



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
21 – Info Technology

Proc Folder: 448906

Doc Description: ApplicationXtender Full Text Software Package and License

Proc Type: Central Contract - Fixed Amt

Date issued	Solicitation Closes	Solicitation No	Version
2018-09-06	2018-09-19 13:30:00	CRFQ 0313 DEP1900000007	1

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

InStream LLC Attn: Julie Paradis

240 Great Circle Road Suite 342

Nashville, TN 37228

615-345-6609

09/19/18 10:29:24  
Purchasing Division

**Julie Paradis**  
NATIONAL OPERATIONS MANAGER



o. 615 345 6609 | m. 615 972 4522

jparadis@instreamllc.com

INSTREAMLLC.COM

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham

(304) 558-2157

brittany.e.ingraham@wv.gov

Signature\*

FEIN # 80-0124375

DATE 09/18/2018

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Environmental Protection to establish a contract for the purchase of Application Extender Add-On Features 2018 at the DEP Headquarters location in Charleston, WV per the terms and conditions and specifications as attached.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION DIV OF MINING & RECLAMATION 601 57TH STSE CHARLESTON WV25304 US		ENVIRONMENTAL PROTECTION DIVISION OF MINING & RECLAMATION 601 57TH ST SE CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	ApplicationXtender of Equal Full Text Search OCR Software	1.00000	EA	1790.88	1790.88

Comm Code	Manufacturer	Specification	Model #
43230000			

**Extended Description :**

ApplicationXtender of Equivalent Full Text Search Optical Character Recognition (OCR) Server Software Package

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	ApplicationXtender or Equal Full Test Search AX xPlore	1.00000	EA	3581.76	3581.76

Comm Code	Manufacturer	Specification	Model #
43230000			

**Extended Description :**

ApplicationXtender or Equivalent Full Test Search AX xPlore Server Software Package

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	ApplicationXtender of Equal Full Text Search AX xPlore Key	30.00000	EA	268.63	8058.90

Comm Code	Manufacturer	Specification	Model #
43230000			

**Extended Description :**

ApplicationXtender of Equivalent Full Text Search AX xPlore 30 cc User Licenses Key

INVOICE TO	SHIP TO
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	ApplicationXtender Public Access Licenses (PAL)	30.00000	EA	313.40	9402.00

Comm Code	Manufacturer	Specification	Model #
43230000			

**Extended Description :**

ApplicationXtender Public Access Licenses (PAL)

INVOICE TO	SHIP TO
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Software Support for Purchased Items	1.00000	EA	* 200.00 per hour	

Comm Code	Manufacturer	Specification	Model #
81112200			

**Extended Description :**

Software Support for Purchased Items \*Authorization to bill for support service outside issues specifically related to bugs in the software.

<b>DEP1900000007</b>	<b>Document Phase</b> <b>Final</b>	<b>Document Description</b> ApplicationXtender Full Text Software Package and License	<b>Page 4</b> <b>of 4</b>
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# **ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Julie Paradis, National Operations Manager

(Name, Title)

Julie Paradis, National Operations Manager

(Printed Name and Title)

240 Great Circle Rd. #342 Nashville, TN 37228

(Address)

615-345-6609/866-904-4123

(Phone Number) / (Fax Number)

jparadis@instreamllc.com

(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

InStream LLC

(Company)

 Julie Paradis National Operations Manager

(Authorized Signature) (Representative Name, Title)

Julie Paradis

National Operations Manager

(Printed Name and Title of Authorized Representative)

09/18/2018

(Date)

615-345-6607 866-593-6640

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA  
Purchasing Division  
**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: InStream LLC

Authorized Signature: \_\_\_\_\_ Date: 9/18/2018

State of Tennessee

County of Davidson, to-wit:

Taken, subscribed, and sworn to before me this 18 day of September, 2018

My Commission expires May 17, 2021.

AFFIX SEAL HERE



NOTARY PUBLIC

Purchasing Affidavit (Revised 01/19/2018)