

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 10-17-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CMA 0511 2662 BMS2400000003 2	Procurement Folder:	1187213
Document Name:	FEA SUPPORT TO SELF-DIRECTION MEMBERSP	Reason for Modification:	
Document Description:	FEA SUPPORT TO SELF-DIRECTION MEMBERS	Change Order 1	
		To Renew Contract	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-01-02
Free on Board: FOB Dest, Freight Prepaid		Effective End Date: 2026	

14 rest topold fortes	VENDOR			DEPARTMENT CONTACT
Vendor Customer Code: PALCO INC 17300 CHENAL PKWY STE	VS0000009556		Requestor Name: Requestor Phone: Requestor Email:	Lakendra R Burdette (304) 356-4861 lakendra.burdette@wv.gov
LITTLE ROCK US Vendor Contact Phone: Discount Details:	501-658-1075 Extens	72223 sion:	2	025
Discount Allowed	Discount Percentage	Discount Days	E1) 5	OCATION
#1 No	0.0000	0	_ File	, be to the second seco
#2 No				
#3 No				
#4 No				

INVOICE	INVOICE TO		SHIP TO
PROCUREMENT OFFICER: 304-352-4286		PROCUREMENT OFFICER: 304-	352-4286
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURG	CES
BUREAU FOR MEDICAL SERVICES		BUREAU FOR MEDICAL SERVIC	CES
350 CAPITOL ST, RM 251		350 CAPITOL ST, RM 251	
CHARLESTON	WV 25301-3709	CHARLESTON	WV 25301-3709
US		us	

CR 10-18-24

Total Order Amount: Open End

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE: [wahl 1917/24

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: COM A COMPANIE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: 10 - 22 - 24 ELECTRONIC SIGNATURE ON FILE

______ELECTRONIC CIO

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Date Printed: Oct 17, 2024 Order Number: CMA 0511 2662 BMS2400000003 2

FORM ID: WV-PRC-CMA-002 2020/01

Extended Description:

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 01/02/2025 through 01/01/2026.

Renewal Years Remaining: Four (4)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80000000				0.000000
		Service To		Service Contract Amount	
	Service From	Service To		Service Cont	ract Amount

Commodity Line Description:

Start-Up Costs (3 Months)

Extended Description:

Start-Up Costs (3 Months)

Enter Total Start-Up Costs

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80000000				0.000000
	Service From	Service To		Service Contract Amount	
	2024-04-02	2025-01-01		0.00	

Commodity Line Description:

Fiscal Agent Support BY 1 (9 Months)

Extended Description:

Fiscal Agent Support Base Year One (9 Months)

Cost Per Member: \$70.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80000000				0.000000
	Service From	Service To		Service Contract Amount	
		2025-01-01			

Commodity Line Description:

Fiscal Agency Supp for ADW Comm Trans Svc BY1-(9 Months)

Extended Description:

Fiscal Agency Support for ADW Community Transition Services-Base Year 1-(9 Months)

Cost Per Member: \$70.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80000000				0.000000
	Service From	Service To		Service Contract Amount	
	2024-04-02	2025-01-01		0.00	

Commodity Line Description:

Fiscal Mgnt Svc for TBI Comm Trans Svc BY1-(9 Months)

Extended Description:

Fiscal Management Services for TBI Community Transition Services-Base Year 1-(9 Months)

Cost Per Member: \$70.00

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Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80000000				0.000000
	Service From Service To			Service Contract Amount	
	Service From	Service 10		Service Cont	ract Amount

Commodity Line Description: Ad Hoc Reporting-Base Year 1 (9 Months)

Extended Description:

Ad Hoc Reporting-Base Year 1 (9 Months)

Cost Per Hour: \$100.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80000000				0.000000
	Service From	Service To		Service Contr	ract Amount
	2024-04-02	2025-01-01		0.00	

Commodity Line Description: Additional Services-Base Year 1 (9 Months)

Extended Description:

Additional Services-Base Year 1 (9 Months)

Cost Per Hour: \$100.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80000000				0.000000
	Service From	Service To		Service Contract Amount	
	2024-04-02	2025-01-01		0.00	

Commodity Line Description: Opt Svc-Resource Consulting (Waivers/TMH)-BY 1 (9 Mo)

Extended Description:

Optional Service-Resource Consulting (Waivers/TMH)-Base Year 1 (9 Months)

Cost Per Member: \$95.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	80000000				0.000000
	Service From	Service To		Service Conf	ract Amount
	2024-04-02	2025-01-01		0.00	

Commodity Line Description: Opt Svc-Pers Care Fiscal Agent Support -BY 1 (9 Mo)

Extended Description:

Optional Service-Personal Care Fiscal Agent Support -Base Year 1 (9 Mo)

Cost Per Member: \$70.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	80000000				0.000000
	Service From	Service To		Service Conf	ract Amount
	2024-04-02	2025-01-01		0.00	

Commodity Line Description: Opt Svc-PC Resource Consulting -BY 1 (9 Mo)

Extended Description:

Optional Service-Personal Care Resource Consulting-Base Year 1 (9 Mo)

Cost Per Member: \$95.00

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Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	80000000				0.000000
	Service From	Service To		Service Conf	ract Amount
	2025-01-02	2026-01-01		0.00	

Commodity Line Description:

Fiscal Agent Support OR 1

Extended Description:

Fiscal Agent Support Optional Renewal Year 1

Cost Per Hour: \$82.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	80000000				0.000000
	Service From	Service To		Service Conti	ract Amount

Commodity Line Description:

Fiscal Agency Supp for ADW Comm Trans Svc OR 1

Extended Description:

Fiscal Agency Support for ADW Community Transition Services-Optional Renewal Year 1

Cost Per Member: \$82.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	80000000				0.000000
	Service From Service To			Service Contract Amount	

Commodity Line Description:

Fiscal Mgnt Svc for TBI Comm Trans Svc OR 1

Extended Description:

Fiscal Management Services for TBI Community Transition Services-Optional Renewal Year 1

Cost Per Member: \$82.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80000000				0.000000
	Service From	Service To		Service Conf	tract Amount
	2025-01-02	2026-01-01		0.00	

Commodity Line Description:

Ad Hoc Reporting-OR 1

Extended Description:

Ad Hoc Reporting-Optional Renewal Year 1

Cost Per Hour: \$125.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	80000000				0.000000
	Service From	Service To		Service Conf	ract Amount
	2025-01-02	2026-01-01		0.00	

Commodity Line Description:

Additional Services-OR 1

Extended Description:

Additional Services-Optional Renewal Year 1

Cost Per Hour: \$125.00

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Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	80000000				0.000000
	Service From	Service To		Service Cont	
	2025-01-02	2026-01-01		0.00	

Commodity Line Description:

Opt Svc-Resource Consulting (Waivers/TMH)-OR 1

Extended Description:

Optional Service-Resource Consulting (Waivers/TMH)-Optional Renewal Year 1

Cost Per Member: \$115.00

Commodity Code	Manufacturer	Model No	Unit	Unit Price
80000000				0.000000
Service From	Service To		Service Con	
2025-01-02	2026-01-01			
	80000000 Service From	80000000 Service From Service To	80000000 Service From Service To	80000000 Service From Service To Service Con

Commodity Line Description:

Opt Svc-Pers Care Fiscal Agent Support -OR 1

Extended Description:

Optional Service-Personal Care Fiscal Agent Support -Optional Renewal Year 1

Cost Per Member: \$88.50

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	80000000				0.000000
	Service From	Service To		Service Cont	
	2025-01-02	2026-01-01		0.00	

Commodity Line Description:

Opt Svc-PC Resource Consulting -OR 1

Extended Description:

Optional Service-Personal Care Resource Consulting-Optional Renewal Year 1

Cost Per Member: \$142.56

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PALCO PO Box 13260 Maumelle, AR 72113

Subject: Response to Insurance Policies Request for CMA BMS 24.03 **Period:** 1/2/2025 – 1/1/2026 with four renewals remaining 9/25/2024

Good afternoon,

Please find attached the confirmation of required insurance policies held for PALCO as a vendor for the Bureau of Medical Services.

PALCO agrees to renew the contract CMA BMS 24*03 from 1/2/2025 to 1/1/2026 and the remaining four renewal periods. PALCO agrees to the terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

If you have any questions or concerns, please reach out to Alicia Paladino, CEO/Chief Strategy Officer at Alicia Paladino@palcofirst.com.

Thank you,

Ashley Quinn

Client Engagement Manager for West Virginia

AUHITY CLUNCH

Agree to Renew
Olthea Greenhour

	Estomate	Price	lotei
Start-up Cost (3 Months)		(Contraction)	
Fiscal Agent Support (9 Months	4 100	NET 00	\$3,616
Fiscal Agency Support for ADW Community Transition Services '9 Months)	25	154	\$18.
Fiscal Management Services for Processing TBIW Community Transition			
Services (9 Months)	5	\$82.00	\$3,
"Ad Hoc Reporting (All-Inclusive Hours) Rate X 10 Hours) (5 Months)	10	\$125.00	511,
"Additional Services (All-Inclusive Hourly Rate X 20 Hours) '9 Months]	30	\$125.00	\$22,
Total Base Year 1 Mandatory Services			\$2,572,
Base Contract Year 1 (Optional Services)	Estimate	Prine	
Resource Consulting (Waivers/TMH) (9 Months)	4900		Yotal
Personal Care Fiscal Agent Support (9 Months)	-	\$115 60	\$5,071
Personal Care Resource Consulting (9 Months)	700	SEB.5C	\$557,
and a contract of the contract	700	\$142.56	\$898,
Total Base Year 1 Optional Services			\$6,577,
Total Base Year 1 Mandatory and Optional Services			- Contract
	1		\$10,199,
Base Contract Optional Renewal Year 1 (Mandatory Services)	Estimate	Price	Total
Fiscal Agent Support	4900	11000	Total
Fiscal Agency Support for ADW Community Transition Services	25	582.00	\$4,821,6
Fiscal Management Services for Processing TBIW Community Transition		\$82.30	\$24,6
"Add Hot Reporting (All-Inclusive Hourly Rate X 10 Hours)	5	\$82.30	\$4.9
*Additional Services (All Inclusive Hourly Rate X 20 Hours)	10	\$125.00	515,0
Monthly related from Defeator Humal Base X SO Hories	n 100 1 100 100 100 100 100 100 100 100	5175 (8)	\$30,0
of a Optional Finewall Year & Mandaton Servel			\$4,896,1
Base Contract Optional Renewal Year 1 (Optional Services)	Estimate	In.	- 4
Second Control of the	4933	Price	20tal
Personal Care From Agent Couper	THE WAY AND A TOWN	3.15.00	56,702,0
encode Care Resource Completing	1700	(48.70)	\$743,4
The state of the s	1799	15142 16	\$1,197,5
ora: Optional Renewal Year I Optional Services			58,702.9
oral Optional Renewal Year 1 Manuatory and Optional Services			\$13,599,0
lase Contract Optional Renewal Year 2 (Mandatory Services,	Estimate	Price	Intal
Scal Agent Support	Estimate 4900	Price \$82.00	
Iscal Agent Support Iscal Agency Support for ADW Community Transition Services			\$4,821,5
Iscal Agent Support Iscal Agency Support for A DW Community Transcion Services Iscal Management Services for Processing TBIW Community Transition	4900	\$82.00 \$82.00	\$4,821,66 \$24,60
Scal Agent Support iscal Agency Support for ADW Community Transition Services scal Malagement Services for Processing TBIW Community Transition Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)	4900 25	\$82.00 \$82.00 \$82.00	\$4,821,60 \$24,60 \$4,9:
Scal Agent Support	4900 25 5	\$82.00 \$82.00	\$4,821,66 \$24,60
Scal Agent Support iscal Agency Support for ADW Community Transition Services scal Malagement Services for Processing TBIW Community Transition Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)	4900 25 5 10	\$82.00 \$82.00 \$82.00 \$125.00	\$4,821,64 \$24,64 \$4,92 \$15,04 \$30,01
Scal Agent Support iscal Agency Support for ADW Community Transition Services iscal Management Services for Processing TBIW Community Transition Add Hoc Reporting (A)-Inclusive Hourly Rate X 10 Hours) Additional Services (All Inclusive Hourly Rate X 20 Hours) otal Optional Renewal Year 2 Mandatory Services	4900 25 5 10 20	\$82.00 \$82.00 \$82,00 \$125.00 \$125.00	\$4,821,64 \$24,64 \$4,92 \$15,04 \$30,04 \$4,896,12
Scal Agent Support iscal Agency Support for ADW Community Transition Services sized Management Services for Processing TBIW Community Transition Add Hoc Reporting (All-Inclusive Hourly Rate X 12 Hours) Additional Services (All Inclusive Hourly Rate X 20 Hours) otal Optional Renewal Year 2 Mandatory Services ase Contract Optional Renewal Year 2 (Optional Services)	4900 25 5 10 20	\$82.00 \$82.00 \$82,00 \$125.00 \$125.00	\$4,821,64 \$24,64 \$4,93 \$15,04 \$30,04 \$4,896,17
Scal Agent Support istal Agency Support for ADW Community Transition Services stal Management Services for Processing TBIW Community Transition Add Hot Reporting (All Inclusive Hourly Rate X 10 Hours) Additional Services (All Inclusive Hourly Rate X 20 Hours) otal Optional Renewal Yaar 2 Mandatory Services ase Contract Optional Renewal Year 2 (Optional Services) esource Consulting (Waivers/ IMH)	4900 25 5 10 20 Estimate 4900	\$82.00 \$82.00 \$82.00 \$125.00 \$125.00	\$4,821,64 \$24,64 \$4,93 \$15,04 \$30,04 \$4,896,13 Total
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Ok althea Greenhour



STATE OF WEST VIRGINIA DEPARTMENT OF HUMAN SERVICES BUREAU FOR MEDICAL SERVICES

Cynthia A. Persily, Ph.D. Cabinet Secretary

Cynthia Beane Commissioner

DATE:

September 27, 2024

TO:

Crystal Hustead

Senior Buyer

Office of Shared Administration/Purchasing

FROM:

AltheaGreenhowe 🔾

Procurement Specialist, Senior

RE:

PF1187213, CMA BMS24*03 - Change Order 1

Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests the approval of the above-referenced change order one (1). This change order is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

This will be optional renewal year one (1) of five (5) one (1) year renewals. The service period will be 01/02/2025-01/01/2026. The estimated cost is \$14,000,000.00

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or althea.m.greenhowe@wv.gov. Thank you for your time and consideration in this matter.



COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

Purchasing Division Use: Buyer: Date: 10 17 ay	Agency: DoHS-BMS
Date: 10/1/01	
Solicitation No. CMA BMS24 \$703	Procurement Officer Submitting Requisition: Althea Greenhowe
	Requisition No.
	CRFP BMS23*03 CMA BMS 24*03
	PF No.:
	1187213 1187213

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	\square			
2	Use of correct specification template	\square			
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	\square			
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	\square			
5	Maximum budgeted amount in wvOASIS				
6	Suggested vendors in wvOASIS	\square			
7	Capitol Building Commission pre-approval				
8	Financing (Governor's Office) pre-approval				
9	Fleet Management Division pre-approval				:

Form No. WV-36 Rev. 10/26/2022

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				INFANT STATE
	Commercial General Liability				
	Automobile Liability				
	Workers' Compensation/Employer's Liability				
	Cyber Liability				
	Builder's Risk/Installation Floater				
	Professional Liability				
	Other (specify)				
11	Office of Technology CIO pre-approval				
12	Treasurer's Office (banking) pre-approval				
FOR	CHANGE ORDERS/RENEWALS	•			
1	Two-party agreement		\checkmark		
2	Standard change order language	\square	V		
3	Office of Technology CIO approval	7	✓		
4	Justification for price increases/backdating/other	\checkmark	\checkmark		
5	Bond Rider (Construction)			✓	
6	Secretary of State Verification		✓		
7	State debarment verification		V		
8	Federal debarment verification	\square	√		
gency programment in the reference in the review of the review in the review of the reference in the ref	Ins pre-checked are required before a Purchase Relete and verify this documentation may result in procurement officer to determine if pre-approvals renced information below may be used to make the rechasing Division Use Only: Eviewed the requisition identified above and find the work does not preclude the possibility that the vent; however, should such issues or concerns arise,	rejection of the r s, insurance, or o this determinatio that it is suffici dor community.	equisition back to ther documentation. ent to advertise pu	the agency. It is upon is needed for the subject of the subject of the vendity will identify an	p to the e purchase. or community.

Form No. WV-36 Rev. 10/26/2022



STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY

Mark D. Scott Cabinet Secretary State Capitol
Charleston, West Virginia 25305

Heather D. Abbott Chief Information Officer

TO:

Christopher Itson, Procurement Associate Department of Health and Human Resources

FROM:

Heather D. Abbott, Chief Information Officer

Office of Technology

SUBJECT:

INFORMATION TECHNOLOGY PROCUREMENT

HR004887 CRFQP BMS 23*03 IS&C NUMBER: 2024-2084 Expedite

DATE:

December 4, 2023

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for a contract for Blanket approval for CRFQP BMS 23*03 to Palco, Inc., the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting Services@wv.gov.

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Business Organization Detail

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PALCO, INC.

Organization I	nformation							
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/20/2023	(5-1	12/20/2023	Foreign	Profit			

Business Purpose		Capital Stock			
Charter County		Control Number			
Charter State	AR	Excess Acres			
At Will Term		Member Managed			
At Will Term Years		Par Value			
Authorized Shares		Young Entrepreneur	No		

Addresses		

Туре	Address
Local Office Address	17300 CHENAL PKWY STE 300 LITTLE ROCK, AR, 72223
Mailing Address	17300 CHENAL PKWY STE 300 LITTLE ROCK, AR, 72223 USA
Notice of Process Address	NORTHWEST REGISTERED AGENT LLC 110 MAIN ST BECKLEY, WV, 25801
Principal Office Address	17300 CHENAL PKWY STE 300 LITTLE ROCK, AR, 72223 USA
Туре	Address

Officers			
Туре	Name/Address		
President	ALICIA PALADINO 17300 CHENAL PKWY LITTLE ROCK, AR, 72223		
Туре	Name/Address		

Annual Reports	
Filed For	
2024	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, October 17, 2024 — 11:03 AM

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