



2020 FEB 20 AM 10: 43

W PURCHASING DIVISION



Dusty J. Smith Department of Administration Purchasing Division 2019 Washington Street, East Charleston, West Virginia 25305

Dear Ms. Smith:

Re: A/E Services for 600 Capitol Street Roof Replacement

Chapman Technical Group is most interested in providing the required A/E services for 600 Capitol Street Building Roof Replacement Project. We are uniquely qualified in that we have provided similar services for various state, county, and local agencies, including several roof replacement projects for the West Virginia Division of Natural Resources. We have also developed many major building renovation projects which have included roof replacements. We are familiar with all roof types and have encountered roofs with conditions similar to the roof at 600 Capitol Street is

The work for your project would be performed from our St. Albans office. Relevant project experience is included with our submittal, as well as resumes of our project team. We would very much appreciate the opportunity to appear before your selection committee and further discuss your project and our qualifications. Meanwhile, if you have questions or need additional information, please contact me.

Sincerely,

CHAPMAN TECHNICAL GROUP

Joseph E. Bird, ASLA Vice President

200 Sixth Avenue Saint Albans, WV 25177

> 304.727.5501 304.727.5580 Fax

Buckhannon, WV Lexington, KY

www.chaptech.com

ADDENDUM ACKNOWLEDGEMENT FORM **SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I nereby acknowledge re necessary revisions to my proposal, plans a	nd/or specification, etc.
Addendum Numbers Received: (Check the box next to each addendum rece	
☐ Addendum No. 1	Addendum No. 6
Addendum No. 2	Addendum No. 7
Addendum No. 3	Addendum No. 8
Addendum No. 4	🔲 Addendum No. 9
Addendum No. 5	Addendum No. 10
discussion held between Vendor's represent the information issued in writing and added binding.	ntation made or assumed to be made during any oral ratives and any state personnel is not binding. Only to the specifications by an official addendum is
Chapman Technical Group	
Company	
Authorized Signature	
2-20-2020	
Date	
NOTE: This addendum acknowledgement s	hould be submitted with the bid to expedite

NOTE: This addendur document processing.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Chapman Technical Group				
Authorized Signature:	Date: 2-20-2020			
State of West Virginia				
County of Kanawha to-wit:				
Taken, subscribed, and sworn to before me this 20 day of 100000000000000000000000000000000000				
My Commission expires 2021 2021				
AFFIX SEAL HERE HIBITATION OFFICIAL Seal NOTARY PUBLIC Gina R. Moore	fina R. Moore			

Official Seal
Notary Public, State of West WOLARY PUBLI
Gina R. Moore
200 Sixth Avenue
Saint Albans, WV 25177
My Commission Expires October 17, 2024

Purchasing Affidavit (Revised 01/19/2018)

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the
Contract Administrator and the initial point of contact for matters relating to this Contract.
(Name, Title)
Joseph E. Bird , Senior Vice President (Printed Name and Title)
200 Sixth Avenue, Saint Albans, WV 25177
(Address)
(304) 727-5501/(304) 727-5580
(Phone Number) / (Fax Number)
ibird@chaptech.com
(email address)
through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understar the requirements, terms and conditions, and other information contained herein; that this bid, off or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execut and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.
Chapman Technical Group
(Company)
(Authorized Signature) (Representative Name, Title)
Joseph E. Bird, Senior Vice President
(Printed Name and Title of Authorized Representative)
-
2-20-2020
(Date)
(304) 727-5501 (304) 727-5580

(Phone Number) (Fax Number)

Table of Contents

Section 1.0	Company	Overview	and Awards
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- Section 2.0 Project Experience
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Established in 1984, Chapman Technical Group has steadily grown into a diverse firm of professionals, many of whom were educated in West Virginia colleges and universities. We have achieved an outstanding reputation for developing high-quality projects, while meeting schedules and budgets.

In 2013, Chapman Technical Group was acquired by the Lexington, Kentucky based A/E firm of GRW, allowing us to provide a wider range of services while expanding our resources. Now, in addition to our offices in St. Albans, Buckhannon, and Martinsburg, West Virginia, as part of the GRW family, we also work in Kentucky, Ohio, Tennessee, and Indiana.

Our architectural group not only designs new buildings from the ground up, but also specializes in renovations and historic restoration projects. Our award-winning landscape architects provide master planning, as well as detailed site design for parks and public spaces projects.

In addition to our building studio, our engineering support staff gives us the ability to meet almost any challenge a project may present. All of our mechanical, electrical, plumbing engineering is provided in-house, and our civil engineers work with our landscape architects to provide site designs that are functional while achieving a high level of aesthetics.

Water and sewer system design is accomplished by our environmental engineers, and when on-site wastewater treatment is required, we can do it.

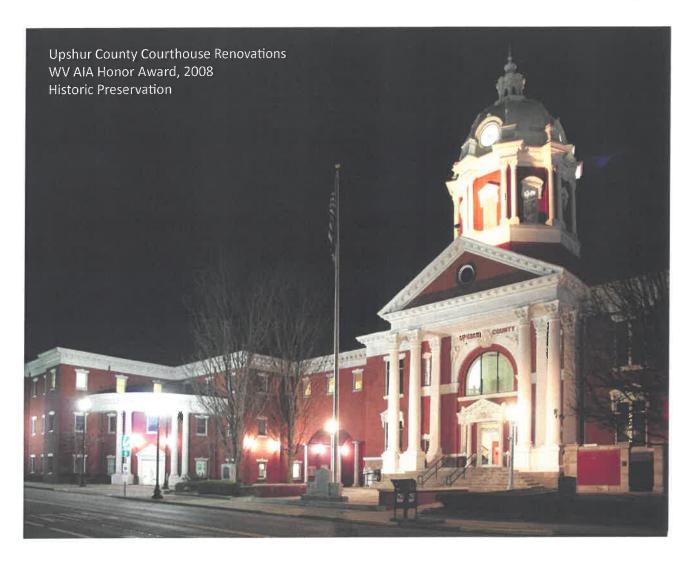
Working with our airport group, we can provide full airport design services, from runway and lighting design, to hangars and terminal buildings.



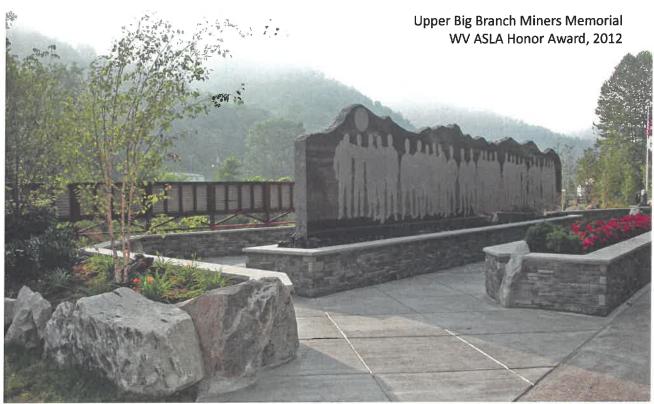


















WV Division of Highways State Road Commission Building Renovation Charleston, WV

As part of the West Virginia Division of Highways District One Campus Renovation, the former State Road Commission Building was renovated to serve as an office building for various DOH personnel. The historical 40,000 square-foot facility retained many historical features, including orginal doors and transoms, while providing energy-efficient and cost effective systems throughout. In addition to a complete interior makeover that included a historic information center and radio studio, the building also received new exterior doors, windows, roofing and a new elevator. A skywalk connects the building to a new Headquarters Building being constructed beside the SRC Building. A courtyard was also constructed for employee use.











Upshur County Commission Upshur County Courthouse Renovations

38 West Main Street Buckhannon, West Virginia

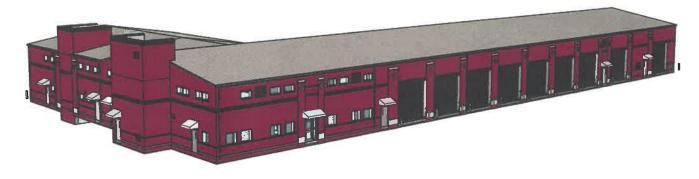
Since the design and construction of the courthouse annex in 1995, Chapman Technical Group has been involved in several improvement and restoration projects at the Courthouse in Buckhannon. In 2005, a lift was installed and plaza renovated in make the original Courthouse accessible. In 2006, the Courthouse dome and clock tower were completely restored. In 2007, the Courthouse portico stonework was restored, and in 2008 the work was honored by the AIA, WV for Excellence in Architecture.

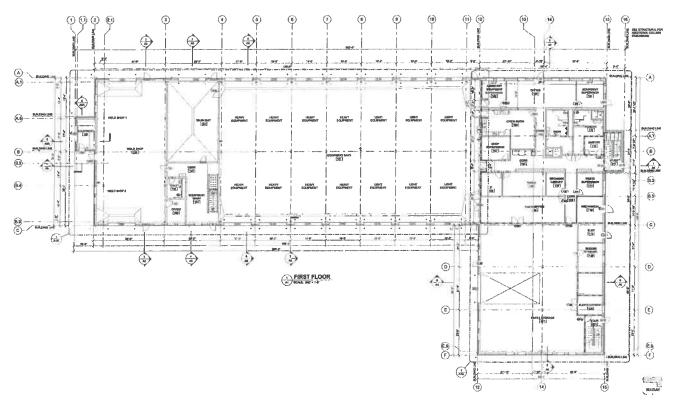
American Institute of Architects, Honor Award, 2008



Dome Restoration Detail







WV Division of Highways

District One Shop Building

Charleston, West Virginia

As part of the West Virginia Division of Highways District One Campus Renovation, a new vehicle maintenance building will be constructed. Seven drive-through bays will provide space for maintenance of large vehicles and trailers, and will be fully equipped with lifts and equipment. Separate bays will be provided for welding, vehicle

washing, and parts washing. Offices and training rooms, as well as parts and tire storage, will also be included in the facility. The building was designed to complement the architecture of the other buildings of the downtown campus.





Tucker County Commission
Jailer's Residence Restoration
213 First Street
Parsons, West Virginia

Chapman Technical Group was hired by the Tucker County Commission to provide a conditions report for the stabilization and restoration of the Tucker County Courthouse and Jailer's Residence. After evaluating and assessing the condition of the existing structure; Chapman Technical Group submitted a detailed plan for the stabilization of the structure, and recommendations on how to restore and renovate the structure for future use. A prioritized budget was compiled identifying the most critical and immediate repairs that should be scheduled as soon as funds became available, and restoration, upgrades, and ongoing maintenance that could be delayed to future dates. Phase 1 of this plan was completed in 2011 to refurbish, repoint, and stabilize the chimneys of the Courthouse and the Jailer's Residence (Commission Offices).









Lewis County Commission
Courthouse Conditions Report/Roof Restoration
18 Garton Plaza
Weston, West Virginia

Chapman Technical Group provided the Lewis County Commission with a report to identify and evaluate the conditions of their courthouse, including prioritized recommendations for repairs and restorations for the building envelope and structure, based on the urgency and consequences of the work. These recommendations were coupled with anticipated construction cost, to assist the Commission in determining funding and scheduling phases for the work to be accomplished. The Commission then selected Chapman Technical Group to design and provide construction administration services for the most urgent of the Courthouse needs, which included restoring the steel domes and roofing, providing structural improvements where past leaks had caused damage to bell tower members.



Court House, Weston, W. Va.

Pub by T.P. Wright & Co





Coal Heritage Area AuthorityCoal Heritage Discovery Center

Mt. Hope, West Virginia

The Coal Heritage Discovery Center will occupy the historic Patteson Building in downtown Mt. Hope. The Coal Heritage Discovery Center will consist of offices, meeting rooms, an historic information center, a small theater space, a public lobby area, a gift shop, and a small café area. There will also be an outdoor patio which can be used as exterior café seating.

The Center will be constructed in two phases. The first phase consisted of remedial work to weatherize the building and included the installation of a new roof and roof structure; repointing and repair of the exterior brick; cleaning the interior of the building and the installation of new doors and storefront.





Right: Interior prior to renovation.





WV Department of Natural Resources Building 74 Renovations

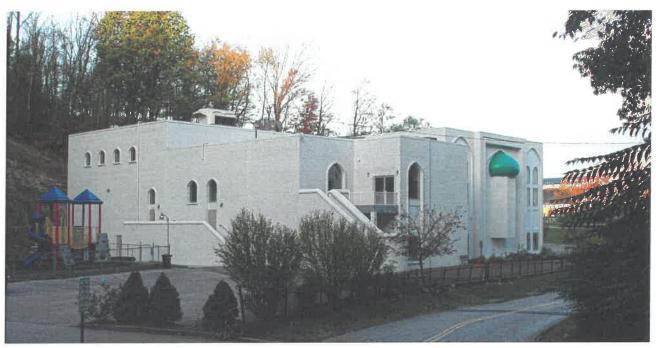
324 4th Avenue South Charleston, West Virginia

Chapman Technical Group was selected to provide a multiphase project for the Renovations of Building 74 for the General Services Division (GSD). In Phase 1, Chapman Technical Group provided a thorough evaluation of the interior and exterior of the existing 37,000 square-foot building, including functional analysis, Code review, and evaluations of the building enclosure, roof, electrical, and mechanical systems. Phase 2 will provide design services as directed by the GSD to resolve issues identified in Phase 1. Phase 3 will develop construction documents and provide construction phase services for phased construction projects to enable continuous tenant occupancy of the building.









Islamic Center of West Virginia Additions and Renovations

1 Valley Drive South Charleston, West Virginia

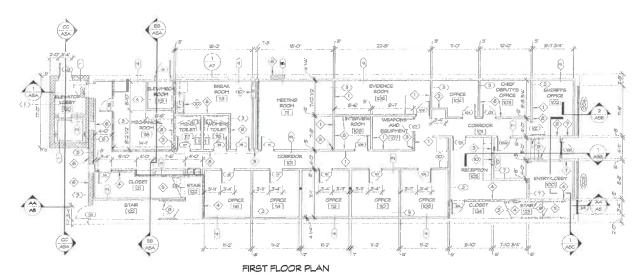
The Islamic Center of West Virginia wanted to expand their existing facilities in South Charleston, West Virginia.

Chapman Technical Group designed the addition to complement the original structure using traditional materials and forms including pointed arches, white brick, and plaster. The 13,000 SF addition and 4,000 SF renovation doubled the size of the original building, providing a new gymnasium, two gathering halls, 11 classrooms, a nursery, commercial kitchen and various support spaces unique to the Islamic community. A mezzanine will accommodate exercise equipment while providing a great view of the maple wood court. In the gym, diffused light flows through arched window which are protected by steel covers, crafted to evoke the image of stylized dogwood buds. Sound-proof doors and concrete walls keep the prayer hall a serene place.







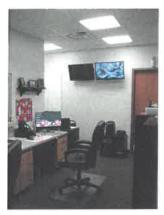


Mason County Sheriff's Office

Point Pleasant, WV

The Mason County Commission selected a building adjacent to the County Courthouse to be the new headquarters for the Mason County Sheriff's Department. The three story 11,500 squarefoot facility remained basically unchanged on the exterior with the exception of minor facade repairs, new doors and windows. The first floor interior of the building was completely demolished and rebuilt to house the new Sheriff's Office, while the second and third floor were renovated for Sheriff's office storage, voting machine storage and programming, and other County needs. Other additions and renovations included a new elevator at the rear of the building, a new sprinkler system throughout the building, and new lighting and HVAC systems.













Ritchie County Board of Education Smithville Elementary Renovation/Addition 134 South Penn Avenue Harrisville, West Virginia

The Smithville Elementary School project included the demolition of two buildings in the existing four building complex and the design of a new classroom wing and a new kitchen addition adjacent to the remaining buildings. The new additions were designed to join with the existing classroom wing and multipurpose building to create a single facility under one roof.

The new school will provide access control and better security, new HVAC systems and better indoor air quality, compliance with ADA/ ABA requirements throughout, including renovated toilets rooms.





Years of Experience: 40 Years with Chapman: 33

Education

B.S., Landsape Architecture, 1978 West Virginia University

Registration Architect: WV, KY

Affiliations

Council
of Landscape
Architectural
Registration Boards

WV Chapter, American Society of Landscape Architects

Joseph E. Bird, ASLA Vice President Project Officer

Experience

Joe has been involved in a wide range of projects in his 30+ years of experience. In addition to his landscape architectural design experience, he has served as Project Manager for many major multi-discipline projects ranging from campus development projects to ski area renovations. His experience includes coordinating the efforts of various local, state, and federal agencies.

WV DOH District One Master Plan; Charleston, WV

Project Manager and Designer for the development of a master plan for the West Virginia Division of Highways District One campus to plan for future building sites, pedestrian and vehicular circulation, and the relocation of overhead utilities underground. The project also included the implementation of sustainable stormwater principles including bioswales, pavement infiltration where possible, and underground stormwater detention, to help alleviate chronic flooding which has plagued the project area.

Smith Street Streetscape; Charleston, WV

Project Manager and Landscape Architect for the design of a streetscape project as a part of the overall development of the District One Campus project. The plan includes placing overhead utilities underground, new street lights, new sidewalks and curb ramps, and new street trees.

Covington Streetscape Project; Covington, KY

Project Manager and Landscape Architect for the design of seven blocks of streetscape in Covington, Kentucky. The plan includes placing overhead utilities underground, new street lights, new sidewalks and curb ramps, and new street trees. The project also included the design of new traffic signs and pedestrian crossing signals.

Scottsville Streetscape Project; Scottsville, KY

Landscape Architect for the design of two blocks of streetscape in Scottsville, Kentucky. The plan includes placing overhead utilities underground, new street lights, new sidewalks and curb ramps, and new street trees.

WV DOH Alternative Transportation Projects

Project Manager and Designer for the Alternative Transportation and Trail projects throughout West Virginia, including sidewalk projects, streetscape projects, and recreational trail projects. Managed and designed several phases of the ongoing streetscape projects for the City of St. Albans.



Years of Experience: 26 Years with Chapman: 15

Education

B.S., Architecture, 1995 University of Tennessee

Registration

Architect: WV, KY, IN, TN

Affiliations

National Council of Architectural Registration Boards

WV Chapter, American Institute of Architects

Awards

Honor Award, WV AIA Upshur County Courthouse

Merit Award, WV AIA I-79 Burnsville Rest Area

Merit Award, WV AIA State Road Commission Building

Publications

Structure Magazine, February 2010 "A Gem in the Mountains" Upshur County Courthouse Restoration

Phillip A. Warnock, NCARB, AlA Project Architect

Experience

Phill is an award-winning architect with extensive experience, having worked with clients on programming / planning, budget analysis, design, construction documents, meeting coordination, bidding / negotiation services, construction phase services, and code compliance. He is especially skilled in renovation and historic restoration projects for government and municipal facilities.

WV DOH District One Historic Architect; Charleston, WV Responsible for documenting historic structures for submission to the West Virginia State Historic Preservation Office in conjunction with the redevelopment of the District One campus.

WV DOT Rest Areas and Welcome Centers

Project Architect for the design of the prototype rest areas and welcome centers for various locations throughout West Virginia.

State Road Commission Building; Charleston, WV

Project Architect for the renovation of the historic State Road Commission Building for the West Virginia Division of Highways. The 40,000 square-foot building houses offices and support facilities for the local highway district. In addition to a complete interior makeover that included a historic information center and radio studio, the building also received new exterior doors, windows, roofing and a new elevator. A skywalk connects the building to a new Headquarters Building that was constructed beside the State Road Commission Building.

District One Equipment Shop Building; Charleston, WV Project Architect for the design of the new \$10 million vehicle equipment shop building for District One which includes multiple service bays, parts storage, welding shop, and offices.

Coal Heritage Discover Center; Mt. Hope, WV

Project Architect for the Coal Heritage Discovery Center, which is a rehabilitation of the historic Patteson Building in downtown Mt. Hope. The Coal Heritage Discovery Center will consist of offices, meeting rooms, an historic information center, a small theater space, a public lobby area, a gift shop, and a small café area. There will also be an outdoor patio which can be used as exterior café seating.



Years of Experience: 18 Years with Chapman: 12

Education

B.S., Architecture, 2001 University of Tennessee

Registration

Architect: WV, VA, KY

Affiliations

National Council of Architectural Registration Boards

WV Chapter American Institute of Architects

St. Albans Property and Maintenance Board

St. Albans Historic District Committee Member

W. Thomas Cloer, III, NCARB, AIA Project Architect

Experience

Tommy has extensive architectural experience, having worked with clients on programming / planning, budget analysis, design, construction documents, meeting coordination, bidding / negotiation services, construction phase services, and code compliance. He regularly provides leadership in architectural design and project management for new building design and renovation projects such as K-12, parks and recreation, and government and municipal facilities.

Jane Lew Elementary School Addition; Jane Lew, WV

Project Architect for the design of an addition and renovation project that included five new classrooms, an updated office suite, and a new building entrance and bus loop. Toilet rooms were also renovated and new floor finishes were installed throughout the building. A new HVAC system serves the addition, and a new sprinkler system and fire alarm were installed for the entire school. New ceilings and lighting were also provided throughout.

Smithville Elementary School Addition; Smithville, WV
Project Architect for the addition and renovation of the Smithville
Elementary School project which included the demolition of two
buildings in the existing complex and the design of a new classroom
wing and a new kitchen addition adjacent to the remaining buildings.
The new additions were designed to join with the existing classroom
wing and multipurpose building to create a single facility under one roof.

Man K-8 Addition; Man, WV

Project Architect for the Man K-8 Addition which included the design and space planning for a 9,360 square-foot addition to the existing school. The addition included four new classrooms, a 2,400 square-foot gymnasium/multipurpose room, ADA compliant restroom facilities, and a small landscaped courtyard. The design and construction was accomplished in 10 months and nearly 15% below budget.

Tube Park Lodge; Canaan Valley, WV

Project Architect for the New Tube Park Lodge and other existing facilities upgrades that were part of a wide range of improvements to the ski area at Canaan Valley Resort State Park. The new tubing lodge features a wood burning fire place, restrooms, a concession stand for hot drinks and an outdoor patio with wood-burning fire pit.

Blackwater Falls State Park Cabins; Davis, WV

Project Architect for thirteen new cabins in the environmentally-sensitive Blackwater Falls State Park. One of the Goals in Developing the project was to have as little environmental site impact as possible. Each cabin has four bed rooms and a central-living, dining, kitchen area. Wood floors and trim as well as a large stone fireplace give these modern cabins a more rustic feel.



Years of Experience: 12 Years with Chapman: 11

Education

B.S., Civil Engineering, 2006 West Virginia Unversity

Registration

Civil Engineer: WV, KY, VA

Affiliations

Chi Epsilon, National Civil Engineering Honor Society

ASCE, Member

David C. Hoy, P. E.Civil/Structural Engineer

Experience

Dave is experienced in the design of various building structural systems including timber, concrete, steel, and masonry construction, as well as foundation design, including deep foundation systems. He has provided structural engineering on a variety of structures including schools, office buildings, recreation facilities, and water and wastewater treatment structures.

WVDNR Elk River and Handley WMA Storage Buildings

Responsible for the structural design of two storage buildings to include a heated maintenance bay, unheated storage bays, and a boat storage bay, along with offices, bunk rooms and support facilities.

District One Equipment Shop Building; Charleston, WV

Project Strutural Engineer for the design of the new \$10 million vehicle equipment shop building for District One which includes multiple service bays, parts storage, welding shop, and offices. Design included pre-cast concrete wall panels, deep foundations to bedrock, and grade beams.

Pocahontas Wellness Center; Marlinton, WV

Project Structural Engineer for a 13,000 square-foot community wellness center, constructed adjacent to but separate from the existing Marlinton Elementary School.

Clay County High School Bus Garage; Clay, WV

Project Structural Engineer for the design of new bus maintenance garage including to maintenance bays, one bus wash bay, parts storage, tire storage, and drivers lounge. Project included inventory of existing equipment and specification of new maintenance equipment. Project included the design of deep foundations to bedrock.

State Road Commission Building; Charleston, WV

Project Structural Engineer for the renovation of the historic State Road Commission Building for the West Virginia Division of Highways. The 40,000 square-foot building houses offices and support facilities for the local highway district.

Tube Park Lodge; Canaan Valley, WV

Project Structural Engineer for the a new timber-frame tube park lodge at Canaan Valley Resort State Park

REFERENCES



- Mr. Travis Knighton, P.E.
 WV Department of Transportation
 Division of Highways
 1338 Smith Street
 Charleston, WV 25301
 (304) 356-3840
- Mark A. Crites
 Building Project Management Specialist
 General Services Division Engineering Section
 Building 4, Fifth Floor
 112 California Avenue
 Charleston, WV 25305
- 3. Mr. Joe Paxton, Superintendent Clay County Schools P.O. Box 120 Clay, WV 25043 (304) 587-4266
- Mr. Bradley Leslie, P.E., Assistant Chief WV Division of Natural Resources Parks and Recreation 324 4th Avenue South Charleston, WV 25303 (304) 558-2764