



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Contract

Order Date: 03-25-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CCT 0313 0313 DEP2100000002 14	Procurement Folder:	711714
Document Name:	Electronic EPermitting System DWW20-01	Reason for Modification:	Change Order
Document Description:	Electronic EPermitting System DWW20-01	Change Order #7 is being issued as a no cost time extension.	
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-02-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-08-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000022678 ENFOTECH & CONSULTING INC 1368 HOW LN NORTH BRUNSWICK NJ 08902-1792 US Vendor Contact Phone: 732-839-1688 Extension: 107 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Neil Chakrabarty Requestor Phone: (304) 926-0499 Requestor Email: neil.a.m.chakrabarty@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

Total Order Amount:	\$1,557,845.00
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007 3/26/25 Purchasing Division's File Copy

JA 3-25-25

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark [Signature] - 3/25/2025</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>922 S. [Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>[Signature]</i> DATE: <i>4-1-25</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:
Change Order

Change Order # 7 is issued to extend the original contract to August 31, 2025 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only and is at No Cost to Agency.

Original Contract Amount:	\$1,587,730.00
Change Order 1 decrease:	- 108,000.00
Change Order 2 Increase:	+ 18,515.00
Change Order 3 No Cost:	0.00
Change Order 4 No Cost:	0.00
Change Order 5 No Cost:	0.00
Change Order 6 Increase:	\$+ 59,600.00
Change Order 7 No Cost:	0.00

New Contract Amount: \$ 1,557,845.00

Effective date of change: February 28 2025.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232802	0.00000		0.000000	\$1,318,245.00
Service From		Service To	Manufacturer	Model No	
2021-02-01		2025-08-31			

Commodity Line Description: Electronic EPermitting System

Extended Description:
Electronic EPermitting System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	0.00000		0.000000	\$0.00
Service From		Service To	Manufacturer	Model No	
2021-02-01		2024-08-30			

Commodity Line Description: Post-Launch Maintenance Period

Extended Description:
TO BE ADDED VIA CHANGE ORDER AFTER ACCEPTANCE OF THE SYSTEM
Post-Launch Maintenance Period - 12 Month Post-Launch Maintenance Period after the last features have been deployed. Hours are estimated at 60 hours per month for 12 months for a total of 720 hours. Vendor will only bill for actual hours used.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43230000	1.00000	EA	180000.000000	\$180,000.00
Service From		Service To	Manufacturer	Model No	

Commodity Line Description: EN Suite Software

Extended Description:
EN Suite Software -
This includes the license and maintenance & support for the first year.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43232802	0.00000		0.000000	\$59,600.00
Service From	Service To	Manufacturer		Model No	
2024-08-31	2025-08-31				

Commodity Line Description: System Enhancements

Extended Description:
Project Facilitation Services \$9,600
Support DEP Review & Releases \$40,000
System Enhancements \$10,000



west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: Tony Jeng, Enfotech & Consulting, Inc.-Executive Vice President

From: Jessica Chambers-Smith, WVDEP –Procurement Manager

Date: February 28, 2025

Subject: Time Extension for Purchase Order # CCT DEP2100000002- Electronic Permitting System DWWM20-01 Change Order No. 07

The WVDEP Division of Water and Waste Management is currently assessing the status of the contract referenced above, which is set to expire on February 28, 2025. During our meeting on February 24, 2025, we requested an update on the E-Permitting system. Based on that discussion, we have determined that extending the contract is necessary. Change Order No. 07 will extend the contract without any additional cost to the agency, moving the contract's end date to August 31, 2025.

This extension is needed to complete the Groundwater, Water Use, and Solid Waste components of the system, as outlined in the attached project status log dated 2/24/2025.

Please see the E-permitting project timeline for deliverables to Production environment below:

Components	Date
Ground Water phase 1, 2, 3 (GPP, Dust Suppressants, GPP, MW Driller, Remediation, and Inspection)	2/28/2025
Water Use (LQUIW, LQUOG, and LQUWP)	2/28/2025
Ground Water phase 4, 5 (Variance and UIC)	4/30/2025

Solid Waste (all templates)	3/31/2025
Solid Waste (workflow for all new permit types)	4/30/2025
Solid Waste (workflow for Renewals)	4/30/2025
Solid Waste (workflow for Modifications)	4/30/2025
HW permits (TSD and CA)	5/31/2025
Financial Assurance	6/30/2025
Reports (Tonnage, Annual Report and GW Report)	7/31/2025
Final Testing, Tuning, Training, and Contract sign-off	8/31/2025

If you agree to extend the contract for the period as stated above, according to the terms, conditions, prices, and specifications contained in the original contract including all authorized change orders, please sign below and return to me as soon as possible for processing. If you have any questions, please feel free to contact me at Jessica.ChambersSmith@wv.gov or at (304)926-0499 ext. 41140.

Jessica Smith
Digitally signed by Jessica Smith
 DN: CN = Jessica Smith email = jessica.chamberssmith@wv.gov G = AD O = DEP OU = Business Operations
 Date: 2025.03.05 12:57:57 -0500

Jessica Chambers-Smith, ASM II, DEP

Tony C Jeng
Digitally signed by Tony C Jeng
 DN: cn = Tony C Jeng, o = Enfotech & Consulting Inc., ou, email = Tony.Jeng@enfotech.com, c = US
 Date: 2025.03.04 17:51:48 -0500

Tony Jeng, Vice President, Enfotech

3/05/2025

Date

March 4, 2025

Date

WVDEP E-Permit project status as of 2/24/2025

E-Permit Business Unit	Status
1. Underground Injection Control (UIC)	<ul style="list-style-type: none"> ▪ In UAT ▪ 12 deployments were provided for past 6 months. The latest deployment was provided on 2/18 for pre-production purpose. ▪ DEP submitted 6 tickets after 2/7 ▪ enfoTech will address new tickets and provide another deployment by 2/28
2. Groundwater Protection Plans	In production
3. Monitoring Wells	<ul style="list-style-type: none"> ▪ In Pre- PROD ▪ 12 deployments were provided for past 6 months. The latest deployment was provided on 2/18 for pre-production purpose. ▪ enfoTech will address new tickets and provide another deployment by 2/28
4. Monitoring Well Driller Certification	In production
5. Groundwater Protection Fund	<ul style="list-style-type: none"> ▪ In Pre- PROD ▪ 12 deployments were provided for past 6 months. The latest deployment was provided on 2/18 for pre-production purpose. ▪ enfoTech will address new tickets and provide another deployment by 2/28
6. Dust Suppressant	In production
7. Groundwater Standard & Variances	<ul style="list-style-type: none"> ▪ In UAT ▪ 12 deployments were provided for past 6 months. The latest deployment was provided on 2/18 for pre-production purpose. ▪ On 2/18, DEP submitted 3 tickets (2 by email and 1 by PTWS) ▪ enfoTech will address new tickets and provide another deployment by 2/28
8. Groundwater Remediation	<ul style="list-style-type: none"> ▪ In Pre- PROD ▪ 12 deployments were provided for past 6 months. The latest deployment was provided on 2/18 for pre-production purpose. ▪ enfoTech will address new tickets and provide another deployment by 2/28
9. Solid Waste	<ul style="list-style-type: none"> ▪ In UAT ▪ 12 deployments were provided for past 6 months. The latest deployment was provided on 2/18 for pre-production purpose.
10. Water Use	<ul style="list-style-type: none"> ▪ In Pre-PROD ▪ 12 deployments were provided for past 6 months. The latest deployment was provided on 2/18 for pre-production purpose. ▪ There are 3 change requests are waiting to be done after production.

PTWS tickets status as of 2/24/2025

	Closed	Resolved Pending DEP to confirm	In progress by enfoTech	CR without Cost completed by enfoTech	CR with Cost to be addressed later
E-Permit	121	0	20	0	0
Solid Waste NPDES Permit CR	<p>Does not want to use PTWS to track issues. Currently, there are 7 open tickets/requested changes.</p> <ul style="list-style-type: none"> • Permit Templates (Total: 4) <ul style="list-style-type: none"> ▪ 2 permit templates are in progress. ▪ 1 permit template is delivered to DEP, waiting to DEP to install • Other Requested changes (Total: 4) <ul style="list-style-type: none"> ▪ 3 changes are related to reference data → will be delivered by 2/28 ▪ 1 change is related to application form → will be delivered by 2/28 				
Solid Waste NPDES T/C CR					

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing *SW*
Date: January 23, 2025
Re: \$100,000 Spending Requests

CCT DEP2100000002 - Change Order #7 - No Cost Time Extension.
Electronic EPermitting System DWWM20-01

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and approved by the following:

Gary W Rogers
Digitally signed by Gary W Rogers
DN: CN = Gary W Rogers email = gary.w.rogers@wv.gov
C = US O = WV Dept of Environmental Protection
OU = Fiscal Services
Date: 2025.03.20 13:29:17 -0400

Agency Head

Date

[Signature]
Cabinet Secretary/Department Head

3-12-2025
Date

[Signature]
Governor's Office Representative

March 20, 2025
Date



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

Eric L. Householder
Cabinet Secretary

State Capitol
Charleston, West Virginia 25305

Heather D. Abbott
Chief Information Officer

**TO: David Robles, Procurement Specialist Sr.
Department of Environmental Protection**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
IS&C NUMBER: 2025-2458 Expedite**

DATE: February 26, 2025

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for No cost 6 month time extension CCT DEP2100000002 - Electronic EPermitting System DWWM20-01, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.

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Business Organization Detail

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ENFOTECH & CONSULTING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/8/2020		12/8/2020	Foreign	Profit			

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	Capital Stock
Charter County		Control Number
Charter State	NJ	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur No

Addresses

Type	Address
Local Office Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
Mailing Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
Notice of Process Address	ENFOTECH & CONSULTING INC. 1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
Principal Office Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
Type	Address

Officers

Type	Name/Address
President	LI-YIN JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
Secretary	JASON HUANG 1 FINDLAY LANE PRINCETON JUNCTION, NJ, 08550
Vice-President	TONY JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
Type	Name/Address

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Entities

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Feedback

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. Masfior</u> Date: <u>3.25.25</u> Solicitation No. <u>CCT DEP2100000002</u> <u>C/O # 7</u>	Agency: WV DEP Procurement Officer Submitting Requisition: Jessica S Chambers Requisition No. CCT DEP2100000002 PF No.: 711714
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

