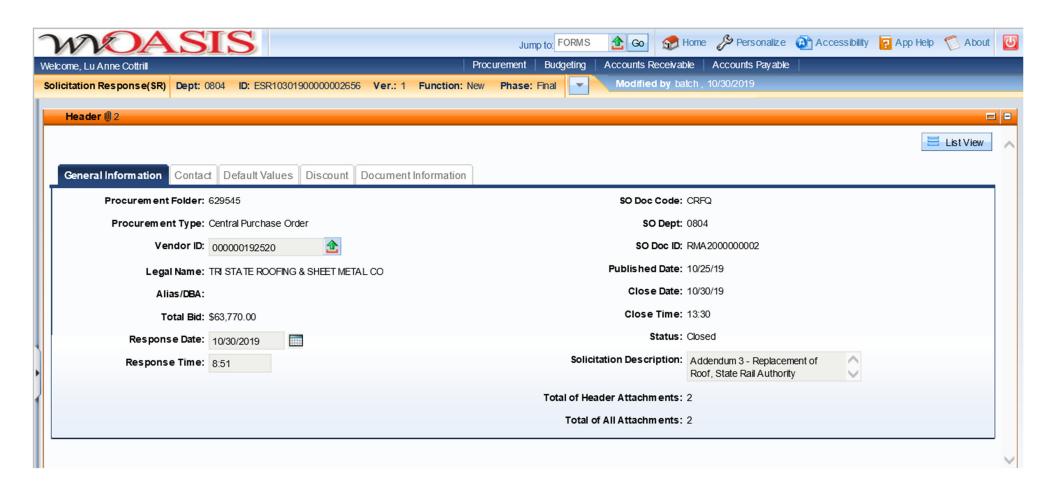


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026

Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





State of West Virginia Solicitation Response

Proc Folder: 629545

Solicitation Description: Addendum 3 - Replacement of Roof, State Rail Authority

Proc Type: Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-10-30 13:30:00	SR 0804 ESR10301900000002656	1

VENDOR

000000192520

TRI STATE ROOFING & SHEET METAL CO

Solicitation Number: CRFQ 0804 RMA2000000002

Total Bid : \$63,770.00 **Response Date:** 2019-10-30 **Response Time:** 08:51:12

Comments:

FOR INFORMATION CONTACT THE BUYER

Linda B Harper (304) 558-0468 linda.b.harper@wv.gov

Signature on File FEIN # DATE

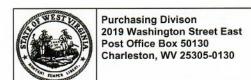
All offers subject to all terms and conditions contained in this solicitation

Page: 1 FORM ID: WV-PRC-SR-001

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Lump Sum Cost for replacement of roof	1.00000	EA	\$63,770.000000	\$63,770.00

Comm Code	Manufacturer	Specification	Model #	
25174100				
Extended Descrip	otion: Replacement of 0	Office Roof for SRA at Moorefield o	ffice. 120 Water Plant Drive, Moorefie	ld

Comments: Starting date must be mutually agreed upon following receipt of notice to proceed.



State of West Virginia Request for Quotation 09 — Construction

Proc Folder: 629545

Doc Description: Addendum 3 - Replacement of Roof, State Rail Authority

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation	on No	Version
2019-10-25	2019-10-30 13:30:00	CRFQ	0804 RMA2000000002	4

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV

25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Tri-State Roofing & Sheet Metal Company 221 Plum Run Road Ridgeley WV 26753-7311 Telephone 304 738 0502

FOR INFORMATION CONTACT THE BUYER

Linda B Harper (304) 558-0468

linda.b.harper@wv.gov

Signature x Kenneth E. Hanson, Vice-President

FEIN # 52 056 7811

DATE 10/

10/29/2019

All offers subject to all terms and conditions contained in this solicitation

Page: 1

FORM ID: WV-PRC-CRFQ-001

ADDITIONAL INFORMATION:

Addendum # 3 is issued for the following reasons:

- 1. To include vendor questions that were inadvertently left out of Addendum # 2
- 2. To clarify that the requirement for the manufacturer warranty is a minimum 15-year manufacturer warranty.

No other changes.

INVOICE TO		SHIP TO	
STATE RAIL AUTHORITY 120 WATER PLANT DR		STATE RAIL AUTHORITY (DBA) SOUTH BRANCH V 120 WATER PLANT DR	
MOOREFIELD	WV26836	MOOREFIELD	WV 26836
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Lump Sum Cost for replacement of roof	1.00000	EA	63,770.00	63,770.00

Comm Code	Manufacturer	Specification	Model #	
25174100	Versico	.060 Black EPDM	Adhered	

Extended Description:

Replacement of Office Roof for SRA at Moorefield office. 120 Water Plant Drive, Moorefield

SCHEDULE	OFF	VENTS

 Line
 Event
 Event Date

 1
 Question Deadline 4:00 p.m.
 2019-10-09

	Document Phase	Document Description	Page 3
RMA2000000002	Final	Addendum 3 - Replacement of Roof, State	of 3
		Rail Authority	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name:	Tri-State Roofing & Sheet Metal Company
Contractor's License	No.: WV053077

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

- 2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.
- 2.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Tri-State Roofing & Sheet Meta	I Company
Check this box if no subcontractors will perfo project.	rm more than \$25,000.00 of work to complete the
Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
N/A	
	*

Attach additional pages if necessary

Contract Administrator and the initial point of contact for matters relating to this Contract.
(Name, Title) Kenneth E. Hanson, Vice-President
(Printed Name and Title)
212 Plum Run Road, Ridgeley, WV 26753-7311
(Address) 304 738 0502/304 7380505
(Phone Number) / (Fax Number) khanson@tri-stateservice.com
(email address)
CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.
Tri-State Roofing & Sheet Metal Company
(Company) Kn H M
(Authorized Signature) (Representative Name, Title)
Kanneth E. Hansen Vice President
(Printed Name and Title of Authorized Representative)
•
10/29/2019
(Date)
304 738 0502 / 304 738 0505

(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:	
(Check the box next to each addendum	received)
 ☒ Addendum No. 1 ☒ Addendum No. 2 ☒ Addendum No. 3 ☐ Addendum No. 4 ☐ Addendum No. 5 	☐ Addendum No. 6 ☐ Addendum No. 7 ☐ Addendum No. 8 ☐ Addendum No. 9 ☐ Addendum No. 10
I further understand that any verbal rep discussion held between Vendor's repr	receipt of addenda may be cause for rejection of this bid. resentation made or assumed to be made during any oral esentatives and any state personnel is not binding. Only dded to the specifications by an official addendum is
Tri-State Roofing & Sheet Metal Compa	ny
Company	
Authorized Signature	
10/29/2019	
Date	

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION Replacement of Office Roof at State Rail Authority – Moorefield, WV

accordance with the Contract and must take all actions necessary to ensure that work complies with requirements of Contract prior to final acceptance. Final acceptance does not waive or release Vendor from its obligation to ensure that work complies with the Contract requirements. Vendor shall submit any warranty documents to the Agency project manager at final inspection.

- 11. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:
 - 11.1. Vendor must coordinate with the State Rail Authority for material delivery.

12. MISCELLANEOUS:

12.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:	Kenneth E. Hanson, Vice-President	
Telephone Number:	304 738 0502	
Fax Number:	304 738 0505	
Email Address:	khanson@tri-stateservice.com	

Exhibit "A" Price Sheet

Line Item	Description	Unit of Measure	Unit Cost		Quantity	Extended Cost	
1	Replace Roof for SRA Office (Moorefield)	Each	\$63,770.00	-	1	\$ 63,770.00	-
				Total I	Bid Amount	\$ 63.770.00	



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA, Mineral , TO-WIT: COUNTY OF I. Kenneth E. Hanson , after being first duly sworn, depose and state as follows: I am an employee of Tri-State Roofing & Sheet Metal Company; and, 1. (Company Name) I do hereby attest that _Tri-State Roofing & Sheet Metal Company 2. (Company Name) maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with West Virginia Code §21-1D. The above statements are sworn to under the penalty of perjury. Printed Name: Kenneth E. Hanson Signature: Title: Vice-President Company Name: Tri-State Roofing & Sheet Metal Company Date: _____10/29/2019 Taken, subscribed and sworn to before me this 29th day of October 2019 By Commission expires __4/05/2021 (Notary Public) (Seal)



Rev. July 7, 2017

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL OTHER CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Authorized Signature:	Roofing & Sheet Metal (/	Date: 10/29/2019
State of WV			
County of Mineral	, to-wit:		
Taken, subscribed, and swor	n to before me this 29th day of	October	, 20 19.
My Commission expires	April 5	, 20 <u>19</u> .	
AFFIX SEAL HERE	N	OTARY PUBLIC _	Hasher La ada

Purchasing Affidavit (Revised 07/07/2017)

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: RMA2000000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

(Ch	eck the bo	ox next to each addendum	receive	ed)	
	[x]	Addendum No. 1	[]	Addendum No. 6
	[x]	Addendum No. 2	[]	Addendum No. 7
	[x]	Addendum No. 3	[]	Addendum No. 8
	[]	Addendum No. 4	[1	Addendum No. 9
	[]	Addendum No. 5]]	Addendum No. 10

Addendum Numbers Received:

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Tri-State Roofing & Sheet Metal Company

Kenneth E. Hanson, Vice-President

Authorized Signature

10/29/2019

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012

Attorney-in-Fact

BID BOND

KNOW ALL MEN BY THESE	PRESENTS, That we, the undersi	igned, Tri - State Roofing and Sheet Metal Company
of 221 Plum Run Road,	Ridgeley WV 26753	as Principal and Travelers Casualty and Surety
Company of of 119 Virginia Street W.	. Charleston WV 25302 corner	ration organized and existing under the laws of the State of
America with its principal office	ce in the City of Hartford	as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the per	nal sum of Five Percent	(\$ 5%) for the payment of which,
		irs, administrators, executors, successors and assigns.
The Condition of the above of	oligation is such that whereas the F	Principal has submitted to the Purchasing Section of the
Department of Administration a certain CRFQ RMA2000000002, Replace	bid or proposal, attached hereto a	and made a part hereof, to enter into a contract in writing for
according to plans and specification	ons.	
NOW THEREFORE,		
(a) If said bid shall be rejecte (b) If said bid shall be accept hereto and shall furnish any other bond	ed and the Principal shall enter into	o a contract in accordance with the bid or proposal attached id or proposal, and shall in all other respects perform the
agreement created by the acceptance (or said bid, then this obligation sha tood and agreed that the liability of	ill be null and void, otherwise this obligation shall remain in full fithe Surety for any and all claims hereunder shall, in no event,
The Surety, for the value receivay impaired or affected by any extens waive notice of any such extension.	ved, hereby stipulates and agrees ion of the time within which the Ob	that the obligations of said Surety and its bond shall be in no oligee may accept such bid, and said Surety does hereby
IN WITNESS WHEREOF, Prin	icipal and Surety have hereunto se	et their hands and seals, and such of them as are corporations
have caused their corporate seals to be	affixed hereunto and these preser	nts to be signed by their proper officers, this
30th day of October		na to be signed by their proper officers, this
111111111111111111111111111111111111111		
Principal Corporate Seal		Tri - State Roofing and Sheet Metal Company
10 3 1th		(Name of Principal)
		By K. AGA
		(Must be President or
		Vice President)
The same of the sa		Kenneth E. Hanson, Vice-President
Surety Corporate Seal		Travelers Casualty and Surety Company of America (Name of Surety)
		Sheila Midkiff Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.



Travelers Casualty and Surety Company of America Travelers Casualty and Surety Company St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Sheila Midkiff of Charleston

West Virginia , their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 3rd day of February, 2017.







State of Connecticut

City of Hartford ss.

By: Robert L. Raney, Senior Vice President

On this the 3rd day of February, 2017, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021



Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 30th

day of October

2019







Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.



CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV053077

Classification:

HEATING, VENTILATING & COOLING ROOFING SIDING SHEET METAL

> TRI STATE ROOFING & SHEET METAL COM DBA TRI STATE ROOFING & SHEET METAL COM 221 PLUM RUN ROAD RIDGELEY, WV 26753

Date Issued

Expiration Date

DECEMBER 23, 2018

DECEMBER 23, 2019

Authorized Company Signature

Chair, West Virginia Contractor

Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.