



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 03-07-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0323 9612 WWV2400000005 3	Change Order No:	Procurement Folder:	1375703
Document Name:	CO #1 Direct Award Tiger Team Initiative -IWR Enhancements		Reason for Modification:	CO #1 To Renew Contract
Document Description:	CO #1 Direct Award Tiger Team Initiative -IWR Enhancements			
Procurement Type:	Central Sole Source			
Buyer Name:	Brandon L Barr			
Telephone:	304-558-2652			
Email:	brandon.l.barr@wv.gov			
Shipping Method:	Best Way		Effective Start Date:	2024-04-15
Free on Board:	FOB Dest, Freight Prepaid		Effective End Date:	2026-04-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000192076 DIAMOND TECHNOLOGIES INC 4001 MILLER RD STE 3 WILMINGTON DE 19802 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Tina L Lesavich Requestor Phone: 304-558-2631 Requestor Email: tina.l.lesavich@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV 25305 US

CR 3-11-25

Total Order Amount:	\$105,560.00
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Purchasing Division's File Copy

 3/10/2025 PURCHASING DIVISION AUTHORIZATION DATE: 3/11/2025 ELECTRONIC SIGNATURE ON FILE	 3/12/2025 ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 3/12/2025 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 3-12-25 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order #01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 04/15/2025 through 04/14/2026

Renewal Years Remaining: (0)

NO OTHER CHANGES

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43230000	0.00000		0.000000	21560.00
Service From		Service To	Manufacturer	Model No	

Commodity Line Description: API Integration for IDH

Extended Description:

IDH design, coding, testing, deployment, and project management

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43230000	0.00000		0.000000	33600.00
Service From		Service To	Manufacturer	Model No	

Commodity Line Description: Secured Claimant Login

Extended Description:

Decured Claimant Login coding, testing, deployment, and project management

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43230000	0.00000		0.000000	50400.00
Service From		Service To	Manufacturer	Model No	

Commodity Line Description: Login.Gov

Extended Description:

Login.Gov design, coding, testing, deployment, and project management

February 25, 2025

Diamond Technologies Inc.
4001 Miller Road, Suite 3
Wilmington, DE 19802

Re: CO #1 CPO WWV2400000005

Workforce West Virginia is offering to renew the above referenced CPO for Direct Award Tiger Team Initiative – IWR Enhancements.

By signing below Diamond Technologies Inc. indicates their agreement to the renewal for the service period of 04/15/2025 through 04/14/2026

Please return to me via email @ Tina.L.Lesavich@wv.gov

Thank you. —

Tina Lesavich

WorkForce West Virginia

2/26/25

Date

Glen Gray

Diamond Technologies Inc.

2/26/25

Date

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10 - Brandon Barr</u> Date: <u>3/10/2025</u> Solicitation No. <u>CPO WWV24*05</u>	Agency: WorkForce West Virginia Procurement Officer Submitting Requisition: Tina Lesavich Requisition No. CPO WWV2400000005 PF No.: 1375703
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

3/10/2025

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

DIAMOND TECHNOLOGIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	7/3/2012		7/3/2012	Foreign	Profit			

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	Capital Stock
Charter County		Control Number
Charter State	DE	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur Not Specified

Addresses	
Type	Address
Local Office Address	4001 MILLER RD SUITE 3 WILMINGTON, DE, 19802
Mailing Address	4001 MILLER RD SUITE 3 WILMINGTON, DE, 19802 USA
Notice of Process Address	MARGARET B CATALFAMO 4001 MILLER RD SUITE 3 WILMINGTON, DE, 19802
Principal Office Address	4001 MILLER ROAD SUITE 3 WILMINGTON, DE, 19802 USA
Type	Address

Officers	
Type	Name/Address
Director	GREGORY BALLANCE 218 MILFORD DR MIDDLETOWN, DE, 19709
President	GREGORY BALLANCE 218 MILFORD DR



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Search

All Words

e.g. 1606N020Q02



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Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By






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For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"DIAMOND TECHNOLOGIES, INC." 

Entity



Location



Status



- ☒ Active
- ☐ Inactive

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No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?



Barr, Brandon L <brandon.l.barr@wv.gov>

CPO WWV24-05

2 messages

Barr, Brandon L <brandon.l.barr@wv.gov>
To: Tina L Lesavich <tina.l.lesavich@wv.gov>
Cc: Debra K Morgan <debra.k.morgan@wv.gov>

Mon, Mar 10, 2025 at 8:34 AM

Tina,

Just wanting to confirm that CPO WWV24*05 only has \$33,600.00 left on this contract. The front page of the CPO reads \$105,560.00, so I wanted to make sure it will not be rejected back due to the new Governor's office approval for all contracts over 100k. I will keep the response with the CO renewal file as it goes through approvals.

Thank you

Brandon Barr
Buyer, Purchasing Division
304-558-2652 • Brandon.L.Barr@wv.gov

*Procurement Excellence Through Collaboration and Service*

2019 Washington St. E. • Charleston, WV 25305
(304) 558-2306 • Purchasing.Division@wv.gov

Lesavich, Tina L <tina.l.lesavich@wv.gov>
To: "Barr, Brandon L" <brandon.l.barr@wv.gov>
Cc: Debra K Morgan <debra.k.morgan@wv.gov>

Tue, Mar 11, 2025 at 7:38 AM

Good morning,

Yes, there is only \$33,600.00 left open on the contract.

[Quoted text hidden]