

**Department of Administration Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### **State of West Virginia Delivery Order**

Order Date: 03-06-2025

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

CDO 0216 0216 FLT2500000008 1	Change Order No:	Procurement Folder:	1644524
12, 2025 JEEP GRAND CHEROKEE 4X4	(WLJH74), CLASS 7, GAS	Reason for Modification:	
12, 2025 JEEP GRAND CHEROKEE 4X4	(WLJH74), CLASS 7, GAS		
Central Delivery Order			
Mark A Atkins			
(304) 558-2307			
mark.a.atkins@wv.gov			
Best Way	Ma	ster Agreement Number:	CMA 0212 MV25E 1
FOB Dest, Freight Prepaid			
	12, 2025 JEEP GRAND CHEROKEE 4X4 12, 2025 JEEP GRAND CHEROKEE 4X4  Central Delivery Order  Mark A Atkins (304) 558-2307  mark.a.atkins@wv.gov  Best Way	12, 2025 JEEP GRAND CHEROKEE 4X4 (WLJH74), CLASS 7, GAS 12, 2025 JEEP GRAND CHEROKEE 4X4 (WLJH74), CLASS 7, GAS  Central Delivery Order  Mark A Atkins (304) 558-2307  mark.a.atkins@wv.gov  Best Way	12, 2025 JEEP GRAND CHEROKEE 4X4 (WLJH74), CLASS 7, GAS 12, 2025 JEEP GRAND CHEROKEE 4X4 (WLJH74), CLASS 7, GAS  Central Delivery Order Mark A Atkins (304) 558-2307 mark.a.atkins@wv.gov  Best Way  Master Agreement Number:

4411		VENDOF	2			DEPARTMENT CONTACT
THOR	or Customer Code: RNHILL MOTOR CAR UNGESS ST	VS00000363 INC	41		Requestor Name: Requestor Phone: Requestor Email:	Kenneth H Yoakum (304) 558-2106 kenny.h.yoakum@wv.gov
LOGA	AN		WV	25601		
US	O contract Phones	3048558300	Extension:	2244		
	or Contact Phone: ount Details:	3046336300	Extension.	2277		2025
	Discount Allowed	Discount Per	centage	Discount Days	F	ILE LOCATION
#1	No	0.0000		0		
#2	No					
#3	No					
#4	No					

INVOICE TO			SHIP TO	
DEPARTMENT OF ADMINISTRATION		STATE OF WEST VIRGINIA		
FLEET MANAGEMENT OFFICE		IN CARE OF SURPLUS PROP	ERTY	
2310 KANAWHA BLVD E		2700 CHARLES AVENUE		
CHARLESTON	WV 25311	DUNBAR	VVV 25064	
us		us		

\$455,088.00 **Total Order Amount:** 

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE:

ELECTRONIC SIGNATURE ON FILE

FORM ID: WV-PRC-CDO-002 2020/05 Page: 1 Order Number: CDO 0216 0216 FLT2500000008 1 Date Printed: Mar 6, 2025

#### **Extended Description:**

12, 2025 JEEP GRAND CHEROKEE 4X4, CLASS 7, GAS

5 AB01 WHITE - PW7

4 2529 WHITE - PW7

3 LO01 WHITE - PW7

TO BE FINANCED UNDER CONTRACT SWC # FINANCE 24 RELEASE ORDER - FIN2500000003 APPENDIX 2024-03

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	12.00000	EA	\$37,924.0000	\$455,088.00
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description:

MV25 - 2025 or LATEST MODEL VEHICLE

#### **Extended Description:**

MV25 - 2025 or LATEST MODEL VEHICLE: See attached pricing page(s) for contract pricing.

12, 2025 JEEP GRAND CHEROKEE 4X4, CLASS 7, GAS

5 AB01 WHITE - PW7

4 2529 WHITE - PW7

3 LO01 WHITE - PW7

Date Printed: Mar 6, 2025

TO BE FINANCED UNDER CONTRACT SWC # FINANCE 24 RELEASE ORDER - FIN2500000003 APPENDIX 2024-03

Order Number: CDO 0216 0216 FLT2500000008 1

FORM ID: WV-PRC-CDO-002 2020/05

Page: 2

#### Class 7 - Automobile Mid Size Utility

Vendor Name:	
Manufacturer/Brand:	

Model Name & Number:

GRAND CHEROKEE WLJH74

Phone No.: 304-855-1259
Email: challes Elles @

[markill authorites Dom

Vehicle Requirements: Classification:	Mid Size Utility	1718	WHISE MUNICIPAL MOTIVE.	
Drive:	4 Wheel/All Wheel	Manufacturer's Standard Available Colors		
Passenger seating:	5 minimum (including driver)	Standard Color Code	Color Description	
Doors:	4, minimum	PWI		
Wheelbase:	109 in., minimum	PWF	Bright White	
GVWR:	6100 lbs. min, 7300 lbs. max.			
Engine:	5 cylinder minimum			
Additional Requirements:				
Tow Package:	Installed Hitch and Wiring	1		
Slush/All-Weather Mats:	Installed: Driver, Passenger, Cargo area	<del></del>		
The vehicle bid shall include the st	andard equipment requirements as required in section 3.			

Vendor Bid Response:	
Vehicle fuel type	UNIT PRICE
Gesofine	\$ 37974, 00
Flex-fuel	\$ -
Diesel	\$ .
CNG/Bifuel	\$ -
Hybrid	s .

*^	me!	in	ne.

FOB Dealership: (Deduct)

FOB Other than Metro Charleston - Per Mile

\$ -

<sup>\*</sup>Note - The above delivery "options" above are not evaluated as part of the award.

To: All State Agencies Under Purchasing Division From: Samantha Willis, Director & General Counsel

WV Purchasing Date: January 22, 2025

Re: \$100,000 Spending Requests

#### **MEMORANDUM**

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

5 vences for A	3C-Pt	
The Accompanying Request has been re	eviewed and approved by the following	owing:
Mouth of him Agency Head Kousehhler		2/25/25 Date 2/26/25
Cabinet Secretary/Department Head ·	<b>// DDDM//</b> //	Date
Governor's Office Representative	ALL WUYEM	- Date



For Governors C	Office Use Only
Approved	☐ Declined
Signature	galagi parrir ner sperira
Title	Date

### Vehicle Request

AGENCY INFORMATION  COORDINATOR NAME Julia M. Jones DEPARTMENT Revenue  AGENCY/BILL CODE ABO1 ALCOHOL BEVERAGE CONTROL ADMINISTRATION RE  E-MAIL Julia.M.Jones@wv.gov
AGENCY/BILL CODE ABO1 ALCOHOL BEVERAGE CONTROL ADMINISTRATION RE  E-MAIL Julia.M.Jones@wv.gov
E-MAIL Julia.M.Jones@wv.gov
PHONE NO. (304) 356-5510 EXT DATE
FUND # 7352 DEPT # 0708 UNIT # 0100
VEHICLE MISSION
What type of request is this? 🗹 Replacement vehicle (go to next section) 🗆 Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment
JUSTIFICATION/PURPOSE Vehicle has over 120,000 miles and over 5 years old
Est. # of days per week used
CABINET SECRETARY APPROVAL DATE 2-21-25
VEHICLE PURCHASE
Type of vehicle
Who owns this vehicle? ☑ Leased from Fleet ☐ Agency Owned DOC ID
MAKE Jeep Model Grand Cherokee 4X4 WIJH74
YEAR 2025 COLOR WHITE Fuel Type Gasoline
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum, Tow Package, Slush/All Weather Mats.
DEALERSHIP Thornhill Motor Car, inc. dba Thornhill C PURCHASE PRICE \$37,924.
USED VEHICLE VIN# CIGGS 7 AA U 25 E
DECOMMISSIONED VEHICLE
MAKE CHEVROLET MODEL EQUINOX
YEAR 2016 MILEAGE 138,304 LICENSE # SA006689
VIN # 2GNFLEEKOG6299118 FLT YY
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED
JUSTIFICATION FOR DEFERRED
For FMO Office Use Only
APPROVED DECLINED
EXECUTIVE DIRECTOR, FMD Thuth July DATE 2/25/25

PAGE 1 of



For Governors Of	fice Use Only	
☐ Approved	☐ Declined	
Signature		pg
Title		Dat

Vehicle Re	equest
AGENCY INFORMATION	
COORDINATOR NAME Julia M. Jones	DEPARTMENT Revenue
AGENCY/BILL CODE ABO1 ALCOHOL BEVERAGE CONTR	OL ADMINISTRATION RE
E-MAIL Julia.M.Jones@wv.gov	- Angeles
PHONE NO. <u>(304)</u> 356-5510 EXT	DATE
FUND # 7352 DEPT # <u>070</u>	8 UNIT# 0100
VEHICLE MISSION	
What type of request is this? MR Replacement vehicle (go to n Decommission vehicle (go to	ext section)
JUSTIFICATION/PURPOSE Vehicle has over 120,000 miles and	over 5 years old
Est. # of days per week used	Est. # of miles per month used
CABINET SECRETARY APPROVAL	DATE 2-21-25
VEHICLE PURCHASE	
Type of vehicle	_
Who owns this vehicle? Leased from Fleet	Owned DOC ID
MAKE Jeep	Model Grand Cherokee 4X4 WLIH74
YEAR 2025 COLOR WHITE	Fuel Type Gasoline
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minin Package, Slush/All Weather Mats	mum/includes driver, 4 Doors Minlmum, 109* WB, 6 cyl minimum, Tow
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhi	II C PURCHASE PRICE \$37.924,
USED VEHICLE VIN# CLUSS 7 MV 25 E	
DECOMMISSIONED VEHICLE	
MAKE JEEP	MODEL GRAND CHEROKEE
YEAR 2011 MILEAGE 150,658	LICENSE # SA004870
VIN# 1J4RR4GG7BC715585 FLI YY	
DECOMMISSIONING METHOD <u>DTSP - Deliver to Surplus</u> JUSTIFICATION FOR DEFERRED	DEFERRED
For FMO Office Use Only	
APPROVED DECLINED	
EXECUTIVE DIRECTOR, FMD Shouth Ywhin	DATE 2/25/25

PAGE 1 of



Approved	Declined	
Signature		
Title	Michigan de	Date

## Vehicle Request

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AGENCY INFORMATION
COORDINATOR NAME Julia M Jones DEPARTMENT Revenue
AGENCY/BILL CODE ABO1 ALCOHOL BEVERAGE CONTROL ADMINISTRATION RE
E-MAIL julia.m.jones@wv.gov
PHONE NO. <u>(304) 356-5510</u> EXT DATE <u>1/3/2025</u>
FUND # 7352 DEPT # 0708 UNIT # 0100
VEHICLE MISSION
What type of request is this? ☑ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section) ☐ Decommission vehicle (go to Decommission section) ☐ Reassignment
JUSTIFICATION/PURPOSE Vehicle has over 120,000 miles and is over 5 yrs old (2012); needs \$3,900 worth of repairs
Est. # of days per week used
CABINET SECRETARY APPROVAL STANDARD DATE 2-21-25
VEHICLE PURCHASE
Type of vehicle
Who owns this vehicle? ✓ Leased from Fleet ☐ Agency Owned DOC ID
MAKE Jeep Model Grand Cherokee 4X4 WLJH74
YEAR 2025 COLOR WHITE Fuel Type Gasoline
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum, Tow Package, Slush/All Weather Mats
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37.924.
USED VEHICLE VIN# CLUSS 7 MUZSE
DECOMMISSIONED VEHICLE
MAKE JEEP MODEL PATRIOT
YEAR 2012 MILEAGE 129,112 LICENSE # 6L7230
VIN# 1C4NJRBB5CD717450 FLT YY
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED
JUSTIFICATION FOR DEFERRED
For FMQ Office Use Only
APPROVED DECLINED
'EXECUTIVE DIRECTOR, FMD Shuth your DATE 2/25/25

PAGE

DOA-FM-059 Revised (31 October 2019) **FORM** 



For Governors O	ffice Use Only		
Approved	☐ Declined		
Signature			
Title		Date	

## Vehicle Request

AGENCY INFORMATION
COORDINATOR NAME Julia M. Jones DEPARTMENT Revenue
AGENCY/BILL CODE ABO1 ALCOHOL BEVERAGE CONTROL ADMINISTRATION RE
E-MAIL Julia.M.Jones@wv.gov
PHONE NO. <u>(304) 356-5510</u> EXT DATE
FUND # 7352 DEPT # 0708 UNIT # 0100
VEHICLE MISSION
What type of request is this? 🗷 Replacement vehicle (go to next section) 🗆 Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment
JUSTIFICATION/PURPOSE Vehicle has over 120,000 miles and over 5 years old
Est. # of days per week used Est. # of miles per month used
CABINET SECRETARY APPROVAL STATEMENT DATE 2-21-21
VEHICLE PURCHASE
Type of vehicle
Who owns this vehicle?   Leased from Fleet ☐ Agency Owned DOC ID
MAKE Jeep Model Grand Cherokee 4X4 WLjH74
YEAR 2025 COLOR WHITE Fuel Type Gasoline
New Vehicle Class/Description Mid Size UtilityAWD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109° WB, 6 cyl minimum, Tow Package. Siush/All Weather Mats
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37.924.
USED VEHICLE VIN#
DECOMMISSIONED VEHICLE
MAKE JEEP MODEL PATRIOT
YEAR 2014 MILEAGE 123,041 LICENSE # SA004672
VIN# 1C4NJRBB3ED870203 FLT YY
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED
JUSTIFICATION FOR DEFERRED
For FMO Office Use Only
■ APPROVED □ DECLINED
EXECUTIVE DIRECTOR, FMD Thutts yulu DATE 3/25/25

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1 of 1

FORM



# West Virginia Department of Administration Fleet Management

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Title	Date		

For Governors Office Use Only

## Vehicle Request

	AGENCY INFORMATION				
	COORDINATOR NAME Julia M Jones DEPARTMENT Revenue				
1	AGENCY/BILL CODE ABO1 ALCOHOL BEVERAGE CONTROL ADMINISTRATION RE				
E-MAIL juli.m.jones@wv.gov					
-	PHONE NO. (304) 356-5510 EXT DATE 2/3/2025				
1	FUND # 7352 DEPT # 0708 UNIT # 0100				
-	VEHICLE MISSION				
•	What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)  Decommission vehicle (go to Decommission section)  Reassignment				
	JUSTIFICATION/PURPOSE Decommissioned early Nov '23 repairs of \$5,195; asked to replace when veh contract avi				
	Est. # of days per week used 5 Est. # of miles per month used 1,100				
	CABINET SECRETARY APPROVAL  DATE 2-21-25				
-1	VEHICLE PURCHASE				
	Type of vehicle  Used Vehicle  Used Vehicle  Used Vehicle  Mileage				
	Who owns this vehicle? Leased from Fleet Agency Owned DOC ID				
	MAKE Jeep Model Grand Cherokee 4X4 WUH74				
	YEAR 2025 COLOR WHITE Fuel Type Gasoline				
	New Vehicle Class/Description MId Size Utility4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum, Tow Package, Slush/All Weather Mats				
	DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37.924.				
	USED VEHICLE VIN#				
 E	DECOMMISSIONED VEHICLE				
	MAKE Juca MODEL Patrict				
	YEAR ZOLY MILEAGE 127639 LICENSE # SAGO 7180				
	VIN# ED558226 FLT Dreem Izlelzs FD24 x2888				
	DECOMMISSIONING METHOD DEFERRED				
	JUSTIFICATION FOR DEFERRED				
Fa	r FMO Office Use Only				
Ε	APPROVED DECLINED				
Ε	EXECUTIVE DIRECTOR, FMD Thuth Yuhn DATE 2/25/25				

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1 of 1

To: All State Agencies Under Purchasing Division From: Samantha Willis, Director & General Counsel

WV Purchasing Date: January 22, 2025

Re: \$100,000 Spending Requests

#### **MEMORANDUM**

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

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Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

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The Accompanying Request has been to	reviewed and approved by the foll	lowing:
Agency Head Cu forseholde		2/25/25 Date 2/26/25
Cabinet Secretary/Department Head	APPROVED	Date
Governor's Office Representative		-Date



For Governors	Office Use Only
Approved	Declined

Signature

ite

			Title	Do
Veh	icle Rec	quest		
AGENCY INFORMATION				
COORDINATOR NAME Matthew Farley	0	EPARTMENT	Revenue	
AGENCY/BILL CODE LOO1 LOTTERY COMMI E-MAIL MFARLEY@WVLOTTER				RE
PHONE NO. (304) 558-0500 EX	KT 1846		DATE 11/7/2024	1
FUND#	DEPT # 0705		UNIT# 0705	5
VEHICLE MISSION				
What type of request is this? ☑ Replacement veh JUSTIFICATION/PURPOSE To replace a vehicle at le				t (fill in this section)
Est. # of days per week used 5	2	Est. # of miles	per month used	1200
CABINET SECRETARY APPROVAL	16			DATE 2-25-25
VEHICLE PURCHASE				
Type of vehicle	Used Vehic	le Used Vel	hicle Mileage	
Who owns this vehicle? 🗹 Leased from Fleet	Agency Ov	vned DOC	ID	
MAKE Jeep	MOD	EL CHEROKEE		
YEAR 2025 COLOR			LTYPE Gasoline	
7 Mid Size Utility4W NEW VEHICLE CLASS/DESCRIPTION	/D or AWD, 5 seats,			
DEALERSHIP Thornhill Motor		PURCHASE	PRICE \$37,924	1.00
USED VEHICLE VIN# Class 7 Mu 2			550 DE	<del>1</del> .00
G-(400)   5-00 G	er San			
DECOMMISSIONED VEHICLE				
MAKE FORD		MODEL EXPL	• •	
YEAR 2020 MILEAGE			LICENSE # S	SA005849
VIN# 1FMSK8BB3LGC36178 FL				
DECOMMISSIONING METHOD DTSP - Deliver to JUSTIFICATION FOR DEFERRED	to Surplus		DEFERRED _	
For FMO Office Use Only				
APPROVED DECLINED				
EXECUTIVE DIRECTOR, FMD Thut Yuhn			DATE	2/25/25

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### West Virginia **Department of Administration**

For Governors	Office Use Only
Approved	Decliner

**Signature** 

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and strate	rieet ivianagement			
	Vehicle	Reque:	Title St	Da
AGENCY INFORMATION				
COORDINATOR NAME Matte AGENCY/BILL CODE LO01 E-MAIL MEAF	•	DEPART	MENT Revenue	RĘ
PHONE NO. (304)	558-0500 EXT 1846	i	DATE 11/7/2024	
FUND#	DEPT #	0705	UNIT# 0705	
VEHICLE MISSION				
What type of request is this?   ✓  JUSTIFICATION/PURPOSE To rep				(fill in this section)
Est. # of days per week used 5	Smi	Est. # c	of miles per month used	1200 DATE 2-25-2
CABINET SECRETARY APPROVAL	WIM			DATE
VEHICLE PURCHASE	_			
Type of vehicle 'V' New Who owns this vehicle? V Least	Vehicle Used ed from Fleet Age	d Vehicle U ncy Owned	sed Vehicle Mileage DOC ID	
MAKE Jeep YEAR 2025	COLOR WHITE	MODEL CHE	ROKEE FUELTYPE Gasoline	
NEW VEHICLE CLASS/DESCRIPTION	7 Mid Size Utility4WD or AWD,	, 5 seats, 4 doors, :	LO9" WB, 6 cyld minimum	
DEALERSHIP Thorn	hill Motor	PUI	RCHASE PRICE \$37,924	.00
USED VEHICLE VIN#	uss 7 Muzs		عدة إنصاب عالى المنظمة	
DECOMMISSIONED VEHICLE				
MAKE JEEP		MODE	L CHEROKEE	
YEAR 2019	MILEAGE 120,024		LICENSE # SA	A003109
VIN# 1C4RJFAG1KC75	122			
DECOMMISSIONING METHOI JUSTIFICATION FOR DEFERREI		us	DEFERRED	
For FMO Office Use Only				
APPROVED DECLINED				
EXECUTIVE DIRECTOR, FMD //	utt yahr		DATE	2/25/25

PAGE

1 of 1



For Governors O	ffice Use Only
Approved	Declined

Signature

Date

Annes of	Fleet Management	J.g.,	
	Vehicle R	equest	De
AGENCY INFORMATION			
COORDINATOR NAME Matter AGENCY/BILL CODE LOOS		DEPARTMENT Revenue	RE
PHONE NO. (304		DATE 11	/7/2024
FUND#	DEPT# 07		# 0705
VEHICLE MISSION			
What type of request is this?   JUSTIFICATION/PURPOSE To rep	Replacement vehicle (go to place a vehicle at least 5 years	next section)	to fleet (fill in this section)
Est. # of days per week used 5	5m1	Est. # of miles per mon	th used 1200
CABINET SECRETARY APPROVAL	W LIN		DATE 2-05-25
VEHICLE PURCHASE			
Type of vehicle Menus New Who owns this vehicle? Menus Leas		ehicle Used Vehicle Mile Owned DOCID	age
MAKE Jeep YEAR 2025 NEW VEHICLE CLASS/DESCRIPTION	COLOR WHITE 7 Mid Size Utility4WD or AWD, 5 se	ODEL CHEROKEE  FUEL TYPE G eats, 4 doors, 109" WB, 6 cyld minim	iasoline <sub>um</sub>
	nhill Motor	PURCHASE PRICE S	27 024 00
USED VEHICLE VIN#			57.924.00
DECOMMISSIONED VEHICLE	655 7 MU 25 E		
MAKE CHEVROLET YEAR 2012 VIN # 2G1WF5E31C1 DECOMMISSIONING METHO JUSTIFICATION FOR DEFERRE	D DTSP - Deliver to Surplus	MODEL IMPALA LICEI A-ENV DEFEI	NSE# SA001592
For FMO Office Use Only  APPROVED DECLINED			
	with youh		DATE 2/25/25

PAGE 1 of 1

All State Agencies Under Purchasing Division

From: Samantha Willis, Director & General Counsel

WV Purchasing Date: January 22, 2025

Re: \$100,000 Spending Requests

#### MEMORANDUM

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he Accompanying Request has been reviewed and appro	oved by the following:
ie Accompanying Request has occurrence and appropriate	
Al wall	3/3/25
Marily youther	Date
ency Head	2/2/25
gr. 1/2 a a.L.	3/3/25
ru lavoendur	Date
abinet Secretary/Department Head	
The state of the s	Date
overnor's Office Representative	



# West Virginia Department of Administration Fleet Management

Approved	Declined
Signature	
Title	Date

### Vehicle Request

AGENCY INFORMATION	
COORDINATOR NAME AMY S GATES	DEPARTMENT DHHR
AGENCY/BILL CODE 2529 DHHR OPERATIONS KIOSH	( DH
E-MAIL AMY.S.GATES@WV.GOV	
PHONE NO. (304) 352-3917 EXT 2391	7 DATE 1/25/2025
FUND # 5362 DEPT #	0506 UNIT# 2529
VEHICLE MISSION	
What type of request is this? ☑ Replacement vehicle (go ☐ Decommission vehicle (g	to next section)
JUSTIFICATION/PURPOSE RETIRED AHEAD OF REPLACEME	NT
Est. # of days per week used 5	Est. # of miles per month used 1100
CABINET SECRETARY APPROVAL	DATE
/EHICLE PURCHASE	
	d Vehicle Used Vehicle Mileage
	ency Owned DOC ID
NAME 1	Model Grand Cherokee 4X4 WLIH74
MAKE Jeep	
YEAR 2025 COLOR WHITE	Fuel Type Gasoline
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats Package, Slush/All Weather Mats	: minimum/includes driver, 4 Doors Minimum, 109 446, 6 Lyr Marinmon, 104
DEALERSHIP Thornhill Motor Car, Inc. dba Tho	ornhill C PURCHASE PRICE \$37,924.
USED VEHICLE VIN# CLUSS 7 MV 25 E	
DECOMMISSIONED VEHICLE	Accompany
MAKE DODGE	MODEL GRAND CARAVAN
YEAR 2013 MILEAGE RETIRE	D LICENSE # SA003622
	Decam
DECOMMISSIONING METHOD DTSP - Deliver to Surp	
JUSTIFICATION FOR DEFERRED	
Appendix allowed windows allowed developments	
or FMO Office Use Only	
APPROVED DECLINED	

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# West Virginia Department of Administration Fleet Management

For Governors Office Use Only					
Approved	Declined				
Signature					
Title		Date			

## Vehicle Request

COORDINATOR NAME AMY S GATES	DEPA	RTMENT DHHR	
AGENCY/BILL CODE 2529 DHHR OPERA	ATIONS KIOSK	DH	
E-MAIL AMY.S.GATES@W\	/.GOV		
PHONE NO. (304) 352-3917	EXT 23917	DATE 1/25/2025	
FUND # 5362	DEPT# 0506	UNIT# <u>2529</u>	-
VEHICLE MISSION			
What type of request is this? ☑ Replacement ☐ Decommission	t vehicle (go to next sec on vehicle (go to Decon		:tion)
JUSTIFICATION/PURPOSE MEETS CRITERIA FO	R REPLACEMENT		
Est, # of days per week used5	Est.	of miles per month used 1100	
CABINET SECRETARY APPROVAL		DATE	
/EHICLE PURCHASE			
Type of vehicle   New Vehicle	☐ Used Vehicle	Used Vehicle Mileage	
Who owns this vehicle? 🗹 Leased from Flee	t 🔲 Agency Owner	DOCID	
MAKE Jeep	Model	Grand Cherokee 4X4 WLJH74	
YEAR 2025 COLOR	WHITE	Fuel Type Gasoline	
New Vehicle Class/Description Mid Size Utility4WI	D or AWD, 5 seats minimum/inc	udes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum,	, Tow
Package Slush/All W DEALERSHIP Thornhill Motor Car,	The second secon	PURCHASE PRICE \$37.924.	
A LONG TO A STREET OF A STRAIG	UU 25E		
DECOMMISSIONED VEHICLE		Security of the second	
MAKE DODGE	MO	DEL GRAND CARAVAN	of particular constraints.
YEAR 2011 MILE	AGE 152,929	LICENSE # SA003690	
VIN# 2D4RN4DG4BR778904			_
DECOMMISSIONING METHOD DTSP - De JUSTIFICATION FOR DEFERRED	7674	DEFERRED	
or FMO Office Use Only	Control and Contro		
APPROVED DECLINED	,		
EXECUTIVE DIRECTOR, FMD Thuth You	/	DATE 3/2/25	

PAGE 1 of 1



# West Virginia Department of Administration Fleet Management

For Governors O  Approved	ffice Use Only  Declined	
Signature		
Title		Date

### Vehicle Request

· ·			
AGENCY INFORMATION		Approximate de la Maria de Mar	
COORDINATOR NAME AMY S GATES	The second liverage was a second liverage with the second liverage was a second live	PARTMENT DHHR	
AGENCY/BILL CODE 2529 DHHR OPE		DH	
E-MAIL AMY.S.GATES@\	NV.GOV		
PHONE NO. (304) 352-3917	EXT 23917	DATE 1/25/2025	
FUND # 5362	DEPT# 0506	UNIT # 2529	
VEHICLE MISSION			
	sion vehicle (go to Dec	ommission section) 🔲 Rea	fill in this section) ssignment
JUSTIFICATION/PURPOSE MEETS CRITERIA			
Est. # of days per week used 5	Es	t. # of miles per month used 1	100
CABINET SECRETARY APPROVAL			DATE
VEHICLE PURCHASE		water and the state of the stat	
Type of vehicle  Who owns this vehicle?  Who from Floring the second from Flor		e Used Vehicle Mileage ned DOC ID	
MAKE Jeep	Mod	del Grand Cherokee 4X4 WLI	H74
YEAR 2025 COLOR	WHITE	Fuel Type Gasoline	
New Vehicle Class/Description Mid Size Utility4	IWD or AWD, 5 seats minimum/ II Weather Mats	includes driver, 4 Doors Minimum, 109" W	B, 6 cyl minimum, Tow
DEALERSHIP Thornhill Motor Co	ar, Inc. dba Thornhill C	PURCHASE PRICE \$37.924	
USED VEHICLE VIN#			
		~~	
DECOMMISSIONED VEHICLE		AODEL PLICION	
MAKE FORD		NODEL FUSION  LICENSE # SA	เกกวกรร
	ILEAGE 138,623	EIGENSE # DF	002003
vin# 3FA6P0G73HR126265		D.F.C.D.F.D.	
DECOMMISSIONING METHOD DTSP -			
JUSTIFICATION FOR DEFERRED	uss 7 MV 2	5 E	
For FMO Office Use Only	A + A STATE OF SATE AND		
■ APPROVED □ DECLINED			
EXECUTIVE DIRECTOR, FMD /hutt	Vulu _	DATE	3/3/25

PAGE 1 of 1



For Governors O  Approved	office Use Only  Declined	
Signature		
Title		Date

### Vehicle Request

	DEP/	ARTMENT DHHR
COORDINATOR NAME AMY S GATES AGENCY/BILL CODE 2529 DHHR OPERAT	TONS KIOSK	DH
E-MAIL AMY.S.GATES@WV.		
PHONE NO. (304) 352-3917	EXT 23917	DATE 1/25/2025
FUND # 5362	DEPT# 0506	UNIT# 2529
EHICLE MISSION		
What type of request is this?  Replacement  Decommission		ction)
JUSTIFICATION/PURPOSE MEETS CRITERIA FOR	REPLACEMENT	
Est. # of days per week used 5	Est.	# of miles per month used 1100
CABINET SECRETARY APPROVAL		DATE
HICLE PURCHASE		Agg distance
Type of vehicle	☐ Used Vehicle	Used Vehicle Mileage
Who owns this vehicle?  Leased from Fleet	☐ Agency Owne	ed DOCID
	Mode	
MAKE Jeep		Vaccination of the second of t
YEAR 2025 COLOR W		Fuel Type Gasoline
lew Vehicle Class/Description Mid Size Utility4WD Package, Slush/All Wes	or AWD, 5 seats minimum/in ather Mats	cludes driver, 4 Doors Minimum, 109 Wa, 6 Lyr Minimum, 10W
DEALERSHIP Thornhill Motor Car, I	nc. dba Thornhill C	PURCHASE PRICE \$37.924.
USED VEHICLE VIN#		
		Action to the second se
COMMISSIONED VEHICLE		
MAKE DODGE	M	ODEL GRAND CARAVAN
MAKE DODGE  VEAR 2014 MILEA		ODEL GRAND CARAVAN LICENSE # SA003955
YEAR 2014 MILEA	GE 122,935	
	GE 122,935 FL 7 YY	

PAGE 1 or

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#### West Virginia Secretary of State — Online Data Services

**Business and Licensing** 

Online Data Services Help

#### Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

#### THORNHILL MOTOR CAR, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C   Corporation	7/13/2018		7/13/2018	Domestic	Profit				

ation Information				
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	100000.0000	
Charter County	Logan	Control Number	0	
Charter State	wv	Excess Acres		
At Will Term		Member Managed		
At Will Term Years		Par Value	100.000000	
Authorized Shares	1000	Young Entrepreneur	Not Specified	

Addresses		
Туре	Address	
Local Office Address	809 DINGESS STREET LOGAN, WV, 25601	
Mailing Address	PO BOX 2038 LOGAN, WV, 25601	
Notice of Process Address	WALLY THORNHILL P O BOX 340 PECISS MILL, WV. 25547	
Principal Office Address	509 DINGESS STREET LOGAN, WV, 25601	
уре	Address	

Officers	
Туре	Name/Address
Incorporator	WALLY THORNHILL P O BOX 940 FECKS MILL, WV, 25547
President	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
Secretary	JAMES DIVITA 3036 MICHAEL AVENUE BELLE, WV, 26015
Treasurer	NATHAN THORNHILL PO BOX 940 PECKS MILL, WV, 25547
Vice-President	SYDNEY BROWN 102 WALL STREET LOGAN, WY, 25601
Туре	Name/Address

THORNHILL CHRYSLER DODGE RAM JEEP, INC.	TRADENAME Description	7/13/2018 Effective Date	7/27/2018 Termination Data		
THORNHILL CHRYSLER DODGE JEEP RAM	TRADENAME	4/10/2019			
DBA Name	Description	Effective Date	Termination Date		
DBA					

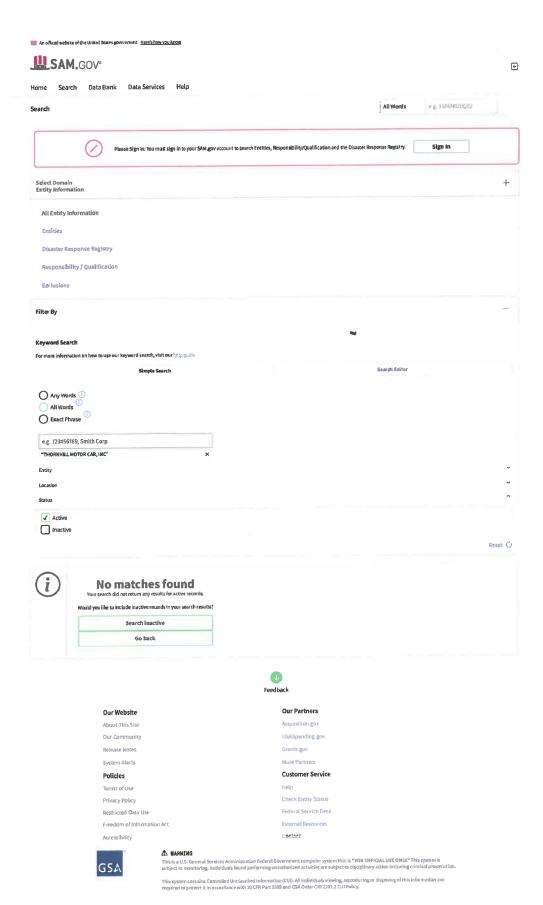
Date	Amendment
3/14/2019	AMENDMENT FILED- CHANGING ADDRESSES- SEE IMAGE
Date	Amendment

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, March 11, 2025 — 1:32 PM

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