



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Contract

Order Date: 03-05-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CCT 0313 0313 DEP2300000006 7	Procurement Folder:	1186632
Document Name:	OER-Information System (OERIS) (DEPOER-F23-1)	Reason for Modification:	
Document Description:	OER-Information System (OERIS) (DEPOER-F23-1)	CO#4 Time Extension	
Procurement Type:	Central Sole Source		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-06-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-11-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000022678	Requestor Name:	Jessica S Chambers
ENFOTECH & CONSULTING INC		Requestor Phone:	(304) 414-1140
1368 HOW LN		Requestor Email:	jessica.s.chambers@wv.gov
NORTH BRUNSWICK	NJ		
US			
Vendor Contact Phone:	732-839-1688	Extension:	107
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

2025
FILE LOCATION

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION DIVISION OF LAND RESTORATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

3/6/25 6C

Total Order Amount: \$680,280.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: 3-6-25 M. Hager	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 3/7/2025 J. S. Chambers	ENCUMBRANCE CERTIFICATION DATE: 3-7-25 C. S. Chambers
---	--	---

Extended Description:

Change Order

Change Order No 4 is issued to extend the original contract to November 30, 2025 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective date of change: March 1, 2025

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232802	0.00000		0.000000	\$680,280.00
Service From	Service To	Manufacturer		Model No	
2023-06-01	2025-11-30				

Commodity Line Description: OER-Information System

Extended Description:



*approved
JH 3-5-25*

west virginia department of environmental protection

Office of Environmental Remediation
601 57th Street SE
Charleston, WV 25304
(304) 926-0499

Harold D. Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: Jessica Chambers Smith
Procurement Manager

From: Curtis Phillips
WVDEP, DLR, OER

Date: January 9, 2025

Subject: Change Order #4 Time extension for CCT DEP2100000006 – Office of Environmental Remediation Information System (OERIS)

The WVDEP Office of Environmental Remediation is requesting a change order (no additional cost) to extend the contract period of the above-referenced contract by 9 months, making the new effective date for the contract November 30, 2025.

The time extension was requested due to project delays in completing the System Configuration Document Revisions 2 and 3, as specified in the contract, for the final design and implementation of the database system release.

If you have any additional questions, please feel free to contact me at Curtis.A.Phillips@wv.gov.

Curtis A Phillips

Digitally signed by: Curtis Phillips
DN: CN = Curtis Phillips email = curtis.a.phillips@wv.gov C = AD
Date: 2025.01.10 08:49:02 -05'00'

January 8, 2025

Mr. Curtis A. Phillips
Project Manager
Office of Environmental Remediation
West Virginia Department of Environmental Protection
2031 Pleasant Valley Road
Fairmont, WV 26554

**Subject: OERIS Project Status and Time Extension Request #2 (PO # CCT 0313 0313
DEP2300000006 2)**

Dear Curtis:

enfoTech is currently working under a PO # CCT 0313 0313 DEP2300000006 2 to implement an Office of Environmental Remediation Information System (OERIS) for the WVDEP Office of Environmental Remediation (OER). The OERIS will be used by the Brownfield Assistance Program, Licensed Remediation Specialist Program, UECA-LUST Program, Voluntary Remediation Program (VRP) Program, Land Use Covenant Program, and CERCLA/Superfund Program. The current contract/PO has a target completion date of February 28, 2025.

(A) Project Status

The team has made significant progress and completed the Functional Requirement Verification and System Configuration/ Design(SCD) phases with all program requirements and system features design documented and approved. In addition, the Team has completed the OERIS System Release #1 which is currently under DEP's review. The remaining project work includes the following:

1. Address DEP's review comments and enhance OERIS system to incorporate DEP's comments.
2. Deploy OERIS system enhancements for OER to verify enhancements
3. Complete user training and user documentation
4. After OER approves the OERIS system configurations, begin system production use

(B) Contract Time Extension Request

The Team requests a 9-month time extension for the OERIS project based on the following reasons:

- DEP will require additional time to review system features, test functionality to support OER's business processes and work with enfotech to finalize the system. There are two major system features that are not anticipated in the original work planning:

- OER needs to tie staff labor hours to each site remediation project for billing purpose, but desires to enter staff's labor hours by the staff's name and work period. The requirement could be accomplished, but need additional time to design and implement.
- OER desires to automatically create Sample location IDs based on the sample location's latitude/longitude and tie all sample results to the Sample Location ID. However, the lat./long precision is valid up to 100 feet, and sample results could be obtained from different "depth" of the same sample location. The Team needs additional time to iron out the data automation process, offer ease-of-use feature, and also guarantee data integrity.
- OER desires to have a dedicated database system that will be separate from the DEP's EPermit system. This requirement results in additional time needed to:
 - Explore various installation scenarios to meet OER's business requirements, and to architect an implementation design to support data exchange with external systems.
 - Create a separate database and external system interface with West Virginia e-Pay.
 - Prepare a UAT environment for the OERIS system configurations
- Schedule delay due to time constraints with project members and conflict with other work priorities.

Both OER and enfoTech have discussed a potential contract time extension. enfoTech agrees to a time extension to November 30, 2025, with no additional cost.

Thank you for evaluating this request.

Sincerely,



Tony C. Jeng
Executive Vice President

Enclosure

cc: File – West Virginia DEP, Sony Su, John Fischer

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing *SW*
Date: January 23, 2025
Re: \$100,000 Spending Requests

CCT DEP23*6 CO#4 Extension
OER -Information System

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and approved by the following:

Gary W Rogers

Digitaly signed by Gary W Rogers
DN: CN = Gary W Rogers, email = gary.w.rogers@wv.gov, O =
US GO - WV Dept of Environmental Protection, OU = Fiscal
Services
Date: 2025.01.24 15:00:33 -0500

Agency Head

Date

Harold D. Ward
Cabinet Secretary/Department Head

1-24-2025

Date

[Signature]
Governor's Office Representative

2/28/2025

Date

You are viewing this page over a secure connection. [Click here for more information.](#)

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ENFOTECH & CONSULTING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/8/2020		12/8/2020	Foreign	Profit			

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	Capital Stock
Charter County		Control Number
Charter State	NJ	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur No

Addresses	
Type	Address
Local Office Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
Mailing Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
Notice of Process Address	ENFOTECH & CONSULTING INC. 1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
Principal Office Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
Type	Address

Officers	
Type	Name/Address
President	LI-YIN JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
Secretary	JASON HUANG 1 FINDLAY LANE PRINCETON JUNCTION, NJ, 08550
Vice-President	TONY JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
Date filed	

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search

All Words

e.g. 1606N020Q02

Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By




Keyword Search


For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

☐ Any Words 

☐ All Words 

☐ Exact Phrase 

e.g. 123456789, Smith Corp

"ENFOTECH & CONSULTING INC"



Classification



Excluded Individual



Excluded Entity



Federal Organizations



Exclusion Type



- ☒ Ineligible (Proceedings Pending)
- ☒ Ineligible (Proceedings Complete)
- ☒ Prohibition/Restriction
- ☒ Voluntary Exclusion

Exclusion Program



Location



Dates



Reset



No matches found

We couldn't find a match for your search criteria.

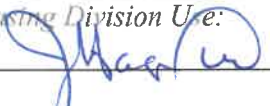
Please try another search or go back to previous results.

[Go Back](#)



Feedback

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u></u> Date: <u>3-6-25</u> Solicitation No. <u>CCT DEP 23004</u> <u>c/o #4</u>	Agency: WVDEP Procurement Officer Submitting Requisition: JESSICA CHAMBERS SMITH Requisition No. CCT DEP2300000006 PF No.: 1186632
--	---

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Office of Technology CIO approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

