



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 03-04-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0803 0081 DOT2300000040 3	Procurement Folder:	1175436
Document Name:	FuelMaster System Upgrade	Reason for Modification:	Change Order 2 To renew contract
Document Description:	FuelMaster System Upgrade (81250082) - CO2		
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-03-06
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-03-05

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000217407 SYN TECH SYSTEMS INC 100 FOUR POINTS WAY  TALLAHASSEE FL 32305 US Vendor Contact Phone: 999-999-9999 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Gabrielle B Selbe Requestor Phone: 304-414-7187 Requestor Email: gabby.selbe@wv.gov  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
INFORMATION TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION  1900 KANAWHA BLVD E, BLD. 5 RM-720  CHARLESTON WV 25305  US	INFORMATION TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION  1900 KANAWHA BLVD E, BLD. 5 RM-720  CHARLESTON WV 25305  US

Purchasing Division's File Copy

Total Order Amount:

Open End

## PURCHASING DIVISION AUTHORIZATION

DATE: 3/5/25  
ELECTRONIC SIGNATURE ON FILE

## ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: 3/6/2025  
ELECTRONIC SIGNATURE ON FILE

## ENCUMBRANCE CERTIFICATION

DATE: 3/6/25  
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**  
Change Order

Change Order No. 2 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 3/6/2025 through 3/5/2026.

Renewal Years Remaining: (2)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	25172400			EA	0.000000
Service From				Service To	Service Contract Amount
					0.00

**Commodity Line Description:** FuelMaster System Upgrade

**Extended Description:**  
FuelMaster System Upgrade - See pricing page for contract pricing.



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.  
Deputy Secretary of Transportation  
Deputy Commissioner of Highways

1/07/2025

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

SYNTECH SYSTEMS INC  
100 FOUR POINTS WAY  
TALLAHASSEE FL 32305

Subject Contract Renewal: CMA DOT2300000040  
Procurement folder: 1175436

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 3/6/25 through 3/5/26. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to

dottechpurchasing@wv.gov

Please contact the email listed above if you have any questions.

Thank you,

*JR Oliver*

JR Oliver, Information Technology Division- Procurement Section

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

D.S. SMITH *D.S. Smith*  
Name/Signature

2/3/2025  
Date

VP, Sales and Marketing  
Title

PROCUREMENT USE ONLY	
<i>[Signature]</i>	Director
Signature/Title/Date 2/4/25	

Estep, John W <[john.w.estep@wv.gov](mailto:john.w.estep@wv.gov)>

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**Renewal of Contract CMA DOT 23\*40**

1 message

**James, Kristy E** <[kristy.e.james@wv.gov](mailto:kristy.e.james@wv.gov)>

Tue, Mar 4, 2025 at 11:21 AM

To: John W Estep <[John.W.Estep@wv.gov](mailto:John.W.Estep@wv.gov)>Cc: Amber J Heath <[amber.j.heath@wv.gov](mailto:amber.j.heath@wv.gov)>, Carla P Rotsch <[carla.p.rotsch@wv.gov](mailto:carla.p.rotsch@wv.gov)>, Evan M Dewey <[Evan.M.Dewey@wv.gov](mailto:Evan.M.Dewey@wv.gov)>

John,

I am getting ready to submit CMA DOT23\*40 for the renewal of the Syntech Systems Fuel Master contract.

Please note that the Department of Transportation Secretary, Todd Rumbaugh, has been in contact with the Governor's office and has the authority to approve processing of procurements over \$100,000 on the Governor's behalf. The agreement renewal has been approved by our Business Manager as well.

If you have any questions, please let me know.

Thank you

Kristy James  
WV DOT  
Procurement Officer  
304/414-7104

Procurement Requests should be directed to: [DOTProcurement@wv.gov](mailto:DOTProcurement@wv.gov) Inventory related questions should be directed to [DOTInventory@wv.gov](mailto:DOTInventory@wv.gov)