



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 04-07-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0210 4448 ISC2300000007 4	Procurement Folder:	1223122
Document Name:	CO2: Open-End Contract for Multi-Sized Envelopes (OT24147)	Reason for Modification:	CO2 to renew another year
Document Description:	CO2: Open-End Contract for Multi-Sized Envelopes (OT24147)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-06-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-05-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000017966 CENVEO WORLDWIDE LIMITED PO Box 74007456 Chicago IL 60674-7456 US Vendor Contact Phone: 412-576-5474 Extension:	Requestor Name: Andrew C Lore Requestor Phone: 304-352-4944 Requestor Email: andrew.c.lore@wv.gov																				
Discount Details:	2025 FILE LOCATION																				
<table><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

4-14-25

Purchasing Division's File Copy

Total Order Amount: Open End

TW 4/7/25

PURCHASING DIVISION AUTHORIZATION
DATE: <i>M. A. [Signature]</i> 4/14/2025
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>[Signature]</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>[Signature]</i> 4-21-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 2

Change Order 2 is issued to renew contract for one (1) year according to the terms and conditions, specifications, and pricing contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 06/01/2025 - 05/31/2026

Renewals Remaining: 1

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	44121504			PM	30.640000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.1 6" Special Window Envelopes**Extended Description:**

See Exhibit A- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	44121504			PM	24.230000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.2 10" Special Double Window Envelopes**Extended Description:**

See Exhibit B- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	44121504			PM	23.920000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.3 10" No Window. Commercial/Plain Envelopes**Extended Description:**

See Exhibit C- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	44121504			PM	31.410000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.1 6" Special Window Envelopes - Year 2**Extended Description:**

See Exhibit A- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	44121504			PM	24.840000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.2 10" Special Double Window Envelopes - Year 2

Extended Description:

See Exhibit B- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	44121504			PM	24.520000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.3 10" No Window. Commercial/Plain Envelopes - Year 2

Extended Description:

See Exhibit C- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	44121504			PM	32.170000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.1 6" Special Window Envelopes - Year 3

Extended Description:

See Exhibit A- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	44121504			PM	25.440000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.2 10" Special Double Window Envelopes - Year 3

Extended Description:

See Exhibit B- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	44121504			PM	25.120000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.3 10" No Window. Commercial/Plain Envelopes - Year 3

Extended Description:

See Exhibit C- Sample



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

Eric L. Householder
Cabinet Secretary

State Capitol
Charleston, West Virginia 25305

Heather D. Abbott
Chief Information
Officer

March 26, 2025

John McCullough, Sr. Account Representative
Cenveo Worldwide Limited
John.McCullough@cenveo.com

Subject: Renewal of agreement CMA ISC23*07, Multi Sized Envelopes Renewal

Dear Mr./Ms. McCullough:

Provisions were included in the original contract documents, to renew subject contract under the same terms, conditions and pricing for this renewal will be year 3 pricing. The renewal dates are June 1, 2025, through May 31 2026. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Derrick K. Day

Derrick Day
IT Procurement Manager
West Virginia Office of Technology
1900 Kanawha Blvd. E., Bldg 5, 10th Floor
Charleston, WV 25305

Attachment

We agree to renew contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and change orders thereto:

DocuSigned by:

Mark Greenberg

4/3/2025

08:DB1D01C12467...
Name/Signature

Mark Greenberg, President, Envelope Group

Date

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Business Organization Detail

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CENVEO WORLDWIDE LIMITED

✱ See attached

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	9/17/2018		9/17/2018	Foreign	Profit			

Organization Information			
Business Purpose	3222 - Manufacturing - Paper Manufacturing - Converted Paper Product Manufacturing (paperboard containers, corrugated & solid fiber box, paper bags, coated & treated paper, stationery, sanitary paper)		
Capital Stock			
Charter County		Control Number	9ANOK
Charter State	DE	Excess Acres	
At Will Term		Member Managed	X Close
At Will Term Years		Pa	Hi, I'm SOLO! I can help you file your Annual
Authorized Shares		Entr	Report.

Addresses

Type	Address
Local Office Address	100 FIRST STAMFORD PLACE, STE 300 STAMFORD, CT, 06902
Mailing Address	100 FIRST STAMFORD PLACE, STE 300 STAMFORD, CT, 06902 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	100 FIRST STAMFORD PLACE, STE 300 STAMFORD, CT, 06902 USA
Type	Address

Officers

Type	Name/Address
Director	ROBERT G. BURTON JR. (CEO) 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Director	MICHAEL BURTON 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
President	MICHAEL BURTON 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Secretary	IAN SCHEINMANN 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Treasurer	MARK HILTWEIN 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Type	Name/Address

DBA

DBA Name	Description
DISCOUNT LABELS	TRADE NAME
DBA Name	Description

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Mergers

Merger Date	Merged	Merged State	Survived	Survived State
2/15/2019	CENVEO CORPORATION	DE	CENVEO WORLDWIDE LIMITED	DE
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
2/15/2019	MERGER: MERGING CENVEO CORPORATION, A QUALIFIED DE CORPORATION WITH AND INTO CENVEO WORLDWIDE LIMITED, A QUALIFIED DE CORPORATION, THE SURVIVOR
Date	Amendment

Annual Reports

Filed For
2025
2024
2023
2022
2021
2020
2019
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, April 7, 2025 — 8:11 AM

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Lore, Andrew C <andrew.c.lore@wv.gov>

RE: Renewal of CMA ISC23*07 - Multi Size Envelopes

1 message

Mccullough, John <John.Mccullough@cenveo.com>
To: "Lore, Andrew C" <andrew.c.lore@wv.gov>
Cc: "Fluharty, Gina" <Gina.Fluharty@cenveo.com>

Wed, Apr 24, 2024 at 12:53 PM

The Stamford address is our corporate address .

The PO Box is our remittance address for Invoices.

From: Lore, Andrew C <andrew.c.lore@wv.gov>
Sent: Wednesday, April 24, 2024 12:33 PM
To: Mccullough, John <John.Mccullough@cenveo.com>
Subject: Re: Renewal of CMA ISC23*07 - Multi Size Envelopes

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John,

The last thing needed: Can you explain the discrepancy between the address listed with the Secretary of State (200 First Stamford Place) and wvOASIS (PO Box 74007456)?

Andrew Lore

IT Procurement & Business Services Manager/ISMTII



On Wed, Apr 24, 2024 at 12:23 PM Mccullough, John <John.Mccullough@cenveo.com> wrote:

Andrew ,

COI attached , thanks. Are there any other requirements ?

Thanks

From: Lore, Andrew C <andrew.c.lore@wv.gov>
Sent: Wednesday, April 24, 2024 7:46 AM
To: Mccullough, John <John.Mccullough@cenveo.com>
Subject: Re: Renewal of CMA ISC23*07 - Multi Size Envelopes

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John,

To verify - is Cenveo renewing at the cost provided in its bid? And, will you be sending the COI separately?

Andrew Lore

IT Procurement & Business Services Manager/ISMIII



On Tue, Apr 23, 2024 at 4:56 PM Mccullough, John <John.Mccullough@cenveo.com> wrote:

Andrew ,

Signed document for extension . Appreciate the process .

John

From: Lore, Andrew C <andrew.c.lore@wv.gov>
Sent: Tuesday, April 23, 2024 8:00 AM
To: Mccullough, John <John.Mccullough@cenveo.com>
Subject: Re: Renewal of CMA ISC23*07 - Multi Size Envelopes

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John,

No - the only way the Purchasing Division will entertain a price increase is if Cenveo can show that its cost has increased 3% (i.e, Cenveo's profit margin cannot increase as a result of a price increase). If Cenveo can't show that, the contract will be rebid.

Andrew Lore

IT Procurement & Business Services Manager/ISMIII



On Tue, Apr 23, 2024 at 7:57 AM McCullough, John <John.McCullough@cenveo.com> wrote:

Andrew ,

Good morning..

Receive your notification of renewal .

With pending paper prices poised to increase in later 2024 we would like to execute our 3 percent price increase for each item .

With signing this agreement will that automatically go into effect ?

Please let me know ,

John

From: Lore, Andrew C <andrew.c.lore@wv.gov>
Sent: Monday, April 22, 2024 8:09 AM
To: Mccullough, John <John.Mccullough@cenveo.com>
Subject: Renewal of CMA ISC23*07 - Multi Size Envelopes

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Good morning,

Please see attached. Additionally, we will need a COI with \$1M coverage in Commercial General Liability.

Andrew Lore

IT Procurement & Business Services Manager/ISMIII

West Virginia Office of Technology

1900 Kanawha Blvd., E.

Building 5, 10th Floor

Charleston, WV 25305

T: 304-352-4944



Vendor/Customer

Address


Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Billing	PO Box 74007456	CHICAGO	IL	60674-7456	
Payment	PO BOX 412402	BOSTON	MA	02241 2402	
Billing	PO Box 74007456	Chicago	IL	60674-7456	JOHN MCCULLOUGH
Payment	PO Box 74007456	Chicago	IL	60674-7456	JOHN MCCULLOUGH
Ordering	PO Box 74007456	Chicago	IL	60674-7456	JOHN MCCULLOUGH
Web Registrar	PO Box 74007456	Chicago	IL	60674-7456	JOHN MCCULLOUGH

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Vendor/Customer : VS0000017966

CENVEO WORLDWIDE LIMITED

Address Type : Billing 

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar

Active From : 12/11/2019 

Active To :

Default Record : f 

Mail Returned :

Active Address : Yes

▼ Address Information

Address ID : AD000005

 Country Phone Code : 1

Street 1 : PO Box 74007456

Phone : 412-576-5474

Street 2 :

Phone Extension :

City : CHICAGO

County :

State/Province : IL 

County Name :

Zip/Postal Code : 60674-7456

Country : US 

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

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► Contact Address Information

► Geographic Designation

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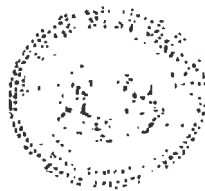
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ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING DIRECTOR

To: All State Agencies Under Purchasing Division

From: Samantha Willis, Director & General Counsel

WV Purchasing *SW*

Date: January 23, 2025

Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

CMA ISC 23 007 - Renewal

The Accompanying Request has been reviewed and approved by the following:

Heather D. Abbott

Agency Head

2/26/2025

Date

Eric Householder

Cabinet Secretary/Department Head

4/8/25

Date

Governor's Office Representative

Date