



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 1

List View

## General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 683437

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0210

Vendor ID: VS0000021034

SO Doc ID: ISC2000000013

Legal Name: PERMEATE LLC

Published Date: 2/13/20

Alias/DBA:

Close Date: 2/25/20

Total Bid: \$554,507.20

Close Time: 13:30

Response Date: 02/23/2020

Status: Closed

Response Time: 17:25

Solicitation Description: Addendum No. 02-Professional Database Administrator (DBA)

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

Proc Folder : 683437

Solicitation Description : Addendum No. 02-Professional Database Administrator (DBA)

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-02-25 13:30:00	SR      0210 ESR02202000000004772	1

VENDOR

VS0000021034  
PERMEATE LLC

Solicitation Number:    CRFQ    0210      ISC2000000013

Total Bid :      \$554,507.20                      Response Date:    2020-02-23                      Response Time:    17:25:19

Comments:

FOR INFORMATION CONTACT THE BUYER

Jessica S Chambers  
(304) 558-0246  
jessica.s.chambers@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Contract Services #1 - Professional Database Administrator	2080.00000	HOUR	\$62.780000	\$130,582.40

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description :** 5.1.1 Contract Services #1 - Professional Database Administrator: The Vendor must provide a (DBA) contractor to provide support of SQL Database, Server Administration, ColdFusion, Biztalk, Dynamics GP, MS Dynamics CRM, Hyland OnBase and PSIGEN.

For further details on the Contractor's responsibilities please review attached specification document.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Opt Renewal Y2: Contract Services #1 - Professional DBA	2080.00000	HOUR	\$65.290000	\$135,803.20

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description :** 5.1.1 Contract Services #1 - Professional Database Administrator: The Vendor must provide a (DBA) contractor to provide support of SQL Database, Server Administration, ColdFusion, Biztalk, Dynamics GP, MS Dynamics CRM, Hyland OnBase and PSIGEN.

For further details on the Contractor's responsibilities please review attached specification document.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Opt Renewal Y3: Contract Services #1 - Professional DBA	2080.00000	HOUR	\$67.900000	\$141,232.00

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description :** 5.1.1 Contract Services #1 - Professional Database Administrator: The Vendor must provide a (DBA) contractor to provide support of SQL Database, Server Administration, ColdFusion, Biztalk, Dynamics GP, MS Dynamics CRM, Hyland OnBase and PSIGEN.

For further details on the Contractor's responsibilities please review attached specification document.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Opt Renewal Y4: Contract Services #1 - Professional DBA	2080.00000	HOUR	\$70.620000	\$146,889.60

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description :** 5.1.1 Contract Services #1 - Professional Database Administrator: The Vendor must provide a (DBA) contractor to provide support of SQL Database, Server Administration, ColdFusion, Biztalk, Dynamics GP, MS Dynamics CRM, Hyland OnBase and PSIGEN.

For further details on the Contractor's responsibilities please review attached specification document.





**COMPANY NAME:** PERMEATE LLC

**CAGE CODE:** 8CUA5

**POC:** Soundar Natarajan

**DUNS:** 117040896

**CONTACT:** [soundar@permeate.llc](mailto:soundar@permeate.llc) / 903 390 1882

**WEB:** [www.permeate.llc](http://www.permeate.llc)

**BUSINESS TYPE:** Certified Disadvantaged Business Enterprise, Certified Minority Owned Business, Small Business

**Agency:** INFORMATION SERVICES AND COMMUNICATIONS

**Solicitation:** ISC2000000013

**Solicitation Type:** Centralized Request for Quote (CRFQ)

**Introduction:**

Permeate LLC is a technology service and staff augmentation company. For the last few years, we predominantly have worked on various technological challenges. We have extensive experience in developing web & mobile application, cloud computing, database management, managed services, software testing, performance testing, security testing, and application support.

We are customer focused and would like to get feedback from the customer to serve them better. If the customer is willing, we can run Customer Value Index (CVI) Survey, Process and Methodology for Satisfaction, Loyalty and Advocacy. All work related to this project will be completed in the spirit of The Malcolm Baldrige National Quality Award (MBNQA) standards

**West Virginia issued Minority Owned Certification**

The certification is on the next page. Please continue.



ALLAN L. MCVEY  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS  
DIRECTOR

January 22, 2020

Permeate LLC  
2705 Montauk RD  
Hoover, AL 35226-6501

Mr. Natarajan:

This is to notify you that your Small, Women-, and Minority-Owned Businesses (SWAM) Certification Application has been approved on the basis of your representations that the vendor named above meets the definition of a Small, Women-, and Minority-Owned Businesses as set forth in the *West Virginia Code of State Rules* 148-22-1 et seq. This certification becomes effective:

1/22/2020

And shall automatically expire without notice two years after the effective date unless revoked by the Purchasing Director or upon expiration pursuant to the *West Virginia Code of State Rules* 148-22-8. The type(s) of Small, Women-, and Minority-Owned Businesses (SWAM) Certification approved for your entity:

Minority Owned Business    Small Business

To maintain certification without lapse, a certified business shall apply to renew its certification at least 60 days prior to the end of the two-year certification period. Complete renewal instructions, recertification forms, and a list of all SWAM Certified entities are available online at [www.state.wv.us/admin/purchase/VendorReg.html](http://www.state.wv.us/admin/purchase/VendorReg.html).

If you have questions, please contact the West Virginia Purchasing Division at 304-558-2306.

Sincerely,

Lu Anne Cottrill  
Assisting Registration Coordinator

PHONE: (304) 558-2306  
FAX: (304) 558-4115

[WVPurchasing.gov](http://WVPurchasing.gov)

E.E.O./AFFIRMATIVE ACTION EMPLOYER



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
10 — Consulting

Proc Folder: 683437

Doc Description: Professional Database Administrator (DBA) for PEIA (OT20094)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-02-03	2020-02-18 13:30:00	CRFQ 0210 ISC2000000013	1

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

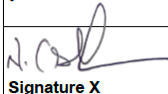
**VENDOR**

Vendor Name, Address and Telephone Number:

PERMEATE LLC  
2705 MONTAUK RD HOOVER AL 35226  
646 389 6232

**FOR INFORMATION CONTACT THE BUYER**

Jessica S Chambers  
(304) 558-0246  
jessica.s.chambers@wv.gov

  
Signature X

82-3120084  
FEIN #

02/18/2020  
DATE

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Office of Technology (WVOT) to establish a contract for a Professional Database Administrator (DBA) to work on programs and applications for the West Virginia Public Employees Insurance Agency (PEIA), including the PEIA Members Management System, PEIA Web Contributions, PEIA Biztalk integration, Dynamics GP, MS Dynamics CRM, Hyland OnBase, PSIGEN and WVOT-supported SQL Databases. The contractor will also be required to provide documentation and training to current WVOT employees for the PEIA-specific applications and ongoing support in Microsoft SQL database administration and Microsoft SQL Server maintenance per the terms and conditions and specifications as attached.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		IS&C - CHIEF FINANCIAL OFFICER DEPARTMENT OF ADMINISTRATION BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Contract Services #1 - Professional Database Administrator	2080.00000	HOURL	\$62.78	\$130,582.40

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description :**

5.1.1 Contract Services #1 - Professional Database Administrator: The Vendor must provide a (DBA) contractor to provide support of SQL Database, Server Administration, ColdFusion, Biztalk, Dynamics GP, MS Dynamics CRM, Hyland OnBase and PSIGEN.

For further details on the Contractor's responsibilities please review attached specification document.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		IS&C - CHIEF FINANCIAL OFFICER DEPARTMENT OF ADMINISTRATION BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Opt Renewal Y2: Contract Services #1 - Professional DBA	2080.00000	HOURL	\$65.29	\$135,805.70

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description :**

5.1.1 Contract Services #1 - Professional Database Administrator: The Vendor must provide a (DBA) contractor to provide support of SQL Database, Server Administration, ColdFusion, Biztalk, Dynamics GP, MS Dynamics CRM, Hyland OnBase and PSIGEN.

For further details on the Contractor's responsibilities please review attached specification document.

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US	IS&C - CHIEF FINANCIAL OFFICER DEPARTMENT OF ADMINISTRATION BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Opt Renewal Y3: Contract Services #1 - Professional DBA	2080.00000	HOUR	\$67.90	\$141,237.90

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description :**

5.1.1 Contract Services #1 - Professional Database Administrator: The Vendor must provide a (DBA) contractor to provide support of SQL Database, Server Administration, ColdFusion, Biztalk, Dynamics GP, MS Dynamics CRM, Hyland OnBase and PS/GEN.

For further details on the Contractor's responsibilities please review attached specification document.

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US	IS&C - CHIEF FINANCIAL OFFICER DEPARTMENT OF ADMINISTRATION BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Opt Renewal Y4: Contract Services #1 - Professional DBA	2080.00000	HOUR	\$70.62	\$146,887.40

Comm Code	Manufacturer	Specification	Model #
80111609			

**Extended Description :**

5.1.1 Contract Services #1 - Professional Database Administrator: The Vendor must provide a (DBA) contractor to provide support of SQL Database, Server Administration, ColdFusion, Biztalk, Dynamics GP, MS Dynamics CRM, Hyland OnBase and PS/GEN.

For further details on the Contractor's responsibilities please review attached specification document.

**SCHEDULE OF EVENTS**

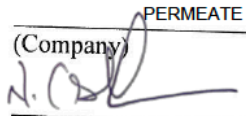
Line	Event	Event Date
1	Technical Question Deadline	2020-02-10



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

\_\_\_\_\_  
Soundar Natarajan - Founder & CEO  
(Name, Title)  
\_\_\_\_\_  
(Printed Name and Title)  
2705 MONTAUK RD HOOVER AL 35226  
(Address)  
903 390 1882 / 833 946 0451  
(Phone Number) / (Fax Number)  
SOUNDAR@PERMEATE.LLC  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

PERMEATE LLC  
(Company)  
  
(Authorized Signature) (Representative Name, Title)  
Soundar Natarajan - Founder & CEO  
(Printed Name and Title of Authorized Representative)  
02/18/2020  
(Date)  
646 389 6232 / 833 946 0451  
(Phone Number) (Fax Number)

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:** \_\_\_\_\_

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**


(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

PERMEATE LLC

\_\_\_\_\_  
Company

  
\_\_\_\_\_  
Authorized Signature

02/20/2020

\_\_\_\_\_  
Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012

STATE OF WEST VIRGINIA  
Purchasing Division**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: PERNEATE LLC  
Authorized Signature: [Signature] Date: 02/19/2020  
State of ALABAMA

County of JEFFERSON, to-wit:

Taken, subscribed, and sworn to before me this 19<sup>th</sup> day of FEBRUARY, 2020

My Commission expires MAY 14, 2021

**AFFIX SEAL HERE****NOTARY PUBLIC** [Signature]*Purchasing Affidavit (Revised 01/19/2018)*