



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 658012

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0323

Vendor ID: VS0000020857

SO Doc ID: WWW2000000006

Legal Name: Jagers Enterprise Inc.

Published Date: 12/30/19

Alias/DBA: Elite Services

Close Date: 1/3/20

Total Bid: \$37.00

Close Time: 13:30

Response Date: 01/02/2020

Status: Closed

Response Time: 16:14

Solicitation Description: ADDENDUM 3 - Drug Screening/Testing

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

**State of West Virginia  
Solicitation Response**

**Proc Folder :** 658012

**Solicitation Description :** ADDENDUM 3 - Drug Screening/Testing

**Proc Type :** Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-01-03 13:30:00	SR 0323 ESR01022000000003883	1

**VENDOR**

VS0000020857

Jagers Enterprise Inc.

Elite Services

**Solicitation Number:** CRFQ 0323 WWV2000000006

**Total Bid :** \$37.00

**Response Date:** 2020-01-02

**Response Time:** 16:14:02

**Comments:** Thank for allowing us the opportunity to Bid our services for Workforce West Virginia. Elite Service has been servicing government agencies, businesses all over the USA now for 22 years.

**FOR INFORMATION CONTACT THE BUYER**

Dusty J Smith  
(304) 558-2063  
dusty.j.smith@wv.gov

**Signature on File**

**FEIN #**

**DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Drug Screening/Testing per specifications attached herein	1.00000	EA	\$37.000000	\$37.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :	Drug Screening/Testing per specifications attached herein
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**Comments:** Thank you for the opportunity.



Elite Service

6965 Piazza Grande Ave. Orlando Florida 32835

888-738-9297

## WorkForce West Virginia-WWV20000000006

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Thank you for allowing us the opportunity to Bid our services for Workforce West Virginia. Elite Service has been servicing Government Agencies, Business, all over the USA now for 22 years. With that we have perfected our streamline of services. As indicated, we will process applicants drug screens utilizing your requested procedures with allocated forms.

We understand how important it is to have a compliant workforce. If we are awarded the bid, we will assist your employees and walk everybody through our process to make it an easy transition.

1. Forms will be set up as requested
2. Our Laboratories are all SAMSHA Certified
3. All our facilities are within your requested range for your applicants.
4. Once the form is given sample must be submitted within 24 hours of notice.
5. Test results will arrive within 24 hours of less for negative results.
6. Results will arrive online, with email notification, or secured PDF
7. Most Non-Negative results are reported within 48 hours
8. All Non-Negative results are called by the Dr. Hani Khella
9. Billing is processed on the 2nd of each month.
10. Payments can be made via our website, mailed, bank transfer, and credit card.
11. Once awarded designated personnel will be given proper login and password to access results.
12. All report requests are retrievable via online or per request.

We take drug screening very seriously, we currently process 17,000 tests per month, every test is held to our highest standard in excellence, accuracy and customer care are both the staples of our business.



Elite Services

Bill Jagers Director of Business Development

(O) 888-738-9297 (C) 352-217-8460



Elite Service

6965 Piazza Grande Ave. Orlando Florida 32835

888-738-9297

Here are a few of our references for you. If you would more let me know.

DCF - Tallahassee

1317 WINEWOOD BLVD. BLDG 5 4TH FLR

TALLAHASSEE, FL 32399

(850) 487-6170

Katherine Lilly

Katherine.Lilly@myflfamilies.com Katherine Lilly

DCF - Suncoast

1317 WINEWOOD BL STE 1-310

TALLAHASSEE, FL 32399

(850) 921-4893

Dolores Alexander

dolores.alexander@myflfamilies.com

FDVA-VETERANS NURSING HOME-PC

21281 GRAYTON TERRACE

PORT CHARLOTTE, FL 33954

(850) 487-1533

Elizabeth Barton

bartone@fdva.state.fl.us

FrazierS@fdva.state.fl.us

Thank you again for the opportunity!



Elite Services

Bill Jagers Director of Business Development

(O) 888-738-9297 (C) 352-217-8460





Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
23 - Laboratory

Proc Folder: 658012

Doc Description: Drug Screening/Testing

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2019-12-09	2019-12-27 13:30:00	CRFQ 0323 WWW2000000006	1

**BID RECEIVING LOCATION**

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**VENDOR**

Vendor Name, Address and Telephone Number:

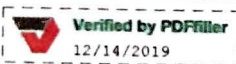
Jagers Enterprises, Inc. DBA/ Elite Services.  
6965 Piazza Grande Ave Suite 405  
Orlando FL 32835  
352-217-8460  
bjagers@esitestesting.com

**FOR INFORMATION CONTACT THE BUYER**

Dusty J Smith  
(304) 558-2063  
dusty.j.smith@wv.gov

Signature X

Bill Jagers



FEIN #

59-3647846

DATE

12/14/2019

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WORKFORCE WEST VIRGINIA IS SOLICITING BIDS FOR THE OPEN-END CONTRACT OF DRUG SCREENING AND TESTING SERVICES PER THE ATTACHED DOCUMENTS.

QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO DUSTY.J.SMITH@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS.

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Drug Screening/Testing per specifications attached herein	1.00000	EA	37.00	37.00

Comm Code	Manufacturer	Specification	Model #
85121810			10 Panel/Sample Collection/MRO Services\

**Extended Description :**

Drug Screening/Testing per specifications attached herein

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	TECHNICAL QUESTIONS DUE AT 10AM	2019-12-16



## REQUEST FOR QUOTATION Drug Screening/Testing Services

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DOL:

[http://www.dol.gov/elaws/esa/flsa/docs/contractors.  
asp](http://www.dol.gov/elaws/esa/flsa/docs/contractors.asp)

Prior to utilizing the services available under this contract, each agency must ensure that factors relating to the broad categories of behavioral control, financial control, and the type of relationship between the state and the temporary worker will not cause the independent contractor relationship to be construed as an employee/employer relationship. Items that must be considered include but are not limited to, the degree of control exercised by the State over the temporary worker relating to performance of the job and the degree to which the temporary worker is integrated into the State's system. The Purchasing Division recommends that each agency review the IRS and DOL publications found at the links above and obtain further assurance from their respective internal legal counsel to maintain the independent contractor status for individuals and entities hired under this contract.

### 12. MISCELLANEOUS:

- 12.1 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

<b>Contract Manager:</b>	Bill Jagers
<b>Telephone Number:</b>	OFC 888-738-9297 Cell 352-217-8460
<b>Fax Number:</b>	407-792-5454
<b>Email Address:</b>	<u>bjagers@esitestesting</u>

**REQUEST FOR QUOTATION**  
**Drug Screening/Testing Services**

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signed and that is provided by a WFWV representative and shall ensure that no drug tests are given after the established date shown on the WFWV developed form. this document is found in **Exhibit D**.

- 3.1.1.7** Vendor shall test, record, submit for review, and legally support confirmations of test specimens in conformity within the concentration cutoff levels set forth below:

<b>Initial Test Analyte</b>	<b>Initial Test Cutoff Concentration</b>	<b>Confirmatory Test Cutoff Concentration</b>
Amphetamines	1000 ng	500 ng
Cannabinoids/THC	50 ng	15 ng
Cocaine Metabolite	300 ng	150 ng
Opiates	300 ng	300 ng
Phencyclidine (PCP)	25 ng	25 ng
Benzodiazepines	300 ng	300 ng
Propoxyphene	300 ng	300 ng
Methadone	300 ng	300 ng
Barbiturates	300 ng	300 ng
Synthetic Narcotics		
Oxycodone	100 ng	100 ng
Hydrocodone	300 ng	300 ng

- 3.1.1.8** Vendor must have the capability to change screening cutoffs within thirty (30) days of a written request from WorkForce West Virginia should the national cutoff levels be updated by U.S. Department of Health and Human Services or U.S. Department of Transportation.

- 3.1.1.9** Vendor will determine the appropriate nanogram cut-off levels for drugs that have no threshold listed above.

**ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Jagers Enterprises, Inc. DBA: Elite Services

**Company**

Bill Jagers  Verified by PDFfiller  
12/17/2019

**Authorized Signature**

12/14/2019

**Date**

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

\_\_\_\_\_  
(Name, Title)

Bill Jagers-Director Business Development

\_\_\_\_\_  
(Printed Name and Title)

6965 Piazza Grande Ave Suite 405 Orlando FL 32835

\_\_\_\_\_  
(Address)

888-738-9297/ Fax 407-792-5454

\_\_\_\_\_  
(Phone Number) / (Fax Number)

Bjagers@esitestesting

\_\_\_\_\_  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

\_\_\_\_\_  
Jagers Enterprises, Inc. DBA: Elite Services

\_\_\_\_\_  
(Company)

*Bill Jagers*

\_\_\_\_\_  
(Authorized Signature) (Representative Name, Title)

Bill Jagers

Director Business Development

\_\_\_\_\_  
(Printed Name and Title of Authorized Representative)

\_\_\_\_\_  
December 14, 2019

\_\_\_\_\_  
(Date)

888-738-9297/ Fax 407-792-5454

\_\_\_\_\_  
(Phone Number) (Fax Number)



STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Jagers Enterprises, Inc. DBA: Elite Services

Authorized Signature: Bill Jagers DL# J262930652220 Date: 12/15/19

State of Florida

County of Orange, to-wit:

Taken, subscribed, and sworn to before me this 15<sup>th</sup> day of December, 2019.

My Commission expires June 20, 2023

**AFFIX SEAL HERE**



**NOTARY PUBLIC**

Lafayette Alicia Brooks

Purchasing Affidavit (Revised 01/19/2018)



West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**  
(Required by W. Va. Code § 6D-1-2)

**Name of Contracting Business Entity:** Jagers Enterprises, Inc  
DBA: Elite Services **Address:** 6965 Piazza Grande Ave Suite 405 Orlando FL 32835

**Name of Authorized Agent:** Bill Jagers **Address:** 6965 Piazza Grande Ave Suite 405 Orlando FL 32835

**Contract Number:** CRFQ 0323 WWV2000000006 **Contract Description:** Drug Screening/Sample Collection/MRO Services

**Governmental agency awarding contract:** State of West Virginia BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON 25305

☐ Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

☒ Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

☐ Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

☐ Check here if none, otherwise list entity/individual names below.

Signature: Bill Jagers Date Signed: 12/15/19  
DL # J26293065220

**Notary Verification**

State of Florida, County of Orange:

I, Bill Jagers #DL, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken sworn to and subscribed before me this 15th day of December 2019

Lafayette Alicia Brooks  
Notary Public's Signature



Notary Public State of Florida  
Lafayette Alicia Brooks  
My Commission GG 347093  
Expires 06/20/2023

**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_



**Exhibit A-Pricing Page for Drug Screening Services**

Description	Unit of Measure	Unit Cost	Estimated Number of Test	Extended Cost
Drug Screening/Testing	Each	\$37.00	1000	\$37,000.00
Total Bid Amount				\$37,000.00

Estimated quantity is for bidding purposes only