



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-21-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0803 0070 DOT2300000042 3	Procurement Folder:	1179311
Document Name:	GRADALL OEM OR EQUAL PARTS	Reason for Modification:	
Document Description:	GRADALL OEM OR EQUAL PARTS	Change Order No. 2 RENEW CONTRACT AND MODIFY CATALOG	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-03-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-03-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000159573 ANDERSON EQUIPMENT COMPANY 1 ANDYS WAY South Charleston WV 25309-8102 US Vendor Contact Phone: 304-756-2800 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Tammy L Clevenger Requestor Phone: (304) 473-5375 Requestor Email: tammy.l.clevenger@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount:

Open End

OCV 3/24/25

Purchasing Division's File Copy

JE 3/21/25

PURCHASING DIVISION AUTHORIZATION

DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:

ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order No. 2 is issued to add a commodity line with catalog for DOH Inventory use and to renew the original contract according to all terms, conditions, and specifications in the original contract and all authorized change orders, except that the vendor has submitted the current manufacturers catalog as an excel spreadsheet and is attached.

Effective date of renewal: 03/15/2025 through 03/14/2026

renewal years remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	22101700			EA	0.000000
	Service From	Service To	Service Contract Amount		
			0.00		

Commodity Line Description: Heavy equipment components

Extended Description:

GRADALL OEM PARTS

See attached Catalog Price List for Contract Pricing.

Eligible Items from the Vendors Catalog will be provided at the Discount Rate of 0.00% off the Manufacturers List Price.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	22101700				0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Heavy equipment components

Extended Description:

GRADALL OEM PARTS

See attached Catalog Price List for Contract Pricing.

Eligible Items from the Vendors Catalog will be provided at the Discount Rate of 0.00% off the Manufacturers List Price.



**WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 109
Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers
Deputy Secretary of Transportation

WV DOT/DOH
BUCKHANNON, WV

2025 MAR 12 A 9:43

RECEIVED
EQUIPMENT DIV
Stephen T. Rembaugh, P. E.
Secretary of Transportation
Commissioner of Highways

January 23, 2025

Tim Bradshaw
Anderson Equipment Company
1 Andy's Way
South Charleston, WV. 25309-8102

Subject: Contract Renewal: CMA DOT2300000042 Change Order No. 2
Procurement folder: 1179311

Tim,
The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 03/15/25 through 03/14/26. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: timmy.l.clevenger@wv.gov

Please contact the email listed above if you have any questions.

Tammy L. Clevenger
Tammy L. Clevenger
WVDOH – Equipment Division

We agree to renew the contract for the period stated above under the same terms, and conditions, prices, and specifications in the original purchase order and any change orders thereto.

Tim Bradshaw
Name/Signature

PARTS MANAGER
Title

3-12-25
Date:

PROCUREMENT USE ONLY

Amber Heath Asst Dir 3/12/2025
Signature/Title/Date



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Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers
Deputy Secretary of Transportation

Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways

March 12, 2025

TO: Jacob M. Bumgarner, P.E. *JMB*
Chief Engineer of Operations

FROM: Jeffrey M. Pifer, P.E. *JMP*
Division Director
Equipment Division

THRU: JD S. Haller *JD S. Haller*
Division Manager III
Equipment Division

PREPARED BY: TC		
3/12/2025		
ROUTE ORDER	OFFICE	OK
1	OE	ISH
2	OE	JMB
3	HO	JMB
4	BP	AH
5	CB	CPR

SUBJECT: CMA DOT2300000042 / 7023C008
Renewal – Change Order No. 2 Gradall OEM Parts and Components

The West Virginia Division of Highways Equipment Division requests that the above subject contract be renewed with Anderson Equipment Company, for Gradall OEM parts and components. The contract will be renewed according to all terms, conditions, and specification contained in the original contract, along with all authorized change orders. The Vendor requests that the contract catalog be updated during this process and is supplied in Excel form. The Vendor has filed the required renewal documents just days prior to expiration and are aware that there will be a period of time before the renewal is completed. Please review and if approved, sign this memo and return to routing order.

If you have any questions, please contact Jeffrey M. Pifer at 304-473-5500.

Attachments

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Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ANDERSON EQUIPMENT COMPANY

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	2/7/1979		2/7/1979	Foreign	Profit			

Organization Information			
Business Purpose	4238 - Wholesale Trade - Merchant Wholesalers, Durable Goods - Machinery, Equipment and Supplies Merchant Wholesalers (construction, mining, farm, garden, industrial machinery & supplies, service establishment, transportation)		Capital Stock 0.0000
Charter County	Kanawha	Control Number	0
Charter State	PA	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years	Par Value		0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses

Type	Address
Local Office Address	1 ANDY'S WAY SOUTH CHARLESTON, WV, 25309
Mailing Address	1000 WASHINGTON PIKE P.O. BOX 339 BRIDGEVILLE, PA, 15017 USA
Notice of Process Address	Corporation Service Company 808 Greenbrier Street Charleston, WV, 25311
Principal Office Address	1000 WASHINGTON PIKE P.O. BOX 339 BRIDGEVILLE, PA, 15017 USA
Type	Address

Officers

Type	Name/Address
Director	RICHARD L. ANDERSON 1000 WASHINGTON PIKE P.O. BOX 339 BRIDGEVILLE, PA, 15017
President	JUDITH L. ANDERSON 1000 WASHINGTON PIKE P.O. BOX 339 BRIDGEVILLE, PA, 15017
Secretary	WILLIAM B. GEX 1000 WASHINGTON PIKE P.O. BOX 339 BRIDGEVILLE, PA, 15017
Treasurer	WILLIAM B. GEX 1000 WASHINGTON PIKE P.O. BOX 339 BRIDGEVILLE, PA, 15017
Vice-President	WILLIAM B. GEX 1000 WASHINGTON PIKE P.O. BOX 339 BRIDGEVILLE, PA, 15017
Type	Name/Address

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, March 12, 2025 — 9:46 AM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>3/21/25</u> Solicitation No. <u>CMA DOT 23 #42</u> <u>CO# 2</u>	Agency: WVDOT/Division of Highways Procurement Officer Submitting Requisition: <u>Amber Heath</u> Requisition No. CMA 0803 DOT2300000042 (7023C008) PF No.: 1179311
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

