



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 04-14-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0402 0033 EDDIDEA1 2	Procurement Folder:	1409810
Document Name:	DUE PROCESS HEARING OFFICERS FOR IDEA DISPUTE	Reason for Modification:	
Document Description:	DUE PROCESS HEARING OFFICERS FOR IDEA DISPUTE	Change Order No. 1 To Renew Contract	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-06-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000016805 LAW OFFICE OF MARK W CARBONE PROFESSIONAL LLC 25 QUARRY RIDGE  CHARLESTON WV 25304 US Vendor Contact Phone: 304-552-3585 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td>0</td></tr><tr><td>#3</td><td>No</td><td></td><td>0</td></tr><tr><td>#4</td><td>No</td><td></td><td>0</td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No		0	#3	No		0	#4	No		0	Requestor Name: Kelly L Hall Requestor Phone: (304) 558-3660 Requestor Email: kelly.l.hall@k12.wv.us  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No		0																		
#3	No		0																		
#4	No		0																		

INVOICE TO	SHIP TO
OFFICE OF FINANCE & INTERNAL OPERATIONS DEPARTMENT OF EDUCATION  BLDG 6, RM 700  1900 KANAWHA BLVD E  CHARLESTON WV 25305  US	SECRETARY DEPARTMENT OF EDUCATION  OFFICE OF FEDERAL PROGRAMS  1900 KANAWHA BLVD E, BLDG 6 RM 700  CHARLESTON WV 25305  US

CR 4-16-25

Total Order Amount:

Open End

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE: *Mark [Signature]* - 4/16/2025  
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *[Signature]*  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *[Signature]* 4-21-25  
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

**Change Order**

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders

Effective date of renewal July 1, 2025, through June 30, 2026.

Renewal Years Remaining: Two (2)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80122001			HOUR	150.000000
	Service From	Service To	Service Contract Amount		
			0.00		

**Commodity Line Description:** DUE PROCESS HEARING OFFICER FOR IDEA DISPUTE

**Extended Description:**



1900 Kanawha Boulevard, East, Building 6 • Charleston, WV 25305  
wvde.us

February 12, 2025

Law Office of Mark W. Carbone Professional LLC  
25 Quarry Ridge  
Charleston, WV 25304

Subject: CMA EDDIDEA1, Change Order 1 for Contract Renewal  
Due Process Hearing Officer for IDEA Dispute

The West Virginia Department of Education is offering to renew subject contract under the same terms, conditions, pricing, and specifications as contained in the original contract and all approved change orders. The renewal period will be from July 1, 2025, through June 30, 2026. If your company agrees to this renewal, please sign below and return at your earliest convenience.

Remaining Renewals: Two (2)

Please contact me with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Sheila Paitsel".

Sheila Paitsel  
Director, Special Education  
West Virginia Department of Education

*\*Vendor's signature below.*

Law Office of Mark W. Carbone Professional LLC agrees to renew the contract for the period as stated above and according to the same terms and conditions as stipulated in the original contract and any change orders thereto.

A handwritten signature in cursive script that reads "Mark W. Carbone".

Name / Signature

A handwritten date in cursive script that reads "April 14, 2025".

Date

A handwritten signature in cursive script that reads "Mark W. Carbone".

Title

You are viewing this page over a secure connection. Click here for more information.

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

**NOTICE:** The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

#### Law Office of Mark W. Carbone, PLLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
PLC   Professional Limited Liability Company	7/13/2018		7/13/2018	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	5411 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Legal Services (lawyers, notaries, title abstract & settlement)		<b>Capital Stock</b>
<b>Charter County</b>	Kanawha	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>		<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Designated Office Address</b>	25 QUARRY RIDGE ROAD CHARLESTON, WV, 25304
<b>Mailing Address</b>	25 QUARRY RIDGE ROAD CHARLESTON, WV, 25304
<b>Notice of Process Address</b>	LAW OFFICES OF MARK W. CARBONE P.L.L.C 25 QUARRY RIDGE ROAD CHARLESTON, WV, 25304
<b>Principal Office Address</b>	25 QUARRY RIDGE ROAD CHARLESTON, WV, 25304 USA
Type	Address

Officers	
Type	Name/Address
<b>Member</b>	THE LAW OFFICES OF MARK W. CARBONE 123 ROANE STREET CHARLESTON, WV, 25302
<b>Member</b>	MARK CARBONE 25 QUARRY RIDGE CHARLESTON, WV, 25304
<b>Organizer</b>	THE LAW OFFICES OF MARK W. CARBONE 123 ROANE STREET CHARLESTON, WV, 25302
<b>Organizer</b>	THE LAW OFFICES OF MARK W. CARBONE 123 ROANE STREET CHARLESTON, WV, 25302
Type	Name/Address

Name Changes	
Date	Old Name
10/9/2018	LAW OFFICE OF MARK W. CARBONE PROFESSIONAL L.L.C.
Date	Old Name

Date	Amendment
10/9/2018	B4WV Name Change From: LAW OFFICE OF MARK W. CARBONE PROFESSIONAL L.L.C.B4WV Other Change: Address Change to: 115 Roane Street, Charleston, WV 25302 Phone Change to: 681-265-5017
Date	Amendment

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
Date filed	

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, April 14, 2025 — 2:14 PM

© 2025 State of West Virginia



Subaward Reporting is live on SAM.gov [Show Details](#)  
Mar 8, 2025



[See All Alerts](#)

Entity Validation [Show Details](#)  
Feb 4, 2025



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search

All Words

e.g. 1606N020Q02




Filter By

### Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"Law Office of Mark W. Carbone, PLLC" 

Classification

Excluded Individual

Excluded Entity

Federal Organizations

Exclusion Type

Exclusion Program

Location

Dates

Reset 

Entity Information 



Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions



## No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

[Go Back](#)



Our Website

- About This Site
- Our Community
- Release Notes
- System Alerts

Policies

- Terms of Use
- Privacy Policy
- Restricted Data Use
- Freedom of Information Act
- Accessibility

Our Partners

- Acquisition.gov
- USASpending.gov
- Grants.gov
- More Partners

Customer Service

- Help
- Check Entity Status
- Federal Service Desk
- External Resources
- Contact



**⚠ WARNING**  
This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.  
  
This system contains Controlled Unclassified Information (CUI). All individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

SAM.gov  
An official website of the U.S. General Services Administration