



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 04-17-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0926 0926 PSC2400000002 2	Procurement Folder:	1397606
Document Name:	Open End Contract for Vehicle Equipment	Reason for Modification:	Change Order 01 To Renew Contract
Document Description:	Vehicle Equipment for PSC		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-04-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000200477 MALLIMAR INC PO BOX 1272  BECKLEY WV 258021272 US Vendor Contact Phone: 3043203141 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Lindsey Randolph Requestor Phone: (304) 340-0435 Requestor Email: lrandolph@psc.state.wv.us  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ADMINISTRATION PUBLIC SERVICE COMMISSION  201 BROOKS ST   CHARLESTON WV 25301  US	RECEIVING/TRANSPORTATION BUILDING PUBLIC SERVICE COMMISSION  1116 QUARRIER ST   CHARLESTON WV 25301  US

CR 4-22-25

Total Order Amount: Open End

Purchasing Division's File Copy

LM 4/24/25

PURCHASING DIVISION AUTHORIZATION  
DATE: *T. M. 4/22/2025*  
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
DATE: *9/22/2025*  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
DATE: *4-23-25*  
ELECTRONIC SIGNATURE ON FILE

4/23/2025

**Extended Description:****Change Order**

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 5/1/25 through 4/30/26.

Renewal Years/Months Remaining:2 years.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	25174800			LS	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

**Commodity Line Description:** Vehicle equipment

**Extended Description:**

See attached pricing page.

Note: Per Section 3.1.4 of the specifications; the only quoted item that is different than the request is the WeBoost cell booster. Wilson/Weboost does not offer the 470510 anymore. They have replaced it with the 475021 (same booster with a different part number)



Public Service Commission of West Virginia  
201 Brooks Street, P.O. Box 812  
Charleston, West Virginia 25323  
Phone: (304) 340-0300  
Fax: (304) 340-0325

March 18, 2025

Mallimar Inc.  
PO Box 1272  
Beckley, WV 25802-1272

Re: Contract Renewal CMA 0926 PSC2400000002 Mallimar Inc.

The PSC requests to renew contract CMA PSC2400000002. This contract will be renewed under the same terms and conditions as set forth in the original contract, including any subsequent change orders. The renewal period will be valid from May 1, 2025 through April 30, 2026 and will have two renewal periods remaining. If you agree to renew this contract under these terms, please sign and date below.

Kimberly Browsey Furchild 4/16/2025  
Mallimar Inc. Date

Lindsey Randolph 4/17/25  
Lindsey Randolph Date  
Public Service Commission  
Senior Procurement Specialist  
Agency Procurement Officer



April 17, 2025

West Virginia Purchasing Division  
Larry McDonnell  
2019 Washington Street, E.  
Charleston, WV 25305

Re: Contract Renewal Vehicle Equipment CMA PSC2400000002

Mr. McDonnell:

The Public Service Commission (PSC) requests the renewal of contract CMA PSC2400000002 with Mallimar, Inc.

The renewal period will be effective May 1, 2025 through April 30, 2026. The contract will have two renewal periods remaining.

Sincerely,

A handwritten signature in cursive script that reads 'Lindsey Randolph'.

Lindsey Randolph  
Senior Procurement Specialist  
Public Service Commission  
304-340-0322  
[lrandolph@psc.state.wv.us](mailto:lrandolph@psc.state.wv.us)

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### Business Organization Detail

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#### MALLIMAR, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	7/1/1953		7/1/1953	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	4413 - Retail Trade - Motor Vehicle and Parts Dealers - Automotive Parts, Accessories and Tire Stores		<b>Capital Stock</b> 100000.0000
<b>Charter County</b>	Raleigh	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	100.000000
<b>Authorized Shares</b>	1000	<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Local Office Address</b>	1107 S KANAWHA ST. PO BOX 1272 BECKLEY, WV, 25801
<b>Mailing Address</b>	PO BOX 1272 BECKLEY, WV, 258021272 USA
<b>Notice of Process Address</b>	KIMBERLY FAIRCHILD PO BOX 1272 BECKLEY, WV, 258021272
<b>Principal Office Address</b>	1107 S KANAWHA ST PO BOX 1272 BECKLEY, WV, 25801 USA
Type	Address

**Officers**

Type	Name/Address
<b>Director</b>	KIMBERLY FAIRCHILD PO BOX 1272 BECKLEY, WV, 25802
<b>Incorporator</b>	IRA D. LILLY BECKLEY, WV, 25801
<b>Incorporator</b>	PAUL MALAMAS, JR. AND OTHERS BECKLEY, WV, 25802
<b>President</b>	KIMBERLY FAIRCHILD PO BOX 1272 BECKLEY, WV, 258021272
<b>Secretary</b>	STACY INCE P O BOX 1272 BECKLEY, WV, 25802
Type	Name/Address

Date	Amendment
<b>1/27/1976</b>	INCREASE TO \$150,000 BEING 1,500 SHARES AT \$100 EACH; ROLL 103
<b>6/30/1968</b>	DECREASE TO \$50,000; ROLL 12
<b>6/29/1968</b>	CHANGE OF NAME: FROM MALLIMAR G. M. C. SALES, INC.; ROLL 12
Date	Amendment

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For more information, please contact the Secretary of State's Office at 304-558-8000.


Monday, April 21, 2025 — 10:34 AM

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e.g. 123456789, Smith Corp

mallimar Classification Excluded Individual Excluded Entity Federal Organizations Exclusion Type 

- ☒ Ineligible (Proceedings Pending)
- ☒ Ineligible (Proceedings Complete)
- ☒ Prohibition/Restriction
- ☒ Voluntary Exclusion

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDonnell</u> Date: <u>4/21/25</u>  Solicitation No. <u>CMA PSC 24 *01 c/o 1</u>	Agency: Public Service Commission <hr/> Procurement Officer Submitting Requisition: Lindsey Randolph <hr/> Requisition No. CMA PSC2400000002 <hr/> PF No.: 1397606
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### FOR CHANGE ORDERS/RENEWALS:

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

*[Handwritten Signature]*