices Assignment is subject to the terms and conditions of that certain Client Services Agreement between the parties outlined below.

**Assignment Details**

Soliant Health, Inc. will contract with VocoVision for the provisions of telepractice services to Client. Client will pay Soliant Health, Inc. for the hours worked by Telepractitioner under the following terms:

**Telepractitioner:** Emily Owens  
**Client:** West Virginia Schools for the Deaf and the Blind  
**Assignment Start Date:** 9/14/2020 **Assignment End Date:** 6/3/2021  
**Position:** Tele-SLI  
**Hours per Week:** 37.50  
**Bill Rate per Hour** \$ 80.08 *Bill Rate is all-inclusive*  
**Technology Fee:** \$ N/A

One VocoVision station per full time position at no cost. Additional stations can be provided with a \$1,000 per unit refundable deposit and \$200 per unit nonrefundable configuration and shipping charge. Deposit will be refunded to the school district upon return of the station(s) in working condition within fifteen (15) days of the assignment being completed.

**Miscellaneous:** Determining how many Stations they'll need.

*\* Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.*

**West Virginia Schools for the Deaf and the Blind**

**SOLIANT HEALTH, LLC**

*Jamie Vittorio*  
 Client Representative Signature \_\_\_\_\_ Date \_\_\_\_\_  
*Patricia D. Homberg*  
 Jamie Vittorio Patricia D. Homberg  
 Print Name \_\_\_\_\_  
*Chief Academic Officer*  
 Title \_\_\_\_\_  
 WUSDB Superintendent

DocuSigned by:  
*Zach* 8/20/2020  
 Soliant Health Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Zach Hummert  
 Print Name \_\_\_\_\_  
 Account Executive  
 Title \_\_\_\_\_



**ADDENDUM B  
Teleservices Provisions**

**Client Responsibilities.** Client agrees to the following items to facilitate VocoVision's provision of Services:

- (a) Client shall be responsible for providing a secure environment for VocoVision hardware and software ("Equipment") installed and operated at Client's designated location(s).
- (b) Client will provide sufficient infrastructure to support the proper operation of the Equipment, including network connectivity equal or superior to DSL access.
- (c) Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards.
- (d) Client warrants that it will not use the Equipment for any purpose other than as contemplated hereunder, and acknowledges that VocoVision is not responsible for any damages associated with such impermissible use.
- (e) Client agrees to provide appropriate local support to facilitate remote telepractitioner's ability to fulfill the responsibilities outlined in Addendum C: Duties and Responsibilities.

**Scheduling.** Client agrees to the minimum hours of Services per week as stipulated in Addendum A: Terms of Teleservices Assignment, and will schedule the appropriate number of student speech sessions and other related services each week to meet or exceed the minimum hours requirement. Client and telepractitioner will agree upon a weekly schedule for Services which will be loaded into the VocoVision system. Any revisions to the schedule must be submitted to the VocoVision Operations Department no later than 12:00 PM EST Friday for Services the following week. VocoVision requires a 24-hour notice to cancel scheduled Services. One cancellation without notice is permitted per school year. Additional cancellations with less than 24 hours' notice will be billed at the regular rate. Note that VocoVision telepractitioners are encouraged to complete non-therapy work (e.g., paperwork, planning, file reviews, etc.) during any such cancellation time.

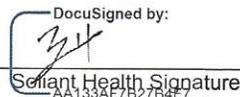
**Administrative Responsibilities.** Client shall be responsible for orienting telepractitioners to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to individual education plans or Client-specific program plans. During the contracted assignment, should telepractitioners fail to submit paperwork as required per Client's policies and procedures, Client must notify VocoVision in writing within three (3) business days of alleged failure. Failure to notify VocoVision within the three (3) day period shall negate any Client claim to withhold payment due to paperwork non-compliance by telepractitioners. Within three (3) business days following the conclusion of a contracted assignment, Client shall conduct a final review to determine whether the completion of additional paperwork is needed from the telepractitioners. Failure to notify VocoVision prior to the fourth (4th) day after conclusion of the assignment will negate any Client claim to withhold payment due to paperwork non-compliance by telepractitioner.

**West Virginia Schools for the Deaf and the Blind**

**SOLIANT HEALTH, LLC**

  
Client Representative Signature

  
Date

DocuSigned by:  
  
Soliant Health Signature

8/20/2020

Date

Jamie Vittorio  
Print Name

Zach Hummert  
Print Name

  
Title

Account Executive  
Title



**DDENDUM C  
Duties and Responsibilities**

**Duties and Responsibilities**

The duties and responsibilities of a Telepractitioner include, but are not limited to the following:

- Collaborates with the school district to identify students' communication characteristics, support resources, as well as any physical, sensory, cognitive, behavioral and motivational needs to determine the benefit a student may receive through telepractice.
- Collaborates with the school district to determine assessment resources - including their potential benefits and limitations - in the telepractice setting, and to develop a plan to assess students appropriately.
- Monitors effectiveness of services, and modifies evaluation and treatment plans as needed.
- Maintains appropriate documentation of delivered services in a format consistent with professional standards and client requirements.
- Complies with state and federal regulations to maintain student privacy and security.
- Facilitates behavior management strategies in students as appropriate.
- Provides information and counseling to families and school personnel as needed

**West Virginia Schools for the Deaf and the Blind**

**SOLIANT HEALTH, LLC**

*Jamie Vittorio* *8/20/2020*  
 \_\_\_\_\_  
 Client Representative Signature Date

Jamie Vittorio

Print Name

*Chief Academic Officer*  
 \_\_\_\_\_  
 Title

DocuSigned by:  
*Zach Hummert* *8/20/2020*  
 \_\_\_\_\_  
 Soliant Health Signature Date

Zach Hummert

Print Name

Account Executive

Title



**ADDENDUM D  
VocoVision Equipment Policies**

**VocoVision Damaged Equipment Policy**

If, during the course of contracted services, VocoVision computer equipment sustains damage or is missing components (keyboard, audio accessories, etc.), it should be reported immediately to the VocoVision Operations Department at 1-866-779-7005. Replacement equipment will be shipped to Client as needed. The costs of repairing or replacing the equipment (including shipping) will be charged to Client, but in no case shall exceed \$1,000 per unit.

At the end of the VocoVision contract period, all equipment must be returned in original packaging within 15 days of completion of services. All returned equipment will be inspected for both physical and internal damage. If equipment is found to be damaged, VocoVision reserves the right to withhold from Client deposit the cost of repairing or replacing the damaged equipment. If no Client deposit exists, VocoVision will bill Client for such charges and will provide supporting documentation of all costs.

Please initial

Handwritten initials in blue ink, appearing to be "JH".

**Packaging**

All packaging, boxes and containers used to ship VocoVision equipment are considered property of VocoVision and must not be discarded. Packaging should be stored and kept in good condition during the course of the contract and must be used for return shipping at the conclusion of services. If VocoVision packaging is lost or damaged, Client is solely responsible for obtaining replacement packaging to ensure undamaged return of equipment to VocoVision. In such cases, we strongly recommend the use of a professional packaging and shipping service, such as the UPS Store or a FedEx retail location.

Please initial

Handwritten initials in blue ink, appearing to be "JH".