



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 01-16-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0212 0212 EPORTAL16E 2	Procurement Folder:	1479254
Document Name:	Statewide Contract for EPORTAL Services	Reason for Modification:	CO#01 is issued to renew the Contract.
Document Description:	Statewide Contract for EPORTAL Services		
Procurement Type:	Central Emergency Purchase		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-04-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000162433 WEST VIRGINIA INTERACTIVE LLC 10 HALE ST 3RD FLOOR CHARLESTON WV 25301 US Vendor Contact Phone: 304-206-9720 Extension:	Requestor Name: Heather D Abbott Requestor Phone: (304) 957-8136 Requestor Email: heather.d.abbott@wv.gov																				
Discount Details:	2025 FILE LOCATION _____																				
<table><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 1-22-25

Total Order Amount:	Open End
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Purchasing Division's File Copy

MA 01/16/2025

PURCHASING DIVISION AUTHORIZATION
DATE: 1/21/25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: 1/24/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 1-24-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

EMERGENCY STATEWIDE CONTRACT- CHANGE ORDER

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 02/01/2025 through 04/30/2025.

Renewal Remaining: (1) for (3) additional months)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81112103			EA	0.000000
Service From		Service To	Service Contract Amount		
				0.00	

Commodity Line Description: World Wide Web site design services - see attached pricing

Extended Description:

World Wide Web site design services - see attached pricing



ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

SAMANTHA L. WILLIS
DIRECTOR

January 14, 2025

Mr. Ian McQuinn, General Manager
WV Interactive, LLC
10 Hale Street, 3rd Floor
Charleston, WV 25301

Subject: WV Statewide Contract No.: CMA 0212 EPORTAL16E World Wide Web Site Design Services

Dear Mr. McQuinn:

The State of West Virginia is offering to renew the subject contract under the original terms, conditions, pricing, and authorized change orders. The renewal dates are February 01, 2025 through April 30, 2025. Please mark your renewal position on the corresponding statement and complete the signature information below. Then return this letter to my attention via email to Mark.A.Atkins@wv.gov.

☒ We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

☐ We do not agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Ian McQuinn
Print Name

Signature

General Manager
Title

1/15/2025
Date

Please call if you have any questions.

Regards,

Mark A. Atkins, CPPB
Buyer Supervisor, Statewide Contracts

West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130
Phone: 304.558.2307
Email: Mark.A.Atkins@wv.gov



Atkins, Mark A <mark.a.atkins@wv.gov>

Re: EPORTAL16E

1 message

Atkins, Mark A <mark.a.atkins@wv.gov>
To: "Shears, Meghan" <meghan.shears@wv.gov>

Tue, Jan 14, 2025 at 11:49 AM

Will do.

Regards,

Mark A. Atkins, CPPB

Mark Atkins
Buyer Supervisor, Purchasing Division
304-558-2307 • Mark.A.Atkins@wv.gov



"Tell me and I will Forget, Show me and I may remember, Involve me and I will understand"

On Tue, Jan 14, 2025 at 11:48 AM Shears, Meghan <meghan.shears@wv.gov> wrote:
If you could this time, I would appreciate it.

Thank you,
Meghan

On Tue, Jan 14, 2025 at 10:56 AM Atkins, Mark A <mark.a.atkins@wv.gov> wrote:
Ok. Normally Andrew would reach out to you vendor contact for the renewal.
However, if you would like me to do that, I can.

Regards,

Mark A. Atkins, CPPB

Mark Atkins
Buyer Supervisor, Purchasing Division
304-558-2307 • Mark.A.Atkins@wv.gov



"Tell me and I will Forget, Show me and I may remember, Involve me and I will understand"

On Tue, Jan 14, 2025 at 10:47 AM Shears, Meghan <meghan.shears@wv.gov> wrote:

We want to exercise the renewal.

Thank you,
Meghan

On Tue, Jan 14, 2025 at 10:41 AM Atkins, Mark A <mark.a.atkins@wv.gov> wrote:
Hello Meghan,

Just following up on this one. It is set to expire 1/31/2025. It does have 6 months of renewals left. Have you decided on how to proceed?

Regards,

Mark A. Atkins, CPPB

Mark Atkins
Buyer Supervisor, Purchasing Division
304-558-2307 • Mark.A.Atkins@wv.gov



"Tell me and I will Forget, Show me and I may remember, Involve me and I will understand"

--
Meghan S. Shears, AFI
Chief Financial Officer
West Virginia Office of Technology
Building 5, 10th Floor

1900 Kanawha Blvd., East
Charleston, West Virginia 25305
304-352-4942 (o)
681-317-4605 (m)



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Meghan S. Shears, AFI
Chief Financial Officer
West Virginia Office of Technology
Building 5, 10th Floor
1900 Kanawha Blvd., East
Charleston, West Virginia 25305
304-352-4942 (o)
681-317-4605 (m)



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Business Organization Detail

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WEST VIRGINIA INTERACTIVE, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	2/13/2007		2/13/2007	Domestic	Profit			

Organization Information			
Business Purpose	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)		Capital Stock
Charter County	Kanawha	Control Number	91471
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MGR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	10 HALE STREET, 3RD FLOOR CHARLESTON, WV, 25301
Mailing Address	10 HALE STREET 3RD FLOOR CHARLESTON, WV, 25301 USA
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	10 HALE STREET 3RD FLOOR CHARLESTON, WV, 25301 USA
Type	Address

Officers	
Type	Name/Address
Manager	H. LYNN MOORE JR. 5101 TENNYSON PKWY. PLANO, TX, 75024
Manager	BRIAN K. MILLER 5101 TENNYSON PARKWAY PLANO, TX, 75024
Organizer	WILLIAM F BRADLEY JR 10540 S RIDGEVIEW ROAD OLATHE, KS, 66061 USA
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
NIC WEST VIRGINIA	TRADENAME	6/8/2020	
TYLER TECHNOLOGIES WEST VIRGINIA	TRADENAME	3/29/2023	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
12/3/2012	FILED CHANGES TO ARTICLES 11 AND 12 OF THE ARTICLES OF ORGANIZATION, SEE IMAGE.
Date	Amendment

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, January 14, 2025 — 12:20 PM

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e.g. 123456789, Smith Corp

"West Virginia Interactive, LLC"



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