



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 02-27-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0802 5025 DMV2200000003 3	Procurement Folder:	974909
Document Name:	dmvFIRST Software System Support	Reason for Modification:	
Document Description:	dmvFIRST Software System Support	CO 2	To renew contract
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-08-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-08-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000005239 CELTIC CROSS HOLDINGS INC 40 BURTON HILLS BLVD STE 415 NASHVILLE TN 37215 US Vendor Contact Phone: 423-773-2566 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Charles Jeff Davis Requestor Phone: (304) 926-3808 Requestor Email: charles.j.davis@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
MANAGER ACCOUNTS PAYABLE DIVISION OF MOTOR VEHICLES 5707 MACCORKLE AVE. S.E., SUITE 200 CHARLESTON WV 25304 US	304-926-3960 DIVISION OF MOTOR VEHICLES RECEIVING AND PROCESSING 5707 MACCORKLE AVENUE, S.E. SUITE 200 CHARLESTON WV 25317 US

Total Order Amount:	Open End
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Purchasing Division's File Copy

JE 3/3/25

PURCHASING DIVISION AUTHORIZATION
DATE: JM 3-5-25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: 3/6/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 3-7-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order No. 2

Change Order 2 is issued to renew the contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective: 8/15/25 - 8/14/26

Renewals remaining: 1 (one)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43230000			YR	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: dmvFIRST System Support & Maintenance**Extended Description:**

dmvFIRST System Support & Maintenance

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43230000			HOUR	125.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: dmvFIRST System-Hourly Rate Prof. Svcs-Initial Term 3 years**Extended Description:**

dmvFIRST System Support & Maintenance - Hourly Rate for Professional Services - Initial Term (3) three years. \$125 per hour.

Added on Change Order No. 1.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43230000			YR	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: dmvFIRST System Support & Maintenance Year 4**Extended Description:**dmvFIRST System Support & Maintenance
Year 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	43230000			HOUR	125.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: dmvFIRST System-Hourly Rate Prof. Svcs Year 4**Extended Description:**

dmvFIRST System Support & Maintenance - Hourly Rate for Professional Services - Year 4 \$125 per hour.

Added on Change Order No. 1.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast

Post Office Box 17300

Charleston, West Virginia 25317-0010 • (304) 558-3900

TDD: (800) 742-6991 • (800) 642-9066

Everett J. Frazier
Commissioner
Division of Motor Vehicles

Stephen T. Rumbaugh P.E.
Secretary of Transportation
Commissioner of Highways

January 29, 2025

Celtic Cross Holdings, Inc.
8961 E Bell RD STE 101
Scottsdale, AZ 85260

RE: CMA DMV2200000003— dmvFIRST Software System Support Contract Renewal

The West Virginia Division of Motor Vehicles is requesting to renew our current contract under the same terms, conditions and pricing as stated in the original contract. The renewal effective dates are August 15, 2025 through August 14, 2026. If you agree to this renewal, please sign below and return to me.

You can return the signed document to me at Georgina.davis@wv.gov. Please let me know if you have any questions.

Thank You.

Georgie Davis

We agree to renew the contract for the period stated above under the same terms and conditions as in the original purchase order and any change orders thereto.

Celtic Cross Holdings, Inc.

Chris L. Laine

Name/Signature

President, Public Sector

Title

02/04/2025

Date

WV Division of Motor Vehicles

[Signature]

Name/Signature

Director, Management Services

Title

Date

2/07/2025

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CELTIC CROSS HOLDINGS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	7/22/2015		7/22/2015	Foreign	Profit			

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	
Charter County	Capital Stock	
Charter State	AZ	Control Number
At Will Term	Excess Acres	
At Will Term Years	Member Managed	
Authorized Shares	Par Value	
	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	8961 E. BELL ROAD SUITE 101 SCOTTSDALE, AZ, 85260
Mailing Address	40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215 USA
Notice of Process Address	NATIONAL REGISTERED AGENTS, INC. 5098 WASHINGTON ST. W., STE 407 CHARLESTON, WV, 253131561
Principal Office Address	40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215 USA
Type	Address

Officers	
Type	Name/Address
	GREG DAILY 40 BURTON HILLS, SUITE 415 NASHVILLE, TN, 37215 USA
	CLAY WHITSON 40 BURTON HILLS, SUITE 415 NASHVILLE, TN, 37215 USA
Director	RICK STANFORD 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Director	CLAY WHITSON 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
President	RICK STANFORD 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Secretary	PAUL MAPLE 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CELTIC SYSTEMS	TRADENAME	7/22/2015	
DBA Name	Description	Effective Date	Termination Date

Annual Reports
Filed For
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2023
2022
2021
2020
2019
2018
2017x
2017
Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, February 7, 2025 — 9:04 AM

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e.g. 1606N020Q02

"Celtic Cross Holdings, Inc."



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>3/3/25</u> Solicitation No. <u>CMA DMV22*03</u> <u>CO#2</u>	Agency: WV Division of Motor Vehicles <hr/> Procurement Officer Submitting Requisition: Kristy James <hr/> Requisition No. CMA DMV2200000003 CO 2 <hr/> PF No.: 974909
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

