

Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia **Delivery Order**

Order Date: 01-10-2025

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0216 0216 FIN2500000001 1	Procurement Folder: 1599669			
Document Name:	Finance the Purchase of 5 Vehicles	Reason for Modification:			
Document Description:	Contract# FINANCE24, Appendix 2024-01				
Procurement Type:	Central Delivery Order				
yer Name: Mark A Atkins					
Telephone:	(304) 558-2307				
Email:	mark.a.atkins@wv.gov				
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 FINANCE24 1			
ree on Board:	FOB Dest, Freight Prepaid				

	VENDOR		DEPARTMENT CONTACT
Vendor Customer Code: BANC OF AMERICA PUB 1111 E MAIN ST 18TH FL			Requestor Name: Kenneth H Yoakum Requestor Phone: (304) 558-2106 Requestor Email: kenny.h.yoakum@wv.gov
RICHMOND	VA	232193500	
US			
Vendor Contact Phone: Discount Details:	804-788-3345 Extension	on:	2025
Discount Allowed	Discount Percentage	Discount Days	FILE LOCATION
#1 No	0.0000	0	-
#2 No			-
#3 No			=
#4 No			-

INV	DICE TO		SHIP TO
ACCOUNTING SECTION DEPARTMENT OF ADMINISTRATION	ı	FINANCE DIVISION DEPARTMENT OF ADMINISTRA	
2019 WASHINGTON ST E		BLDG 17	
PO BOX 50121		2101 WASHINGTON ST E	
CHARLESTON	WV 25305-0121	CHARLESTON	WV 25305
US		us	

Total Order Amount: \$191,223.36

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

ENCUMBRANCE CERTIFICATION

DATE: ()- 22-25

ELECTRONIC SIGNATURE ON FILE

Date Printed: Jan 13, 2025

Order Number: CDO 0216 0216 FIN2500000001 1

Page: 1

FORM ID: WV-PRC-CDO-002 2020/05

Extended Description:

APPENDIX 2024-01

EFFECTIVE DATE: 01/16/2025
TO FINANCE THE PURCHASE OF 5 VEHICLES: AMOUNT TO BE FINANCED: \$191,223.36
WITH 48 MONTHLY PAYMENTS OF: \$3,983.82

WITH THE FIRST PAYMENT DUE: 03/01/2025

FINAL PAYMENT DUE: 02/01/2029

Si e y

INTEREST RATE OF: 3.8650%

FOR THE FOLLOWING CDO'S: FLT25*01 AND FLT25*02

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	84120000	0.00000		\$0.0000	\$191,223.36
Service From	Service To	Manufacturer		Model No	Delivery Date
2025-03-01	2029-02-01				2025-01-16

Extended Description:

See Exhibit A Pricing Page for Contract Pricing - WV APPENDIX 2024-01

Date Printed: Jan 13, 2025

Order Number: CDO 0216 0216 FIN2500000001 1

Page: 2

FORM ID: WV-PRC-CDO-002 2020/05

MASTER LEASE PURCHASE FINANCING AGREEMENT PURCHASE ORDER APPENDIX # 2024-01

THIS APPENDIX ("Appendix"), made this 30th day of December 2024, by and between Banc of America Public Capital Corp. ("Lessor") and the WV DOA Fleet Management, ("Lessee"), to that MASTER LEASE PURCHASE FINANCING AGREEMENT ("Lease") dated June 1, 2024, by and between Lessor and the Purchasing Division of the Department of Administration of the State of West Virginia ("Purchasing").

The parties hereto do mutually covenant and agree, as follows:

- 1. This Appendix is made a part of the Lease and hereby attached thereto, and the terms and conditions of the Lease control this Appendix.
- The term of this Appendix shall commence January 16, 2025, and shall terminate in accordance with the Lease.
- 3. The Equipment financed by Lessor is listed in the attached Equipment Schedule.
- 4. Payments shall be made by Lessee in accordance with the attached Payment Schedule and the Lease.
- 5. Funds in the amount of \$176,628 will be deposited in an escrow account. If the dollar amount in this paragraph 5 is zero, then no funds have been deposited into escrow for this Appendix.

This is one of two serially numbered, manually executed counterparts of this document. To the extent that this Appendix constitutes chattel paper under the Uniform Commercial Code, a security interest in this Appendix may be created through the transfer and possession of Counterpart No. 1 only, without the need to transfer possession of any other original or counterpart or copy of this Appendix or any original or counterpart or copy of any exhibits, addenda, schedules, certificates, riders, or other documents and instruments executed and delivered in connection with this Appendix.

WITNESS THE FOLLOWING SIGNATURES:

LESSOR: Banc of America Public Capital Corp	LESSEE:	WV DOA Fleet Management
BY:	BY:	eth Vh
TITLE: AUDIORIZED AGENT	TITLE:	Director
APPROVED ROBERT Paulson	11	
General Counsel		
Co WVP Departilement of Administration	on	

DEPARTMENT OF ADMINISTRATION - Fleet Management

0 f 1 a

Central Delivery Order # FIN2500000001

_Pay-Off: _

Appendix # 2024-01 Effective Date: _____

	PURCH	IASE ORDER	YEAR	MFR	MODEL	VENDOR	FUEL	CLASS	UNIT PRICE	QUANTITY	TOTAL
0216	CDO	FLT2500000001	2025	FORD	ESCAPE	MATHENY	GAS	5	\$30,356.00	3	\$91,068.00
1216	cno	FLT2500000002	2025	FORD	F150	MATHENY	GAS	15	\$42,780.00	2	\$85,560.00

\$85,560.00 \$42,780.00 \$176,628.00 TOTALS

AMORTIZATION SCHEDULE

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APPENDIX 2024-01

Payment	Date of		Payment	Interest Portion		Ending
Number	Payment	Funding	Amount	3.8650%	Principal	Balance
	1/16/2025	\$176,628.00				\$176,628.00
1	3/1/2025		\$3,983.82	\$853.34	\$3,130.48	\$173,497.52
2	4/1/2025		\$3,983.82	\$558.81	\$3,425.01	\$170,072.51
3	5/1/2025		\$3,983.82	\$547.78	\$3,436.04	\$166,636.47
4	6/1/2025		\$3,983.82	\$536.71	\$3,447.11	\$163,189.36
5	7/1/2025		\$3,983.82	\$525.61	\$3,458.21	\$159,731.15
6	8/1/2025		\$3,983.82	\$514.47	\$3,469.35	\$156,261.80
7	9/1/2025		\$3,983.82	\$503.29	\$3,480.53	\$152,781.27
8	10/1/2025		\$3,983.82	\$492.09	\$3,491.73	\$149,289.54 \$145,786.56
9	11/1/2025		\$3,983.82	\$480.84	\$3,502.98 \$3,514.26	\$142,272.30
10	12/1/2025		\$3,983.82 \$3,983.82	\$469.56 \$45B.24	\$3,525.58	\$138,746.72
11	1/1/2026		\$3,983.82	\$446.88	\$3,525.56	\$135,209.78
12 13	2/1/2026 3/1/2026		\$3,983.82	\$435.49	\$3,548.33	\$131,661.45
14	4/1/2026		\$3,983.82	\$424.06	\$3,559.76	\$128,101.69
15	5/1/2026		\$3,983.82	\$412.60	\$3,571.22	\$124,530.47
16	6/1/2026		\$3,983.82	\$401.10	\$3,582.72	\$120,947.75
17	7/1/2026		\$3,983.82	\$389.55	\$3,594.27	\$117,353.48
18	8/1/2026		\$3,983.82	\$377.98	\$3,605.84	\$113,747.64
19	9/1/2026		\$3,983.82	\$366.37	\$3,617.45	\$110,130.19
20	10/1/2026		\$3,983.82	\$354.71	\$3,629.11	\$106,501.08
21	11/1/2026		\$3,983.82	\$343.03	\$3,640.79	\$102,860.29
22	12/1/2026		\$3,983.82	\$331.30	\$3,652.52	\$99,207.77
23	1/1/2027		\$3,983.82	\$319.53	\$3,664.29	\$95,543.48
24	2/1/2027		\$3,983.82 \$3,983.82	\$307.73 \$295.90	\$3,676.09 \$3,687.92	\$91,867.39 \$88,179.47
25	3/1/2027		\$3,983.82	\$284.01	\$3,699.81	\$84,479.66
26 27	4/1/2027 5/1/2027		\$3,983.82	\$272.10	\$3,711.72	\$80,767.94
28	6/1/2027		\$3,983.82	\$260.14	\$3,723.68	\$77,044.26
29	7/1/2027		\$3,983.82	\$248.15	\$3,735.67	\$73,308.59
30	8/1/2027		\$3,983.82	\$236.12	\$3,747.70	\$69,560.89
31	9/1/2027		\$3,983.82	\$224.05	\$3,759.77	\$65,801.12
32	10/1/2027		\$3,983.82	\$211.94	\$3,771.88	\$62,029.24
33	11/1/2027		\$3,983.82	\$199.79	\$3,784.03	\$58,245.21
34	12/1/2027		\$3,983.82	\$187.60	\$3,796.22	\$54,448.99
35	1/1/2028		\$3,983.82	\$175.37	\$3,808.45	\$50,640.54
36	2/1/2028		\$3,983.82	\$163.11	\$3,820.71	\$46,819.83 \$42,986.81
37	3/1/2028		\$3,983.82	\$150.80 \$138.46	\$3,833.02 \$3,845.36	\$39,141.45
38	4/1/2028		\$3,983.82 \$3,983.82	\$126.07	\$3,857.75	\$35,283.70
39 40	5/1/2028 6/1/2028		\$3,983.82	\$113.65	\$3,870.17	\$31,413.53
41	7/1/2028		\$3,983.82	\$101.18	\$3,882.64	\$27,530.89
42	8/1/2028		\$3,983.82	\$88.67	\$3,895.15	\$23,635.74
43	9/1/2028		\$3,983.82	\$76.13	\$3,907.69	\$19,728.05
44	10/1/2028		\$3,983.82	\$63.55	\$3,920.27	\$15,807.78
45	11/1/2028		\$3,983.82	\$50.91	\$3,932.91	\$11,874.87
46	12/1/2028		\$3,983.82	\$38.25	\$3,945.57	\$7,929.30
47	1/1/2029		\$3,983.82	\$25.55	\$3,958.27	\$3,971.03
48	2/1/2029		\$3,983.82	\$12.79	\$3,971.03	\$0.00
	Total		\$191,223.36	\$14,595.36	\$176,628.00	

EXHIBIT A

TO TAX COMPLIANCE AGREEMENT AND NO ARBITRAGE CERTIFICATE

CERTIFICATE OF LESSOR

Banc of America Public Capital Corp, as Lessor ("Lessor"), under the Master Lease Purchase Financing Agreement dated as of June 1, 2024 (the "Lease") between the Lessor and the Purchasing Division of the Department of Administration of the State of West Virginia ("Purchasing"), on behalf of the agencies of the State specified as lessees on the Appendices attached to the Lease ("Lessees") and under the Appendix and related documents constituting Appendix No. 2024-01 under the Lease (the "Appendix"), which Appendix relates to the financing of \$176,628 of Equipment and was executed and delivered by WV DOA Fleet Management, as the Lessee (the "Lessee") to the Lessor on the date hereof, hereby certifies as follows in connection with the Lessee's execution of the Appendix.

- 1. On the date hereof, the Lessor has acquired its interest in the Appendix for the aggregate purchase price of \$176,628. No payment was made in respect to accrued interest on the Appendix.
- 2. The Lessor acknowledges that any assignment of the Appendix must comply with the terms of Article 14 of the Lease.
- 3. As of the date hereof the fair market value of the Appendix is not greater than \$176,628.

IN WITNESS WHEREOF, this Certificate is executed on behalf of the Lessor as of the 30th day of December 2024.

ATTEST/WITNESS:

LESSOR: Banc of America Public Capital Corp

Ву:

CERTIFICATE OF ESSENTIAL USE

THE UNDERSIGNED, Kenneth Yoakum of the State of West Virginia, on behalf of the named Lessee in that certain APPENDIX 2024-01 to the Lease Purchase Financing Agreement ("Appendix") dated December 30, 2024, with Banc of America Public Capital Corp, Lessor, hereby certifies as follows:

- The Equipment will be used by the Lessee for the specific purpose of providing reliable transportation for State employees to perform their duties in a safe and timely manner.
- 2. The Equipment is essential for the functioning of Lessee and is immediately needed by Lessee. Such need is neither temporary nor expected to diminish during the term of the Lease. The Equipment is expected to be used by Lessee for a period in excess of the term of the Appendix.
 - Funds for lease payments are expected to come from various funding sources.
- 4. The Appendix was issued under and pursuant to West Virginia law to finance the acquisition of the Equipment described therein.
- 5. Pursuant to the Appendix, Lessee is entitled to receive the Equipment in consideration for the obligation under the Appendix. The Equipment will be used in furtherance of the public purposes of Lessee. The Lessee does not intend to sell or to otherwise dispose of the Equipment during the term of the Appendix.
- 6. Lessee expects to make lease payments from its annual appropriation. The remaining funds of the Lessee are not reasonably expected to be used to make such payments and no other monies are pledged to the Appendix.
- 7. Lessee has not received notice that this Certificate may not be relied upon with respect to its own debt issues nor has it been advised that any adverse action by the Commissioner of the Internal Revenue Service is contemplated.
- 8. None of the proceeds of the Appendix or the investment earnings thereon will be used, directly or indirectly, in any trade or business carried on or by any person other than a "governmental unit" within the meaning of Section 141(b)(6) of the Internal Revenue Code of 1986, as amended ("Code").
- 9. Where an Acquisition Fund is created, Lessee hereby appoints the Escrow Agent as its agent for the purpose of maintaining a book entry system as required by the Code. In compliance with Section 149(a) of the Code, Lessee agrees to affix a copy of each notification of assignment to Lessee's counterpart of the Appendix.
- 10. No more than 10% of the use of the Equipment in any month will be by persons or entities other than the Lessee or its employees on matters relating to such employment, and no more than 5% of use of the Equipment in any month will be unrelated to use by or for the Lessee.

No management contract shall be entered into with respect to the Equipment unless (a) at least half of the compensation is on a periodic, fixed-fee basis; (b) no compensation is based on a share of net profits; and (c) Lessee is able to terminate the contract without penalty at the end of any three years.

11. The undersigned has the power and authority to execute this Certificate on behalf of Lessee.

To the best of my knowledge, information, and belief, the expectations expressed herein are reasonable and there are no facts, estimates, or circumstances other than those expressed herein that would materially affect the expectations herein expressed.

IN WITNESS WHEREOF, I have hereunto set my hand this 30th day of December 2024.

LESSEE: WV DOA Fleet Management

TAX COMPLIANCE AGREEMENT AND NO ARBITRAGE CERTIFICATE

THIS TAX COMPLIANCE AGREEMENT AND NO ARBITRAGE CERTIFICATE ("Certificate") is issued in connection with the Master Lease Purchase Financing Agreement dated June 1, 2024 (the "Lease") by and between Banc of America Public Capital Corp. ("Lessor") and the Purchasing Division of the Department of Administration of the State of West Virginia ("Purchasing"), on behalf of duly organized and existing agencies thereof that enter into Appendices pursuant thereto ("Lessees").

In connection with the execution and delivery of Appendix No. 2024-01 and related documents (consisting of a Payment Schedule, Equipment Schedule to Appendix No. 2024-01, Certificate of Essential Use, and Opinion of Lessee's Counsel), all dated as of December 30, 2024, and constituting Appendix No. 2024-01 under the Lease (collectively, the "Appendix"), Lessee ("Lessee") that will be using the items of Equipment subject to the Appendix, by duly authorized officers, hereby certify as follows with respect to the financing of \$176,628 (the "Takedown Amount") of Equipment pursuant to the Appendix and the Lease:

1. In General.

9 1 0 1

- 1.1 This Certificate is executed for the purpose of establishing the reasonable expectations of Lessee on the date hereof as to future events regarding the financing of certain equipment by Lessee as described in the Lease and all related documents executed pursuant thereto, including the Appendix.
- 1.2 The undersigned are duly authorized to and are executing and delivering this Certificate with respect to the Lessee on behalf of Lessee as an officer of Lessee, each delegated with the responsibility of reviewing, executing, and administering the Lease and the Appendix. This Certificate may be relied upon as the certificate of the Lessee.
- 1.3 The undersigned are familiar with the facts, circumstances and estimates herein certified. To the best of the undersigned's knowledge, information and belief, the expectations contained in this Certificate are reasonable.
- 1.4 Lessee has not been notified of any listing or proposed listing of it by the Internal Revenue Service as an issuer whose certifications as to arbitrage and related matters may not be relied upon, or of any disqualification of Lessee by the Internal Revenue Service because a certification made by the Lessee contains a material misrepresentation.

2. Purpose of the Appendix.

The Appendix has been entered into by the Lessee for the purpose of financing the cost of acquiring, equipping and installing certain equipment which is essential to the governmental functions of the Lessee (the "Equipment"), which Equipment is or will be more specifically described in the Acceptance Certificates and Requests for Payment executed or to be executed by

the Lessee and made a part of the Appendix. The Appendix was executed and delivered by the Lessee pursuant to the Lease for the purpose of obtaining funds to be paid to the vendors of the Equipment. Included as part of the Appendix is a Payment Schedule which sets forth the principal and interest components of each Lease Payment to be made by the Lessee under the financing transaction evidenced by the Appendix and the Lease. The aggregate principal amount of the financing shown on the Payment Schedule, being the Takedown Amount, is expected to be used to pay the acquisition cost of the Equipment to vendors of the Equipment within six months of the date hereof, with the acquisition cost of each item of Equipment to be paid to the vendor thereof upon execution and delivery by the Lessee to the Lessor of an Acceptance Certificate and Request for Payment with respect thereto.

3. Proceeds of Appendix.

- Of the total Takedown Amount of \$176,628, \$0 is to be paid to Lessee or the vendors of the Equipment by the Lessor on the date hereof pursuant to Acceptance Certificate(s) and Request(s) for Payment executed by Lessee and attached to the Appendix. The remaining balance of the Takedown Amount, or \$176,628, plus interest earnings thereon (the "Acquisition Fund") is expected to be used to pay the remaining acquisition costs of the Equipment on or before the six-month anniversary of the date hereof as a result of the Lessee submitting Acceptance Certificate(s) and Request(s) for Payment with respect thereto by such date. Pending use of the Acquisition Fund to pay Equipment acquisition costs, such amount will be held by the Escrow Agent in escrow, with interest earnings thereon being credited to the account of the Lessee. In the event that the full Acquisition Fund, plus interest earnings thereon, has not been used to pay acquisition costs of Equipment on or before the six-month anniversary of the date hereof, the Lessee hereby agrees that such failure shall constitute notice that no additional funds are needed from the Acquisition Fund created with the proceeds of the Appendix and directs the Lessor to apply such remaining amount, less expenses, on such date first against the lease payment due on that date or, if no lease payment, with any amount remaining after such application to be applied to prepayment of Lessee's lease payment obligation under the Appendix.
- 3.2 To the extent that the Acquisition Fund is invested in certificates of deposit, time deposits, or demand deposits with a bank or savings institution provided that such is insured by the Federal Deposit Insurance Corporation, the Lessee will insure that the certificates of deposit are traded on an active secondary market or the financial institution accepting such deposits has certified that the deposits produce a market yield equal to or in excess of the yield on Treasury securities or comparable obligations traded on an active secondary market.
- 3.3 Payments due under the Payment Schedule included as part of the Appendix will be made from funds of Lessee with monies appropriated to it. Lessee does not expect that any sinking or other similar fund for the payment of the principal of and interest on the amount financed pursuant to the Appendix will be created or established.
- 3.4 The Lessee does not expect to sell or otherwise dispose of the Equipment being financed pursuant to the Appendix, in whole or in part, at a date which is significantly earlier than

the due date of the final lease payment due under the Payment Schedule included as part of the Appendix.

3.5 The Takedown Amount represents and equals the purchase price of Appendix. By a Certificate attached hereto as Exhibit A, the Lessor has set out information regarding the fair market value at which the Lessor could transfer its interest in the lease of Equipment pursuant to the Appendix.

4. Exempt Use.

- 4.1 None of the proceeds of the financing pursuant to the Appendix, or the Equipment, will be used in any "private business use" within the meaning of Section 141(b)(6) of the Internal Revenue Code of 1986, as amended (the "Code").
- 4.2 None of the proceeds of the financing pursuant to the Appendix will be used, directly or indirectly, to make or finance any loans to non-governmental entities or to any governmental agencies other than Lessee.

No Federal Guarantee.

- 5.1 Payment of the principal or interest due under the Payment Schedule included as part of the financing pursuant to the Appendix is not directly or indirectly guaranteed, in whole or in part, by the United States or an agency or instrumentality thereof.
- 5.2 No portion of the proceeds of the financing pursuant to the Appendix shall be (i) used in making loans the payment of principal or interest of which are to be guaranteed, in whole or in part, by the United States or any agency or instrumentality thereof, or (ii) invested, directly or indirectly, in federally insured deposits or accounts if such investment would cause the financing pursuant to the Appendix to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

6. Miscellaneous.

- 6.1 The Lessee agrees to comply with the rebate requirement set forth in Section 148(f) of the Code in the event that for any reason the entire proceeds of the Appendix are not expended, and the Acquisition Fund fully depleted, within six months from the date hereof such that Section 148(f)(4)(B) is applicable to the financing pursuant to the Appendix.
- 6.2 The Lessee shall keep a complete and accurate record of all owners or assignees of the Lease and the financing of Equipment pursuant to the Appendix in form and substance satisfactory to comply with Section 149(a) of the Code.
- 6.3 The Lessor or the Escrow Agent, as applicable shall maintain complete and accurate records establishing the expenditure of the proceeds of the financing pursuant to the Appendix and interest earning thereon.

IN WITNESS WHEREOF, we have executed this Tax Compliance Agreement and No Arbitrage Certificate on behalf of the Lessee named below, as of the 30th day of December 2024.

ATTEST:

Lessee: WV DOA Fleet Management

Carris M Loonsy

By: 1/2 th 1/2 has



STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION

John K. McHugh ACTING CABINET SFURFTARY December 30, 2024

Bank of America Public Capital Corp Bank of America Center 1111 East Main Street, 18th Floor Richmond, VA 23219-3500

DE.

Appendix No. 2024-01 to Master Lease Purchase Financing Agreement with Purchasing Division of the Department of Administration, State of West Virginia

Gentlemen:

As counsel for WV DOA Fleet Management, Lessee, I have examined a duly executed original of the Master Lease Purchase Financing Agreement ("Lease") and the duly executed original of the Appendix to the Lease Purchase Financing Agreement ("Appendix") dated December 30, 2024 between Lessee and Banc of America Public Capital Corp, Lessor. Based upon the examination and upon such other examination as I have deemed appropriate, I am of the opinion that:

- 1. Lessee is a public body corporate and politic, legally existing under the laws of the State of West Virginia.
- 2. The appendix has been duly authorized, executed and delivered by Lessee and is a legal, valid and binding obligation of Lessee, enforceable in accordance with its terms.
- To the best of my knowledge, no litigation is pending or threatened in any court or other tribunal, state or federal, in any way affecting the validity of the Appendix.
- 4. The signature of the official of Lessee, as it appears on the Appendix, is true and genuine. I know said official and know him/her to hold the position set forth below his/her name.
- 5. The Equipment leased pursuant to the Appendix constitutes personal property and when subjected to use by Lessee will not be or become fixtures under applicable law.
- 6. West Virginia is a state within the meaning of Section 103 of the Internal Revenue code of 1986, as amended, and the related regulations and rulings.

Robert Paulson General Counsel

truly yours

1956 NASVAWIIA BUILES ARD, LAST * BEILDING 1, ROOM E-119 * CHARLESTON, WEST VIRGINIA 2/108-0138 * (204) 555-4331 * FAN: (304) 456-2559

EQUAL DEFORTINETA ESPETOARS

http://administration.we.gov

STATE OF WEST VIRGINIA MASTER LEASE PROGRAM REQUEST FORM

Date: 11/12/2024 Appendix Numb	per 2024-01
State Unit Requiring Equipment: WV Dept of Administration Fleet Management Division	ก
Finance Package Contact (Name & Title) Kenny Yoakum, Fleet Director	
Mailing Address: 2310 Kanawha Blvd E. Charleston, WV 25311	·
Overnight Address: Same	
Phone Number: 304-558-2106 Fax Number: 304-558-2070	
Email Address: Kenny.h.yoakum@wv.gov	
Billing Contact (Name & Title) Rob Workedge	
Billing Address: 2101 Washington Street East, Building 17, Charleston, WV 25305	
Phone Number: 304-558-6181 Fax Number: 304-558-1950	
Email Address: Rob.l.Worlledge@wv.gov	
Description of Equipment Usage:	
Nature of State Unit's Operation: To provide reliable transportation for state employees that allows them to perform Equipment Description: Motor Vehicles How is this equipment essential to operation? Allows state employees to complete their miss Is this replacement or additional equipment? Both If replacement, how old is current equipment and how often is equipment normally replaced? Vehicles their miss before considering retirement. What is the expected useful life of this equipment? 8 years	sion
Equipment Cost: \$ 176.628.00 Term Requested: 48 Months Down Payment: n/a Anticipated Delivery Date: 60 - 120 days	
Amount Financed: \$176 628.00	
Are escrow funds to be invested? (please circle) YES NO	
Is the agency a subunit of the State's General Revenue Fund? YES If yes, we do not need financial statements. If no, please submit financial statements and current fiscal yea ** Attach a copy of the purchasing requisition Approval by the Governor's Office and DOA are mandatory. Approval must be included in the sign Governor's Office Approval (Mandatory) Department of Administration	
We have reviewed the above request and certify that the request complies with the standards for the State A certify that as of the request, it is our reasonable belief that funds will be available to make lease payments	faster Lease Program and throughout the lease term.
Fleet Management Division Division Division Division	
11/17/24 Date /2/27/29	



Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 11-12-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0216 0216 FLT2500000001 1	Procurement Folder: 1557279			
Document Name:	3 - 2025 FORD ESCAPE, CLASS 5, GAS	Reason for Modification:			
Document Description:	3 - 2025 FORD ESCAPE, CLASS 5, GAS				
Procurement Type:	Central Delivery Order				
Buyer Name:	Mark A Atkins				
Telephone:	(304) 558-2307				
Email:	mark.a.atkins@wv.gov				
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 MV25B 1			
Free on Board:	FOB Dest, Freight Prepaid				

X		VENDOR			THE TENSOR IN	DEPARTMENT CONTACT
MAT	dor Customer Code: THENY MOTOR TRUCK 3RD ST	VC000005732	1		Requestor Name: Requestor Phone: Requestor Email:	Kenneth H Yoakum (304) 558-2106 kenny.h.yoakum@wv.gov
ST N	MARYS		WV	26170		
	dor Contact Phone:	304-684-9625	Extensio	n:		
	Discount Allowed	Discount Perce	entage	Discount Days		
#1	No	0.0000		0		
#2	No					
#3	No					
#4	No					

INVOIC	E TO		SHIP TO			
DEPARTMENT OF ADMINISTRATION		STATE OF WEST VIRGINIA	STATE OF WEST VIRGINIA			
FLEET MANAGEMENT OFFICE		IN CARE OF SURPLUS PROPERTY				
2310 KANAWHA BLVD E		2700 CHARLES AVENUE				
CHARLESTON	WV 25311	DUNBAR	WV 25064			
US		US				

Total Order Amount:	\$91,068.00

PURCHASING DIVISION AUTHORIZATION

Date Printed: Nov 12, 2024

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: GOLD FOR 11-13-24
ELECTRONIC SIGNATURE ON FILE

Page: 1

FORM ID: WV-PRC-CDO-002 2020/05

Extended Description:

3 - 2025 FORD ESCAPE, CLASS 5, GAS

SWC# MV25B CLASS 5 3 - FORD ESCAPE COLOR: 3 - DL01 - VAPOR BLUE (K1)

FUEL: GAS

To be financed under contract SWC # FINANCE24 Release Order - FIN2500000001 Appendix 2024-01.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	3.00000	EA	\$30,356.0000	\$91,068.00
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description:

MV25 - 2025 OR LATEST MODEL VEHICLE

Extended Description:

3 - 2025 FORD ESCAPE, CLASS 5, GAS

SWC# MV25B CLASS 5 3 - FORD ESCAPE COLOR: 3 - DL01 - VAPOR BLUE (K1) FUEL: GAS

To be financed under contract SWC # FINANCE24 Release Order - FIN2500000001 Appendix 2024-01.

Page: 2 FORM ID: WV-PRC-CDO-002 2020/05

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West Virginia Department of Administration

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Signature	1.1-9
265	111124
role	Date

	Fleet Management	Signature D(o) Title	11/1/
AGENCY INFORMATION			
COORDINATOR NAME Amark AGENCY/BILL CODE DLO1 I E-MAIL laborfi	LABOR	ARTMENT Commerçe	
PHONE NO. (304) 3	180-9525 EXT	DATE 10/21/2024	Martin and
FUND# 3197	DEPT# 0308	UNIT# 0308	-
VEHICLE MISSION			
What type of request is this? R JUSTIFICATION/PURPOSE	eplacement vehicle (go to next sec	tion) Increase to fleet (fill in this	section)
Est. # of days per week used _	Est. f	of miles per month used	-
CABINET SECRETARY APPROVAL		DATE	
VEHICLE PURCHASE			
Type of vehicle New V	ehicle Used Vehicle	Used-Vehicle Mileans	
Who owns this vehicle? Leased	from Fleet Agency Owned		
MEAN AELICES CENTRA DESCRIBITION	S Compact Utility 4W/D / AW/D, 5 seets, 4 doors	FUEL TYPE Gasoline , 300° WB, 4 cyld minimum	
DEALERSHIP Matheny M USED VEHICLE VIN#	Motor <u>Truck Company</u> DBA Ma PI	JRCHASE PRICE \$30,356.00	
DECOMMISSIONED VEHICLE MAKE FORD YEAR 2010		EL_FUSION	
VIN# 3FAHPOGA2AR430	MILEAGE 125,787	LICENSE # SA001616	
DECOMMISSIONING METHOD I JUSTIFICATION FOR DEFERRED		DEFERRED	-
For FMO Office Use Only			
APPROVED DECLINED	/		
EXECUTIVE DIRECTOR, FMD Thurs	the year	DATE 10/31	124

PAGE

FORM DOA-FM-059 Revised (31 October 2019)

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Signature Signature	incent Urlm
Signature	
DGS	111124
Title	Dat

E BOOT OF	Department of Administration Fleet Management	Signature DGS 11111
	1	
AGENCY INFORMATION		
COORDINATOR NAME AMAN AGENCY/BILL CODE_DL01		MENT Commerce
E-MAIL laborf		ĊΟ
PHONE NO. (304)		DATE 10/21/2024
FUND# 3197	DEPT # 0308	UNIT# 0308
-VEHICLE MISSION		
What type of request is this? If is supposed in the supposed	Replacement vehicle (go to next section)	Increase to fleet (fill in this section)
Est. # of days per week used	Est. # of 1	miles per month used
CABINET SECRETARY APPROVAL		DATE
VEHICLE PURCHASE		
Type of vehicle New \	/ehicle Used Vehicle User	d Vehide Mileage
Who owns this vehicle? Lease		DOC ID
MAKE Ford YEAR NEW VEHICLE CLASS/DESCRIPTION	MODEL ESCAP COLOR BLUE K 5 Compact Utility4WD / AWD, 5 sexts, 4 doors, 100"	FUEL TYPE Gasoline
DEALERSHIP Matheny	Motor Truck Company DBA Ma PURCH	HASE PRICE \$30,356,00
USED VEHICLE VIN#		
DECOMMISSIONED VEHICLE		
MAKE FORD	MODEL F	FUSION
YEAR 2011	MILEAGE 149,182	LICENSE # SADQ1617
VIN# 3FAHPOGA2BR33	1. 75 (
DECOMMISSIONING METHOD JUSTIFICATION FOR DEFERRED	DTSP - Deliver to Surplus	DEFERRED
or FMO Office Use Only		
APPROVED DECLINED	,	
EXECUTIVE DIRECTOR, FMD	th Wyhn _	DATE 10/31/24

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DOA-FM-059 Revised (51 October 2019)



West Virginia Department of Administration Fleet Management

For Governors C	Office Use Only
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Signature ()	incent lily
TOCOS	11/1/24
Title	Date

CONTRACTOR	Title
	į.
- AGENCY INFORMATION	
COORDINATOR NAME Amanda D. Scarbern AGENCY/BILL CODE DL01 LABOR	y DEPARTMENT Commerce
E-MAIL laborfleet@wv.gov	CO
PHONE NO. (304) 380-9525	EXT DATE 10/21/2024
	PALE TOTAL SOEA
FUND # 3197	DEPT # 0308 UNIT # 0308
VEHICLE MISSION	
What type of request is this? Replacement vi	ehicle (go to next section) increase to fleet (fill in this section)
Est, # of days per week used	Est. # of miles per month used
CABINET SECRETARY APPROVAL	DATE
VEHICLE PURCHASE	
Type of vahicle New Vehicle	Used Vehicle Used Vehicle Mileage
Who owns this vehicle? 🗹 Leased from Fleet	
MAKE Ford	MÖDEL ESCAPE
	R BLUE K / FUEL TYPE Gasoline
NEW VEHICLE CLASS/DESCRIPTION 5 Compact Utility	4WD/AWD, 5 seats, 4 doors, 100"W8, 4 cyld minimum
	ompany DBA Ma PURCHASE PRICE \$30,356.00
USED VEHICLE VIN#	authorit provides 1 oversor 1 vice 230'330'00
	-
DECOMMISSIONED VEHICLE	
MAKE FORD	MODEL FUSION
YEAR 2013 MILEAGE	132,237 LICENSE # SA001519
vin#_3FA6P0G76DR328902 F	"LT"
DECOMMISSIONING METHOD DTSP - Deliver	to Surplus DEFERRED
JUSTIFICATION FOR DEFERRED	~
For FMO Office Use Only	
APPROVED DECLINED	,
EXECUTIVE DIRECTOR, FMD Thuth yuh	DATE 10/3//24

PAGE 1 of 1

FORM DOA-FM-059 Revised (31 October 2019)

Class 5 - Automobile Compact Utility

Vendor Name:

NIMINITOO DBA MATHENY FORD

Vendor Contact: JACOB/STEVE

Manufacturer/Brand:

FORD

Phone No.: 304-485-4418

Madel Name & Number:

ESCAPE USN

Email: JWADE@MATHENYMOTORS.COM/SSTKINNER@MATHENYMOTORS.COM

Vehicle Regularments: Compact Littley Compact Littley			
		Manufacturer's Standard Available Colors	
Possenger seating: 5 (Including driver) Doors: 4, minimum Wheelinests: 100 in., minimum		Color Description	
		AGATE BLACK	
		SPACE SILVER	
		CARBON GRAY	
		VAPOR BLUE	
4 claudet sinsumma	1		
imitani squipreent requirements as required in sention 3.2.2.2 of			
֡֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜֜	4 Wheel/All Wheel 5 (Including driver) 4, minimum	4 Wheel/All Wheel Manufacturer's Stant 5 (Including driver) Standard Color Code 4, minimum UM 100 in, minimum A3 4350 lis. mb, \$660 lis. mac. Mi7 4 cylinder minimum K1	

Vendor Bid Response:

Vehicle firel type	UNIT PRICE		
Gusalian	\$	30,356.00	
Flasa-Euel	S		
Djenel	\$		
CKC/Eline!	\$		
Hybrid	\$	-	

*Options:

POB Designship: (Deduct)

FOB-Other than Metro Charleston - Per Mile

25.00 0.25

[&]quot;Note - The above delivery "options" above are not evaluated as pert of the award.



Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 11-12-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0216 0216 FLT2500000002 1	Procurement Folder: 1557289		
Document Name:	2- 2025 FORD F-150 SUPER CAB XL X1L, CLASS 15, GAS	Reason for Modification:		
Document Description:	- 2025 FORD F-150 SUPER CAB XL X1L, CLASS 15, GAS			
Procurement Type:	Central Delivery Order	livery Order		
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way Master Agreement Number: CMA 0212 MV25			
ree on Board:	FOB Dest, Freight Prepaid	MACCO ASSOCIACIÓN MAINDES. CAMA DE 12 MICES		

	SUPPLY THE	VENDOR			DEPARTMENT CONTACT	
MA	ndor Customer Code: THENY MOTOR TRUCK 3RD ST	VC0900057321 K CO		Requestor Name: Requestor Phone: Requestor Email:	Kenneth H Yoakum (304) 558-2106 kenny.h.yoakum@wv.gov	
ST	MARYS	Wv	26170			
US						
Ven	dor Contact Phone:	304-684-9625 Extension	on:			
Disc	count Details:			1		
				1		
	Discount Allowed	Discount Percentage	Discount Days	-		
#1	Discount Allowed	Discount Percentage 0.0000	Discount Days	-		
			Discount Days	-		
#1	No			-		

IN	VOICE TO		SHIP TO
DEPARTMENT OF ADMINISTRATION	ON	STATE OF WEST VIRGINIA	
FLEET MANAGEMENT OFFICE		IN CARE OF SURPLUS PRO	PERTY
2310 KANAWHA BLVD E		2700 CHARLES AVENUE	
CHARLESTON	WV 25311	DUNBAR	WV 25064
US		us	

Total Order Amount: \$85,560.00

PURCHASING DIVISION AUTHORIZATION

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

ELECTRONIC SIGNATURE ON FILE

Page: 1

Extended Description:

2- 2025 FORD F-150 SUPER CAB XL X1L, CLASS 15, GAS

SWC# MV25B CLASS 15 2 - FORD F-150 SUPER CAB XL X1L COLOR: 2 - DL01 ANTIMATTER BLUE (HX)

FUEL: GAS

To be financed under contract SWC # FINANCE24 Release Order - FIN2500000001 Appendix 2024-01.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	2.00000	EA	\$42,780.0000	\$85,560.00
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description:

MV25 - 2025 OR LATEST MODEL VEHICLE

Extended Description:

2-2025 FORD F-150 SUPER CAB XL X1L, CLASS 15, GAS

SWC# MV25B CLASS 15 2 - FORD F-150 SUPER CAB XL X1L COLOR: 2 - DL01 ANTIMATTER BLUE (HX)

FUEL: GAS

To be financed under contract SWC # FINANCE24 Release Order - FIN2500000001 Appendix 2024-01.

FORM ID: WV-PRC-CDO-002 2020/05

Page: 2



West Virginia Department of Administration

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Signature			
Pas		11/1/2	024
i rge			Date

	Fleet Ma	nagement		Signature DCc 5	-	11/1/2
AGENCY/BILL CO	ME Amanda D. Scarbei DE DL01 LABOR All laborfleet@wv.gov	•	DEPARTMEN	T Commerce	со	
PHONE N	iO. (304) 380-9525	EXT		DATE 10/21/2024		
FUNC	# 3197	DEPT# 030	3	UNIT# 0308		
What type of request is JUSTIFICATION/PURPOS	this? Replacement	vehicle (go to ne	ext section)	Increase to fleet (fill in this s	ection)
Est. # of days per week (Est. # of mile	s per month used	William and	
CABINET SECRETARY APP	ROVAL				DATE	
Type of vehicle Who owns this vehicle?	New Vehicle Leased from Fleet	Used Vehi	cle Used Ve wned DOC			_
MAKE YEAR NEW VEHICLE CLASS/DESC DEALERSHIP! USED VEHICLE VIN#	COLO	OR BLUE (H) YEW Cab 4WD or AW Tow Packaga, Slush M	D with High & Low ! lats, Long Bed with !	it TYPE Gasoline tanga, 4 seats, 4 doors, 149 Unar, Silding Rees Window	MOR Resources	inimuro,
MAKE FORD YEAR 2018 VIN# 1FTFX1E5: DECOMMISSIONING N JUSTIFICATION FOR DE	MILEAGI 7JFC89151 EL METHOD DTSP - Deliver	T 121,628	MODEL F150	PICK_UP LICENSE # SAOX DEFERRED) 4 ,396	
APPROVED DECLI				DATE //	0/31/2	4

PAGE 1 of 1

DOA-FM-Q59 Revised (81 October 2019) FORM



West Virginia Department of Administration

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	Zug, Lift	Fleet Man	age ment		Title	3	11/1
AGENCY INFORM	ATION						
AGENCY	FOR NAME Amen BILL CODE DL01 E-MAIL labort	LABOR leet@wv.gov	¥	DEPARTME	NT Commerce	ço	
P	HONE NO. (304):		EXT		DATE _10/21		
	FUND # 3197		DEPT# 03	08	UNIT#	0308	
What type of red	quest is this? 🗹 [Replacement v	ehide (go to i	next section)	☐ Increase to	fleet (fill in this :	section)
Est. # of days pe	r week used			Est. # of m	lles per month u	ısed	-
CABINET SECRETA	ARY APPROVAL					DATE	
VEHICLE PURCHASI							
Type of vehicle Who owns this ve				hicle Used Owned Di			
NEW VEHICLE CLA DEALE USED VEHICLE V	RSHIP Matheny	15 Standard PK/Cre Off Road Package, T	R BLUE # w Cab 4WD or A low Package, Slush	WD with High & Lo Mats, Long Bed w	UEL TYPE Gaso nv Range, 4 seats, 4 de Ith Liner, Stiding Rear	pors, 149" WB, 8 cyld r Window Not Required	ninimum,
DECOMMISSION	, ,	MILEAGE 163 F47 DTSP - Deliver		MODEL F1!	50 PICK UP LICENSE : DEFERRED	# SAO Q4392	
For FMO Office Use Only							
APPROVED [DECLINED						
EXECUTIVE DIRECTOR	EMD #/ >	erus !					1

DATE 10/31/24

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FORM DOA-FM-059 Revised (31 October 2019)

Class 15 - Automobile Standard Pick Up Extended Cab

Vendor Name:

4 - 1 - K . . .

MIMITOD DBA MATHENY FORD

Vender Contact: JACOB/STEVE Phone No.: 304-485-4418

Manufacturer/Brand: Model Name & Number: FORD F150 SUPERCAB XI. 4X4 PCIL) EMBR: . IWADERMATHENYMOTORS.COM/SSKINNER@MATHENYMOTORS.COM

Vehicle Requirements: Classification:	Standard Pick Up Entended Cob		
Drive:	4 Wheel/All wheel with Hi/Lo Range	Menufacturer's State	dani Avallable Color:
	4 minimum (including driver)	Standard Color Code	Color Description
Passenger sealing:	4, minimum	YZ	WHITE
Doors:	140fr., minimum	UM	'BLACK
EVWIt:	6275 lbs. min, 7350 lbs. max.	JS	SHVER
Eagher	Minimum 8 Cylinder for gasoline and Minkeum 6 cylinder for diesel	HK	BLUE
Off Road Padage:	Includes but not limited to: Limited Slip mer sale, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gus shocks, tour hooks and all terrain tires.		
Tow Pedrages	Factory Complete: includes integrated electric traffer brake controller, hitch, and wiring		
Slush/All weather Mats	installed on driver and passanger front and pacond row, except where viryl floor covering is present.		
	Short with Installed Spraw-in lines.		

Not required.

Silding reat window:

Additional Requirements:

factory Running Boards/Step Bars, Cab Length

The pehicle hid shall include the standard equipment requirements as required in section 33.3.3.1 of the

specification.

Vendor Bid Response:		
Vehicle fuel type	- 1	HAIT PRICE
Gasolina	\$	42,780.00
Flen-fixel	5	
Dissel	\$	
CHG/RITANI	\$	
Marketid	\$	

FDS Dealership: (Deduct)

FOR Other than Metro Charleston - Per Mile

\$ 25,00
\$ 9.25

^{*}Note - The above delivery "options" above are not evaluated as part of the event.

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West Virginia Secretary of State — Online Data Services

Business and Licensing Online Data Services Help

Business Organization Detail

9 8

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warrantly as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BANC OF AMERICA PUBLIC CAPITAL CORP

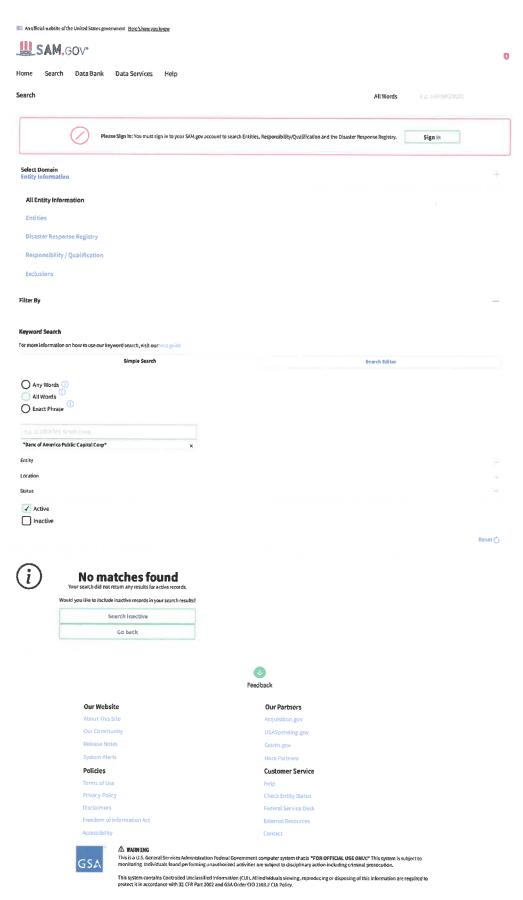
Organization Information								
Org Type	Effective Date	Established Data	Filing Date	Charter	Class	Sec Type	Termination Data	Termination Resson
C Corporation	8/9/2006		8/9/2006	Foreign	Profit			

Business Purpose	5324 - Real Estate and Rental and Leasing - Rental and Leasing Services - Commercial Industrial Equip Rental and Leasing construction, transportation, mining, lorestry, commercial air, rail, water, office)	Capital Stock	
Charter County		Control Number	87351
Charter State	KS	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	

Addresses		
Туре	Addresa	
Local Office Address	C/O CT CORPORATION SYSTEM 1827 CIJARRIER ST CHARLES TON, WY, 25311	
Meiling Address	555 GALIFORNIA STREET 4TH FLOOR SAN FRANCISCO, CA, 94104 USA	
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST WEST 407 CHARLESTON, WY, 253 131561	
Principal Office Address	555 CALIFORNIA STREET 4TH FLOOR SAN FRANCISCO, CA, 94104 USA	
Type	Address	

Officers		
Туре	Name/Addrosa	
Director	JEAN M. BELL 555 CALIFORNIA STREET 4TH FLOOR SAN FRANCISCO, CA, 94104	
Director	ANDREW R. BROWN 555 CALIFORNIA STREET 4TH FLOOR SAN FRANCISCO, CA, 94104	
President	GEOFFREY R. CULM 555 CALIFORNIA STREET 4TH FLOOR SAN FRANCISCO, CA, 94104	
Secretary	BRAD KOSTER 555 GALIFORNIA STREET 4TH FLOOR SAN FRANCISCO, CA, 94104	
Treasurer	STEVEN F. THOMAS 555 CALIFORNIA STREET 4TH FLOOR SAN FRANCISCO, CA, 94104	
Vice-President	NATHAN A. BARTH 555 CALIFORINA STREET 4TH FLOOR SAN FRANCISCO, CA, 94104	
Туре	Name/Address	

Annual Reports	
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