



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 03-07-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0803 0081 DOT2400000015 3	Change Order No:	Procurement Folder:	1387129
Document Name:	Truck Driving Simulators w/Snow Plow		Reason for Modification:	Change Order #1 To record acceptance of equivalent item
Document Description:	Truck Driving Simulators w/Snowplow (81240108)			
Procurement Type:	Central Purchase Order			
Buyer Name:	John W Estep			
Telephone:	304-558-2566			
Email:	john.w.estep@wv.gov			
Shipping Method:	Best Way		Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid		Effective End Date:	

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000013499 ADVANCED TRAINING SYSTEMS LLC 9800 4th St N Ste 204 St Petersburg FL 33712 US Vendor Contact Phone: 8008705782 Extension: 204 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td>0</td></tr><tr><td>#3</td><td>No</td><td></td><td>0</td></tr><tr><td>#4</td><td>No</td><td></td><td>0</td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No		0	#3	No		0	#4	No		0	Requestor Name: Kristine E James Requestor Phone: 304-414-7104 Requestor Email: kristy.e.james@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No		0																		
#3	No		0																		
#4	No		0																		

INVOICE TO	SHIP TO
INFORMATION TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720 CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 3-12-25

Total Order Amount: \$360,066.00

Purchasing Division's File Copy

JE 3/11/25

PURCHASING DIVISION AUTHORIZATION DATE: 3-11-25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 3/11/25 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 3-11-25 ELECTRONIC SIGNATURE ON FILE
--	---	--

3/12/2025

Extended Description:

Change Order

Change Order No. 1 is issued to record the acceptance of an alternative component that is an equivalent to the OEM design style controls outlined in section 3.2.1 Snowplow controls.

Effective date of Change 2/28/2025

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25191736	2.00000	EA	90016.500000	180033.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Truck Driving Simulators - Parkersburg location**Extended Description:**

Truck Driving Simulator w/on-site training & snowplow package
Qty (2)

Ship to:
Eagles Building WVDOH, 627 Lubeck Avenue, Parkersburg WV 26101
Attn: Aaron Stroud 304-642-5469

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	25191736	2.00000	EA	90016.500000	180033.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Truck Driving Simulators - Buckhannon location**Extended Description:**

Truck Driving Simulator w/on-site training & snowplow package
Qty (2)

Ship to:
Equipment Training Academy, 83 Brushy Fork Crossing, Buckhannon WV 26201
Attn: Aaron Stroud 304-642-5469

Change Order

CPO08030081-DOT2400000015-1-WV-DOH (Change Order #1)

Pursuant to the Purchase Order issued to Advanced Training Systems LLC, described herein as ATS by West Virginia - Dept. of Highways / Transportation, described herein as Client, dated May 15th, 2024 the following changes are made in the specifications and scope of work to be performed :

- 3.2.1 Snow plow controls shall be Certified Power Solutions Freedom XDS Controller

Has been changed to the following:

- OEM-design style controls which EXCEED specified functionality
 - All remaining items / functionality in section 3.2 shall remain unchanged. ATS shall customize the equipment to customers specifications / requests / requirements.
 - The controls shall include functionality identical to comparable OEM equipment and any functionality requested by WV-DOH.
 - Controls shall require WV-DOH approval prior to shipment to ensure proper training efficacy and WV-DOH satisfaction.

Context / Reason for Change:

- No-response from Certified Power Solutions - Part is NLA

Additional changes to be included:

- ATS will collaborate with WV-DOH to integrate and implement / customization of Client 'Snow Plow' Training curricula and functionality.
- Delivery-date modification (listed below)
 - ATS shall **guarantee** delivery in 90-business days or sooner.

This results in an increase of the total contract price in the amount of **US \$0.00.**

This Change Order further results in a change in the delivery time from the Proposal Contract to: **90-business days or sooner from receipt of signed Change Order**

All other terms and conditions of the Proposal Contract remain unchanged and in full force and effect. This Change Order shall be due within 10 days of execution.

Advanced Training Systems, LLC

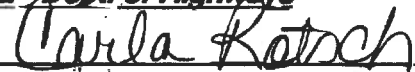
By:



Enrique Allen Mar
Director - Sales and Integration

West Virginia - Dept. of Highways

By:



Name (Print):

Carla Rotsch

Title:

Business Manager

You are viewing this page over a secure connection. Click here for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ADVANCED TRAINING SYSTEMS, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	1/19/2024		1/11/2024	Foreign	Profit			

Organization Information					
Business Purpose	8129 - Other Services (except Public Administration) - Personal and Laundry Services - Other Personal Services (pet care, photofinishing, one-hour, parking lots & garages)			Capital Stock	
Charter County				Control Number	
Charter State	FL	Excess Acres			
At Will Term	A	Member Managed		MGR	
At Will Term Years	Par Value				
Authorized Shares	Young Entrepreneur		No		

Addresses	
Type	Address
Notice of Process Address	URS Agents, LLC 5098 WASHINGTON ST. W. STE. 407 CHARLESTON, WV, 25313
Principal Office Address	9800 4TH STREET NORTH, STE 204 ST. PETERSBURG, FL, 33702
Type	Address

Officers	
Type	Name/Address
Manager	JOHN E KEARNEY 9800 4TH STREET NORTH, STE 204 ST. PETERSBURG, FL, 33702
Type	Name/Address

File Your Current Year Annual Report Online Here

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, March 4, 2025 — 1:04 PM

© 2025 State of West Virginia



Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

[Sign In](#)

Select Domain
Entity Information

All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

- ☐ Any Words 
- ☒ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

Advanced Training Systems 

Entity

Entity Name

Advanced Training Systems  

No results found

e.g. HTVR02HKS0L 

CAGE / NCAGE



Location

Status

- ☒ Active
- ☒ Inactive

Reset 



No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

[Go Back](#)

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>3/4/25</u> Solicitation No. <u>CPO 24*15</u> <u>CO#2</u>	Agency: WVDOT - Division of Highways Procurement Officer Submitting Requisition: Kristy James Requisition No. 0803 - DOT24*15 PF No.: 1387129
---	--

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature:

