



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 01-31-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0511 3839 MIS2400000006 5	Procurement Folder:	1377118
Document Name:	Logo/Letterhead Changes Request Phase 1 of 2	Reason for Modification:	Change Order 01 To move hours from Year 7 to Year 8
Document Description:	Logo/Letterhead Changes Request Phase 1 of 2		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 HHR1800000007 5
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000184667 OPTUMINSIGHT INC 11000 OPTUM CIR EDEN PRAIRIE MN 55344 US Vendor Contact Phone: 612-642-7749 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Curtis R Burress Requestor Phone: 304-926-9591 Requestor Email: curtis.r.burress@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Total Order Amount:	\$523,008.00
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Purchasing Division's File Copy

CH 2/11/25

PURCHASING DIVISION AUTHORIZATION

DATE: *Tina H* 2/12/25
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *2-12-25*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 01 is issued to move unused Modification and Enhancement Hours from Contract Year 7 to Contract Year 8.

Contract Year 7 Hours \$94,976.00 / \$128.00 = 742 Hours

Contract Year 8 Hours \$94,976.00 / \$132.00 = 719 Hours

No other changes.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81111511	0.00000		\$0.0000	\$428,032.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-02-05	2024-11-16				2024-02-26

Commodity Line Description: Modifications and Enhancements Year 7 Hourly Rate

Extended Description:

Modifications and Enhancements Year 7 Hourly Rate 4,086 hours at \$128.00 per hour

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81111511	0.00000		\$0.0000	\$94,976.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-11-17	2025-11-16				2025-02-01

Commodity Line Description: Modifications and Enhancements Year 8 Hourly Rate

Extended Description:

Modifications and Enhancements Year 8 Hourly Rate 719 hours at \$132.00 per hour



OptumInsight, Inc.
11000 Optum Circle
Eden Prairie, MN 55344

January 24, 2025

West Virginia Department of Health and Human Resources (WV DHHR)
Management Information Services
321 One Davis Square
Charleston, WV 25301
Attn: Mr. Shaun Charles, WV DHHR Chief Information Officer

RE: # CMA 0511 3084 HHR 1800000007: Change Order / Extension of Central Delivery Order (CDO) MIS24000000006 1) for the Statement of Work Logo/Letterhead Phase1

Mr. Charles:

Optum submits the above referenced Change Order / Extension of Central Delivery Order from Year 7 to Year 8 in accordance with the terms and conditions of the WV IES master contract (# CMA 0511 3084 HHR 1800000007) to continue the work outlined within the Statement of Work (SOW) associated with the CDO as listed below.

Optum understands and requests the effective end date of the SOW will be through November 16, 2025, which would become the new expiration date of the CDO. All work associated with this Change Order will be in accordance with the pricing, terms, and conditions of the WV IES master contract.

Delivery Order	Agreement Date	Project Name	Justification	Remaining Funding	Requested Action
CDO 0511 3839 MIS24000000006 1	02/05/2024	Logo/Letterhead Phase 1	Work will continue in CY8 and remaining CY7 hours will be used towards that work	\$94,976.00	Roll remaining funds to Year 8

Sincerely,


Mark Youngman

Associate Director of Finance

CC: Kimberly Beckett
Donna McCormick
Melanie Clark

Agreed





Lyle, Tara L <tara.l.lyle@wv.gov>

Re: CDOs (MIS24*03 and MIS24*01)

1 message

White, Heather M <heather.m.white@wv.gov>
To: "Hustead, Crystal G" <crystal.g.hustead@wv.gov>
Cc: "Lyle, Tara L" <tara.l.lyle@wv.gov>

Tue, Feb 11, 2025 at 10:15 AM

We were informed by our Governor contact that we do not need to pursue approval for CDOs.

On Tue, Feb 11, 2025 at 9:28 AM Hustead, Crystal G <crystal.g.hustead@wv.gov> wrote:

I have these 5 as well

MIS24*04

MIS24*06

MIS25*02

MIS25*03

MIS25*04

On Mon, Feb 10, 2025 at 4:17 PM Lyle, Tara L <tara.l.lyle@wv.gov> wrote:
Adding CDO MIS25*01 as well.

Thanks,
Tara

----- Forwarded message -----

From: **Lyle, Tara L** <tara.l.lyle@wv.gov>
Date: Mon, Feb 10, 2025 at 2:52 PM
Subject: CDOs (MIS24*03 and MIS24*01)
To: Heather M White <heather.m.white@wv.gov>, Crystal G Hustead <crystal.g.hustead@wv.gov>

Heather,

Just looking over the CDOs. I know these are only moving hours from year to the next but do they need Governor's Office approval?

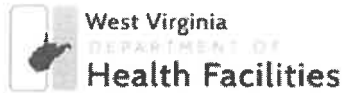
Thanks,
Tara

Tara Lyle
Buyer Supervisor, Purchasing Division
304-558-2544 • Tara.L.Lyle@wv.gov





Sherri A. Young, D.O., MBA, FAAFP
DH Cabinet Secretary



Michael J. Caruso
DHF Cabinet Secretary



Alex J. Mayer
DoHS Cabinet Secretary

STATE OF WEST VIRGINIA
DEPARTMENTS OF HEALTH, HEALTH FACILITIES, AND HUMAN SERVICES

Office of Management Information Services | Shaun Charles, Chief Information Officer

Date: January 31, 2025

To: Office of Shared Administration
Purchasing Division

From: Curtis Burress, Procurement Associate
Management Information Services *CB*

Re: CDO MIS24*06-Change Order

The Office of Management Information Services (MIS) is requesting approval for the CDO MIS24*06. This change order is to move the remaining amount of money and hours from Modification and Enhancement Year 7 to Modification and Enhancements Year 8. It is understood by OPTUM and MIS, that the number of hours from Year 8 will be less than Year 7 due to the fact of the hourly rate change from Year 7 to Year 8. We understand this process should have been completed prior to now. However, OPTUM was working on making sure the number of hours matched with what the State of WV has. MIS has been waiting for them to send us the final change order information.






Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"optuminsight inc"



Entity



Location



Status



- ☒ Active
- ☐ Inactive

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

OPTUMINSIGHT, INC.

See Attached

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/2/1998		12/2/1998	Foreign	Profit			

Organization Information		
Business Purpose	6214 - Health Care and Social Assistance - Ambulatory Health Care Services - Outpatient Care Centers (family planning, mental health, substance abuse, HMO, kidney dialysis, freestanding ambulatory surgical & emergency centers)	Capital Stock 0.0000
Charter County		Control Number 0
Charter State	DE	Excess Acres 0
At Will Term		Member Managed
At Will Term Years		Par Value 0.000000
Authorized Shares	0	Young Entrepreneur Not Specified

Addresses

Type	Address
Mailing Address	1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
Type	Address

Officers

Type	Name/Address
Director	ROGER GERARD CONNOR 1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
President	ROGER GERARD CONNOR 1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
Secretary	ELIZABETH ANN SODERBERG 1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
Treasurer	MARILYN VICTORIA HIRSCH 1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
INGENIX	TRADENAME	1/4/2012	5/11/2022
DBA Name	Description	Effective Date	Termination Date

Name Changes

Date	Old Name
1/4/2012	INGENIX, INC.
Date	Old Name

Mergers

Merger Date	Merged	Merged State	Survived	Survived State
7/21/2008	GEOACCESS, INC.	KS	INGENIX, INC.	DE
7/21/2008	HWT, INC.	DE	INGENIX, INC.	DE
1/23/2009	INGENIX HEALTH INTELLIGENCE, INC.	DE	INGENIX, INC.	DE
4/8/2010	J.W. HUTTON, INC.	IA	INGENIX, INC.	DE
5/10/2010	INGENIX MERGERCO, INC.	DE	INGENIX, INC.	DE
6/3/2010	GLOBAL WORKS SYSTEMS, INC.	CA	INGENIX, INC.	DE
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
1/4/2012	NAME CHANGE: FROM INGENIX, INC.
6/3/2010	MERGER: MERGING GLOBAL WORKS SYSTEMS, INC., A QUALIFIED CA CORPORATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
5/10/2010	MERGER: MERGING INGENIX MERGERCO, INC., A QUALIFIED DE CORPORATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
4/8/2010	MERGER: MERGING J.W. HUTTON, INC., A NON-QUALIFIED IA ORGANIZATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
1/23/2009	MERGER: MERGING INGENIX HEALTH INTELLIGENCE, INC. , A NON-QUALIFIED DE ORGANIZATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
7/21/2008	MERGER: MERGING GEOACCESS, INC., A NON-QUALIFIED KS ORGANIZATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
7/21/2008	MERGER: MERGING HWT, INC., A QUALIFIED DE CORPORATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
Date	Amendment

Annual Reports

Filed For

2024

2023

2022

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2020
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, February 10, 2025 — 8:40 AM

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Department of State / Division of Corporations / Search Records / Search by Entity Name /

Detail by Entity Name

Foreign Profit Corporation
OPTUMINSIGHT, INC.

Filing Information

Document Number F97000000189
FEVEIN Number 41-1858498
Date Filed 01/10/1997
State DE
Status ACTIVE
Last Event AMENDMENT
Event Date Filed 11/22/2022
Event Effective Date NONE

Principal Address

1 Optum Circle
Eden Prairie, MN 55344

Changed: 10/09/2024

Mailing Address

1 Optum Circle
Eden Prairie, MN 55344

Changed: 10/09/2024

Registered Agent Name & Address

C T CORPORATION SYSTEM
1200 SOUTH PINE ISLAND ROAD
PLANTATION, FL 33324

Officer/Director Detail

Name & Address

Title Director

Shumacher M.D, Ronald Joel

1000 Optum Circle
Eden Prairie, MN 55344

Title Assistant Secretary

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Cyral H. Head</u> Date: <u>2/11/25</u> Solicitation No. <u>CDO MIS24*06</u>	Agency: WV Office of Shared Administration <hr/> Procurement Officer Submitting Requisition: Heather White <hr/> Requisition No. CDO MIS24*6 CO1 <hr/> PF No.: 1377118
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Crystal Husted