



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 03-06-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0216 0216 FLT2500000009 1	Change Order No:	Procurement Folder:	1644631
Document Name:	3, 2025 FORD BRONCO SPORT (R9D), CLASS 6, GAS		Reason for Modification:	
Document Description:	3, 2025 FORD BRONCO SPORT (R9D), CLASS 6, GAS			
Procurement Type:	Central Delivery Order			
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way		Master Agreement Number: CMA 0212 MV25A 1	
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000111679 THORNHILL GROUP INC 500 FORD FAIRLANE CHAPMANVILLE WV 25508 US Vendor Contact Phone: 304-855-8300 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kenneth H Yoakum Requestor Phone: (304) 558-2106 Requestor Email: kenny.h.yoakum@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Total Order Amount: \$109,179.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
DATE: *Mark A Atkins* 3/11/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *Colby R. ...* 3-19-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:
3, 2025 FORD BRONCO SPORT, CLASS 6, GAS
3 PC01 CARBONIZED GRAY - M7

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24
RELEASE ORDER - FIN2500000003 APPENDIX 2024-03

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	3.00000	EA	\$36,393.0000	\$109,179.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MV25 - 2025 or LATEST MODEL VEHICLE

Extended Description:
MV25 - 2025 or LATEST MODEL VEHICLE:
See attached pricing page(s) for contract pricing.

3, 2025 FORD BRONCO SPORT, CLASS 6, GAS
3 PC01 CARBONIZED GRAY - M7

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24
RELEASE ORDER - FIN2500000003 APPENDIX 2024-03

**Class 6 - Automobile
Compact Utility**

Vendor Name:

Thorhill FORD

Manufacturer/Brand:

FORD

Model Name & Number:

Benco Sport R9D

Vendor Contact:

Charles Ellis

Phone No.:

304-855-1289

Email:

Charles.Ellis@ThorhillAutomotive.com

Vehicle Requirements:

Classification:

Compact Utility

Drive:	4 Wheel/All Wheel with High & Low Range
Passenger seating:	5 (including driver)
Doors:	4, minimum
Wheelbase:	102 in., minimum
GVWR:	4350 lbs. min, 5600 lbs. max.
Engine:	4 cylinder minimum
Off Road Package:	Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.
Tow Package:	Installed Hitch & Wiring
Slush/All-Weather Mats:	Installed: Driver, Passenger, Cargo Areas

Manufacturer's Standard & Available Colors

Standard Color Code	Color Description
<u>41</u>	<u>Black</u>
<u>M7</u>	<u>Gray</u>
<u>Y2</u>	<u>White</u>

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:

Vehicle fuel type	Unit Price
Gasoline	\$ <u>36393.00</u>
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

***Options:**

FOB Dealership: (Deduct)

\$	-
\$	-

FOB Other than Metro Charleston - Per Mile

*Note - The above delivery "options" above are not evaluated as part of the award.

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing
Date: January 22, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

PSC pipeline Division Vehicles

The Accompanying Request has been reviewed and approved by the following:

[Signature]
Agency Head

2/13/25
Date

[Signature]
Cabinet Secretary/Department Head

2/14/25
Date

[Signature]
Governor's Office Representative

2-18-25
Date



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☐ Approved

☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Michael Dailey DEPARTMENT Miscellaneous
AGENCY/BILL CODE PC01 PUBLIC SERVICE COMMISSION MI
E-MAIL mdailey@psc.state.wv.us
PHONE NO. (304) 340-0825 EXT. DATE 2/5/2025
FUND # 8623 DEPT # 0926 UNIT # 1952

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE

Est. # of days per week used Est. # of miles per month used
CABINET SECRETARY APPROVAL Charlotte R Lane DATE 2-9-25

VEHICLE PURCHASE

Type of vehicle ☐ New Vehicle ☐ Used Vehicle Used Vehicle Mileage
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Ford Model Bronco Sport R9D
YEAR 2025 COLOR GRAY Fuel Type Gasoline

New Vehicle Class/Description Compact Utility...4WD or AWD with High & Low Range, 5 seats/includes driver, 4 Doors Minimum, 102" WB, 4 cyl minimum, Off Road Package, Tow Package, Slush/All Weather Mats

DEALERSHIP Thornhill Group Car, Inc. dba Thornhill Fo PURCHASE PRICE \$36,393

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE JEEP MODEL GRAND CHEROKEE
YEAR 2013 MILEAGE 130500 LICENSE # SA001952
VIN # 1C4RJFAG3DC544063 FLT

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED
JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD Theresa Zuckerman

DATE 2/13/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☐ Approved

☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Michael Dailey

DEPARTMENT Miscellaneous

AGENCY/BILL CODE PC01 PUBLIC SERVICE COMMISSION

MI

E-MAIL mdailey@psc.state.wv.us

PHONE NO. (304) 340-0825

EXT

DATE 2/5/2025

FUND # 8623

DEPT # 0926

UNIT # 1952

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE

Est. # of days per week used

Est. # of miles per month used

CABINET SECRETARY APPROVAL Charlotte R. Hane

DATE 2-7-25

VEHICLE PURCHASE

Type of vehicle ☐ New Vehicle ☐ Used Vehicle Used Vehicle Mileage
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Ford

Model Bronco Sport R9D

YEAR 2025

COLOR GRAY

Fuel Type Gasoline

New Vehicle Class/Description Compact Utility...4WD or AWD with High & Low Range, 5 seats/includes driver, 4 Doors Minimum, 102" WB, 4 cyl minimum, Off Road Package, Tow Package, Slush/All Weather Mats

DEALERSHIP Thornhill Group Car, Inc.dba Thornhill Fo PURCHASE PRICE \$36,393

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE JEEP

MODEL LIBERTY

YEAR 2012

MILEAGE 117262

LICENSE # SA001908

VIN # 1C4PJMAK3CW218213

FLT 44 tele

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED

☐ DECLINED

EXECUTIVE DIRECTOR, FMD Thornhill

DATE 2/13/25



West Virginia
Department of Administration
Fleet Management

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☒ Approved

☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Michael Dailey DEPARTMENT Miscellaneous
AGENCY/BILL CODE PC01 PUBLIC SERVICE COMMISSION MI
E-MAIL mdailey@psc.state.wv.us
PHONE NO. (304) 340-0825 EXT. DATE 2/5/2025
FUND # 8623 DEPT # 0926 UNIT # 1952

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE

Est. # of days per week used Est. # of miles per month used

CABINET SECRETARY APPROVAL

Charlotte R Lane

DATE

2-7-25

VEHICLE PURCHASE

Type of vehicle ☐ New Vehicle ☐ Used Vehicle Used Vehicle Mileage
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Ford

Model Bronco Sport R9D

YEAR 2025

COLOR GRAY

Fuel Type Gasoline

New Vehicle Class/Description Compact Utility...4WD or AWD with High & Low Range, 5 seats/includes driver, 4 Doors Minimum, 102" WB, 4 cyl minimum, Off Road Package, Tow Package, Slush/All Weather Mats

DEALERSHIP Thornhill Group Car, Inc. dba Thornhill Fo PURCHASE PRICE \$36,393

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE JEEP

MODEL LIBERTY

YEAR 2011

MILEAGE 143709

LICENSE # SA001171

VIN # 1J4PN2GKXBW583965

FLY Y4 title

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED

☐ DECLINED

EXECUTIVE DIRECTOR, FMD

Therese Yuhua

DATE

2/13/25

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THORNHILL GROUP, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	11/9/2004		11/9/2004	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	5000.0000
Charter County	Boone	Control Number	71304
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	50.000000
Authorized Shares	100	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	500 FORD FAIRLANE CHAPMANVILLE, WV, 25508
Mailing Address	P.O. BOX 1449 CHAPMANVILLE, WV, 25508 USA
Mailing Address	GEORGE R NISBET JR. RT 119 SOUTH CORRIDOR G CHAPMANVILLE, WV, 25508 USA
Notice of Process Address	WALLY THORNHILL 500 FORD FAIRLANE RT 119 NO CHAPMANVILLE, WV, 25508
Principal Office Address	500 FORD FAIRLANE RT 119 NORTH CHAPMANVILLE, WV, 25508 USA
Type	Address

Officers	
Type	Name/Address
Director	WALLY THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Director	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Incorporator	WALLY L THORNHILL P.O. BOX 340 PECKS MILL, WV, 25547 USA
President	WALLY L THORNHILL PO BOX 1449 CHAPMANVILLE, WV, 25508
Secretary	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Treasurer	JAMES B DIVITA 3036 MICHAEL AVENUE BELLE, WV, 25015
Vice-President	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
THORNHILL FACTORY OUTLET OF DANVILLE	TRADENAME	4/17/2015	11/2/2020
THORNHILL FORD	TRADENAME	8/1/2018	
THORNHILL FORD LINCOLN	TRADENAME	10/7/2010	
THORNHILL FORD LINCOLN-MERCURY	TRADENAME	8/19/2005	10/7/2010
THORNHILL LINCOLN	TRADENAME	7/24/2018	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/12/2024	B4WV Other Change: The 25 shares owned by George R. Nisbet, Jr. have been converted to treasury shares. The said George R. Nisbet, Jr. no longer owns any shares of the corporation.
7/18/2017	WALLY L. THORNHILL WILL HAVE A TOTAL OF 75 SHARES. GEORGE R. NISBET WILL HAVE A TOTAL OF 25 SHARES.
Date	Amendment

Annual Reports

Filed For
2025
2024
2023
2022

2021
2020
2019
2018
2017x
2017
2016
2015
2014
2013
2012
2011
2010
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2008
2007
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, March 11, 2025 — 2:10 PM

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