



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Contract

Order Date: 02-10-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CCT 0704 0704 INS12015 16	Procurement Folder:	6738
Document Name:	Converted INS12015~P000023478	Reason for Modification:	
Document Description:	Roll Document from 2020 to 2021	Change Order #5	To close out encumbrance and contract
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Evelyn P Cruz		
Telephone:	(304) 558-2686		
Email:	evelyn.melton@k12.wv.us		
Shipping Method:	Best Way	Effective Start Date:	2012-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2016-06-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000213588 DIXON HUGHES GOODMAN LLP 500 VIRGINIA ST E STE 800  CHARLESTON WV 25301 US Vendor Contact Phone: 304-414-3913 Extension:	Requestor Name: Mark G Musick Requestor Phone: 304-356-5513 Requestor Email: mark.g.musick@wv.gov																				
Discount Details:	<b>2025</b> FILE LOCATION _____																				
<table><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr><tr><td>#1</td><td>Yes</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></table>			Discount Allowed	Discount Percentage	Discount Days	#1	Yes	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		Yes	0.0000	0																	
#2		Not Entered																			
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE MANAGER OFFICES OF THE INSURANCE COMMISSIONER PO BOX 50540  CHARLESTON WV 25305-0540 US	MAIL ROOM MANAGER OFFICES OF THE INSURANCE COMMISSIONER 1124 SMITH ST  CHARLESTON WV 25301 US

CR 2-13-25

Total Order Amount:

\$411,416.75

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION  DATE: <i>Mark G Musick</i> 2/13/2025 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM  DATE: <i>John S. Guy</i> 2/18/2025 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION  DATE: <i>Calvin R...</i> 2-18-25 ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order #5

Change Order #5 is being issued to close out the existing encumbrance and to close out the contract in its entirety.

Original Amount of Contract: \$427,153.00

Amount Decreased: \$15,736.25

New Contract Amount: \$411,416.75

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	84111601	0.00000		0.000000	\$317,543.75
Service From	Service To	Manufacturer	Model No		
2012-07-01	2015-06-30				

**Commodity Line Description:** AUDITING SERVICES**Extended Description:**

To provide Auditing Services for Fiscal Year ending 2012-2014

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	84111601	0.00000		0.000000	\$93,873.00
Service From	Service To	Manufacturer	Model No		
2015-07-01	2016-06-30				

**Commodity Line Description:** AUDITING SERVICES EXTENSION**Extended Description:**

To provide Auditing Services for Fiscal Year ending 2015



Toney, Beverley A &lt;beverley.a.toney@wv.gov&gt;

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**RE: Contract CCT INS12015**

1 message

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**Mosrie, Norman** <Norman.Mosrie@us.forvismazars.com>  
To: "Toney, Beverley A" <beverley.a.toney@wv.gov>

Wed, Jan 29, 2025 at 2:50 PM

Good afternoon, Beverley. There are no outstanding invoices related to this old contract with the Offices of the Insurance Commissioner. If you have any further questions, please let me know.

**Norman C. Mosrie, CPA, FHFMA, CHFP**

Partner

Direct: 304.414.3913

Mobile: 304.552.8233

[www.linkedin.com/in/normanmosrie/](http://www.linkedin.com/in/normanmosrie/)[norman.mosrie@us.forvismazars.com](mailto:norman.mosrie@us.forvismazars.com)

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**From:** Toney, Beverley A <beverley.a.toney@wv.gov>  
**Sent:** Wednesday, January 29, 2025 8:28 AM  
**To:** Mosrie, Norman <Norman.Mosrie@us.forvismazars.com>  
**Subject:** Contract CCT INS12015

**\*\* CAUTION: EXTERNAL E-MAIL \*\*** Do not open attachments or click links from sources you do not know and trust.

Norman: Please find attached the contract we discussed. What I need from you is something in writing or email stating that there are no outstanding invoices for this contract so we can close it out.

I told Melinda you said hello.

Thank you.

***Beverley A. Toney***

**Procurement Specialist, Sr.**

**WV Offices of the Insurance Commissioner**

**900 Pennsylvania Avenue**

**Room 941**

**Charleston WV 25302**

**Email: [beverley.a.toney@wv.gov](mailto:beverley.a.toney@wv.gov)**

**Telephone: (304) 414-8473**

**Fax: (304) 558-0138**

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## Online Data Services Help

## Business Organization Detail

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**DIXON HUGHES GOODMAN LLP**

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLP   Limited Liability Partnership	12/18/2019		12/10/2021	Foreign	Profit		12/18/2023	LLP Termination

Organization Information		
Business Purpose	Capital Stock	
Charter County	Control Number	9ATJ7
Charter State	Excess Acres	
At Will Term	Member Managed	
At Will Term Years	Pa	<div> <div> Hi, I'm SOLO! I can help you file your Annual Report. </div> </div>
Authorized Shares	Entr	

## Addresses

Type	Address
<b>Local Office Address</b>	500 VIRGINIA STREET EAST, SUITE 800 CHARLESTON, WV, 25301 USA
<b>Principal Office Address</b>	4350 CONGRESS STREET, SUITE 900 CHARLOTTE, NC, 28209 USA
Type	Address

## Officers

Type	Name/Address
<b>General Partner</b>	RALPH MATTOX SNOW 4350 CONGRESS STREET, SUITE 900 CHARLOTTE, NC, 28209 USA
Type	Name/Address

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, February 12, 2025 — 1:23 PM

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Hi, I'm SOLO! I can help  
you file your Annual  
Report.



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