



State of West Virginia

John B. McCuskey
State Auditor

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April 13, 2018

State Vendors:

The vendor community in West Virginia is an integral part of the State fulfilling its responsibilities to our citizens. Therefore, in an effort to improve the State's payment processes to the vendor community, my office is implementing a new initiative to process payments more efficiently.

Most vendors are currently receiving payment by the State P-Card, or by Electronic Funds Transfer (EFT). However, many vendors are still receiving payments by paper checks. This process, the issuing of paper checks, is both expensive and risky, while utilizing EFT or P-Card to receive payments is much safer, faster, and generally provides much quicker access to your funds.

Therefore, I am strongly encouraging vendors, who are still receiving a paper check, to work with their state purchasing contact to move future payments to an EFT or P-Card payment format.

Please visit the State Auditor's website (wvsao.gov) for all necessary forms and instructions on making this change. Soon, using the EFT or P-Card payment format will be required. I encourage you to visit our website and update your payment method today.

Thank you,

A handwritten signature in blue ink that reads "John B. McCuskey". The signature is fluid and cursive, with a long, sweeping underline.

John B. McCuskey
State Auditor

JBM/chp